



CITY COUNCIL MEETING AGENDA
Council Chambers, 1000 Laurel Street

October 5, 2015
Monday

Regular Meeting
7:00 p.m.

- 1. Call to Order and Flag Salute**
- 2. Roll Call of Councilmembers**
- 3. Additions/Deletions**
- 4. Citizen Participation**

Citizens may comment on any topic that is not on the Regular Agenda. To comment, please raise your hand to request recognition by the Chair. Once so recognized, please step to the podium and state your name and address for the record before making your comments. Also, please limit your comments to no more than three (3) minutes.

The public may comment on individual agenda items on the Regular Agenda prior to Council's action.

The public may also submit written communications, via letters or emails to dperry@cityofmilton.net. Any item received by noon on the day of the meeting will be distributed to Council.

5. Consent Agenda

A. Minutes – Approval of the minutes of:

- i. 9/21/15 Regular Meeting

B. Claims Approval:

- i. Approval of the checks/vouchers numbers 57627-57704 in the amount of 123,544.59.
- ii. Approval of the payroll disbursement of 9/20/15 and related checks numbered 3882-3885, 57607-57610, and 57620-57626 in the amount of \$157,264.26.

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting.

Thank you.

6. Public Hearing

A. Fencing, Hedges, and Walls Provision Modifications

7. Regular Agenda

A. Fencing, Hedges, and Walls Provision Modifications

B. Presentation – Police Fleet Update

8. Council Reports

9. Mayor’s Report

10. Adjournment

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting.

Thank you.



DRAFT CITY COUNCIL MINUTES

Regular Meeting
Monday, September 21, 2015
7:00 p.m.

CALL TO ORDER

Mayor Pro Tem Zaroudny called the meeting to order at 7:00 p.m., and led the flag salute.

ROLL CALL

Present: Mayor Pro Tem Zaroudny, Councilmembers Whalen, Bennest, Manley, Ott, Morton, Johnson

Absent: Mayor Perry

STAFF PRESENT

Finance Director Garrison, Police Chief Hernandez, Community Development Director Nix, and City Clerk Bolam

ADDITIONS / DELETIONS

CITIZEN PARTICIPATION

Speaker	Comments
Tom Boyle	Helpful, friendly staff in Community Development offices. Website is up-to-date now – thank you. Wondering who is in charge of the design of the 911 Memorial; he would like to be involved.

CONSENT AGENDA

Approval of:

- A. Minutes
 - a. September 8, 2015 Regular Meeting
 - b. September 14, 2014 Study Session

B. Voucher and Payroll Approval

- a. Vouchers numbered 57552-57619 in the amount of \$577,970.03.
- b. Payroll for 9/4/15 and related check numbers 3877-3881 and 57537-57551 in the amount of \$236,493.83.

Some question/answer time ensued.

COUNCILMEMBER MORTON MOVED, seconded by Councilmember Whalen, to approve the Consent Agenda. **Passed 7/0.**

REGULAR AGENDA

- Approval of Purchase of New Backhoe

Director Nix explained the necessity for a new backhoe and the background of funding. City employee Glen Baker was present to answer council questions.

COUNCILMEMBER MORTON MOVED, seconded by Councilmember Bennest, to approve the attached resolution authorizing the purchase of a backhoe for the Public Works Department, authorize the allocation of the total purchase price of \$112,132.90 for equipment purchase to be split among the Water, Electric, and Storm Utilities.

Council noted credit due to staff for taking care of equipment well, noting how long the last backhoe lasted.

The motion was voted on and passed 7/0.

- Approval of Purchase of Portable Variable Message Board (VMB)

Director Nix explained the usefulness of this board to notify the public of various events and city news.

Some discussion about the funding allocations ensued.

COUNCILMEMBER OTT MOVED, seconded by Councilmember Bennest, to approve the attached resolution authorizing the purchase of a portable Variable Message Board for the Public Works Department, at a cost of \$18,750.75, which will be split evenly among the Water, Electric, and Storm Utilities, and the Street Fund, and authorize the additional \$3,750.75 be added to the 2015 Budget.

Council commented that this will be a good addition to the City.

The matter was voted on and passed 7/0.

- Approval of City Engineer Position

Director Nix explained that Council's discussion at the study session last week indicated support for this position, and he explained the department dynamics.

COUNCILMEMBER WHALEN MOVED, seconded by Councilmember Ott, to approve the establishment of the position of City Engineer at a base salary of \$68,400-\$92,400, to add it to the 2015 Budget, and to defund the salary for a Public Works Director from the remainder of the 2015 Budget.

Councilmember Whalen said he's looking forward to the efficiency of the proposed structure. Some discussion regarding the allocation differences between the public works director position vs. the proposed city engineer position.

The motion was voted on and passed 7/0.

- Resolution – Right-of-Way Acquisition Policy

Director Nix explained the state requirement for including an individual in the policy, and the necessity for this policy.

Some question and answer time ensued.

COUNCILMEMBER OTT MOVED, seconded by Councilmember Manley, to approve the attached resolution approving the City of Milton policies as it relates to the right-of-way acquisition procedures, as required by the Washington State Department of Transportation, in order to proceed with acquisition activities utilizing grant funds.

The motion was voted on and passed 7/0.

