



CITY COUNCIL

Special Meeting
November 19, 2007
Monday, 5:00 P.M.

CALL TO ORDER: Mayor Asay called the special meeting to order at 5:03 P.M.

ROLL CALL: Present were Councilmembers Beaudry, Drotz, Heddlesten, Neal, Sirack and Whalen. Councilmember Borek showed up at 5:25 P.M.

STAFF PRESENT: Public Works Director Neal, Finance Director/City Clerk Pierce, Planning & Community Development Director Terrell, Fire Chief Jaques, Police Chief Rhoads and Deputy City Clerk Marcellia.

AGENDA ITEM:

AB07-127A 2008 Budget (continued):

Director Pierce informed Council and citizens that this is a continuation of the discussion of the 2008 preliminary budget.

Director Neal was present to discuss the changes to the 2008 Budget for the Public Works department. She answered clarifying questions from Council. She also brought up some of her Personnel and Capital Requests for 2008.

Chief Rhoads shared changes to the Police Department budget and answered questions from Council.

Regular Meeting
November 19, 2007
Monday, 7:00 P.M.

CALL TO ORDER: Mayor Asay called the regular scheduled meeting to order at 7:00 P.M. and led the Pledge of Allegiance.

ROLL CALL: Present were Councilmembers Beaudry, Borek, Drotz, Heddlesten, Neal, Sirack and Whalen.

STAFF PRESENT: Finance Director/City Clerk Pierce, Planning & Community Development Director Terrell, Fire Chief Jaques, Police Chief Rhoads and Deputy City Clerk Marcellia.

ADDITIONS/DELETIONS:

None

CITIZEN PARTICIPATION:

Bart Taylor, 2500 Alder St. #321, thanked all citizens who ran for council positions this year and congratulated those who won. He commented on the letter that was sent out for the joint Citizen Advisory Committee/Planning Commission meeting – Mayor Asay clarified that the new letter went out today with the correct date.

Milton Loflin, 1810 11th Ave., shared that he sees 4 problems with the water system: not enough water for the City's needs, there aren't enough customers, contamination, and there hasn't been any maintenance done for years. He made some suggestions to improve the water issues in the future.

CONSENT AGENDA:

(A) Minutes:

June 4, 2007 Regular Meeting, June 11, 2007 Study Session

(B) Payroll: November 5th Payroll direct deposits, checks and benefits in the amount of \$212,993.10.

(C) Checks/Vouchers: numbers 14161 – 14236, in the amount of \$129,428.78.

(D) Set a Closed Public Hearing: for December 3, 2007 at or about 7:00 P.M. for the Aerie Crest Plat

Councilmember Whalen pulled the payroll from the Consent Agenda. He also pulled the vouchers.

Councilmember Beaudry moved to approve the Consent Agenda as amended. Councilmember Heddlesten seconded. Motion carried 7-0.

(B) Payroll

Councilmember Whalen shared that there isn't enough supporting documentation for the payroll.

Councilmember Beaudry moved to approve the payroll. Councilmember Drotz seconded. Motion carried 6-1. (Opposed: Whalen)

(C) Checks/Vouchers

Councilmember Whalen asked a question regarding voucher 14196. Mayor Asay stated that it is a payment for the easement, through the court order, to Base Capital for a new well.

Councilmember Whalen moved to approve the checks and vouchers. Councilmember Sirack seconded. Motion carried 7-0.

MAIN AGENDA:

AB07-0067B Public Hearing: Public Input on Proposed 2008 Budget:

The legislative body must hold a public hearing on the 2008 Budget to give citizens a chance to share their input and comments. A public hearing for the final 2008 Budget is scheduled for December 3, 2007, and may need to be continued to December 17, 2007.

Mayor Asay opened the Public Hearing at 7:21 P.M.

Jacquelyn Whalen, 1605 13th Ave., doesn't think that a City Administrator will make that big of a difference.

Leonard Sanderson, 1201 24th Ave. Ct., believes that putting together a budget is one of the most challenging jobs. He would like to see some sort of "short-cut" that would identify the real issues: the big increases, big decreases, where the problems are, etc. He stated that it's nice to have the budget available to citizens, but he recommended that the City look at the City of Edgewood's budget document format.

Mayor Asay closed the Public Hearing at 7:25 P.M.

AB07-064A Park Board Appointment:

Councilmember Beaudry moved that the appointments of Debra Perry and Michael Rutter to the City of Milton's Park Board be approved. Councilmember Drotz seconded.

Councilmember Whalen suggested that both Ms. Perry and Mr. Rutter come before Council and share why they would like to participate on the Park Board.

Jack Chandler, Chair of the Park Board, shared his support of Ms. Perry and Mr. Rutter being members of the Park Board.

Hearing no further discussion, Mayor Asay called for the vote. Motion carried 7-0.

AB07-101B Policies & Procedures: Vacation Buy Back, Resolution 07-1731:

It is the policy of the City to allow employees to cash out 40 hours of accrued vacation time, once a calendar year, so long as 2 workweeks of accrued vacation time remain for the benefit of the employee. Starting the 16th year of service, an employee may cash out 80 hours of accrued vacation time, once a calendar year, so long as 2 workweeks of accrued vacation time remain for the benefit of the employee.

