



CITY COUNCIL MEETING AGENDA
Council Chambers, 1000 Laurel Street

May 19, 2014
Monday

Next Ordinance: 1843-14
Next Resolution: 14-1848

Executive Session

6:30 p.m.

For the purpose of discussing agency litigation per RCW 42.30.110 (1)(i).

Regular Meeting

7:00 p.m.

1. Call to Order and Flag Salute

2. Roll Call of Councilmembers

Commissioning Ceremony - new police Reserve Officer

3. Additions/Deletions

4. Citizen Participation

Citizens may comment on any topic that is not on the Regular Agenda. To comment, please raise your hand to request recognition by the Chair. Once so recognized, please step to the podium and state your name and address for the record before making your comments. Also, please limit your comments to no more than three (3) minutes.

The public may comment on individual agenda items on the Regular Agenda prior to Council's action.

The public may also submit written communications, via letters or emails to dperry@cityofmilton.net. Any item received by noon on the day of the meeting will be distributed to Council.

5. Consent Agenda

A. Minutes – Approval of the minutes of:

i. May 5, 2014 Regular Meeting

ii. May 12, 2014 Study Session

B. Claims Approval:

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting.

Thank you.

- i. Approval of the checks/vouchers numbers 55163-55211 in the amount of \$ 106,744.37.
- ii. Approval of the payroll disbursements dated 5/5/2014 in the amount of \$ 206,449.90.

C. Vote D.Eidinger to Pierce Transit Board

6. Proclamations

A. National Public Works Week

7. Public Hearings

A. Water Capital Improvement Plan (CIP)

8. Regular Agenda

A. Ordinance Amending Access Tract Code

B. Energy Conservation Contract Approval

C. Activity Center Recurring Sunday Rental

D. IT Needs – continued discussion

9. City Administrator Report

10. Council Reports

11. Mayor's Report

12. Adjournment

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting.

Thank you.

PENDING COUNCIL AGENDA CALENDAR (Dates are Subject to Change) FOR PLANNING PURPOSES ONLY

May 2014			
Mon 5/19	6:30 pm 7:00 pm	Executive Session Regular Meeting	A. Proclamation – National Public Works Week – May 19-24 B. Vote D.Eidinger to Pierce Transit Board – <i>Consent</i> C. Water CIP – <i>Public Hearing</i> D. Ordinance Amending Access Tract Code – <i>Ordinance</i> E. Energy Conservation – <i>Contract Approval</i> F. Activity Center Recurring Sunday Rental – <i>Approval</i> G. IT Needs – <i>Continued Discussion</i>
June 2014			
Mon 6/02	7:00 pm	Regular Meeting	A. Adoption of Water Utility CIP – <i>Ordinance</i> B. Street Vacation – <i>Resolution</i> C. Activity Center Roof Replacement – <i>Contract</i> D. Amendments to Building & Fire Codes E. Granting of Easement to DOE F. Comp Plan & Uptown Design Stds – <i>DISCUSSION</i>
Mon 6/09	7:00 pm	Study Session	A. 6 Year Transportation Improvement Program B. Reexamine Street Standards
Mon 6/16	7:00 pm	Regular Meeting	A. Comp Plan & Uptown Design Stds – <i>Ordinances – Consent</i> B. Clear Firs/Sunridge Annexation – <i>Public Hearing</i> C. Clear Firs/Sunridge Annexation – <i>Ordinance</i>
July 2014			
Mon 7/07	7:00 pm	Regular Meeting	A. 2nd Qtr Financial Report B. Council review/accepts 2012, 2013 annual reports (SAO) (<i>Consent Agenda</i>) C. Curtailment Agreement with Tacoma Power
Mon 7/14	7:00 pm	Study Session	A. Electric System Plan Update B. Biennial Budget Discussion (tentative) C. Police Fleet Vehicle Purchase (tentative)
Mon 7/21	7:00 pm	Regular Meeting	
August 2014			
Mon 8/04	7:00 pm	Regular Meeting	
Mon 8/11	7:00 pm	Study Session	A. Meet w/ staff: Stormwater Discussion
Tue 8/18	7:00 pm	Regular Meeting	
September 2014			
TUESDAY 9/02	7:00 pm	Regular Meeting	A. National Recovery Month – <i>Proclamation</i>
Mon 9/08	7:00 pm	Study Session	
Mon 9/15	7:00 pm	Regular Meeting	
October 2014			
Tue 10/06	7:00 pm	Regular Meeting	A. 3rd Qtr Financial Report
Mon 10/14	7:00 pm	Study Session	
Mon 10/20	7:00 pm	Regular Meeting	
November 2014			
Mon 11/03	7:00 pm	Regular Meeting	A.
Mon 11/10	7:00 pm	Study Session	A. Meet with Staff
Mon 11/17	7:00 pm	Regular Meeting	



Fife Police Department

James M. Paulson Criminal Justice Center
3737 Pacific Highway East
Fife, Washington 98424
(253) 896-8241

April 18, 2014

City of Milton
Interim City Administrator Mark Langford
1000 Laurel Street
Milton, WA 98354

RE: Reserve Police Officer Academy Graduation

Dear Administrator Langford,

I would like to take this opportunity to invite you to the upcoming 2014 Reserve Police Officer Academy Graduation Ceremony, being held on May 17, 2014 at 11:00am. The location for the event is Pacific Lutheran University in the Lagerquist Hall – Mary Baker Russell Music Center, 12180 Park Avenue S., Tacoma, Washington 98447.

This will be the twelfth year that the Fife Police Department has hosted the Reserve Police Officer Academy and the 2014 class has done exceptionally well. Reserve Officer Joshua Torgerson has been an excellent representation of your police department and is scheduled to graduate as part of the 2014 class.

Volunteers such as Reserve Officer Torgerson, truly help to make a difference not only in your community, but in the local region as well. This is an important event for your community as your Reserve Officer will now go back and begin training with your police department – Reserve Officer Torgerson will be a valuable addition.

Please do not hesitate to contact me directly if you have any questions or need additional information. Your RSVP is appreciated and can be provided to Andrea Edwards at aedwards@cityoffife.org or (253) 896-8251.

Very respectfully,


Brad Blackburn
Chief of Police

"The department serves the people of Fife by providing law enforcement services in a professional and courteous manner, and it is to these people that the department is ultimately responsible."



DRAFT CITY COUNCIL MINUTES

Regular Meeting
Monday – May 5, 2014
7:00 p.m.

CALL TO ORDER

Mayor Perry called the regularly-scheduled meeting to order at 7:03 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Mayor Perry, Mayor Pro Tem Taylor, Councilmembers Whalen, Jones, Ott, Morton, Manley, and Zaroudny

STAFF PRESENT

City Administrator Langford, City Attorney Park, Public Works Director Neal, Finance Director Tylor, and City Clerk Bolam

ADDITIONS / DELETIONS

Mayor Perry added "Rental" as item 8B.

CITIZEN PARTICIPATION

None.

INTRODUCTION OF NEW CITY STAFF

Director Tylor introduced Accounting Supervisor Betty Garrison.

Director Neal introduced Administrative Assistant Clarissa Zahn.

City Administrator Langford introduced Administrative Assistant/Deputy City Clerk Marci Mayer, who has been a temporary employee since July and has now been hired full time.

Employees each shared some of her background and answered questions from Council.

PROCLAMATIONS

National Police Week – May 11-17

City Clerk Bolam read the Proclamation into the record. City Administrator Langford added additional information, including an invitation to the Pierce County Police Chiefs Association Annual Memorial Ceremony on May 7 at 6pm at the Clover Park Technical College.

CONSENT AGENDA

Approval of:

A. Minutes

- a. April 21 Regular Meeting

B. Claims Approval

- a. Checks/vouchers numbers 55082-55162 in the amount of \$551,177.22
- b. Payroll disbursements dated 4/5/14 and 4/20/14 in the amount of \$128,576.84.

Councilmember Ott requested information regarding court interpreters.

Councilmember Morton cited concern about possible duplicate billings. Director Tylor explained the utility splits. Mayor Perry brought up that the report in the past specified which fund each amount was allocated to. Director Tylor will add that column back onto the report.

MAYOR PRO TEM TAYLOR MOVED, seconded by Councilmember Whalen, to approve the consent agenda. Passed 7/0.

REGULAR AGENDA

A. Resolution for Emergency Ratification

Director Neal explained this is a follow-up item to the landslide issue. This ratification is for the emergency work that was not approved prior to the necessary work. Next week, the permanent repair work will begin.

COUNCILMEMBER OTT MOVED, seconded by Councilmember Whalen, to approve Resolution 14-1847 ratifying the declaration of emergency necessitating the utilization of emergency powers.

Councilmember Morton asked about the cost of the temporary repair; it's not completely finished, but estimated between \$50-70,000. When complete, before-and-after photos and the final exact cost will be reported.

Director Neal reported that the temporary repair is holding, even with the recent heavy rains.

Speaker	Address	Comments
Leonard Sanderson	1201 24 th Ave Ct	Asked for clarity between the two separate repair costs, emergency and final, and asked if prevailing wage is only a consideration for federal funds. Director Neal answered no, all public works projects are subject to prevailing wage laws.

The motion was voted on and passed 7/0.

B. Rental

Mayor Perry explained a letter received from a church looking to rent the Activity Center on Sundays only. Current hourly rates are too expensive; proposal is \$1200/month.

Mayor Pro Tem Taylor asked if it's appropriate to rent for religious purposes. Attorney Park answered that you treat a religious organization just as you would anyone else; if you reduce the rate for them, then you would follow suit for anyone else. If it's a policy to provide a discount for ongoing rentals, then the criteria can apply to anyone.

Speaker	Address	Comments
Leonard Sanderson	1201 24 th Ave Ct	Mission Woods used the center for about 3 years – the city can look up that rental record.

Council expressed openness to this idea, calling it a very appropriate function and a good use of the facility.

Staff will bring back historical use figures and details for cleaning the facility before and after.

DIRECTOR'S REPORTS

None.

CITY ADMINISTRATOR REPORT

None.

COUNCIL REPORTS

- Councilmember Whalen
 - Concerns with parking on Monday nights near the T-ball fields now that T-ball started.
 - Received some EPFD statistics – horrible job staffing the station.
 - EPFD looking to continuing and increasing their maintenance levy.
 - Thanks Milton, especially Director Neal, for the emails announcing what's going on in the City. However small, the information is very helpful.

- Encourages all to attend the Old Coots on Scoots' spaghetti dinner fundraiser on May 16. This year, sponsoring the Milton Days car show.
 - Tonight's proclamation of National Police Week is extremely important, both to the memory of those past, and for current officers every day.
- Councilmember Jones
 - Thanks Director Neal for email information.
 - Will be absent for next week's meeting – on vacation.
- Councilmember Zaroundny
 - Attended the skate park anniversary celebration. Nice to see support of Event Committee.
- Councilmember Manley
 - None.
- Councilmember Morton
 - The T-ball fields and benches look good. Little League would still like to cut out base runs.
- Councilmember Ott
 - Attended the skate park 10th anniversary – well done. Heard from several sources that the Milton Skate Park is THE place to board.
 - Requested a copy of 2014-2015 city directory.
 - Approached by several individuals regarding the recent water-billing problem; was glad the letter was included. Director Tylor apologized for the error.
 - Requested a study session item for assessing court costs between Milton and Puyallup – Mayor Perry asked Director Tylor to bring back the report shown during the budget season.
 - Asked for clarification regarding the radio frequency change shown in the SS911 report. Chief Langford said the city did receive radio equipment, portable and in-vehicle, from SS911. Currently on 700mhz; will be on 800mhz when migration with Fife is completed.
- Mayor Pro Tem Taylor
 - Thanks to those who came to Park Appreciation Day, including planning commissioners, park board members, and event committee members.

MAYOR'S REPORT

- Attended Park Appreciation Day – good to get that up-close view of what needs to be done. Good turn-out. Chairman Kent Ross is doing a great job.
- Attended the skate park celebration and the Heather Hills breakfast – both were lots of fun.
- The Clean Air Agency presented to PCCTA – Pierce County is out of compliance (King Co is not), and federal transportation money is at stake. Most wood stoves older than 1995 are out of compliance. Milton's current Clean Air budget is \$3200, and fees are rising 47% across the board.
 - Mayor Pro Tem Taylor said there's a buy-back program for wood stoves, and other incentives for upgrading, available at www.AirSafePierceCounty.org.

Councilmember Whalen encouraged councilmembers to review the 4/21/14 minutes of the comprehensive plan and design standards public hearing. He asked staff to show the ramifications of taking the design standards away.

Councilmember Ott said how nice the Veteran's Memorial looks – there were 35 Rangers and 9 VFW members sprucing it up.

ADJOURNMENT

MOTION (Whalen/Taylor) – Adjourned at 8:30 p.m.

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Study Session
Monday – May 12, 2014
7:00 p.m.

CALL TO ORDER

Mayor Perry called the special meeting to order at 7:03 p.m. and led the Pledge of Allegiance.

ROLL CALL

Present: Mayor Perry, Councilmembers Whalen, Ott, Morton, Manley, and Zaroudny

Absent: Mayor Pro Tem Taylor, Councilmember Jones

STAFF PRESENT

Interim City Administrator Langford, Public Works Director Neal, City Clerk Bolam, electric staff members Dick Bronson and Jarrod Lee

ACTION ITEMS

A. Meet with Electrical Staff

Director Neal introduced staff members Dick Bronson and Jarrod Lee. Mr. Bronson explained the handout showing systems upgrade schedule, and gave a brief history of Milton's electric utility. He shared the reasons that power seldom goes out in Milton, even when it does in surrounding communities. Mr. Lee thanked the city for the opportunity to enter the apprenticeship program; he finds it very interesting and fulfilling.

Future things for Council to be aware of include:

- Workforce demands – Estimates says that in the next 7-10 years, 50% of the workforce will be retiring. In Milton's utility, that is accurate. Maintain good training program and work for retention of good people as the market gets more competitive.
- Tacoma infrastructure rising and the time will come when they can't meet our needs. No real alternatives at this time.
 - Director Neal said that Council has already taken the first step by approving the update to the electric utility plan and rate study.

- Regarding the purchase of the substation – BPA is willing to sell because they want out of the distribution business.
- To avoid losing the utility, most important action is to watch the budget, maintain the equipment well, and look for ways to be cost-effective.