COUNCIL REPORTS

Councilmember Johnson

- Reporting on ivy growing up the telephone poles

Councilmember Morton

- Noticed the stop bars being repainted – looking better – wondering about annual street striping, also

Councilmember Ott

- Requests a list of current city vacancies
- Asked about the water meter reading systems – City employee Glen Baker answered that about 40% are on the old drive-by system; the goal is to transfer them all to the new technology.
- VFW Spaghetti Dinner

Mayor Pro Tem Zaroudny

- Brother in town for Fife HS's 60th class reunion

Councilmember Manley

- Reiterated request for communication on vacant and filled positions
- Request for council-issued tablets

Councilmember Bennest

- Request for street trees to be pruned along Milton Way near the skate park
- 2nd weekend of October will be the city's Craft Bazaar

Councilmember Whalen

- Likes the new LED lights now that it's getting darker earlier – requests cost savings numbers

DIRECTOR'S REPORTS

Director Nix

- Roof project on city hall now being done, and will include some siding repairs
- Inventory for future repairs being compiled

Director Garrison

- Implemented 24-hour shut-off notice this month with a marked improvement

Chief Hernandez

- Run-down of police incidents and updates over the last couple weeks
- Sponsored a regional mountain bike class again, with free participation for our officers

ADJOURNMENT

Adjourned at 8:25 p.m.

Debra Perry, Mayor

ATTEST:

Katie Bolam, City Clerk

[Back to Agenda](#)

CITY OF MILTON
PAYROLL and CLAIMS VOUCHER APPROVAL
 October 5th, 2015

[Back to Agenda](#)

I HEREBY CERTIFY THAT THE EXPENDITURES SHOWN BELOW REFLECT THE TRUE AND CORRECT EXPENDITURES TO THE BEST OF MY KNOWLEDGE. I FURTHER CERTIFY THE EXPENDITURES BELOW TO BE VALID AND CORRECT.

Finance Director			DATE		
Claim Vouchers:			Payroll Disbursements:		
Dates	Check #	Amount	Date	Check #	Amount
9/23/2015	57627-57655	16,811.50	9/18/2015	ACH	87,265.61
9/30/2015	57656-57701	106,113.13	9/18/2015	3882-3885, 57607-57610, 57620-57626	69,998.65
10/1/2015	57702-57704	619.96			

Total Accounts Payable: \$ 123,544.59 **Total Payroll:** \$ 157,264.26
 Voids
 Printer Error Checks

WE, THE UNDERSIGNED COUNCILMEMBERS OF THE CITY OF MILTON, WASHINGTON, DO HEREBY CERTIFY AND APPROVE THE PAYROLL AND CLAIM VOUCHERS FOR THE TOTAL AMOUNT OF:
\$280,808.85 Dated: **October 5th, 2015**

_____ COUNCILMEMBER	_____ COUNCILMEMBER
_____ COUNCILMEMBER	_____ COUNCILMEMBER

CHECK REGISTER

City Of Milton

Time: 15:56:04 Date: 10/01/2015

MCAG #:

09/01/2015 To: 10/31/2015

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5958	09/23/2015	Claims	1	57627	ADAMSON POLICE PRODUCTS	437.60	Police Material
					107 - 521 20 20 002 - Uniforms	437.60	Firearm Instructor Carrier/Vest Carrier
		APs	Amount		For		
	2542		437.60		Police Material		
5959	09/23/2015	Claims	1	57628	MIKALA AUSTIN	70.32	Refund inactive customer credit balance
					403 - 343 40 10 000 - Water Sales	-85.32	
					401 - 369 90 00 401 - Misc Revenue	15.00	
		APs	Amount		For		
	2539		70.32		Refund inactive customer credit balance		
5960	09/23/2015	Claims	1	57629	BRAT WEAR	638.31	Police Uniform
					107 - 521 20 20 002 - Uniforms	87.52	Pants, Shirt, Name, Patches, Badge
					107 - 521 20 20 002 - Uniforms	550.79	Jumpsuit, Patch, Badge
		APs	Amount		For		
	2544		87.52		Police Uniform		
	2548		550.79				
5961	09/23/2015	Claims	1	57630	TERESA COSNER	50.00	Milton Days 50/50 Additional
					116 - 573 91 49 000 - Milton Days - Misc Exp	50.00	Milton Days 50/50 Additional Winnings
		APs	Amount		For		
	2559		50.00		Milton Days 50/50 Additional		
5962	09/23/2015	Claims	1	57631	ENUMCLAW, CITY OF	1,312.49	Jail Service
					107 - 523 60 51 000 - Intergov. Jail Services	1,312.49	Jail Service - August 2015
		APs	Amount		For		
	2546		1,312.49		Jail Service		
5963	09/23/2015	Claims	1	57632	CITY OF FIFE	3,075.74	Jail Service; Alarm Monitoring
					107 - 521 20 41 000 - Professional Services	19.95	Alarm Monitoring
					107 - 523 60 51 000 - Intergov. Jail Services	3,055.79	Jail Service - July 2015
		APs	Amount		For		
	2547		3,055.79		Jail Service		
	2551		19.95		Alarm Monitoring		
5964	09/23/2015	Claims	1	57633	JOHN GALLINGER	270.29	Refund inactive customer credit balance
					403 - 343 40 10 000 - Water Sales	-285.29	
					403 - 369 90 00 403 - Miscellaneous Water Revenue	15.00	
		APs	Amount		For		
	2537		270.29		Refund inactive customer credit balance		
5965	09/23/2015	Claims	1	57634	TERESA GRAY	107.41	Refund inactive customer credit balance
					401 - 343 30 00 000 - Electric Sales	-23.51	
					403 - 343 40 10 000 - Water Sales	-83.90	
		APs	Amount		For		
	2533		107.41		Refund inactive customer credit balance		

CHECK REGISTER

City Of Milton
MCAG #:

09/01/2015 To: 10/31/2015

Time: 15:56:04 Date: 10/01/2015
Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5966	09/23/2015	Claims	1	57635	JAMAAL HACKETT-COOK	496.69	Refund inactive customer credit balance
					401 - 343 30 00 000 - Electric Sales	-496.69	
		APs	Amount		For		
	2536		496.69		Refund inactive customer credit balance		
5967	09/23/2015	Claims	1	57636	HJ ARNETT INDUSTRIES, LLC	1,395.00	Electric Material
					401 - 533 50 31 000 - Operating Supplies	1,395.00	Pulsing Super Beast
		APs	Amount		For		
	2560		1,395.00		Electric Material		
5968	09/23/2015	Claims	1	57637	HONEY BUCKET	229.35	Monthly Lease
					001 - 576 80 45 000 - Operating Rentals and Leases	229.35	Monthly Lease/Trail
		APs	Amount		For		
	2561		229.35		Monthly Lease		
5969	09/23/2015	Claims	1	57638	KORUM AUTOMOTIVE GROUP	45.90	PD Vehicle Maintenance
					107 - 521 20 41 000 - Professional Services	45.90	Brakes Check
		APs	Amount		For		
	2553		45.90		PD Vehicle Maintenance		
5970	09/23/2015	Claims	1	57639	DIXIE L LITTLE	483.44	Refund inactive customer credit balance
					406 - 343 10 00 000 - Storm Drainage Fees	-160.90	
					401 - 343 30 00 000 - Electric Sales	-70.59	
					403 - 343 40 10 000 - Water Sales	-251.95	
		APs	Amount		For		
	2534		483.44		Refund inactive customer credit balance		
5971	09/23/2015	Claims	1	E57640	MERCHANT CARD SVCS	89.26	Court Credit Card Fees
					001 - 512 50 41 000 - Professional Services	89.26	Court Credit Card Fees
		APs	Amount		For		
	2554		89.26		Court Credit Card Fees		
5972	09/23/2015	Claims	1	57641	MILTON CITY OF	1,776.45	Building Permit; Building Permit
					310 - 594 18 62 105 - City Hall/PW Admin Roof Re	1,623.15	Bldg Permit #262 Re-Roof City Hall, PW, PD Storage
					310 - 594 18 62 105 - City Hall/PW Admin Roof Re	153.30	Mechanical Permit - Relocate Condensers
		APs	Amount		For		
	2540		1,623.15		Building Permit		
	2541		153.30		Building Permit		
5973	09/23/2015	Claims	1	57642	BILL PAVLOV	102.25	Refund inactive customer credit balance
					406 - 343 10 00 000 - Storm Drainage Fees	-40.72	
					401 - 343 30 00 000 - Electric Sales	-12.77	
					403 - 343 40 10 000 - Water Sales	-63.76	
					401 - 369 90 00 401 - Misc Revenue	15.00	
		APs	Amount		For		
	2532		102.25		Refund inactive customer credit balance		

CHECK REGISTER

City Of Milton

Time: 15:56:04 Date: 10/01/2015

MCAG #:

09/01/2015 To: 10/31/2015

Page: 3

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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APs	Amount	For
5974 09/23/2015	Claims 1	57643 PREFERRED COPIER SYSTEMS
	1,049.30	Copier Maintenance - Ricoh; Copier Maintenance - Canon; Copier Maintenance And Overages; Copier Maintenance And Overages
		001 - 513 10 48 000 - Repairs and Maintenance 58.80 Copier Maintenance & Overages
		001 - 514 20 48 000 - Repairs and Maintenance 29.40 Copier Maintenance & Overages
		001 - 518 30 48 000 - Repairs & Maintenance 8.68 Copier Maintenance & Overages
		001 - 518 90 48 000 - Repairs and Maintenance 8.68 Copier Maintenance & Overages
		107 - 521 20 48 000 - Repairs and Maintenance 24.18 Copier Maintenance - Ricoh
		107 - 521 20 48 000 - Repairs and Maintenance 297.33 Copier Maintenance - Canon
		406 - 531 10 48 000 - Repairs and Maintenance 43.38 Copier Maintenance & Overages
		406 - 531 10 48 000 - Repairs and Maintenance 29.40 Copier Maintenance & Overages
		401 - 533 10 48 000 - Repairs and Maintenance 134.48 Copier Maintenance & Overages
		401 - 533 10 48 000 - Repairs and Maintenance 88.19 Copier Maintenance & Overages
		403 - 534 10 48 000 - Repairs and Maintenance 134.48 Copier Maintenance & Overages
		403 - 534 10 48 000 - Repairs and Maintenance 88.19 Copier Maintenance & Overages
		101 - 542 30 48 000 - Repairs and Maintenance 21.69 Copier Maintenance & Overages
		501 - 548 30 48 000 - Repairs & Maintenance 21.69 Copier Maintenance & Overages
		001 - 558 50 48 000 - Repairs and Maintenance 21.69 Copier Maintenance & Overages
		001 - 558 60 48 000 - Repairs and Maintenance 21.69 Copier Maintenance & Overages
		001 - 575 50 48 000 - Repair & Maint - 4.34 Copier Maintenance & Overages
		001 - 576 80 48 000 - Repair & Maintenance 13.01 Copier Maintenance & Overages

APs	Amount	For
2555	24.18	Copier Maintenance - Ricoh
2556	297.33	Copier Maintenance - Canon
2557	433.81	Copier Maintenance And Overages
2558	293.98	Copier Maintenance And Overages

5975 09/23/2015	Claims 1	57644 PRO-BUILD	118.12	Facilities Material
		001 - 518 30 31 000 - Operating Supplies	118.12	

APs	Amount	For
2564	118.12	Facilities Material

5976 09/23/2015	Claims 1	57645 CITY OF PUYALLUP	195.00	Jail Services
		107 - 523 60 51 000 - Intergov. Jail Services	195.00	Jail Services 07/31/2015

APs	Amount	For
2348	195.00	Jail Services

5977 09/23/2015	Claims 1	57646 ROBINSON NOBLE SALT BUSH INC.	951.50	Deep Test Well Project
		403 - 594 34 63 081 - Test Drilling Project	951.50	Deep Well Drilling Project