Councilmember Drotz moved to approved Resolution 07-1731, establishing a Vacation Buy Back Policy and Procedure. Councilmember Beaudry seconded.

Councilmember Whalen pointed out the consideration of an 80 hour buy back, which he didn't recall Council talking about previously. He stated that he prefers to see every employees take two weeks of vacation per year.

Councilmember Whalen moved to amend the previous motion by requiring every employee to take a minimum of two weeks of vacation time. Councilmember Sirack seconded.

Councilmember Drotz asked a clarifying question.

Councilmember Heddlesten stated that the details of the original motion had been changed.

Hearing no further discussion, Mayor Asay called for the vote on the amendment. Motion carried 5-2. (Opposed: Heddlesten and Borek)

Council continued discussion on the original motion. Councilmember Heddlesten stated that the changes to the resolution weren't brought up at the last meeting. Mayor Asay spoke to Councilmember Heddlesten's concerns and explained why changes were made.

Council discussed the changes to the policy.

Councilmember Heddlesten moved to amend the last sentence of the first paragraph of Part A, to read, "...a minimum balance of 40 hours of accrued vacation time remaining after the 40 hour buy back." Motion died for a lack of a second.

Jacquelyn Whalen, 1605 13th Ave., asked a clarifying question regarding the policy.

Leonard Sanderson, 1201 24th Ave. Ct., spoke on the changes to the policy.

Hearing no further discussion, Mayor Asay called for the vote. Motion carried 6-1. (Opposed: Heddlesten)

AB07-129 Surplus Property – Refrigerator, Resolution 07-1732:

Councilmember Beaudry moved that Resolution 07-1732, declaring the 1980's GE 20 cubic ft. refrigerator to be surplus and authorize its disposal in accordance with State law, be approved. Councilmember Sirack seconded. Motion carried 7-0.

Mayor Asay thanked the Senior Advisory Board for purchasing a new refrigerator to replace the one being surplus.

COUNCIL REPORTS:

Councilmember Heddlesten: Thanked all the citizens and VFW members who participated in the poppy drive around Veteran's Day.

Councilmember Drotz: Economic Development Board has not met for the past 2 months. SCATB meets tomorrow morning at 9:00 A.M. at Renton City Hall.

Councilmember Whalen: received good information at the PCRC meeting this past week. He shared information regarding the PSRC public comment period. He asked if the

corridor well is online; Mayor Asay answered that the corridor well has one valve that is being replaced, other than that, it is ready to go. He commented on the gravel washout on the corner of 13th and Oak St. – he requested that this issue be passed on to Director Neal. He asked when the reader board could be expected to be up and running. Mayor Asay stated that training is being arranged for those who will be working with it. He spoke on the PCRC Zootrek Authority Board nominations.

Councilmember Neal: asked about the progress of the Interurban Trail Project.

Mayor Asay recessed the meeting at 8:11 P.M. for approximately 5 minutes and called the meeting back to order at 8:20 P.M.

2008 Budget Discussion (continued):

Mayor Asay shared a few of her recommendations regarding additional departmental requests: 1 additional Police Officer (which would offset overtime), upgrade one Sergeant to Lieutenant, a Clerical Pool of 1,165 hours, Activity Center Mansard – vinyl roof for Activity Center, and play area ground cover for parks.

Director Pierce informed Council of a typo and instructed them to cross off the Gas Gator under Parks and Streets and add a security system under Public Works Electric.

Council discussed the 2008 Budget Development – City Council Priorities, and shared comments and concerns.

Councilmember Heddlesten commented on how much money is being spent on communications. He stated that there are places that the City is spending more money than it needs to spend.

Director Pierce stressed that the City needs a plan. After looking at the Council priorities, preliminary budget, and the director's requests, Mayor Asay asked what Council's wishes are.

Councilmember Beaudry stated that he'd like to see both police positions be included in the budget.

Councilmember Heddlesten stated that, upon fulfilling the two police position requests, the next position that the City opens and fills should be an Information Systems Security Specialist.

Councilmember Drotz shared that she'd like to see an automatic door opener installed on the apparatus bay door at the Fire Department. Councilmember Beaudry stated that he would wait to see how much money comes in from the EMS Levy.

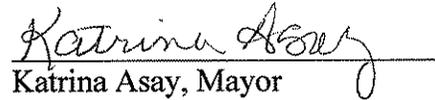
Councilmember Whalen asked what would happen to our spending if all of the five of the Mayor's recommendations were included in the budget. He also commented on the clerical pool. Mayor Asay responded.

Councilmember Sirack shared her support and mentioned that Milton isn't the only City where money will be short in the coming year.

ADJOURNMENT:

Councilmember Beaudry moved to adjourn. Councilmember Borek seconded. Motion carried 7-0.

The meeting was adjourned at 9:24 P.M.


Katrina Asay, Mayor

ATTEST:


Katie Marcelia, Deputy City Clerk