Mayor Perry announced that Item C will be next to allow audience members to leave.

7:55 – meeting recessed

8:00 – called back to order

B. Sterling Heights

Mayor Perry introduced Mike Rutter and Jim Reno, members of Sterling Heights' HOA. They explained the background of their request for the closure of Birch Court at 27th Ave, which includes a spike in criminal activity and the possibility of a drug house. They propose to close the street for one year after school ends this year as a test run.

Mayor Perry assured the neighborhood that Council cares, as evidenced by the Mayor and police attending the HOA meeting, putting the situation on the council's agenda, and considering this very drastic action. Council will need a petition from the full home ownership, with those against the idea including the reasons for being against.

Mr. Rutter and Mr. Reno exited the meeting.

Director Neal provided presentation information, explaining this would be a closure of a public street. Emergency responders are not opposed to the idea, but are concerned regarding overflow parking. Any approved closure, even as a test, would need to be more than just concrete blocks – it should be permanently closed, with curb/gutter/sidewalk extended. Traffic load and safety is a concern.

Interim Chief Langford spoke to the importance of reporting crimes. The police have offered to sit down with the HOA to consider actual crime load. There has been a much bigger police presence in the neighborhood lately. Experience with street closure in Tacoma; the problems cited are not something likely to be impacted by a street closure. Sergeant Hume spoke to arrests made in the neighborhood; it's not so much that the access off Birch is a concern – it's the criminal intent of friends of homeowners.

Council expressed concern over starting a precedent and attempting to create a gated community; they discussed the unlikelihood that this would solve the problem, on-street parking, possibility of removal of stop signs on 27th, speed bumps, neighborhood crime program, lighting.

Consensus is to not close the street, but to consider ways to help the residents.

C. Amending Access Tract Code

Planner Larson explained this item is to clarify a conflict within the Milton Municipal Code. He explained how maximum density and minimum lot size are equal., and the conflict lies within the definitions, giving opposite direction with regard to access

corridors. He explained the proposed actions to resolve the conflicts, and showed examples on a drawing board.

The ordinance is the structure of the 2012 Planning Commission, with one clarification noted.

Council expressed concern that it will increase density. Staff showed that it will not increase density when it relates to single family development in the single family zone.

D. Introduction to Information Technology (IT) Needs

Interim City Administrator Langford introduced this item – the packet item was handed out at the beginning of the meeting. This is only an introduction to the subject. Mayor Perry explained that staff's recommendation is for a full-time employee, and explained more thoroughly the various options. Sergeant Hume added information from the staff committee meeting and explained the police department side.

Council requested additional information for all the peripheral costs over and above a person or contract to fix and maintain the IT structure.

10:08 recess

10:12 back to order

E. Comprehensive Plan & Uptown Design Standards

Director Neal asked council to clarify what prevented this action from going forward at the last meeting. Council identified the threat of lawsuit, clarification and validity of the Wallace points, and the misunderstanding regarding the summary document that was included. Mayor Perry asked for this to come back to the next Study Session for final understanding.

ADJOURNMENT

Adjourned at 10:30 p.m.

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CONSENT AGENDA ITEM #5B

CITY OF MILTON
PAYROLL and CLAIMS VOUCHER APPROVAL

I HEREBY CERTIFY THAT THE EXPENDITURES SHOWN BELOW REFLECT THE TRUE AND CORRECT EXPENDITURES TO THE BEST OF MY KNOWLEDGE. I FURTHER CERTIFY THE EXPENDITURES BELOW TO BE VALID AND CORRECT.

FINANCE DIRECTOR			DATE		
Claim Vouchers:			Payroll Disbursements:		
Date	Check #	Amount	Date	Check #	Amount
4/30/2014	ACH Online US Bank	\$ 15,339.58	5/5/2014	3709	\$ 1,363.90
5/13/2014	55163-55211	\$ 91,404.79	5/5/2014	ACH (Direct Deposit	\$ 86,841.96
			5/5/2014	3710-3715	\$ 3,367.82
			5/5/2014	ACH (Benefits)	\$ 114,876.22
Total Accounts Payable:		\$ 106,744.37	Total Payroll:		\$ 206,449.90

WE, THE UNDERSIGNED COUNCILMEMBERS OF THE CITY OF MILTON, WASHINGTON, DO HEREBY CERTIFY AND APPROVE THE PAYROLL AND CLAIM VOUCHERS FOR THE TOTAL AMOUNT OF:

\$313,194.27

Dated:

May 13, 2014

 COUNCILMEMBER

 COUNCILMEMBER

 COUNCILMEMBER

 COUNCILMEMBER

Accounts Payable



Check #	Name	Date	Department	Account #	Invoice #	Description	Amount
0	US Bank	4/30/2014	Emp Reimbursement	001-00-389-000-02	6481-040614	Traffic Ticket Reimbursed by Employee - City of Fife	\$ 124.00
0	US Bank	4/30/2014	Council	001-11-511-602-49	5017-040614	AWC LRI Registration -Langford	\$ 320.00
0	US Bank	4/30/2014	Administration	001-13-513-100-43	5017-040614	Annual Breakfast Meeting - Mayor and C.A. Port of Tacor	\$ 60.00
0	US Bank	4/30/2014	Administration	001-13-513-100-43	7907-040614	PCCTA Meeting Meal - Perry - Buttered Biscuit	\$ 17.07
0	US Bank	4/30/2014	Administration	001-13-513-100-43	7907-040614	PCCTA Meeting Meal - Perry - Buttered Biscuit	\$ 23.31
0	US Bank	4/30/2014	Administration	001-13-513-101-49	6853-040614	SHRM/HR Membership -	\$ 165.00
0	US Bank	4/30/2014	Administration	001-13-513-101-49	5017-040614	Il of M Membership Dues - Bolam	\$ 100.00
0	US Bank	4/30/2014	Administration	001-13-513-102-49	5017-040614	AWC LRI Registration - Bolam	\$ 320.00
0	US Bank	4/30/2014	Administration	001-13-513-102-49	5017-040614	AWC LRI Registration - Perry	\$ 195.00
0	US Bank	4/30/2014	Administration	001-13-513-102-49	5017-040614	AWC LRI Registration - Perry	\$ 125.00
0	US Bank	4/30/2014	Finance	001-14-514-230-31	6853-040614	USB Flash Drives - Best Buy	\$ 19.66
0	US Bank	4/30/2014	Employee Benefits	001-17-517-900-31	6853-040614	Wellness Incentives MM - Target	\$ 36.99
0	US Bank	4/30/2014	Facilities	001-18-518-300-31	1293-040614	Landscape Blocks City Hall Complex - Home Depot	\$ 144.99
0	US Bank	4/30/2014	Facilities	001-18-518-300-31	6820-040614	Flagger Cert. Books & Cards - Evergreen Safety Council	\$ 11.37
0	US Bank	4/30/2014	Facilities	001-18-518-300-31	6820-040614	MSDS Sheet Rack Hardware - Home Depot	\$ 13.71
0	US Bank	4/30/2014	Facilities	001-18-518-300-35	6838-040614	Toilet Auger - Probuild	\$ 10.93
0	US Bank	4/30/2014	General Fund	001-19-518-900-31	6838-040614	Sign for PD - Smartsign	\$ 27.95
0	US Bank	4/30/2014	General Fund	001-19-518-900-31	6838-040614	PD Rugs and Mats - Uline	\$ 320.79
0	US Bank	4/30/2014	General Fund	001-19-518-900-36	6481-040614	Remote Access License - Sonicwall	\$ 754.86
0	US Bank	4/30/2014	General Fund	001-19-518-900-45	6481-040614	Archive Storage Lease	\$ 110.00
0	US Bank	4/30/2014	Police	001-21-521-200-22	6671-040614	Collar/Shoulder Brass - Chief - Galls Intern	\$ 89.95
0	US Bank	4/30/2014	Police	001-21-521-200-22	6671-040614	Collar/Shoulder Brass - Chief - Galls	\$ 125.20
0	US Bank	4/30/2014	Police	001-21-521-200-22	6598-040614	PD Badges - Blumenthal	\$ 429.94
0	US Bank	4/30/2014	Police	001-21-521-200-31	8284-040614	Printer Cartridge - Inkjetsuperstore.com	\$ 40.95
0	US Bank	4/30/2014	Police	001-21-521-200-31	8284-040614	Evidence Bags - Sirchie	\$ 61.43
0	US Bank	4/30/2014	Police	001-21-521-200-31	6671-040614	Sector E Ticket Supplies - CDW Government	\$ 603.94
0	US Bank	4/30/2014	Police	001-21-521-200-31	6671-040614	Sector E Ticket Supplies - CDW	\$ 67.11
0	US Bank	4/30/2014	Police	001-21-521-200-31	6671-040614	Couplers - Radioshack	\$ 25.07
0	US Bank	4/30/2014	Police	001-21-521-200-31	6887-040614	Ink Cartridge - ID Zone	\$ 98.00
0	US Bank	4/30/2014	Police	001-21-521-200-31	4659-040614	Batteries - Amazon	\$ 22.86
0	US Bank	4/30/2014	Police	001-21-521-200-31	6614-040614	Mobilelock - HDG	\$ 19.95
0	US Bank	4/30/2014	Police	001-21-521-200-32	6747-040614	Fuel	\$ 413.23
0	US Bank	4/30/2014	Police	001-21-521-200-32	8100-040614	Fuel	\$ 519.81
0	US Bank	4/30/2014	Police	001-21-521-200-32	8284-040614	Fuel	\$ 326.01
0	US Bank	4/30/2014	Police	001-21-521-200-32	2647-040614	Fuel	\$ 575.91
0	US Bank	4/30/2014	Police	001-21-521-200-32	6758-040614	Fuel	\$ 268.74
0	US Bank	4/30/2014	Police	001-21-521-200-32	6671-040614	Fuel	\$ 125.95
0	US Bank	4/30/2014	Police	001-21-521-200-32	6473-040614	Fuel	\$ 199.17
0	US Bank	4/30/2014	Police	001-21-521-200-32	6887-040614	Fuel	\$ 325.12
0	US Bank	4/30/2014	Police	001-21-521-200-32	4659-040614	Fuel	\$ 342.82



Check #	Name	Date	Department	Account #	Invoice #	Description	Amount
0	US Bank	4/30/2014	Police	001-21-521-200-32	6614-040614	Fuel	\$ 277.97
0	US Bank	4/30/2014	Police	001-21-521-200-32	6630-040614	Fuel	\$ 269.78
0	US Bank	4/30/2014	Police	001-21-521-200-35	4659-040614	Radar Tuning Fork - Kustom Signals	\$ 49.00
0	US Bank	4/30/2014	Police	001-21-521-200-36	6887-040614	Computer Speakers - Radioshack	\$ 21.85
0	US Bank	4/30/2014	Police	001-21-521-200-36	6887-040614	USB Cable - Radioshack	\$ 29.53
0	US Bank	4/30/2014	Police	001-21-521-200-41	6758-040614	Car Washes - Reimbursed by M. Langford	\$ 16.56
0	US Bank	4/30/2014	Police	001-21-521-200-42	8284-040614	Postage -USPS	\$ 3.73
0	US Bank	4/30/2014	Engineering	001-32-532-100-42	6713-040614	Postage - UPS Store	\$ 46.06
0	US Bank	4/30/2014	Engineering	001-32-532-100-43	6713-040614	Training Lunch - Ram Restaurant	\$ 14.43
0	US Bank	4/30/2014	Engineering	001-32-532-100-43	6713-040614	PCCPA Meeting Lunch - Red Lobster	\$ 130.63
0	US Bank	4/30/2014	Engineering	001-32-532-100-43	6713-040614	TCC Meeting Lunch - Panera Bread	\$ 7.86
0	US Bank	4/30/2014	Parks	001-76-576-600-31	1293-040614	Gloves and Safety Glasses - Excel Supply	\$ 15.10
0	US Bank	4/30/2014	Parks	001-76-576-600-31	6838-040614	Fertilizer/Seed Mix/Moss Term. - Parks - Wilbur	\$ 256.68
0	US Bank	4/30/2014	Parks	001-76-576-600-31	6838-040614	Herbicide Syl-Tac - Parks - Wilbur	\$ 159.92
0	US Bank	4/30/2014	Parks	001-76-576-600-31	6820-040614	Flagger Cert. Books & Cards - Evergreen Safety Council	\$ 11.37
0	US Bank	4/30/2014	Parks	001-76-576-600-31	6820-040614	Binders - Office Depot	\$ 9.29
0	US Bank	4/30/2014	Parks	001-76-576-600-63	4283-040614	Concrete Form Materials - T-Ball - Lowes	\$ 204.58
0	US Bank	4/30/2014	Parks	001-76-576-600-63	4283-040614	Soil/T-Ball Field - Walrath	\$ 98.55
0	US Bank	4/30/2014	Parks	001-76-576-600-63	7647-040614	Topsoil Triangle Park - Walrath	\$ 98.55
0	US Bank	4/30/2014	Parks	001-76-576-600-63	7647-040614	Topsoil Triangle Park - Walrath	\$ 98.55
0	US Bank	4/30/2014	Parks	001-76-576-600-63	7647-040614	Topsoil Triangle Park - Walrath	\$ 98.55
0	US Bank	4/30/2014	Parks	001-76-576-600-63	7647-040614	Topsoil Triangle Park - Walrath	\$ 98.55
0	US Bank	4/30/2014	Parks	001-76-576-600-63	6838-040614	Fertilizer/Seed Mix/Moss Term. - T-Ball Field - Wilbur	\$ 256.67
0	US Bank	4/30/2014	Parks	001-76-576-600-63	6838-040614	Herbicide Syl-Tac - T-Ball - Wilbur	\$ 159.92
0	US Bank	4/30/2014	Parks	001-76-576-600-63	6820-040614	Peat Moss T-Ball Field	\$ 75.36
0	US Bank	4/30/2014	Parks	001-76-576-600-63	6432-040614	Topdressing Sand T-Ball Triangle Park - Walrath	\$ 134.14
0	US Bank	4/30/2014	Parks	001-76-576-600-63	6648-040614	Concrete Form Stakes T-Ball Field Triangle Park - Probuilc	\$ 137.45
0	US Bank	4/30/2014	Parks	001-76-576-600-63	6648-040614	Pad Forms T-Ball Field Triangle Park - Probuild	\$ 58.20
0	US Bank	4/30/2014	Street	101-00-542-900-22	6432-040614	Workboots-Ganancial - Big J's	\$ 64.62
0	US Bank	4/30/2014	Street	101-00-542-900-31	6523-040614	Grass Seed and Peat Moss for 28th Ave Planter Strips - H	\$ 117.59
0	US Bank	4/30/2014	Street	101-00-542-900-31	6523-040614	Grass Seed and Peat Moss for 28th Ave & MW Planter St	\$ 137.77
0	US Bank	4/30/2014	Street	101-00-542-900-31	6523-040614	Wood Stakes - Gray	\$ 41.95
0	US Bank	4/30/2014	Street	101-00-542-900-31	6523-040614	Caseron Granules for Planter Strips - Home Depot	\$ 81.93
0	US Bank	4/30/2014	Street	101-00-542-900-31	1293-040614	HID Proximity Passes/Vehicles - Robblees	\$ 27.01
0	US Bank	4/30/2014	Street	101-00-542-900-31	5084-040614	Moss Killer for Planter Strips - Home Depot	\$ 106.15
0	US Bank	4/30/2014	Street	101-00-542-900-31	4283-040614	Leaf Rakes - Lowes	\$ 55.74
0	US Bank	4/30/2014	Street	101-00-542-900-31	7647-040614	Meal - Wetterlind - Confined Space Training - Applebees	\$ 10.00
0	US Bank	4/30/2014	Street	101-00-542-900-31	7647-040614	Fertilizer - Milton Way - Lowes	\$ 24.06
0	US Bank	4/30/2014	Street	101-00-542-900-31	6838-040614	Fertilizer/Seed Mix/Moss Term. - Streets - Wilbur	\$ 110.00
0	US Bank	4/30/2014	Street	101-00-542-900-31	6820-040614	Flagger Cert. Books & Cards - Evergreen Safety Council	\$ 22.75
0	US Bank	4/30/2014	Street	101-00-542-900-31	6820-040614	MSDS Sheet Rack Hardware - Home Depot	\$ 13.71
0	US Bank	4/30/2014	Street	101-00-542-900-31	6820-040614	Binders - Office Depot	\$ 9.30
0	US Bank	4/30/2014	Street	101-00-542-900-31	6432-040614	Racking - Rusty Rack	\$ 163.18
0	US Bank	4/30/2014	Electric	401-32-533-500-31	6820-040614	Binders - Office Depot	\$ 9.30
0	US Bank	4/30/2014	Electric	401-32-533-500-31	1293-040614	HID Proximity Passes/Vehicles - Robblees	\$ 63.04
0	US Bank	4/30/2014	Electric	401-32-533-500-31	9197-040614	Rat Pellets/Transformers & Switch Vaults - QC Supplies	\$ 70.43
0	US Bank	4/30/2014	Electric	401-32-533-500-31	9197-040614	Measuring Wheels/Crew Trucks - Grainger	\$ 208.63