APs	Amount	For
2562	951.50	Deep Test Well Project

5978 09/23/2015	Claims 1	57647 SCORE	435.00	Jail Services
		107 - 523 60 51 000 - Intergov. Jail Services	435.00	Jail Service - Aug 2015

APs	Amount	For
2550	435.00	Jail Services

CHECK REGISTER

City Of Milton
MCAG #:

09/01/2015 To: 10/31/2015

Time: 15:56:04 Date: 10/01/2015
Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5979	09/23/2015	Claims	1	57648	SHRED-IT WESTERN WASHINGTON	59.23	Shredding Service
					107 - 521 20 41 000 - Professional Services	59.23	Shredding Service
		APs	Amount		For		
		2552	59.23		Shredding Service		
5980	09/23/2015	Claims	1	57649	SUMNER, CITY OF	1,967.60	Animal Control
					107 - 554 30 51 107 - Animal Control	1,967.60	Animal Control September 2015
		APs	Amount		For		
		2391	1,967.60		Animal Control		
5981	09/23/2015	Claims	1	57650	SUPPLYWORKS	38.98	Park Materials
					001 - 576 80 31 000 - Operating Supplies	38.98	Disinfec Damp Mop
		APs	Amount		For		
		2563	38.98		Park Materials		
5982	09/23/2015	Claims	1	57651	SYSTEMS FOR PUBLIC SAFETY, INCL.	1,133.46	Vehicle Repair
					107 - 521 20 48 001 - Vehicle Repairs and Maintena	1,133.46	Radio & Lightbar Install
		APs	Amount		For		
		2549	1,133.46		Vehicle Repair		
5983	09/23/2015	Claims	1	57652	TRANSCRIPTION OUTSOURCING, LLC	48.10	Transcription
					107 - 521 20 41 000 - Professional Services	48.10	Transcription Services
		APs	Amount		For		
		2545	48.10		Transcription		
5984	09/23/2015	Claims	1	57653	UNUM LIFE INSURANCE	122.20	Loeff Retiree Long Term Care
					107 - 521 20 10 000 - Salaries and Wages	122.20	Loeff Retiree Long Term Care
		APs	Amount		For		
		2543	122.20		Loeff Retiree Long Term Care		
5985	09/23/2015	Claims	1	57654	KEVIN WONG	73.78	Refund inactive customer credit balance
					406 - 343 10 00 000 - Storm Drainage Fees	-24.56	
					401 - 343 30 00 000 - Electric Sales	-10.77	
					403 - 343 40 10 000 - Water Sales	-38.45	
		APs	Amount		For		
		2538	73.78		Refund inactive customer credit balance		
5986	09/23/2015	Claims	1	57655	SAM & TIFFANY WOOD	38.73	Refund inactive customer credit balance
					403 - 343 40 10 000 - Water Sales	-38.73	
		APs	Amount		For		
		2535	38.73		Refund inactive customer credit balance		
6011	09/30/2015	Claims	1	57656	ADAMSON POLICE PRODUCTS	2,494.32	Uniforms
					107 - 521 20 20 002 - Uniforms	2,494.32	Ballistic Vests And Carriers

CHECK REGISTER

City Of Milton

Time: 15:56:04 Date: 10/01/2015

MCAG #:

09/01/2015 To: 10/31/2015

Page: 5

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		APs			Amount		For
		2644			2,494.32		Uniforms
6012	09/30/2015	Claims	1	57657	AIR SYSTEMS INC.	2,030.19	Facility Maintenance
					001 - 518 30 48 002 - Building Repair & Maint	2,030.19	HVAC Maintenance
		APs			Amount		For
		2582			2,030.19		Facility Maintenance
6013	09/30/2015	Claims	1	57658	ALTEC INDUSTRIES INC.	348.13	Storm Materials
					406 - 531 30 35 000 - Small Tools and Equipment	348.13	Hand Shovel For Vactor Truck
		APs			Amount		For
		2631			348.13		Storm Materials
6014	09/30/2015	Claims	1	E57659	BLUEFIN PAYMENT SYSTEMS	77.96	Credit Card Fees - Paystation
					406 - 531 10 41 000 - Professional Services	25.99	Credit Card Fees - Paystation
					401 - 533 10 41 000 - Professional Services	25.98	Credit Card Fees - Paystation
					403 - 534 10 41 000 - Professional Services	25.99	Credit Card Fees - Paystation
		APs			Amount		For
		2613			77.96		Credit Card Fees - Paystation
6015	09/30/2015	Claims	1	57660	BLUMENTHAL UNIFORMS & EQUIP.	40.41	Uniforms
					107 - 521 20 20 002 - Uniforms	40.41	Belt And Cap Strap
		APs			Amount		For
		2645			40.41		Uniforms
6016	09/30/2015	Claims	1	57661	BUDGET BATTERIES	98.41	Fleet Materials
					501 - 548 30 31 000 - Office & Operating Supplies	98.41	Battery For Sprayer Motor
		APs			Amount		For
		2625			98.41		Fleet Materials
6017	09/30/2015	Claims	1	57662	CDW GOVERNMENT, INC.	1,177.14	IT Materials
					001 - 594 19 64 000 - Capital Expense - technology	1,177.14	Surface Pros And Accessories
		APs			Amount		For
		2571			1,177.14		IT Materials
6018	09/30/2015	Claims	1	57663	CERTIFIED LABORATORIES	122.56	Fleet Materials
					501 - 548 30 31 000 - Office & Operating Supplies	122.56	Antimicrobial Cleansers
		APs			Amount		For
		2629			122.56		Fleet Materials
6019	09/30/2015	Claims	1	57664	CUMMINS INC., LOCKBOX 138324	563.27	Water Maintenance
					403 - 534 50 48 001 - Equipment Repair & Mainten	563.27	2 Mil Gen Back Up Booster Station
		APs			Amount		For
		2580			563.27		Water Maintenance
6020	09/30/2015	Claims	1	57665	DATA BAR INCORPORATED	62.50	Utility Billing Services

