



31 July 2012

Subject: Meeting Minutes

**1. Call to order:**

Meeting was called to order on 31 July 12 at 7:13pm at Milton Activity Center.

**2. Roll call of Events Committee:**

Richard Cosner  
Mary Tompkins(Excused)  
Tom Boyle(Excused)  
Kendra Dixon  
Marty Lelli  
Susan Johnson  
Rachon Hanson  
Debra Hooie  
Brandy Wade  
Rori Lelli-Bates

**Secretary:** Teresa Cosner

**City of Milton:**

Brent Thompson

**Volunteers/Visitors:**

Don Wilson  
Mayor Debra Perry  
Mayor Pro Tem Bart Taylor  
Councilman Aaron Jones

**3. Approval of Minutes:** Minutes from 31 Jul 12

**4. Additions and Deletions:** List of Open Issues, Placement of Chalk Art, Taco Time Traveler Placement, Beer Garden

**5. Resident Comments:** Mayor presented an Email from Mike who lives on 10<sup>th</sup> and asked if we were interested in doing a City Yard sale the same day as Milton Days. Discussion by the committee about timing and impact on the City and Milton Days. Committee decided not to take action at this time.

**6. Open Business:** Bazaar discussion- Donna is the focal point of this until we are done with Milton Days. Zip Line is tabled until next week. Discussion on open items not resolved from previous meetings (See attached)

**7. New Business:** Richard Motioned to excuse Mary and Tom, second by Kendra, passed 9-0

**Events Committee  
1000 Laurel Street  
Milton, WA 98354-8852  
Phone: 253.517-2705 / Fax: 253.922.2385**

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## 8. Committee Reports:

**Budget/Raffle:** (Rachon): \$5,702.00 Cash donations, \$4,500 in raffle prizes, \$250.00 specifically funded. 285 raffle tickets sold. Tom would like to sell more on Sunday. Invoices that get turned in; if they need to get paid now they have to be turned in the week before Milton Days, otherwise they will get paid two weeks after Milton Days.

**Fundraiser:** (Rori-Teresa): Received Silverwood Theme Park Passes for \$91.00

**Vendors:** (Brandy-Debbie): 44 vendors, \$3,650 in vendor fees next Tuesday Brandy will have the Vendor Layout.

**Parade:** (Tom-Susan): SFC Castillo has been speaking with Susan and has questions about where they can park the bus, start and end in parade, need number for Ms Sutherland. Edgewood Little League Susan would like to get with Tom and get the information out to Parade groups before hand, give them their numbers of where they are in the parade. 2/75 Rangers are in the parade and the wives and kids are carrying the banner after the VFW. Rachon offered to allow the bus from 2/75 Rangers to park the bus at United Methodist Church. Vehicles from Puyallup Nissan, each Councilmember needs to pickup their own.

**Entertainment:** (Mary): No Report

**History:** (Susan-Richard): Richard and Susan went to NW Room at the Tacoma Library and discussed their trip. Still trying to team up with Fife Museum.

**Communications:** (Richard): 15 Sign Banners finalized and Committee chose the 1 of the two final submissions for the event, the entertainment banner is the same as before- no changes. Need to publish map prior to event so people know where things are. Got with the Mayor about the Ad.

**Chalk Art/Youth Events:** (Kendra): Discussion about distance from the event/stage to the sidewalk. Girl Scouts can help volunteer in this area. Mayor Perry will be there to help.

**Car Show:** (Marty): Les Schwab is giving \$2,000 worth of product, bringing a 40 foot trailer, 250 TShirts, 300 bags, wheel give away. Motion made to have Les Schwab as a gold sponsor for the car show in the Tier System with all value and in kind donation. Discussion- we need to have everything in writing for audit and tracking purposes. Passed 9-0. Need Columbia Bank logo if donations are over \$100.00 Marty is donating prize money, taking everything to print, instruction sheet, layout of park, thank you to who donated to the car show, need banner to say- Only Vote Once. Mayors Choice Award, \$750 cash prizes. Marty has his volunteers and discussed what they would be doing.