Check #	Name	Date	Department	Account #	Invoice #	Description	Amount
0	US Bank	4/30/2014	Electric	401-32-533-500-31	9197-040614	Screws - Home Depot	\$ 9.27
0	US Bank	4/30/2014	Electric	401-32-533-500-31	6820-040614	Flagger Cert. Books & Cards - Evergreen Safety Council	\$ 22.75
0	US Bank	4/30/2014	Electric	401-32-533-500-31	6820-040614	MSDS Sheet Rack Hardware - Home Depot	\$ 13.71
0	US Bank	4/30/2014	Electric	401-32-533-500-32	6895-040614	Propane/Forklift - Union 76	\$ 21.83
0	US Bank	4/30/2014	Water	403-34-534-500-22	6432-040614	Workboots-Ganancial - Big J's	\$ 64.62
0	US Bank	4/30/2014	Water	403-34-534-500-31	6820-040614	Binders - Office Depot	\$ 9.30
0	US Bank	4/30/2014	Water	403-34-534-500-31	6523-040614	Wood Stakes - Gray	\$ 43.22
0	US Bank	4/30/2014	Water	403-34-534-500-31	1293-040614	HID Proximity Passes/Vehicles - Robblees	\$ 63.05
0	US Bank	4/30/2014	Water	403-34-534-500-31	6820-040614	Flagger Cert. Books & Cards - Evergreen Safety Council	\$ 136.49
0	US Bank	4/30/2014	Water	403-34-534-500-31	6820-040614	MSDS Sheet Rack Hardware - Home Depot	\$ 13.71
0	US Bank	4/30/2014	Water	403-34-534-500-31	6432-040614	Racking - Rusty Rack	\$ 168.13
0	US Bank	4/30/2014	Water	403-34-534-500-31	6648-040614	Disconnect Seals - American Casting	\$ 321.45
0	US Bank	4/30/2014	Water	403-34-534-500-32	6648-040614	Fuel (Reimbursed by Employee)	\$ 16.62
0	US Bank	4/30/2014	Water	403-34-534-500-43	5084-040614	Travel Meal-Operator Works Conf. Miller - Texas Roadho	\$ 13.97
0	US Bank	4/30/2014	Water	403-34-534-500-43	5084-040614	Travel Meal-Operator Works Conf. Miller - Carl's Jr.	\$ 9.74
0	US Bank	4/30/2014	Water	403-34-534-500-43	5084-040614	Travel Meal-Operator Works Conf. Miller - Texas Roadho	\$ 19.31
0	US Bank	4/30/2014	Water	403-34-534-500-43	5084-040614	Travel Meal-Operator Works Conf. Miller - Texas Roadho	\$ 17.14
0	US Bank	4/30/2014	Water	403-34-534-500-43	4283-040614	Travel Meal-Russel-WA Operator Works Conf. - Texas Ro	\$ 12.89
0	US Bank	4/30/2014	Water	403-34-534-500-43	4283-040614	Travel Meal-Russel-WA Operator Works Conf. - Carl's Jr.	\$ 6.49
0	US Bank	4/30/2014	Water	403-34-534-500-43	4283-040614	Travel Meal-Russel-WA Operator Works Conf. - Texas Ro	\$ 19.30
0	US Bank	4/30/2014	Water	403-34-534-500-43	4283-040614	Travel Meal-Russel-WA Operator Works Conf. - Texas Ro	\$ 16.06
0	US Bank	4/30/2014	Water	403-34-534-500-43	6432-040614	Lodging - WA Operator Works Conference - Red Lion - Mi	\$ 318.24
0	US Bank	4/30/2014	Water	403-34-534-500-43	6432-040614	Lodging - WA Operator Works Conference - Red Lion - Ru	\$ 318.24
0	US Bank	4/30/2014	Water	403-34-534-550-31	6820-040614	Gas Scale Parts - Home Depot	\$ 44.42
0	US Bank	4/30/2014	Water	403-34-534-550-31	6820-040614	Box Knife, Glue & Cable Ties - Home Depot	\$ 18.31
0	US Bank	4/30/2014	Water	403-34-534-550-31	6820-040614	Stationary Supplies - Office Depot	\$ 16.40
0	US Bank	4/30/2014	Water	403-34-534-550-42	6820-040614	Postage - USPS	\$ 1.61
0	US Bank	4/30/2014	Water	403-34-534-550-42	6820-040614	Postage - USPS	\$ 7.82
0	US Bank	4/30/2014	Water	403-34-534-550-43	6820-040614	Meal - Thomas - Confined Space Training - Applebees	\$ 8.80
0	US Bank	4/30/2014	Storm	406-37-553-310-42	6766-040614	Postage - USPS	\$ 5.80
0	US Bank	4/30/2014	Storm	406-37-553-313-49	6766-040614	Copy Plan Sheet - Copy Wrights	\$ 5.47
0	US Bank	4/30/2014	Storm	406-37-553-313-49	6766-040614	Copies Public Records Reimbursed - Copy Wrights	\$ 5.47
0	US Bank	4/30/2014	Storm	406-37-553-313-49	6766-040614	SL Newsletter Printing - Copy Wrights	\$ 87.09
0	US Bank	4/30/2014	Storm	406-37-553-313-49	6766-040614	SL Newsletter Printing - Copy Wrights	\$ 64.98
0	US Bank	4/30/2014	Storm	406-38-553-350-22	6432-040614	Workboots-Ganancial - Big J's	\$ 66.59
0	US Bank	4/30/2014	Storm	406-38-553-350-31	6523-040614	Wood Stakes - Gray	\$ 41.94
0	US Bank	4/30/2014	Storm	406-38-553-350-31	1293-040614	HID Proximity Passes/Vehicles - Robblees	\$ 27.01
0	US Bank	4/30/2014	Storm	406-38-553-350-31	4283-040614	Trail Slide Repair Supplies - ACF West	\$ 73.57
0	US Bank	4/30/2014	Storm	406-38-553-350-31	6820-040614	Flagger Cert. Books & Cards - Evergreen Safety Council	\$ 22.75
0	US Bank	4/30/2014	Storm	406-38-553-350-31	6820-040614	MSDS Sheet Rack Hardware - Home Depot	\$ 13.71
0	US Bank	4/30/2014	Storm	406-38-553-350-31	6432-040614	Racking - Rusty Rack	\$ 163.18
0	US Bank	4/30/2014	Storm	406-38-553-350-49	6481-040614	Online Payment Convenience Fee - City of Fife	\$ 9.00
0	US Bank	4/30/2014	Motor Pool	501-00-548-300-31	4283-040614	Gas Can - Union 76	\$ 6.42
0	US Bank	4/30/2014	Motor Pool	501-00-548-300-31	6689-040614	Seat covers Truck #51 - Seat Covers Plus	\$ 101.50
0	US Bank	4/30/2014	Motor Pool	501-00-548-300-31	6689-040614	Seat Covers Truck 51 - Seat Covers Plus	\$ 101.50
0	US Bank	4/30/2014	Motor Pool	501-00-548-300-31	6689-040614	Batteries and Terminal Strips - Radioshack	\$ 135.11
0	US Bank	4/30/2014	Motor Pool	501-00-548-300-31	6689-040614	Oil - O'Reilly	\$ 262.21



Check #	Name	Date	Department	Account #	Invoice #	Description	Amount
0	US Bank	4/30/2014	Motor Pool	501-00-548-300-31	6689-040614	Return Supplies	\$ (9.27)
0	US Bank	4/30/2014	Motor Pool	501-00-548-300-31	6689-040614	Misc. Shop Supplies - Harbor Freight	\$ 83.23
0	US Bank	4/30/2014	Motor Pool	501-00-548-300-31	6689-040614	Car Wash Detergent - O'Reilly	\$ 94.06
0	US Bank	4/30/2014	Motor Pool	501-00-548-300-31	6689-040614	Nitrile Gloves & Wiper Fluid - O'Reilly	\$ 159.51
0	US Bank	4/30/2014	Motor Pool	501-00-548-300-31	6689-040614	Break Pads - Partstree	\$ 125.25
0	US Bank	4/30/2014	Motor Pool	501-00-548-300-31	6689-040614	Metal I Beams - Interwest Metals	\$ 43.80
0	US Bank	4/30/2014	Motor Pool	501-00-548-300-32	6689-040614	Fuel	\$ 5.01
0	US Bank	4/30/2014	Motor Pool	501-00-548-300-32	6689-040614	Fuel	\$ 15.00
0	US Bank	4/30/2014	Motor Pool	501-00-548-300-32	6689-040614	Fuel	\$ 20.00
0	US Bank	4/30/2014	Motor Pool	501-00-548-300-32	6689-040614	Fuel	\$ 10.00
0	US Bank	4/30/2014	Motor Pool	501-00-548-300-32	6689-040614	Fuel	\$ 89.02
US Bank Total							\$ 15,339.58
4/30/2014 Total							\$ 15,339.58
55163	Associated Petroleum Products	5/13/2014	Parks	001-76-576-600-32	0566699-IN	ULSD #2 Dyed	\$ 114.75
55163	Associated Petroleum Products	5/13/2014	Street	101-00-542-900-32	0566699-IN	ULSD #2 Dyed	\$ 229.49
55163	Associated Petroleum Products	5/13/2014	Electric	401-32-533-500-32	0566699-IN	ULSD #2 Dyed	\$ 286.87
55163	Associated Petroleum Products	5/13/2014	Water	403-34-534-500-32	0566699-IN	ULSD #2 Dyed	\$ 286.86
55163	Associated Petroleum Products	5/13/2014	Storm	406-38-553-350-32	0566699-IN	ULSD #2 Dyed	\$ 229.49
Associated Petroleum Products Total							\$ 1,147.46
55164	Budget Batteries	5/13/2014	Motor Pool	501-00-548-300-31	1475271	Battery Truck #20	\$ 44.28
55164	Budget Batteries	5/13/2014	Motor Pool	501-00-548-300-31	1475271	Battery Truck #20	\$ 44.29
Budget Batteries Total							\$ 88.57
55165	Certified Laboratories	5/13/2014	Motor Pool	501-00-548-300-31	1451578	Radiator System Conditioner & Cleaner	\$ 398.89
Certified Laboratories Total							\$ 398.89
55166	Chuckals	5/13/2014	Administration	001-13-513-100-31	779271-0	File Folders & Pen	\$ 18.36
55166	Chuckals	5/13/2014	Finance	001-14-514-230-31	779477-0	Pen	\$ 2.23
55166	Chuckals	5/13/2014	Facilities	001-18-518-300-31	778959-0	Ink Cartridges	\$ 49.48
55166	Chuckals	5/13/2014	General Fund	001-19-518-900-31	C779271-0	Pen - Credit Return	\$ (2.23)
55166	Chuckals	5/13/2014	General Fund	001-19-518-900-31	779271-0	File Folders & Pen	\$ 48.51
55166	Chuckals	5/13/2014	Engineering	001-32-532-100-31	779865-0	Pens	\$ 21.41
55166	Chuckals	5/13/2014	Engineering	001-32-532-100-31	7799099-1	Screen Cleaner	\$ 2.64
55166	Chuckals	5/13/2014	Engineering	001-32-532-100-31	779099-0	Cleanser	\$ 4.30
55166	Chuckals	5/13/2014	Activity Center	001-73-569-500-31	780858-0	AC Office Toner	\$ 119.22
55166	Chuckals	5/13/2014	Parks	001-76-576-600-31	778959-0	Ink Cartridges	\$ 49.48
55166	Chuckals	5/13/2014	Street	101-00-542-900-31	778856-0	Misc. Office Supplies	\$ 45.03
55166	Chuckals	5/13/2014	Electric	401-30-533-110-31	779271-0	File Folders & Pen	\$ 18.30
55166	Chuckals	5/13/2014	Electric	401-30-533-110-31	779271-1	Endorsement Stamps	\$ 20.79
55166	Chuckals	5/13/2014	Electric	401-31-533-100-31	779865-0	Pens	\$ 21.41
55166	Chuckals	5/13/2014	Electric	401-31-533-100-31	7799099-1	Screen Cleaner	\$ 2.64
55166	Chuckals	5/13/2014	Electric	401-31-533-100-31	779099-0	Cleanser	\$ 4.30
55166	Chuckals	5/13/2014	Electric	401-31-533-100-31	778856-0	Misc. Office Supplies	\$ 45.04
55166	Chuckals	5/13/2014	Water	403-30-534-110-31	779271-0	File Folders & Pen	\$ 16.47
55166	Chuckals	5/13/2014	Water	403-30-534-110-31	779271-1	Endorsement Stamps	\$ 21.43
55166	Chuckals	5/13/2014	Water	403-33-534-100-31	779865-0	Pens	\$ 21.41
55166	Chuckals	5/13/2014	Water	403-33-534-100-31	7799099-1	Screen Cleaner	\$ 2.64
55166	Chuckals	5/13/2014	Water	403-33-534-100-31	779099-0	Cleanser	\$ 4.31