CHECK REGISTER

City Of Milton

Time: 15:56:04 Date: 10/01/2015

MCAG #:

09/01/2015 To: 10/31/2015

Page: 6

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		406 - 531 10 49 003 - Misc/Outside Printing			12.50	Utility Billing Print & Mail
		401 - 533 10 49 003 - Misc/Outside Printing			25.00	Utility Billing Print & Mail
		403 - 534 10 49 003 - Misc/Outside Printing			25.00	Utility Billing Print & Mail
<hr/>						
APs		Amount		For		
2584		62.50		Utility Billing Services		
6021	09/30/2015	Claims	1	E57666 WA STATE DEPT OF LICENSING FIREARMS SECTION	18.00	Firearms License Fees
		107 - 589 00 00 000 - Clearing Account			18.00	CPL State Portion
<hr/>						
APs		Amount		For		
2514		18.00		Firearms License Fees		
6022	09/30/2015	Claims	1	57667 DIRT WORKS SPECIALIST	4,376.00	Water Services
		403 - 534 50 48 000 - Repairs and Maintenance			4,376.00	Sewer Capped At 1101 Milton Way
<hr/>						
APs		Amount		For		
2575		4,376.00		Water Services		
6023	09/30/2015	Claims	1	E57668 DISCOVERY BENEFITS	15.60	Monthly Service Charges For FSA Account Mgmt.
		001 - 517 30 49 000 - FSA Plan Fees			15.60	Monthly Service Charges For FSA Account Mgmt.
<hr/>						
APs		Amount		For		
2617		15.60		Monthly Service Charges For FSA Account Mgmt.		
6024	09/30/2015	Claims	1	57669 DKS	1,721.60	Energy Efficiency Consulting Services
		401 - 594 33 63 096 - LED Lighting Project			1,721.60	Energy Efficiency Consulting Services
<hr/>						
APs		Amount		For		
2639		1,721.60		Energy Efficiency Consulting Services		
6025	09/30/2015	Claims	1	57670 ELAINE ELLSWORTH	80.00	Craft Bazaar Vendor Fee Refund
		116 - 347 90 20 000 - Fall Bazaar-Vendor Fee			-80.00	Craft Bazaar Vendor Fee Refund
<hr/>						
APs		Amount		For		
2579		80.00		Craft Bazaar Vendor Fee Refund		
6026	09/30/2015	Claims	1	E57671 EPICPAY	219.57	Credit Card Fees Front Counter Machine
		001 - 558 50 41 000 - Professional Services			109.79	Credit Card Fees - Front Counter Machine
		001 - 558 60 41 000 - Professional Services			109.78	Credit Card Fees - Front Counter Machine
<hr/>						
APs		Amount		For		
2614		219.57		Credit Card Fees Front Counter Machine		
6027	09/30/2015	Claims	1	57672 EVERGREEN EQUIPMENT CO INC	245.39	Fleet Supplies
		501 - 548 30 31 000 - Office & Operating Supplies			245.39	Chainsaw And Small Equipment Supplies
<hr/>						
APs		Amount		For		
2626		245.39		Fleet Supplies		
6028	09/30/2015	Claims	1	57673 EXCEL SUPPLY COMPANY, INC	57.07	Water Materials

CHECK REGISTER

City Of Milton
MCAG #:

09/01/2015 To: 10/31/2015

Time: 15:56:04 Date: 10/01/2015
Page: 7

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			403 - 534 50 31 000		Office and Operating Supplie:	57.07	Earplugs
		APs	Amount		For		
		2574	57.07		Water Materials		
6029	09/30/2015	Claims	1	57674	FEENEY WIRELESS	576.97	IT Materials
			001 - 594 19 64 000		Capital Expense - technology	576.97	Flexnet Water Tank Modem Replacement
		APs	Amount		For		
		2570	576.97		IT Materials		
6030	09/30/2015	Claims	1	57675	KENNETH D GANANCIAL	199.59	August Benefit Refund
			001 - 589 99 99 999		Payroll Clearing	199.59	Refund Of Employee Portion August Benefits
		APs	Amount		For		
		2616	199.59		August Benefit Refund		
6031	09/30/2015	Claims	1	57676	DIANE GANDER	45.66	Refund inactive customer credit balance
			406 - 343 10 00 000		Storm Drainage Fees	-10.13	
			401 - 343 30 00 000		Electric Sales	-7.78	
			403 - 343 40 10 000		Water Sales	-27.75	
		APs	Amount		For		
		2566	45.66		Refund inactive customer credit balance		
6032	09/30/2015	Claims	1	57677	GC SYSTEMS	7,174.45	Water Materials
			403 - 534 50 48 000		Repairs and Maintenance	7,174.45	Rebuild/Maintenance Materials Of Clay Valves In PRV Stations
		APs	Amount		For		
		2619	7,174.45		Water Materials		
6033	09/30/2015	Claims	1	57678	GRAINGER INC	313.72	Water Materials
			403 - 534 51 35 000		Small Tools and Equipment	313.72	Tie Back Lanyard, 2 Leg, Polyester, Red
		APs	Amount		For		
		2576	313.72		Water Materials		
6034	09/30/2015	Claims	1	57679	GRAY & OSBORNE INC	6,148.14	Engineering Services; Engineering Services; Engineering Services; Engineering Services; Engineering Services; Engineering Services
			101 - 542 90 41 000		Professional Services	929.94	Engineering Services Emerald Street
			001 - 558 60 41 000		Professional Services	170.66	Comprehensive Plan GIS Assistance
			631 - 586 00 00 005		Using Deposit	217.35	Sager Property
			631 - 586 00 00 005		Using Deposit	1,054.20	300 Birch Street Development
			631 - 586 00 00 005		Using Deposit	418.60	Uptown Koffee Kafe
			631 - 586 00 00 005		Using Deposit	3,140.04	Morning Side Booster Station
			631 - 586 00 00 005		Using Deposit	217.35	Meridian At Stone Creek ROW Dedication
		APs	Amount		For		
		2632	217.35		Engineering Services		
		2633	170.66		Engineering Services		
		2634	929.94		Engineering Services		
		2635	1,054.20		Engineering Services		
		2636	418.60		Engineering Services		
		2637	3,140.04		Engineering Services		