**Skate Jam:** (Rori): Mayor asked Rori for information about Skate Jam for the Ad. Tony Hawk Foundation is only advising. Rori has flyers to hand out for Milton Days. Three places are helping out NW Snowboards, 35<sup>th</sup> Ave Skate Shop, and All Aboard Skate Shop. Taco Time Traveler will be at the Skate Jam giving out free Tacos, there will not be a vendor fee for them as they are handing out free promotional samples for people. Need to know size of traveler for placement.

**Volunteers:** (Brandy-Brent-Rori-Kendra): Rough estimate for volunteers needed is 20 so far. Kenda said she would hang a sign for volunteers at Albertson's. Richard mentioned that we should do a special thank you to the volunteers.

**Logistics:** (Brent): Matrix for Volunteer list is being created. Still working on honey buckets and we need 5 golf carts. Brent, Brandy, Marty, and Rori went to park to do a layout for Vendors and Car Show. Transportation- 2 12 passenger vans, 10 radios for both days, donated by Steve Adoring, Services of America.

9. **Adjournment:** Meeting Adjourned at 8:52 pm.

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**Original Signed**

Teresa Cosner  
Secretary  
City of Milton, Events Committee

**Original Signed**

Tom Boyle  
Chairperson  
City of Milton, Events Committee

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### **Unresolved Committee Agenda Items**

7 Feb 12

-Discussion on Car Show about how the votes were to be tallied, laptop or ballot. (Ballot Issue Resolved)

-Need to find out donation total from the Lelli Family for the car show for the tiers. (Working)

6 Mar 12

-Discussion on selling raffle tickets at Edgewood Picnic. Are we doing the booth?(Albertson's is doing a booth and will see if they can sell tickets)

-Seattle EMP Logo and address for donation. (Resolved)

20 Mar 12

-Sumner Meadows Logo and address for donation. (Have address- Need Logo)

-Rock Star Energy sponsoring events if we have a Car Show and Skate Jam. Sponsorship? (Not sponsoring)

3 Apr 12

-Kendra needs to get with Mayor about coloring contest. Was this completed? (Not yet but will work on it)

-All Star photo booths for event. Did we get the booths?(Brent will look into this)

-Form to Fife School District to use the parking area at the school for the Skate Jam. Did we get a response? (Brent is looking into this)

- Email sent to Gene Simmons to attend Milton Days. Did we get a response? (No response)

-Brown Bag Lunch to solicit donations from FME Chamber members. We had to decided to do this but no date was set.(Committee still wants to do it)

17 Apr 12

-Motion to have Big Lo and two Fife students who stopped the bus as Grand Marshall's in the parade. Have we confirmed everyone will be available to be Marshall's at the Parade?(Fife students overwhelmed by coverage and won't be doing the parade, but Big Lo will be the Grand marshal)

-Discussion on second stage. Are we having the second stage?(Static Stage Mary can fill with small stage)

-Discussion on Scavenger hunt with the vendors. Are we doing this?(Not doing this)

-Kohls had offered to sponsor the event if they could do a fashion show. Is this going to happen?(Kohls is not sponsoring us)

-Brooke from Home Depot wanted to do a vendor space for kids to do projects. Are they a vendor?(Cmte was told that they had tried to contact Brooke but no response)

-Lodging Tax from City of Fife-Glen Hall. Did the Mayor complete this action?(Won't happen this year, possibly next year)

-Tony Hawke Foundation "helping" with the Skate Jam, plus 3 other businesses but we don't list any of them as sponsors with dollar figures for tier placement. Need to straighten this out.(Resolved)

-Les Schwab donating \$1000 cash and help with shirts as long as their logo is on it. Who is the money too, and how do we place them in the tiers?(No cash to committee, all donations going to Car Show)