Check #	Name	Date	Department	Account #	Invoice #	Description	Amount
55166	Chuckals	5/13/2014	Water	403-33-534-100-31	778959-0	Ink Cartridges	\$ 23.78
55166	Chuckals	5/13/2014	Water	403-33-534-100-31	778856-0	Misc. Office Supplies	\$ 45.03
55166	Chuckals	5/13/2014	Storm	406-30-553-110-31	779271-0	File Folders & Pen	\$ 8.24
55166	Chuckals	5/13/2014	Storm	406-37-553-310-31	779865-0	Pens	\$ 21.40
55166	Chuckals	5/13/2014	Storm	406-37-553-310-31	7799099-1	Screen Cleaner	\$ 2.63
55166	Chuckals	5/13/2014	Storm	406-37-553-310-31	779099-0	Cleanser	\$ 4.30
55166	Chuckals	5/13/2014	Storm	406-37-553-310-31	778856-0	Misc. Office Supplies	\$ 45.03
55166	Chuckals	5/13/2014	Storm	406-38-553-350-31	779271-1	Endorsement Stamps	\$ 20.79
	Chuckals Total						\$ 708.37
55167	City Treasurer	5/13/2014	Electric	401-32-533-500-31	90558106	Anchors & Rods	\$ 164.53
	City Treasurer Total						\$ 164.53
55168	Corliss Resources	5/13/2014	Parks	001-76-576-600-63	407964	Concrete - T-Ball Field	\$ 785.98
	Corliss Resources Total						\$ 785.98
55169	Craig C. Mike	5/13/2014	Employee Benefits	001-17-517-380-29	50814	Leoff Payment	\$ 285.21
	Craig C. Mike Total						\$ 285.21
55170	Data Bar Incorporated	5/13/2014	Water	403-30-534-110-49	208060	Statements	\$ 3,428.23
	Data Bar Incorporated Total						\$ 3,428.23
55171	Dept of Ecology WA State	5/13/2014	Storm	406-37-553-311-49	2014-RS-WAR045	Stormwater Monitoring Permit	\$ 4,505.00
	Dept of Ecology WA State Total						\$ 4,505.00
55172	Dept of Revenue WA State	5/13/2014	Finance	001-14-514-230-49	2709-2014-Qtr1	BLS CC Fees 1st Qtr 2014	\$ 181.42
	Dept of Revenue WA State Total						\$ 181.42
55173	EES CONSULTING	5/13/2014	Electric	401-31-533-100-41	30648	Milton COSA Study	\$ 1,307.80
55173	EES CONSULTING	5/13/2014	Electric	401-31-533-100-41	30616	Milton Long Term Strategic Electric Plan	\$ 1,930.00
	EES CONSULTING Total						\$ 3,237.80
55174	EVERGREEN EQUIPMENT CO INC	5/13/2014	Street	101-00-542-900-31	79417	Sprayer	\$ 25.13
55174	EVERGREEN EQUIPMENT CO INC	5/13/2014	Street	101-00-542-900-31	79418	Gatorline	\$ 21.85
	EVERGREEN EQUIPMENT CO INC Total						\$ 46.98
55175	Fife City of	5/13/2014	Administration	001-13-513-100-41	143389	Prof Services Admin March 2014	\$ 1,512.00
55175	Fife City of	5/13/2014	Police	001-21-521-200-42	143418	Monthly Alarm Monitoring April 2014	\$ 19.95
55175	Fife City of	5/13/2014	Police	001-21-528-600-51	143424	Monthly Dispatch Services April 2014	\$ 9,775.00
55175	Fife City of	5/13/2014	Planning	001-58-558-600-41	143388	Contract Planning Services = March 2014	\$ 4,928.25
55175	Fife City of	5/13/2014	Electric	401-30-533-110-41	143389	Prof Services Admin March 2014	\$ 302.40
55175	Fife City of	5/13/2014	Water	403-30-534-110-41	143389	Prof Services Admin March 2014	\$ 345.60
	Fife City of Total						\$ 16,883.20
55176	Fire King of Seattle Inc.	5/13/2014	Motor Pool	501-00-548-300-31	1454	First Aid Supplies	\$ 91.47
	Fire King of Seattle Inc. Total						\$ 91.47
55177	FLUID CONSERVATION SYSTEMS	5/13/2014	Electric	401-32-533-501-33	S4-0913-054	Energy Conservation Incentive	\$ 1,474.75
55177	FLUID CONSERVATION SYSTEMS	5/13/2014	Electric	401-32-533-501-33	S4-0913-055	Energy Conservation Incentive	\$ 1,754.47
	FLUID CONSERVATION SYSTEMS Total						\$ 3,229.22
55178	Grainger Inc	5/13/2014	Street	101-00-542-900-31	9424141753	Lantern Batteries	\$ 46.47
	Grainger Inc Total						\$ 46.47
55179	Gray & Osborne Inc	5/13/2014	Capital Project	310-99-595-200-63	13594.00-5	MW Ped Improvements (17th - 22nd)	\$ 346.04
	Gray & Osborne Inc Total						\$ 346.04
55180	HD Supply Power Solutions	5/13/2014	Electric	401-32-533-500-31	2515668-01	Fuse Link	\$ 131.28
55180	HD Supply Power Solutions	5/13/2014	Electric	401-32-533-500-31	2522503-00	Wire	\$ 1,619.12
	HD Supply Power Solutions Total						\$ 1,750.40
55181	Jet Chevrolet	5/13/2014	Motor Pool	501-00-548-300-31	CTCS171217	#42 Replace Distributor Cap Rotor & Wires	\$ 205.63



Check #	Name	Date	Department	Account #	Invoice #	Description	Amount
55181	Jet Chevrolet	5/13/2014	Motor Pool	501-00-548-300-31	CTCS171217	#42 Replace Distributor Cap Rotor & Wires	\$ 205.62
	Jet Chevrolet Total						\$ 411.25
55182	Jim Webber Training-Consulting-Investij	5/13/2014	Police	001-21-521-200-41	330	Investigation Services	\$ 3,323.88
	Jim Webber Training-Consulting-Investigations Total						\$ 3,323.88
55183	Jive Communications Inc	5/13/2014	Council	001-11-511-600-42	194806	Phone Service	\$ 25.80
55183	Jive Communications Inc	5/13/2014	Administration	001-13-513-100-42	194806	Phone Service	\$ 64.48
55183	Jive Communications Inc	5/13/2014	Finance	001-14-514-230-42	194806	Phone Service	\$ 51.59
55183	Jive Communications Inc	5/13/2014	Facilities	001-18-518-300-42	194806	Phone Service	\$ 12.90
55183	Jive Communications Inc	5/13/2014	Police	001-21-521-200-42	194806	Phone Service	\$ 425.62
55183	Jive Communications Inc	5/13/2014	Building	001-24-558-500-42	194806	Phone Service	\$ 38.69
55183	Jive Communications Inc	5/13/2014	Engineering	001-32-532-100-42	194806	Phone Service	\$ 12.90
55183	Jive Communications Inc	5/13/2014	Parks	001-76-576-600-42	194806	Phone Service	\$ 25.80
55183	Jive Communications Inc	5/13/2014	Street	101-00-542-900-42	194806	Phone Service	\$ 64.49
55183	Jive Communications Inc	5/13/2014	Electric	401-30-533-110-42	194806	Phone Service	\$ 38.69
55183	Jive Communications Inc	5/13/2014	Electric	401-31-533-100-42	194806	Phone Service	\$ 12.90
55183	Jive Communications Inc	5/13/2014	Electric	401-32-533-500-42	194806	Phone Service	\$ 193.46
55183	Jive Communications Inc	5/13/2014	Water	403-30-534-110-42	194806	Phone Service	\$ 38.69
55183	Jive Communications Inc	5/13/2014	Water	403-33-534-100-42	194806	Phone Service	\$ 12.90
55183	Jive Communications Inc	5/13/2014	Water	403-34-534-500-42	194806	Phone Service	\$ 154.77
55183	Jive Communications Inc	5/13/2014	Storm	406-30-553-110-42	194806	Phone Service	\$ 12.90
55183	Jive Communications Inc	5/13/2014	Storm	406-37-553-310-42	194806	Phone Service	\$ 38.69
55183	Jive Communications Inc	5/13/2014	Storm	406-38-553-350-42	194806	Phone Service	\$ 38.69
55183	Jive Communications Inc	5/13/2014	Motor Pool	501-00-548-300-42	194806	Phone Service	\$ 25.80
	Jive Communications Inc Total						\$ 1,289.76
55184	KPG	5/13/2014	Planning	001-58-558-600-41	34914	14029 2014 Comprehensive Plan Update	\$ 3,574.28
55184	KPG	5/13/2014	Capital Project	310-99-595-100-63	310414	14006 Milton Way Overlay Project Management	\$ 11,671.64
	KPG Total						\$ 15,245.92
55185	Larsco	5/13/2014	Motor Pool	501-00-548-300-31	1079015-01	Cable Ties	\$ 51.34
	Larsco Total						\$ 51.34
55186	Mazzoni Donald	5/13/2014	Rental Refund	650-00-218-010-00	399681	Rental Deposit Refund - 4/26 Rental	\$ 250.00
	Mazzoni Donald Total						\$ 250.00
55187	Microflex	5/13/2014	Finance	001-14-514-230-41	21758	Tax Audit Program	\$ 25.25
	Microflex Total						\$ 25.25
55188	Miles Resources	5/13/2014	Street	101-00-542-900-31	236652	Cold Mix	\$ 505.43
55188	Miles Resources	5/13/2014	Water	403-34-534-500-31	236460	Hot Mix	\$ 213.68
	Miles Resources Total						\$ 719.11
55189	News Tribune	5/13/2014	Finance	001-14-514-230-41	100893668	Accounting Supervisor Advertising	\$ 445.52
55189	News Tribune	5/13/2014	Engineering	001-32-532-100-41	I00860735	Admin Assist PW Advertisement	\$ 31.28
55189	News Tribune	5/13/2014	Street	101-00-542-900-41	I00860735	Admin Assist PW Advertisement	\$ 31.28
55189	News Tribune	5/13/2014	Electric	401-31-533-100-41	I00860735	Admin Assist PW Advertisement	\$ 187.67
55189	News Tribune	5/13/2014	Water	403-33-534-100-41	I00860735	Admin Assist PW Advertisement	\$ 250.21
55189	News Tribune	5/13/2014	Storm	406-37-553-310-41	I00860735	Admin Assist PW Advertisement	\$ 125.11
	News Tribune Total						\$ 1,071.07
55190	Northstar Chemical	5/13/2014	Water	403-34-534-550-31	51061	Sodium Hypochlorite	\$ 445.48
	Northstar Chemical Total						\$ 445.48
55191	NW Wire Rope and Sling	5/13/2014	Street	101-00-542-900-31	50061722	Quick Release Pin	\$ 17.89
55191	NW Wire Rope and Sling	5/13/2014	Electric	401-32-533-500-31	50061649	Eye Bolts	\$ 48.80