CHECK REGISTER

City Of Milton

Time: 15:56:04 Date: 10/01/2015

MCAG #:

09/01/2015 To: 10/31/2015

Page: 8

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		APs	Amount		For		
	2638		217.35		Engineering Services		
6035	09/30/2015	Claims	1	57680	HD SUPPLY POWER SOLUTIONS	6,964.42	Electric Materials; Electric Materials; Electric Materials
			401 - 533 50 31 000 - Operating Supplies			5,862.76	Electrical Connection Assorted Materials
			401 - 594 33 63 095 - Curtailment Project			1,022.89	Orbit MCR For Curtailment Project
			401 - 594 33 63 095 - Curtailment Project			78.77	AC Adapter Kit Curtailment Project
		APs	Amount		For		
	2583		5,862.76		Electric Materials		
	2618		1,022.89		Electric Materials		
	2621		78.77		Electric Materials		
6036	09/30/2015	Claims	1	57681	HD SUPPLY WATERWORKS	255.53	Water Materials; Water & Storm Materials
			406 - 531 30 31 000 - Operating Supplies			52.25	Locate Marking Paint
			403 - 534 50 31 000 - Office and Operating Supplie:			151.03	Concrete Valve Markers
			403 - 534 50 31 000 - Office and Operating Supplie:			52.25	Locate Marking Paint
		APs	Amount		For		
	2620		151.03		Water Materials		
	2622		104.50		Water & Storm Materials		
6037	09/30/2015	Claims	1	57682	HJ ARNETT INDUSTRIES, LLC	622.19	Electric Maintenance
			401 - 533 50 48 000 - Repairs and Maintenance			622.19	Semi Annual Rubber Glove Testing
		APs	Amount		For		
	2581		622.19		Electric Maintenance		
6038	09/30/2015	Claims	1	57683	LONG PEST CONTROL INC.	155.35	Quarterly Service
			001 - 518 30 41 000 - Professional Services			155.35	Quarterly Service
		APs	Amount		For		
	2623		155.35		Quarterly Service		
6039	09/30/2015	Claims	1	57684	WILLIAM MACK	1,145.28	Police Services
			107 - 521 40 49 002 - Misc/Trng, Registrations			1,145.28	Cyclist Course Instruction
		APs	Amount		For		
	2643		1,145.28		Police Services		
6040	09/30/2015	Claims	1	57685	MARSH MUNFORF PRATT SULLIVAN + MCKENZIE	109.38	Consulting Services
			401 - 533 10 41 000 - Professional Services			109.38	Pierce Cty Mutuals
		APs	Amount		For		
	2641		109.38		Consulting Services		
6041	09/30/2015	Claims	1	57686	BETTY GARRISON MILTON PETTY CASH	50.00	Bazaar Bucks
			116 - 573 92 49 000 - Fall Bazaar - Misc Exp			50.00	Cash For Bazaar Bucks At Craft Bazaar
		APs	Amount		For		
	2569		50.00		Bazaar Bucks		

CHECK REGISTER

City Of Milton

Time: 15:56:04 Date: 10/01/2015

MCAG #:

09/01/2015 To: 10/31/2015

Page: 9

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6042	09/30/2015	Claims	1	E57687	OGDEN MURPHY WALLACE	15,512.77	Legal Services
					001 - 515 30 41 000 - City Attorney	75.00	DOJ Complaint
					001 - 515 30 41 000 - City Attorney	17.10	Camping Ordinance
					001 - 515 30 41 000 - City Attorney	14,920.67	Routine Services
					001 - 515 30 41 001 - Labor Attorney	500.00	IBEW Negotiation 2015
		APs	Amount		For		
		2568	15,512.77		Legal Services		
6043	09/30/2015	Claims	1	57688	PIERCE CO BUDGET & FINANCE	2,261.45	Traffic Signal Maintenance
					101 - 542 30 48 000 - Repairs and Maintenance	2,261.45	Traffic Signal Maintenance July
		APs	Amount		For		
		2630	2,261.45		Traffic Signal Maintenance		
6044	09/30/2015	Claims	1	57689	POLLARD WATER	1,157.95	Water Materials; Water Materials
					403 - 534 50 31 000 - Office and Operating Supplie:	530.25	Tubes, Pressure GA, Piezotube Assembly
					403 - 534 50 31 000 - Office and Operating Supplie:	627.70	Equipment For Fire Flow Testing
		APs	Amount		For		
		2577	530.25		Water Materials		
		2578	627.70		Water Materials		
6045	09/30/2015	Claims	1	E57690	PUGET SOUND ENERGY	86.21	Natural Gas - MAC
					001 - 569 00 47 000 - Public Utilities-SC	86.21	Natural Gas - MAC
		APs	Amount		For		
		2647	86.21		Natural Gas - MAC		
6046	09/30/2015	Claims	1	57691	PUGET SOUND REGIONAL COUNCIL	1,447.00	2016 Annual Dues
					001 - 518 50 49 001 - Misc/Dues & Memberships	1,447.00	2016 Annual Dues
		APs	Amount		For		
		2487	1,447.00		2016 Annual Dues		
6047	09/30/2015	Claims	1	57692	CITY OF PUYALLUP	2,015.00	Jail Services
					107 - 523 60 51 000 - Intergov. Jail Services	2,015.00	Jail Services August
		APs	Amount		For		
		2646	2,015.00		Jail Services		
6048	09/30/2015	Claims	1	57693	RANGLES SAND & GRAVEL INC	672.36	Water Materials
					403 - 534 50 31 000 - Office and Operating Supplie:	672.36	Gravel
		APs	Amount		For		
		2573	672.36		Water Materials		
6049	09/30/2015	Claims	1	57694	LEO SCHULTZ	186.15	Refund inactive customer credit balance
					406 - 343 10 00 000 - Storm Drainage Fees	-83.00	
					401 - 343 30 00 000 - Electric Sales	-7.48	
					403 - 343 40 10 000 - Water Sales	-110.67	
					401 - 369 90 00 401 - Misc Revenue	15.00	
		APs	Amount		For		