1 May 12

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- Pierce County Search and Rescue Explorers can do first aid if we give them notice, have we asked and are they a vendor?(No response to Vendor requests)
- Put signs on city trucks- did not happen?(Not the way we had discussed)
- Discussion on Car Show that NW Embroidery will give 100 shirts, is this for the Committee or the Car Show? Communications with the Skate Park since it is so far away. Did we resolve this? Discussion on putting 2 raffle tickets in each bag- Car Show would have to buy to make it legal.(Not doing the tickets) When will they be purchasing the tickets? (NA)Car show participants participating in parade, none of them have submitted parade applications?(Resolved)
- Discussion on NW Snowboard and accepting cash donation of \$250 and \$250 skate board donation to give the a Silver Tier. Confusion on the skateboard, Rori said her dad bought the skateboard for the skate jam- but we approved Silver based on cash donation and in kind skate board donation. What is the in kind donation from NW Snowboard?(Rori stated that she will get the list from them)

15 May 12

- Marine View Beverage has us penciled in for the Beer garden. What are we doing?(Rori is getting prices so we know what our overhead will be.)
- Designated Autograph Tent. Did we get this?(Don't need one as we have not heard back from Rhubarb.)
- Skate Jam Shirts. Are we getting these?(Not getting them)
- Sun Screen and bug spray at Albertson's booth. Will they be doing that?(Albertson's may sell at their booth.)

29 May 12

- Donation Letter included in all outgoing payments that the city makes. Did this happen?(Did not happen, maybe next year)
- Police Foundation booth. Did they apply for a vendor booth?(Resolved)
- Car Show, Les Schwab and Columbia Bank are corporate sponsors. Still don't have amount from Columbia?(Pending information from Marty)
- Second hot dog cart for car show or skate jam. How is this working? How does the vendor fees work for the second cart?(Not Happening)
- Portable reader board from Fife. Are we getting this?(Brent will call)
- Contact Pape for their Light towers. Did we do this?(Will try to get one from the City of Fife)

5 Jun 12

- Briefing by Ron Stubbs to committee. Will he be coming anytime?
- Add invitation to next years Milton Days with the Thank You letters. Need to make sure that happens.

12 Jun 12

- Helmets required should be painted over. Drove by 29 Jul still stenciled on wall. Need to get this done.(Brent stated that he would look into this)
- Window clings. Need pricing for 8.5 by 11 (Dropped)

19 Jun 12

- Need Lelli Family donations for Donation list.(Marty is working on this)
- Puyallup Les Schwab has fast pitch. Did we get this?(Not getting this)
- Second Rock Climbing wall. Is this happening?(It is the same wall-no)
- Can we hang up signs at the Skate Park? (Rori)

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26 Jun 12

- TCB Excavating Sponsoring Misting Station, not on donation list. And station not available??- what are we doing?(Complete)
- Columbia Bank is supplying bags and goodies. We do not have donation amounts for tiers? Les Schwab is donating TShirts.(Marty is taking care of this)
- Honey Bucket contract resolved?(Brent is finishing this)

10 Jul 12

- Taco Time Traveler as a vendor?(Completed)
- Zumba on second stage, Waiting to schedule.
- Les Schwab is doing 400 bags, and 200 Tshirts. (Marty is getting the list together)
- Skim Board Demo. Is this happening? (Not happening)
- Smokehouse, waiting to confirm if we are getting it?(Dina Sutherland-East Pierce)
- Shirt Deadline date for logos.(Brent is getting the information)

17 Jul 12

- Les Schwab is giving 300 bags, and 250 Tshirts. Need to confirm what is being donated by whom for the tiers?(Marty is taking care of.)
- Is Les Schwab is donating \$1,000 cash? If not, then the committee needs to confirm in kind donation for the tiers on a case by case basis as previously approved by the committee?(Not happening)
- ATM Booth vendor has not responded. Will a local ATM Company step up did we contact anyone? (Mary said she might know someone and will talk to them)
- Police Foundation Rock Wall or Dunk tank. Did we confirm?(Mary)
- Fife museum partnering for History Booth? Did we confirm. (Need to talk to them)
- PTA Smoke house. Did we confirm?(East Pierce Smoke House)
- PA Sound System for Skate Jam? Not on Donation List- need to add for tiers.(Invoice to Rachon)
- Cost for portapotties, vans, sound system for second stage, ice, and hay.(Not doing a sound system for second stage)