Check #	Name	Date	Department	Account #	Invoice #	Description	Amount
55191	NW Wire Rope and Sling	5/13/2014	Electric	401-32-533-500-31	50061741	3/8" Rope	\$ 184.23
55191	NW Wire Rope and Sling	5/13/2014	Electric	401-32-533-500-31	50061737	Sling, Eyebolt & Shackle	\$ 318.05
55191	NW Wire Rope and Sling	5/13/2014	Water	403-34-534-500-31	50061784	2 Ton Alloy Eye Hooks	\$ 49.97
55191	NW Wire Rope and Sling	5/13/2014	Water	403-34-534-500-31	50061722	Quick Release Pin	\$ 18.43
55191	NW Wire Rope and Sling	5/13/2014	Storm	406-38-553-350-31	50061784	2 Ton Alloy Eye Hooks	\$ 49.97
55191	NW Wire Rope and Sling	5/13/2014	Storm	406-38-553-350-31	50061722	Quick Release Pin	\$ 17.89
	NW Wire Rope and Sling Total						\$ 705.23
55192	Occupational Medical Clinic	5/13/2014	Facilities	001-18-518-300-41	33114	Drug Screening	\$ 11.00
55192	Occupational Medical Clinic	5/13/2014	Parks	001-76-576-600-41	33114	Drug Screening	\$ 11.00
	Occupational Medical Clinic Total						\$ 22.00
55193	Perry Debra	5/13/2014	Administration	001-13-513-100-43	50914	Food for Council Retreat	\$ 17.35
55193	Perry Debra	5/13/2014	Parks	001-76-576-600-31	50914	Plants for Park Appreciation & Facilities	\$ 100.74
	Perry Debra Total						\$ 118.09
55194	Pierce County Budget & Finance	5/13/2014	Court	001-00-231-500-52	50514	Milton Court Remittance April 2014	\$ 224.52
55194	Pierce County Budget & Finance	5/13/2014	Planning	001-58-558-601-49	AR158199	Digial Orthophotgraphy Annual Subscription	\$ 917.00
55194	Pierce County Budget & Finance	5/13/2014	Planning	001-58-558-601-49	AR158188	County View Annual Subscription	\$ 1,251.00
55194	Pierce County Budget & Finance	5/13/2014	Street	101-00-542-900-48	AR158562	Traffic Signal Maintenance March 2014	\$ 3,528.93
55194	Pierce County Budget & Finance	5/13/2014	Street	101-00-542-901-49	AR158199	Digial Orthophotgraphy Annual Subscription	\$ 458.50
55194	Pierce County Budget & Finance	5/13/2014	Street	101-00-542-901-49	AR158188	County View Annual Subscription	\$ 625.50
55194	Pierce County Budget & Finance	5/13/2014	Storm	406-37-553-311-49	AR158199	Digial Orthophotgraphy Annual Subscription	\$ 458.50
55194	Pierce County Budget & Finance	5/13/2014	Storm	406-37-553-311-49	AR158188	County View Annual Subscription	\$ 625.50
	Pierce County Budget & Finance Total						\$ 8,089.45
55195	Pierce County Community Newspaper C	5/13/2014	Planning	001-00-386-100-00	4917	Advertising - Cashman Variance Deposit	\$ 80.00
55195	Pierce County Community Newspaper C	5/13/2014	Administration	001-13-513-100-41	5135	Monthly Advertising	\$ 600.00
	Pierce County Community Newspaper Group Total						\$ 680.00
55196	Preferred Copier Systems	5/13/2014	Police	001-21-521-200-48	IN12508	Copier Maintenance - Pol Dept.	\$ 88.73
55196	Preferred Copier Systems	5/13/2014	Police	001-21-521-200-48	IN12509	Copier Maintenance - Police Clerk	\$ 17.22
	Preferred Copier Systems Total						\$ 105.95
55197	Public Safety Testing	5/13/2014	Police	001-21-521-201-49	2014-5472	1st Qtr Subscription Fees	\$ 125.00
	Public Safety Testing Total						\$ 125.00
55198	Randles Sand & Gravel Inc	5/13/2014	Water	403-34-534-500-31	363274	Crushed Rock	\$ 550.57
	Randles Sand & Gravel Inc Total						\$ 550.57
55199	Regional Water Cooperative of PC	5/13/2014	Water	403-34-534-501-49	434-2Q-4Q	Remainder of Annual Dues	\$ 1,267.60
	Regional Water Cooperative of Pierce County Total						\$ 1,267.60
55200	Roselli Rene	5/13/2014	Rental Refund	650-00-218-010-00	397221	Rental Deposit Refund - 04/19 Rental	\$ 250.00
	Roselli Rene Total						\$ 250.00
55201	SONSRAY MACHINERY LLC	5/13/2014	Motor Pool	501-00-548-300-31	608454	Hooks and Lights	\$ 119.89
55201	SONSRAY MACHINERY LLC	5/13/2014	Motor Pool	501-00-548-300-31	608454	Hooks and Lights	\$ 59.94
55201	SONSRAY MACHINERY LLC	5/13/2014	Motor Pool	501-00-548-300-31	608454	Hooks and Lights	\$ 59.94
55201	SONSRAY MACHINERY LLC	5/13/2014	Motor Pool	501-00-548-300-31	608454	Hooks and Lights	\$ 59.94
55201	SONSRAY MACHINERY LLC	5/13/2014	Motor Pool	501-00-548-300-31	608666	Bucket Thumb Attachment Bolts Nuts & Pins	\$ 24.69
55201	SONSRAY MACHINERY LLC	5/13/2014	Motor Pool	501-00-548-300-31	608455	#31 Sky Hook	\$ 194.30
	SONSRAY MACHINERY LLC Total						\$ 518.70
55202	Springbrook Software	5/13/2014	Electric	401-32-533-500-41	INV28055	Monthly Web Payment Fees	\$ 488.80
55202	Springbrook Software	5/13/2014	Water	403-34-534-500-41	INV28055	Monthly Web Payment Fees	\$ 488.80
55202	Springbrook Software	5/13/2014	Storm	406-38-553-350-41	INV28055	Monthly Web Payment Fees	\$ 244.40
	Springbrook Software Total						\$ 1,222.00



Check #	Name	Date	Department	Account #	Invoice #	Description	Amount
55203	Standard Parts Corporation (NAPA)	5/13/2014	Motor Pool	501-00-548-300-31	317778	Bulbs	\$ 34.35
55203	Standard Parts Corporation (NAPA)	5/13/2014	Motor Pool	501-00-548-300-31	318940	Shop Supplies-Bulbs Paint and Grease	\$ 55.85
55203	Standard Parts Corporation (NAPA)	5/13/2014	Motor Pool	501-00-548-300-31	311736	Tailgate Safety Cables	\$ 35.41
55203	Standard Parts Corporation (NAPA)	5/13/2014	Motor Pool	501-00-548-300-31	311736	Tailgate Safety Cables	\$ 3.93
	Standard Parts Corporation (NAPA) Total						\$ 129.54
55204	State Treasurer Washington	5/13/2014	Court	001-00-231-500-52	50514	Milton Court Remittance April 2014	\$ 13,593.06
55204	State Treasurer Washington	5/13/2014	Building	650-00-211-010-00	50514	State Surcharge on Bldg Permits	\$ 9.00
	State Treasurer Washington Total						\$ 13,602.06
55205	Sumner	5/13/2014	General Fund	001-19-554-300-51	2541	Animal Control Svcs	\$ 1,886.06
	Sumner Total						\$ 1,886.06
55206	Tacoma Screw Products Inc.	5/13/2014	Parks	001-76-576-600-63	13960741	Wedge Anchors - T-Ball	\$ 125.83
	Tacoma Screw Products Inc. Total						\$ 125.83
55207	Unifirst Corporation	5/13/2014	Facilities	001-18-518-300-22	3300985701	Uniform Svcs	\$ 6.11
55207	Unifirst Corporation	5/13/2014	Facilities	001-18-518-300-22	3300987631	Uniform Svcs	\$ 6.11
55207	Unifirst Corporation	5/13/2014	Facilities	001-18-518-300-22	3300989552	Uniform Svcs	\$ 3.94
55207	Unifirst Corporation	5/13/2014	Parks	001-76-576-600-22	3300987631	Uniform Svcs	\$ 14.27
55207	Unifirst Corporation	5/13/2014	Parks	001-76-576-600-22	3300985701	Uniform Svcs	\$ 14.27
55207	Unifirst Corporation	5/13/2014	Parks	001-76-576-600-22	3300989552	Uniform Svcs	\$ 9.19
55207	Unifirst Corporation	5/13/2014	Street	101-00-542-900-22	3300987631	Uniform Svcs	\$ 45.13
55207	Unifirst Corporation	5/13/2014	Street	101-00-542-900-22	3300985701	Uniform Svcs	\$ 45.13
55207	Unifirst Corporation	5/13/2014	Street	101-00-542-900-22	3300989552	Uniform Svcs	\$ 38.43
55207	Unifirst Corporation	5/13/2014	Electric	401-32-533-500-22	3300987631	Uniform Svcs	\$ 4.37
55207	Unifirst Corporation	5/13/2014	Electric	401-32-533-500-22	3300985793	Uniform Svcs	\$ 129.40
55207	Unifirst Corporation	5/13/2014	Electric	401-32-533-500-22	3300985701	Uniform Svcs	\$ 4.37
55207	Unifirst Corporation	5/13/2014	Electric	401-32-533-500-22	3300987729	Uniform Svcs	\$ 141.16
55207	Unifirst Corporation	5/13/2014	Electric	401-32-533-500-22	330 0989644	Uniform Svcs	\$ 129.40
55207	Unifirst Corporation	5/13/2014	Electric	401-32-533-500-22	3300989552	Uniform Svcs	\$ 2.81
55207	Unifirst Corporation	5/13/2014	Water	403-34-534-500-22	3300987631	Uniform Svcs	\$ 90.26
55207	Unifirst Corporation	5/13/2014	Water	403-34-534-500-22	3300985793	Uniform Svcs	\$ 11.76
55207	Unifirst Corporation	5/13/2014	Water	403-34-534-500-22	3300985701	Uniform Svcs	\$ 90.26
55207	Unifirst Corporation	5/13/2014	Water	403-34-534-500-22	330 0989644	Uniform Svcs	\$ 11.76
55207	Unifirst Corporation	5/13/2014	Water	403-34-534-500-22	3300989552	Uniform Svcs	\$ 80.60
55207	Unifirst Corporation	5/13/2014	Storm	406-38-553-350-22	3300987631	Uniform Svcs	\$ 14.56
55207	Unifirst Corporation	5/13/2014	Storm	406-38-553-350-22	3300985701	Uniform Svcs	\$ 14.56
55207	Unifirst Corporation	5/13/2014	Storm	406-38-553-350-22	3300989552	Uniform Svcs	\$ 15.00
55207	Unifirst Corporation	5/13/2014	Motor Pool	501-00-548-300-22	3300987631	Uniform Svcs	\$ 29.12
55207	Unifirst Corporation	5/13/2014	Motor Pool	501-00-548-300-22	3300985701	Uniform Svcs	\$ 29.12
55207	Unifirst Corporation	5/13/2014	Motor Pool	501-00-548-300-22	3300989552	Uniform Svcs	\$ 56.24
	Unifirst Corporation Total						\$ 1,037.33
55208	Unum Life Insurance	5/13/2014	Employee Benefits	001-17-517-381-46	50114	Leoff Life Ins	\$ 97.70
	Unum Life Insurance Total						\$ 97.70
55209	US Bank N.A. Custody Treasury Div.-Mo	5/13/2014	Finance	001-14-514-230-49	5012014	Safekeeping Fees - Apr' 2014	\$ 40.00
	US Bank N.A. Custody Treasury Div.-Money Cntr Total						\$ 40.00
55210	Washington Tractor	5/13/2014	Motor Pool	501-00-548-300-31	408814	Blades	\$ 97.07
55210	Washington Tractor	5/13/2014	Motor Pool	501-00-548-300-31	403579	Seat Slide	\$ 190.31
	Washington Tractor Total						\$ 287.38
55211	Water Management Laboratories	5/13/2014	Water	403-34-534-550-41	130261	Water Testing	\$ 255.00



Check #	Name	Date	Department	Account #	Invoice #	Description	Amount
55211	Water Management Laboratories	5/13/2014	Water	403-34-534-550-41	129935	Water Testing	\$ 131.00
Water Management Laboratories Total							\$ 386.00
5/13/2014 Total							\$ 91,404.79
Grand Total							\$ 106,744.37

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April 30, 2014

Attn: City Clerk
City of Milton
1000 Laurel Street
Milton, WA 98354

Dear Debbie,

Recently, you were sent a letter from Pierce Transit requesting your Council's nomination of a representative to fill an unexpired term/position on the Pierce Transit Board of Commissioners that represents the cities of Fife, Milton and Edgewood.

Nomination(s) received as of the April 29, 2014, were:

Daryl Eiding, City of Edgewood

At your next council meeting, please formally consider the nominee provided above. A certified copy of the council resolution or motion must accompany the enclosed ballot. Please forward the ballot and appropriate verification to me on or before **May 23, 2014, 5PM.**

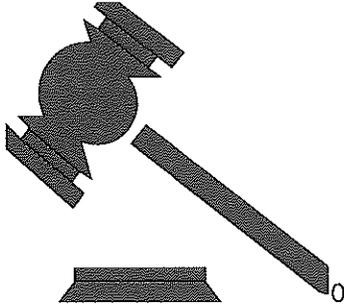
If you have any questions, please call me at 581-8006.

Sincerely,



Deanne Jacobson
Clerk of the Board

cc: Pierce Transit Board of Commissioners
Lynne Griffith, Chief Executive Officer



OFFICIAL BALLOT

Candidate: Daryl Eiding, City of Edgewood

The city/town of _____ wishes to cast its vote for Councilmember/Mayor _____ of the City of _____ to fill an unexpired term on the Board of Commissioners for Pierce Transit representing the Cities of Fife, Milton and Edgewood. The term will expire April 30, 2015.

Date: _____

By: _____

Title: _____

This form must be accompanied by a certified copy of the council resolution or motion. Ballots must be received by Pierce Transit's Clerk of the Board by **5 p.m., May 23, 2014.**

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PROCLAMATION

WHEREAS, public works infrastructure, facilities and services are of vital importance to the health, safety, and well-being of the people of the City of Milton; and

WHEREAS, the support of an understanding and informed community is vital to the efficient operation of public works systems and programs such as water, electricity, streets and highways, public buildings, and parks; and

WHEREAS, the health, safety and comfort of this city greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, maintenance and construction, is vitally dependent upon the efforts and skills of public works staff; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments influence the people's attitude and understanding of the importance of the work they perform;

NOW, THEREFORE, I, Debra Perry, Mayor of the City of Milton, do hereby proclaim the week of May 18-24, 2014 as

PUBLIC WORKS WEEK

in the City of Milton, and I urge all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works staff make every day to our health, safety, comfort, and quality of life.

Dated this 19th day of May, 2014

Debra Perry, Mayor

2014 City of Milton Public Works Crew



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To: Mayor Perry and City Councilmembers
From: Public Works Director Neal
Date: March 3, 2014 Special Session
Re: Public Hearing – Water Utility – proposed 6-year Capital Improvement Plan

-
- ATTACHMENTS:**
- A. Current Water Utility 6-yr CIP (adopted 7/6/2010)**
 - B. Revenue Bond Project Summary**
 - C. Proposed Water Utility 6-yr CIP**

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required:

Recommendation/Action: Open the public hearing; receive public testimony; close the public hearing.

Fiscal Impact/Source of Funds: The costs of the projects identified in the proposed Water Utility CIP is estimated at \$2.86M. These funds will be included in the budget each year, and will have a long-term impact on the ending fund balance of the Water Utility Fund.