CHECK REGISTER

City Of Milton

Time: 15:56:04 Date: 10/01/2015

MCAG #:

09/01/2015 To: 10/31/2015

Page: 10

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		APs	Amount		For		
	2565		186.15		Refund inactive customer credit balance		
6050	09/30/2015	Claims	1	57695	BRENDA SHERWOOD	350.00	Facility Rental Deposit Refund
					001 - 586 00 00 002 - Refund Facility Deposit	350.00	Facility Deposit Refund
		APs	Amount		For		
	2615		350.00		Facility Rental Deposit Refund		
6051	09/30/2015	Claims	1	57696	TUCCI & SONS INC.	43,691.55	Retainage
					310 - 595 30 63 078 - Taylor Street Overlay Const	25,869.91	Retainage Taylor Street Overlay
					310 - 595 30 63 088 - Milton Way Overlay	17,821.64	Retainage Milton Way Overlay
		APs	Amount		For		
	2642		43,691.55		Retainage		
6052	09/30/2015	Claims	1	57697	UNIFIRST CORPORATION	222.75	Uniforms; Uniforms
					001 - 518 30 20 002 - Uniforms	6.29	Uniforms
					406 - 531 30 20 002 - Uniforms	10.08	Uniforms
					401 - 533 50 20 002 - Uniforms	77.18	Uniforms
					403 - 534 50 20 002 - Uniforms	7.02	Uniforms
					403 - 534 50 20 002 - Uniforms	52.27	Uniforms
					101 - 542 30 20 002 - Uniforms	25.82	Uniforms
					501 - 548 30 20 002 - Uniforms	37.79	Uniforms
					001 - 576 80 20 002 - Uniforms	6.30	Uniforms
		APs	Amount		For		
	2627		84.20		Uniforms		
	2628		138.55		Uniforms		
6053	09/30/2015	Claims	1	57698	UNIVAR USA INC	807.74	Water Materials
					403 - 534 51 31 000 - Office and Operating Supplie:	807.74	PH Filter Additive Corridor Well
		APs	Amount		For		
	2624		807.74		Water Materials		
6054	09/30/2015	Claims	1	57699	TREASURY DIV.-MONEY CENTE US BANK N.A. - CUSTODY TREASURY	38.00	Monthly Safekeeping Fees
					001 - 514 20 49 000 - Miscellaneous	38.00	Monthly Safekeeping Fees
		APs	Amount		For		
	2612		38.00		Monthly Safekeeping Fees		
6055	09/30/2015	Claims	1	57700	UTILITIES UNDERGROUND LOC CENT	67.76	Monthly Locates
					401 - 533 50 41 000 - Professional Services	33.88	Excavation Notifications
					403 - 534 50 41 000 - Professional Services	33.88	Excavation Notifications
		APs	Amount		For		
	2572		67.76		Monthly Locates		
6056	09/30/2015	Claims	1	57701	WESCOM COMMUNICATIONS	87.64	Police Services
					107 - 521 20 35 000 - Small Tools and Equipment	87.64	Radar Tuning
		APs	Amount		For		
	2650		87.64		Police Services		

CHECK REGISTER

City Of Milton

Time: 15:56:04 Date: 10/01/2015

MCAG #:

09/01/2015 To: 10/31/2015

Page: 11

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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APs	Amount	For				
6061	10/01/2015	Claims	1	E57702 PITNEY BOWES INC.	466.59	Quarterly Postage Machine Lease
		001 - 513 10 45 000 - Operating Rentals and Leases			37.33	Postage Machine Quarterly Lease
		001 - 518 30 45 000 - Operating Rentals and Leases			3.55	Postage Machine Quarterly Lease
		001 - 518 90 45 000 - Operating Rentals and Leases			3.55	Postage Machine Quarterly Lease
		107 - 521 20 45 000 - Operating Rentals and Leases			32.66	Postage Machine Quarterly Lease
		107 - 521 20 45 000 - Operating Rentals and Leases			54.82	Postage Machine Quarterly Lease
		406 - 531 10 45 000 - Operating Rentals and Leases			54.82	Postage Machine Quarterly Lease
		406 - 531 10 45 000 - Operating Rentals and Leases			17.73	Postage Machine Quarterly Lease
		401 - 533 10 45 000 - Operating Rentals and Leases			54.96	Postage Machine Quarterly Lease
		401 - 533 10 45 000 - Operating Rentals and Leases			54.82	Postage Machine Quarterly Lease
		403 - 534 10 45 000 - Operating Rentals and Leases			54.82	Postage Machine Quarterly Lease
		403 - 534 10 45 000 - Operating Rentals and Leases			54.96	Postage Machine Quarterly Lease
		101 - 542 30 45 000 - Operating Rentals and Leases			8.87	Postage Machine Quarterly Lease
		501 - 548 30 45 000 - Operating Rentals & Leases			8.87	Postage Machine Quarterly Lease
		001 - 558 50 45 000 - Operating Rentals and Leases			8.87	Postage Machine Quarterly Lease
		001 - 558 60 45 000 - Operating Rentals and Leases			8.87	Postage Machine Quarterly Lease
		001 - 575 50 49 000 - Misc/Other Exp -			1.77	Postage Machine Quarterly Lease
		001 - 576 80 45 000 - Operating Rentals and Leases			5.32	Postage Machine Quarterly Lease