Previous Council Review: N/A

Issue: Council needs to formally adopt a new 6-year Capital Improvement Plan for the Water Utility, thereby providing direction for infrastructure improvements and annual budgeting.

Background: The Water System Plan Update, approved in July of 2010, identified more than thirty (30) capital improvement needs for the utility – significantly more than can be realistically accomplished in any single six year time period. Staff took a careful look at the project list and selected those projects that were critical to the continued operation of the water utility for the Six-Year Capital Improvement Plan (adopted 7/6/2010 – see Attachment A).

As part of the financing strategy, Council authorized revenue bonds late in 2010 in order to complete the adopted CIP. Not only were all of the identified CIP projects completed, but two additional projects as well. Refer to Attachment B for a summary of the revenue bond projects completed.

Discussion: The Water Utility is in need of a new Six-Year Capital Improvement Plan (CIP) to guide infrastructure priorities and budgeting decisions.

Attachment C is a proposed new Water Utility CIP that has been prepared from the capital improvements identified in Chapter 8 of the adopted Water System Plan. The following are brief descriptions of the eleven (11) selected capital improvements:

1. WS-2: Additional Source – Exploratory Drilling Phase 1.5
During the course of 2013, Council directed staff to proceed with an additional revenue bond project to construct an exploratory test well. As discussed at the time, future growth in the City will demand additional water resources, and this project was intended to identify the site, depth, and pumping capacity of a future source of water. The results of the project were positive, indicating several potential aquifer layers that could be developed in the future. However, at just over 500 feet below sea level, this test well did not go deep enough to tap into the deep aquifer that is suspected in the area. Based on the test drilling results (also presented at tonight's meeting), it is strongly recommended that we drill another 500 feet, to 1000 feet below sea level, in an attempt to hit a high producing aquifer level that will not interfere with any of the City's other water sources.
2. 24th Street East Watermain Replacement
This project was not included in the Water System Plan, and only came to light during the fall of 2013. The existing 2-inch line, originally installed in the mid-1940's, is now considered sub-standard. The water crew repaired two breaks in close proximity with each other, and debris pulled out of the trench indicated a likelihood of future breaks. At the November 18, 2013 meeting Council approved proceeding with design of this watermain replacement. This project will replace approximately 600 feet of existing AC line with standard 8-inch ductile iron pipe.
3. SR161 Waterline Replacement
This project was included in the previously adopted Water Utility CIP. The work was included in WSDOT's contract for the roadway improvements on SR161 south of Milton Way. The waterline replacement is complete, but the City has yet to be billed for this work by WSDOT. So, essentially, this project is a place-holder for the monetary expenditure only.
4. 15th Avenue Reservoir Painting (Exterior)
Repainting the interior of the 15th Avenue Reservoir was completed in the fall of 2011. The exterior is still in need of repainting; it was last repainted in 1999 for \$42,157.84.
5. D-13: 19th Avenue Watermain Replacement
This project will replace 1,300 lineal feet of 4-inch pipe with 8-inch pipe along 19th Avenue from Milton Way to Emerald Street. This project replaces aging and undersized pipe, and increases fire flow availability by eliminating pressure constraints. Also included in this project is a new pressure vault at Emerald to replace the existing one that is old and failing. The City is currently in the design phase for pedestrian

improvements along the north side of Milton Way at 19th Avenue, and continues to apply for grant funding to extend pedestrian improvements north down 19th Avenue to Emerald Street. Any watermain improvements necessary should be completed before pedestrian improvements are constructed in this area.

6. D-21: Milton Way and 13th Avenue Watermain Replacement

This project replaces 1,150 lineal feet of 6-inch pipe with 8-inch pipe along Milton Way from 15th Avenue to 13th Avenue and along 13th Avenue north of Milton Way.

Completion of the project will increase fire flow availability by eliminating pressure and velocity constraints. This segment of Milton Way is prime for an overlay, and any necessary improvements to the watermain should be completed before an overlay is constructed.

7. D-10: Reconnection of Services along 15th Avenue

The City needs to abandon much of the aging and undersized pipe in the area by transferring services and connections over to parallel pipes where possible. Only a short segment of 8-inch pipe to connection the intersection of 15th Avenue / Oak Street will need to be installed. The City's water crew may be able to accomplish this project in-house.

8. M-3: Well #10 Building Upgrades/Retrofitting

The ground beneath the Well #10 building has settled significantly over the years. Council saw this firsthand during the Public Works shop tour at the 2013 Council Retreat. As a result of the settling, the building needs to be retrofitted or replaced.

9. D-14: 15th Avenue Watermain Replacement

Replacement of 1,340 lineal feet of 4-inch pipe with 8-inch pipe along 15th Avenue from Emerald Street to Juniper Street. This project replaces aging and undersized pipe and increases fire flow availability by eliminating pressure constraints.

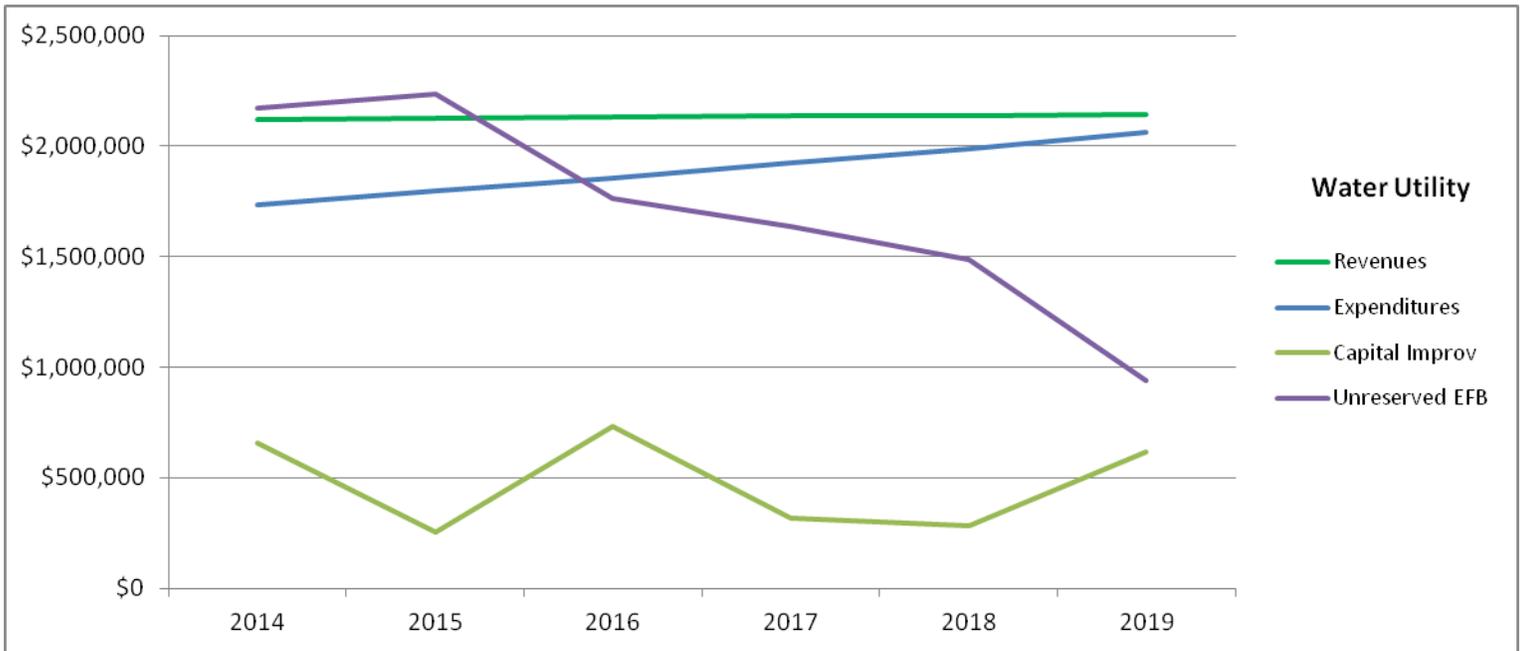
10. D-11: 12th Avenue Watermain Replacement

Replacement of 1,300 lineal feet of 4-inch pipe with 8-inch pipe along 12th Avenue from Taylor Street to Oak Street and connection of the new pipe to the existing 8-inch pipe along the south side of Taylor Street. A small segment of this project has already occurred in preparation for the Taylor Street Overlay Project. This project replaces aging and undersized pipe and increases fire flow availability by eliminating pressure constraints.

D-12: 13th Avenue Watermain Replacement

Replacement of 1,300 lineal feet of 4-inch pipe with 8-inch pipe along 13th Avenue from Taylor Street to Oak Street and connection of the new pipe to the existing 8-inch pipe along the south side of Taylor Street. A small segment of this project has already occurred in preparation for the Taylor Street Overlay Project. This project replaces aging and undersized pipe and increases fire flow availability by eliminating pressure constraints.

The figure below is a 6-year trend analysis for the Water Utility Fund, if the expenditures planned for in the proposed Water Utility CIP were to occur:



WATER UTILITY

	<u>Budget</u> 2014	<u>Projected</u> 2015	<u>Projected</u> 2016	<u>Projected</u> 2017	<u>Projected</u> 2018	<u>Projected</u> 2019
Beginnning Fund Bal	2,872,874	2,605,930	2,684,528	2,225,151	2,118,909	1,982,335
Revenues	2,122,434	2,126,679	2,130,932	2,135,194	2,139,464	2,143,743
Expenditures	1,734,378	1,795,081	1,857,909	1,922,936	1,990,239	2,059,897
Capital Improv	655,000	253,000	732,400	318,500	285,800	614,400
Ending Fund Balance	2,605,930	2,684,528	2,225,151	2,118,909	1,982,335	1,451,781
Reserved	433,595	448,770	464,477	480,734	497,560	514,974
Unreserved EFB	2,172,336	2,235,757	1,760,674	1,638,175	1,484,775	936,807

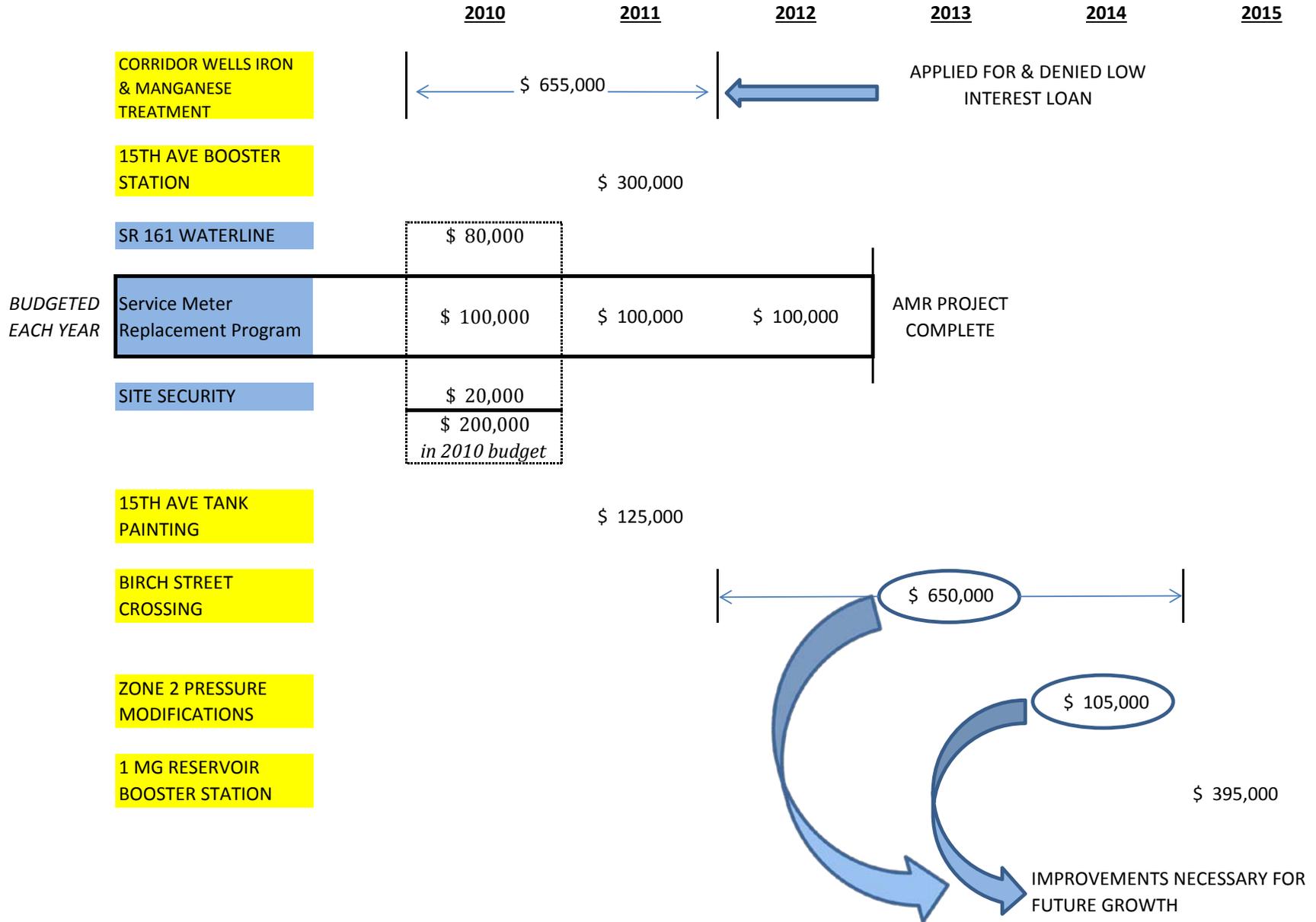
For Projected years

Using an annual increase of **2%** for Revenue

Using an annual increase of **3.5%** for
Expenditures

At the end of the six year forecasting period as shown above the ending fund balance for the Water Utility will have fallen to approximately \$1.5M, with the unreserved ending fund balance less than \$1M.

**WATER UTILITY
6-YR CAPITAL IMPROVEMENT PLAN
(REVISED 6/28/2010)**



*** ALL COSTS SHOWN ARE IN 2010 DOLLARS, ESTIMATED.**

2011 Budget

Bond monies

REVENUE BOND PROJECT SUMMARY - FINAL

2/24/2014

Project	Revenue Bond Planning Cost Estimates				Actual or Updated Estimated Cost						Surplus/ (Deficit) to Bond Cost Estimates
	Construction	Eng & Admin	Total (Rounded)	Construction Estimate	Bid/Actual Const. Cost	Materials Acquired by City	Design Contract	CM	Total		
Corridor Wells Fe & Mn Treatment	\$579,000	\$76,000	\$655,000	NA	\$435,176	\$150,000	\$71,545	\$25,850	\$682,571	(27,571)	
15th Ave. Booster Station	\$241,900	\$58,100	\$300,000	NA	\$315,073	\$44,879	\$50,000	\$7,619	\$463,371	111,629	
I MG Reservoir Booster Station	\$206,250	\$68,750	\$275,000	NA			\$45,800				
15th Ave. Tank Painting	\$93,750	\$31,250	\$125,000	NA	\$114,675	NA	\$8,100	\$24,000	\$146,775	(21,775)	
Birch St. Crossing	\$519,000	\$130,000	\$650,000	NA	\$510,649	NA	\$60,400	\$10,000	\$581,049	NA	
434 Zone Modifications	NA	\$20,600	\$105,000	NA	NA	\$44,826	\$11,603	\$0	\$56,429	48,571	
SUBTOTAL	\$1,639,900	\$384,700	\$2,110,000	\$0	\$1,375,572	\$239,705	\$247,448	\$67,469	\$1,930,195	179,805	
Porter Way Watermain Project	\$349,041	\$69,800	\$418,841	NA	\$358,226	N/A	\$29,800	\$5,856	\$393,882	\$24,959	
<i>ADDED on May 7, 2012 by Council Action</i>											
Add'l Water Source - Test Drilling	-	-	\$250,000	-	\$205,102	N/A	\$63,670		\$268,772	(\$18,772)	
<i>ADDED on March 11, 2013 by Council Action</i>											
TOTAL	\$1,988,941	\$454,500	\$2,778,841	-	\$1,938,900	\$239,705	\$414,243		\$2,592,849	\$185,992	

Actual Revenue Bond Funds Received	\$2,582,557
Costs incurred	\$2,592,849
TOTAL COST OVERRUN	-\$10,292

**WATER UTILITY
6-YR CAPITAL IMPROVEMENT PLAN
PROPOSED**

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
ADDTL WATER SOURCE - TEST DRILLING PHASE 1.5	\$350,000					
24TH ST E WATERMAIN	\$230,000		UNDERWAY			
SR 161 WATERLINE	\$75,000					
15TH AVE RESERVOIR PAINTING (EXTERIOR)		\$55,000				
19TH AVE WATERMAIN		\$68,000	\$270,000			
MILTON WAY & 13TH AVE WATERMAINS			\$60,000	\$240,000		
RECONNECTION OF SERVICES - 15TH AVE		\$30,000				
WELL#10 BUILDING UPGRADES/RETROFIT		\$100,000	\$402,400			
15TH AVE WATERMAIN				\$78,500	\$131,000	
12TH AVE WATERMAIN					\$77,400	\$307,200
13TH AVE WATERMAIN					\$77,400	\$307,200
				IMPROVEMENTS NECESSARY PRIOR TO ANY PAVEMENT REPAIRS IN THIS NEIGHBORHOOD		
ANNUAL TOTALS	\$655,000	\$253,000	\$732,400	\$318,500	\$285,800	\$614,400

*These items are currently included
in the 2014 adopted budget.*

*** ALL COSTS SHOWN ARE IN 2014 DOLLARS, ESTIMATED.**



To: Mayor Perry and City Councilmembers
 From: Chris Larson, Associate Contract Planner
 Date: May 19th, 2014 Council Meeting
 Re: **Access Corridor Clarification**

ATTACHMENTS: 1 – Ordinance

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required

Recommendation/Action: “I move to adopt the attached ordinance to clarify and amend inconsistent language related to access corridors.”

Fiscal Impact/Source of Funds: This work was part of the Planning Commission 2012 Work Plan. No additional funds will be expended on this item after adoption of the ordinance.

Previous Council Review: Council reviewed this at the May 12th Study Session.

Background: Currently there is an inconsistency in the Municipal Code as it relates to “access corridors” and how they are addressed in development proposals. The goal of this code amendment is to fix this inconsistency. The Planning Commission moved to recommend approval of this ordinance to Council at their September 2012 meeting, by a vote of 6-1.

Discussion: There is an inconsistency in the code as it relates to access corridors and their inclusion, or exclusion, in the density calculation. The proposed ordinance will fix the inconsistency by:

- MAINTAINING that minimum lot size AND maximum net density shall both be met. (Section 4)
- MAINTAINING that access corridors are included in the density calculation but are not part of the lot in determining minimum lot size. (Section 5 & 6)
- AMENDING the definition of net and gross density so that easements are not removed from the net density calculation. (Section 2)
- AMENDING the definition of access corridors to allow them in subdivisions. (Section 3)
- ADDING language defining a “panhandle lot” and treating the access portion of a panhandle lot the same as an access corridor. (Section 2, 5 & 6)
- REMOVING example of how to calculate net density. (Section 4)

**CITY OF MILTON
ORDINANCE ____-14**

**AN ORDINANCE OF THE CITY OF MILTON,
WASHINGTON; AMENDING SECTIONS 17.08,
16.08.005, 17.15A.010, 16.28.150, 16.12.040; PROVIDING
FOR SEVERABILITY; AND ESTABLISHING AN
EFFECTIVE DATE**

WHEREAS, the City of Milton Planning Commission met in regular session on April 25th, May 23rd, June 27th, August 22nd, September 26th, 2012, to discuss the proposed amendments; and

WHEREAS, the Planning Commission held a public hearing on August 22nd, 2012 to receive public input on the proposed amendments; and

WHEREAS, a Determination of Nonsignificance was issued for the amendments on August 9th, 2012;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MILTON,
WASHINGTON DO ORDAIN AS FOLLOWS:**

Section 1. Findings. The above recitals are hereby adopted by reference as legislative findings in support of this ordinance. The City Council further enters the following additional findings:

- A. The code amendments set forth herein bear a substantial relation to the public health, safety and welfare.
- B. The code amendments set forth herein are in the best interest of City of Milton residents.
- C. The code amendments set forth herein satisfy all relevant criteria for approval and adoption.
- D. The zoning code amendments set forth herein have been processed, reviewed, considered and adopted in material compliance with all applicable state and local procedural requirements, including but not limited to the requirements codified in and Chapter 36.70A RCW and Chapter 35A.63 RCW.
- E. All relevant procedural requirements of the State Environmental Policy Act have been satisfied with respect to this ordinance.

Section 2. Section 17.08 of the Milton Municipal Code is hereby amended as follows

17.08.242 Density, gross.

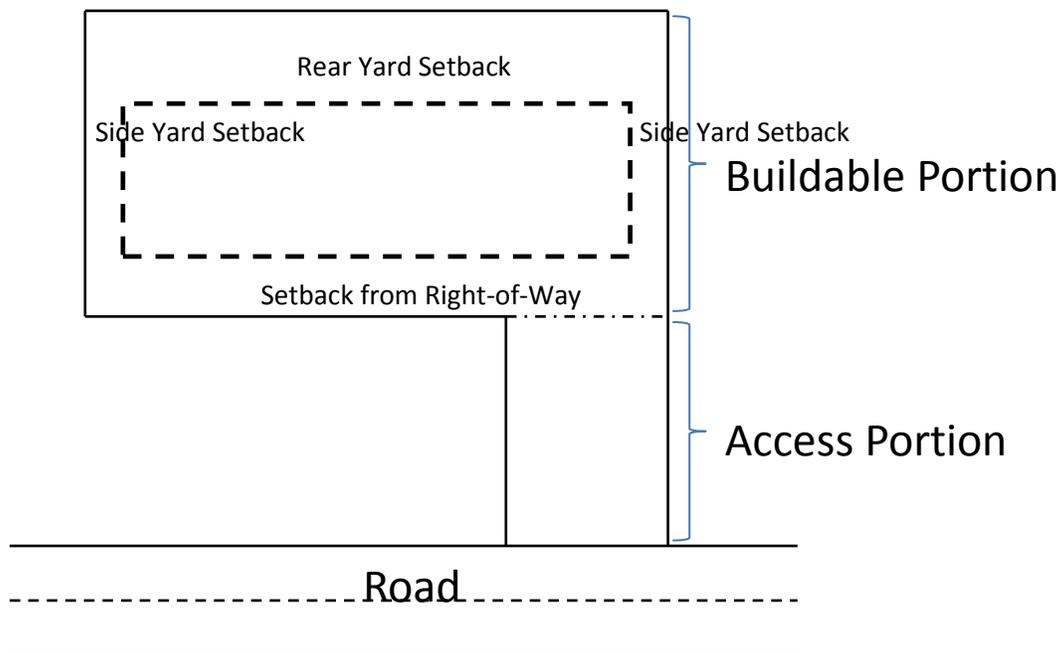
“Gross density” means the number of dwelling units allowed per acre of land, before land required for ~~public or private~~ roadway dedication, ~~or for easement, or other public purposes~~ ~~wetland~~ or critical area protection or related purposes ~~is considered~~ as required by Chapter [18.16](#) MMC (Critical Areas), is subtracted from the parcel area.

17.08.244 Density, net.

“Net density” means the number of dwelling units allowed per acre of land, after land required for ~~public or private~~ roadway dedication ~~or for easement, or other public purposes~~ or critical area protection, as required by Chapter [18.16](#) MMC (Critical Areas), is subtracted from the parcel area. (Ord. 1750 § 1, 2010; Ord. 1405 § 2, 1999).

17.08.516 Lot, panhandle

“Panhandle Lot” means a lot which has direct access to a road, via a portion of the same lot, that is smaller than the required minimum lot width. A panhandle lot has two portions, an access portion and a buildable portion as shown below. The buildable portion begins where the lot expands to meet the minimum lot width. The access portion (access corridor) is that portion of the lot that is smaller than the required minimum lot width and extends from the road to the buildable portion. For purposes of determining setbacks, the access portion shall be treated as right-of-way.



Section 3. Section 16.08.005 of the Milton Municipal Code is hereby amended as follows

16.08.005 Access corridor.

“Access corridor” means a portion of one or more lots ~~in a short plat~~ that provides access for one to three other lots via an private easement across the intervening properties. For purposes of determining setbacks, the access corridor shall be treated as right-of-way. All lots served by and adjacent to an access corridor shall be considered corner lots, with the public street to which the access corridor connects treated as one adjacent street and the access corridor as the second adjacent street. (Ord. 1561 § 1, 2003).

Section 4. Section 17.15A.010 of the Milton Municipal Code is hereby amended as follows

17.15A.010 Land development dimensional regulations table.

STANDARDS	RS ⁴	RMD ⁴	RM ⁴	MX ⁴	B	M-1	OS	CF
Minimum Lot Area	8,000 sq. ft.	4,000 sq. ft.	8,000 sq. ft.	3,000 sq. ft.	3,000 sq. ft.	12,000 sq. ft.	0 sq. ft.	3,000 sq. ft.
For an Accessory Apartment	9,600 sq. ft.	8,000 sq. ft.	n/a	n/a	n/a	n/a	n/a	n/a
For a Duplex Unit	12,000 sq. ft.	10,000 sq. ft.	n/a	n/a	n/a	n/a	n/a	n/a
Standard Net Density for Multiple Units	n/a	12 du/ac	12 du/ac	12 du/ac	n/a	n/a	n/a	n/a
Maximum Net Density ¹	5.45 du/ac ¹	18.00 du/ac ²	18.00 du/ac ²	18.00 du/ac ³	n/a	n/a	n/a	n/a
Minimum Lot Width	75 ft.	45 ft.	60 ft.	40 ft.	40 ft.	75 ft.	n/a	20 ft.

1 The net density may not be exceeded.

2 These densities can only be achieved through the development of an adult retirement community, otherwise the standard net density applies.

3 These densities can only be achieved through the development of mixed business and residential developments (in the MX zone) or the development of adult retirement community housing (in the RM or MX zones), otherwise the net standard density applies.

4 In the RS, RMD, RM & MX zones the maximum density and the minimum lot size shall be met.

Example:

~~In the RS zone, if you have a parcel of 24,500 sq. ft., you would be eligible for three lots with the lot size of 8,000 square feet, but if you have a need to put in a road (say, 2,000 sq. ft.) and a detention pond (say, 1,000 sq. ft.), then you would have 21,500 net square feet and a net density of 6.07 du/ac, which is too high (over the 5.45 du/ac), so you can only qualify for two lots.~~

Section 5. Section 16.28.150 of the Milton Municipal Code is hereby amended as follows

16.28.150 Access standards for short plats.

Private streets, access corridors, tracts and panhandles may be approved by the land use administrator, upon concurrence by the city engineer and fire marshal.

A. The minimum width for a panhandle, an access tract or an access corridor serving one or two lots shall be 20 feet with a minimum pavement width of 14 feet unless the access is needed for a fire lane. If the access is needed for a fire lane, a minimum width of 30 feet with a minimum pavement width of 20 feet is required. The minimum width of an access tract or corridor that serves three or four lots shall be 30 feet with a minimum pavement width of 20 feet. No parking shall be permitted within a panhandle, access tract, access corridor or fire lane.

B. Access corridors up to 150 feet in length do not require a turn-around. Access corridors 20 feet wide and more than 150 but less than 500 feet in length shall provide a dedicated turn-around as described in IFC Appendix D Table D103.4. Access corridors more than 500 feet in length up to 750 feet in length shall be 30 feet in width, and shall provide a dedicated turn-around as described in IFC Appendix D Table D103.4. Access corridors more than 750 feet in length shall be subject to approval of the fire marshal. The length of the access corridor shall be measured along the center line of the access from the edge of the public right-of-way to the nearest lot line of the most distant lot.

C. Greater width may be required at the discretion of the land use administrator, with the concurrence of the city engineer and/or fire marshal, to address the need for such items as parking, drainage, or emergency access. Lesser width may be allowed on 30-foot-wide access corridors at the discretion of the land use administrator, with the concurrence of the city engineer and/or fire marshal, to address constraints such as critical areas or existing parcel boundaries.

D. The access corridor shall be included in the density calculation but shall not be included as part of a lot in determining the applicable bulk and dimensional regulations set forth in Chapters [17.15A](#) and [17.15B](#) MMC.

E. All short plats containing access corridors in private ownership shall record with the short plat such joint access easements, utility easements, emergency access easements, and covenants establishing a means for assessing maintenance costs and an organization for ensuring ongoing maintenance subject to approval of the land use administrator. Such covenants or documents shall obligate any seller to give written notice to any prospective purchaser of the annual cost and method of maintenance of the private access corridor.

F. Access corridors serving more than two lots shall have official city street designations and addresses; provided, that the private nature shall also be indicated by a street sign.

G. Access corridors shall be separated from other access corridors, or the access portion of a panhandle lot, or any combination thereof, by at least one required minimum lot width.

H. Panhandle lots are allowed in a short plat. The access portion of a panhandle lot shall be included in the density calculation but shall not be included as part of a lot in determining the minimum lot size.

Section 6. Section 16.12.040 of the Milton Municipal Code is hereby amended as follows

16.12.040 Access standards for subdivisions.

A. Future Street Reservations. The public works director may require the applicant to reserve or dedicate right-of-way up to 60 feet in width for any future transportation system improvements as identified in the most recently adopted version of the city of Milton transportation improvement plan. When land is subdivided into larger parcels than ordinary building lots, the plat shall arrange such parcels to allow for the opening of future streets and further subdivision.

B. Access Required. Each lot in a plat shall have direct access to a public street or shall be served by an access corridor such as a private street, tract, access easement or panhandle having direct access to a public street.

C. Access Requirements.

1. The land use administrator shall review the proposed permit for adequate ingress and egress to all proposed lots. The administrator may require the extension of streets or access rights from the property line to property line of the plat to ensure the feasibility of future extension of streets.

2. The land use administrator may limit the location of direct access to city arterial or other city streets if there is other reasonable access available.

3. The public works director will deny any right-of-way dedication not meeting city standards.

4. The face of the recorded plat shall include a notification of any obligation by an adjoining landowner to construct or maintain a future road.

D. Access Standards. Private streets, access corridors, tracts and panhandles may be approved by the land use administrator, in consultation with the public works director and fire marshal.

1. The minimum width for a panhandle, an access tract or an access corridor serving one or two lots is 20 feet with a minimum pavement width of 14 feet unless the access is needed for a fire lane. If the access is needed for a fire lane, a minimum width of 30 feet with a minimum pavement width of 20 feet is required. The minimum width of an access tract or corridor that

serves three or four lots is 30 feet with a minimum pavement width of 20 feet. Parking is prohibited within a panhandle, access tract, access corridor or fire lane.

2. Access corridors up to 150 feet in length do not require a turn-around. Access corridors that are 20 feet wide and greater and less than 500 feet in length shall provide a dedicated turn-around as described in IFC Appendix D Table D103.4. Access corridors that are more than 500 feet in length up to 750 feet in length shall be 30 feet in width, and shall provide a dedicated turn-around as described in IFC Appendix D Table D103.4. Access corridors more than 750 feet in length shall be subject to approval of the fire marshal. The length of the access corridor shall be measured along the center line of the access from the edge of the public right-of-way to the nearest lot line of the most distant lot.

3. The land use administrator may require greater width to address the need for such items as parking, drainage, or emergency access. The administrator may also permit a lesser width for 30-foot-wide access corridors to address constraints such as critical areas or existing parcel boundaries.

4. When determining if the proposed lot meets the applicable bulk and dimensional regulations set forth in Chapters [17.15A](#) and [17.15B](#) MMC, the land use administrator shall include the access corridor in the density calculation but shall not include the corridor as part of a lot.

5. Access corridors serving more than two lots shall have official city street designations and addresses. Signage for private streets must indicate the street is private, for example “25th Avenue Court (Private).” The public works director may prescribe the form and placement of street signs.

6. At least one required minimum lot width must separate two adjacent access corridors or the access portions of two panhandle lots, or any combination of an access corridor and access portion of a panhandle lot.

7. Panhandle Lots are allowed in subdivisions. The access portion of a panhandle lot shall be included in the density calculation but shall not be included as part of a lot in determining the minimum lot size.

Section 7. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by State or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 8. Copy to Department of Commerce. Pursuant to RCW 36.70A.106, the City Clerk is hereby authorized and directed to forward a copy of this ordinance to the Department of Community, Trade and Economic Development.

Section 9. Effective Date. This Ordinance shall take effect and be in full force 5 days after its publication.

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PASSED AND APPROVED by the City Council of the City of Milton, Washington, at a regularly scheduled meeting this __ day of _____, 2014.

CITY OF MILTON

Debra Perry, Mayor

ATTEST/AUTHENTICATED:

Katie Bolam, City Clerk

Approved as to form:

Phil Olbrechts, City Attorney

Date of Publication: _____

Effective Date: _____

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Agenda Item #: 8B

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To: Mayor Perry and City Councilmembers
From: Public Works Director Neal
Date: May 19, 2014
Re: **On-call Consultant Contract for Energy Conservation Efforts**

ATTACHMENTS: A. **Proposed Scope**
 B. **January 13, 2014 Energy Conservation Program Summary
 of Results for 2012-2013**

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required: \$30,000

Recommendation/Action: “I move to authorize the Mayor to enter into an on-call contract with the engineering firm of DKS Associates for assistance with energy conservation efforts, for a not to exceed maximum of \$30,000.”

Fiscal Impact/Source of Funds: Funds for a conservation consultant and on-call engineering assistance was included in the 2014 adopted budget for the Electric Utility.

Previous Council Review: Council approved a contract with the engineering firm of KPG, Inc. for on-call consultant assistance with energy conservation efforts in both 2012 and 2013.

Issue: A consultant is needed for various small electric engineering tasks, including evaluation and analysis of energy conservation opportunities offered through Bonneville Power Administration (BPA). The City’s current contract with KPG, Inc. is expiring.

Background: The City of Milton is a full-service customer of Bonneville Power Administration (BPA), meaning that the City does not have an alternative or supplemental source of power other than BPA. On November 17, 2008, the City Council approved a new Power Sales Agreement with BPA (Contract No. 09PB-13072) that is the basis for the rates that the City currently pays BPA for transmission power.

This contract will remain in effect for the next 17 years. (A copy of the current contract with BPA is available for review in the Public Works office.)

This contract has a tiered pricing methodology. Each BPA customer has a contract-defined right to purchase an amount of power at the cost of BPA's existing system, which is defined as Tier 1 power. The amount of power that each customer can purchase at Tier 1 rates is called the High Water Mark (HWM). The HWM was established by BPA as the maximum amount that the City of Milton was using at the moment in time the new contract went into effect. Any power above the HWM is considered Tier 2 power, which is provided by BPA at a higher rate.

It is in the City's best financial interest to delay as long as possible the need to purchase the more expensive Tier 2 power from BPA. One way to accomplish this is through energy conservation efforts.

Discussion: BPA has established an Energy Efficiency Incentive (EEI) funding program which provides reimbursements for certain energy conservation efforts that an electric provider makes. For FY2012/2013, the City was allocated approximately \$138,000 of EEI funds for conservation. For the FY2014/2015 period, the City has been allocated another \$144,332. This money is available on a reimbursement basis, with the rate of reimbursement varying depending on the conservation measure.

There are numerous energy efficiency opportunities offered by BPA that are eligible for EEI reimbursement, all with different requirements and rates of return for both EEI funding reimbursement and energy savings. Larger utilities have staff members whose only role is to stay up to date on energy conservation opportunities and administering programs through BPA.

The City does not have staff to handle the multiple facets of BPA's energy efficiency programs. Our previous assistance with the energy conservation efforts occurred through the firm of KPG, Inc. However, the primary person who worked on these projects with the City changed jobs to work for DKS Associates, hence the change in the consulting firm selected to assist the City. The proposed contract would be for on-call services related to energy conservation efforts. The contract as proposed would have a \$30,000 maximum, but work will be approved on a per task basis.

EXHIBIT A

SCOPE OF SERVICES

On-call General Engineering Services

(Illumination, Transportation, Energy Conservation, Project Management, Grant Implementation and Construction Services)

DKS (CONSULTANT) will provide services as outlined below as requested by the City of Milton (CITY) Public Works Department pertaining to the On-call General Transportation Engineering services support of projects.

Services will be provided on an On-call basis under a task order process between the CITY and CONSULTANT on a time and expense basis. The Task Order process will consist of the CITY contacting the CONSULTANT and requesting services related to an individual project. The individual Task Orders will not have a maximum or minimum amount, but the amount of any one or accumulation of all Task Orders may not exceed the agreement amount of Thirty Thousand Dollars (\$30,000). The Task Orders will be agreed upon, in writing, between the CITY representative and The CONSULTANT.

Services may include, but are not limited to, one or more of the following:

Public Involvement, presentations, funding source review and tracking, planning, studies, specification preparation, estimating, designing, drafting, survey, environmental permitting, plan/peer reviews, analyze and design illumination systems, bidding support, construction administration, construction observation, office engineering, and other tasks as necessary. The tasks may be related to transportation, traffic, illumination, energy efficiency, engineering type projects. Tasks may include work such as the following: planning, assessments, calculations, designing, luminaire evaluations, incentive program review, plan preparation, and other tasks as needed. These tasks may be related to roadway illumination, evaluating new or existing facilities, and other energy saving type projects.

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END EXHIBIT A

FINAL Summary Utility EEI Spending and Activity Report—Milton
2012/2013 Biennium

EEI Budget

FY12 Budget	\$73,425.93
FY13 Budget	<u>\$65,486.54</u>
Original FY12-13 Total	\$138,912.47

Duct Sealing	\$40,300.00
Traffic Signal LED Project	\$8,265.00
Energy Smart Grocer	\$18,749.65
CFL Bulbs, Retail and Direct Install	\$2,926.00
Low Flow Showerheads, Direct Install	\$296.00
Performance Payment	\$25,552.32
Bilateral transfer to Peninsula Light	<u>\$35,000.00</u>
Total Expenditures	\$131,088.97
Unspent EEI at end of rate period	\$7,823.50

Note:

- Achieved nearly 320,000 kWh in annual electric savings
 - Performance Payments of \$25,552.32 offsets cost of consultant (KPG) assistance which was \$26,620.58 through the end of the 2012-2013 rate period.
 - Bilateral transfer to Peninsula Light at end of rate period out of unused funds.
-

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To: Mayor Perry and City Councilmembers
From: Interim City Administrator Mark Langford
Date: May 19, 2014 Regular Meeting
Re: **Activity Center Recurring Sunday Rental**

ATTACHMENTS: A. **Email from Potential Renter**
 B. **Sunday Rental History**

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required

Recommendation/Action: “I move to accept a recurring rental of the Activity Center for use on every Sunday morning and evening for a fee of \$1,200/month.”

Fiscal Impact/Source of Funds: Rental income of \$1,200 per month, offset by the cost to clean the facility.

Previous Council Review: At the May 5, 2014 Council meeting, City Council reviewed the proposed rental scenario and discussed the city’s ability to rent for a flat fee vs. an hourly rate.

Background: There have been previous instances of renting the facility for a flat rate. City Attorney Park confirmed this is fine to do as long as it is offered equally to any group that proposes a similar rental agreement.

In the last two years, the Activity Center was rented seven times on Sundays, for a total rental income of \$1,670.00.

Discussion: There will be no staffing available during the rental time, and clean up from this rental would occur during regular working hours on Monday mornings.

If there is a Saturday event, then a cleaning crew member would be required to prepare the facility after that rental and before Sunday morning. The cost of that would vary depending on the depth of cleaning needed, but based on historical charges, would seldom exceed \$100. There were 7 Saturday rentals in 2012, 10 in 2013, and 3 so far in 2014. There are a small number of Senior Advisory Board events that are non-rentals to consider for this purpose, also.

Therefore, a conservative annual income estimate would \$13,400 (\$14,400 rental fees less \$1,000 cleaning fees.)

From: John Carlson [pastorjohncarlson@gmail.com]
Sent: Sunday, May 04, 2014 4:35 PM
To: Debra Perry
Subject: Rental of the Senior Center on Sundays

Hello Debra,

I have talked to our people and after considerable thought and prayer we want to propose a cost; that we think we can meet, for the Sunday use of the Senior Center. Currently, we pay \$1000/month for the Sunday use of the Miller Bldg at Nine Lakes Baptist Church. That covers the cost of Sunday morning and evening and Thursday evening. We know it's a great deal. It's been a blessing for us.

Going forward we think we can afford \$1200/month; \$300/Sunday times four Sundays and then there is a fifth Sunday each quarter so that would be \$1500 for that month.

Thank you for your consideration in this matter.

When we spoke I originally thought about having Sound Christian Fellowship do a trial run one Sunday and then if that worked make a proposal but after further consideration it makes more sense to first see if our proposal has any chance of acceptance.

Please let me know what you all decide.

Thank You and God Bless,
Pastor John Carlson

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ACTIVITY CENTER RENTALS ON SATURDAY & SUNDAY
FOR MAY 2012 - MAY 2014

SATURDAY

<u>Date</u>	<u>Hourly Rental Charge</u>
5/12/2012	\$420.00
5/19/2012	\$240.00
6/2/2012	\$160.00
6/16/2012	\$240.00
8/25/2012	\$480.00
12/15/2012	\$240.00
12/22/2012	\$240.00
2/9/2013	\$240.00
6/1/2013	\$240.00
6/8/2013	\$360.00
7/27/2013	\$480.00
6/4/2013	\$540.00
10/19/2013	\$300.00
10/26/2013	\$240.00
11/9/2013	\$320.00
11/23/2013	\$420.00
12/21/2013	\$300.00
2/22/2014	\$360.00
3/22/2014	\$180.00
3/29/2014	\$640.00
TOTAL	\$ 6,640.00

SUNDAY

<u>Date</u>	<u>Hourly Rental Charge</u>
6/10/2012	\$ 240.00
10/7/2012	\$ 180.00
10/21/2012	\$ 300.00
12/2/2012	\$ 180.00
12/23/2012	\$ 210.00
3/3/2013	\$ 240.00
7/14/2013	\$ 320.00
TOTAL	\$ 1,670.00
GRAND TOTAL	\$ 8,310.00