APs	Amount	For
2506	466.59	Quarterly Postage Machine Lease

6062	10/01/2015	Claims	1	E57703 PUGET SOUND ENERGY	6.22	MAC Natural Gas
		001 - 569 00 47 000 - Public Utilities-SC			6.22	Natural Gas MAC - Balance Due

APs	Amount	For
2648	6.22	MAC Natural Gas

6063	10/01/2015	Claims	1	E57704 PUGET SOUND ENERGY	147.15	Electric For Intertie
		403 - 534 50 47 000 - Public Utility Services			147.15	Electric For Intertie

APs	Amount	For
2649	147.15	Electric For Intertie

001 General Fund	22,709.12		
101 Street Fund	3,247.77		
107 Criminal Justice Fund	15,680.27		
116 Community Events Fund	180.00		
310 Capital Improvement Fund	45,468.00		
401 Electric Utility Fund	11,891.67		
403 Water Utility Fund	17,871.92		
406 Stormwater Operations Fund	913.59		
501 Vehicle Repair & Maintenance Fund	534.71		
631 Trust / Suspense Funds	5,047.54		
		Claims:	123,544.59
* Transaction Has Mixed Revenue And Expense Accounts	123,544.59		

CHECK REGISTER

City Of Milton

Time: 15:56:04 Date: 10/01/2015

MCAG #:

09/01/2015 To: 10/31/2015

Page: 12

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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I hereby certify that the expenditures shown above reflect the true and correct expenditures to the best of my knowledge. I further certify the expenditures above to be valid and correct.

Finance Director

Date

Approved for release prior to council meeting per Council Authorization.

Mayor

Date

[Back to Voucher Approval Form](#)



AGENDA ITEM #: 6A & 7A

Back to Agenda

To: City of Milton City Council
From: Aaron C. Nix, Community Development and Interim Public Works Director
Date: October 5, 2015
Re: Fencing, Hedges, and Walls Provision Modifications within MMC 17.44.080

ATTACHMENTS: Ordinance with Redline/Strikethrough of MMC 17.44.080
DRAFT Planning Commission Meeting Minutes for September meeting

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required

Recommendation/Action: I move that the City Council adopt the attached revisions to the zoning code, allowing for enhanced flexibility in the placement of fences, hedges, and walls, as recommended by the Planning Commission.

Fiscal Impact: N/A

Issue: The code is limiting as it pertains to the placement of fences up to 6 feet in height, within the front setback area on corner lots within residential areas in the City of Milton. The Planning Commission has discussed this issue at the August and September meetings and has made recommendations that attempt to provide some flexibility as it relates to residential areas. The intent is to enhance the ability of homeowners to provide privacy and security in instances where sight distances or other life safety issues are not hindered. This issue has been brought forward by several residents in the community that feel limited in their ability to fence their back yard areas, due to limitations within the current code.

Discussion: The intent of any type of zoning code is to provide for reasonable regulations that take into account life safety issues and plans for the future visions and intentions of the community. The City of Milton has taken significant steps in helping provide this flexibility, but as is sometimes the case, refinement is needed. These revisions to the fencing, hedges, and walls requirements provide for this by allowing structures to be placed within the required structure setback area when the Vision Clearance requirements are met and in certain circumstances, as provided in the revised code. These revisions will allow for enhanced flexibility in these instances and will allow for more consistency with what is already present within other sections of the City of Milton. Staff will be providing a mock-up sketch of what these modifications mean and the intention of the revised changes.

**CITY OF MILTON
ORDINANCE ____**

**AN ORDINANCE OF THE CITY OF MILTON,
WASHINGTON; AMENDING SECTION 17.44.080, AS
IT RELATES TO THE PLACEMENT OF FENCES,
HEDGES, AND WALLS ON LOTS LOCATED AT THE
INTERSECTION OF TWO OR MORE STREETS; AND
ESTABLISHING AN EFFECTIVE DATE FOR
ORDINANCE**

WHEREAS, it was brought to the attention of Staff and Mayor that inconsistencies existed on the placement of fences and other structures within the structure setbacks, established in the City's Zoning Code (Chapter 17); and

WHEREAS, the City of Milton Planning Commission met in regular session on August 26th and September 23rd to discuss the proposed development regulation amendments; and

WHEREAS, the City Council held a public hearing on October 5th, 2015 to receive public input on the proposed amendments; and

WHEREAS, the City's SEPA Official deemed these modifications exempt from SEPA analysis, as allowed under WAC 197-11-800 (2)(e) on August 26th, 2015; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MILTON,
WASHINGTON DO ORDAIN AS FOLLOWS:**

Section 1. Findings. The above recitals are hereby adopted by reference as legislative findings in support of this ordinance. The City Council further enters the following additional findings:

Section 2. Section 17.44.080 of the Milton Municipal Code is hereby added as follows

17.44.080 Fences, ~~and~~ walls, ~~and hedges~~.

A. In any residential zoning district (RS, RM, RMD and MX), walls, fences, or hedges are permitted under the following conditions:

1. A wall or, ~~fence, or hedge~~, not to exceed 42 inches in height, or open wire fencing not to exceed six feet in height, may be located or maintained on any part of a lot.

2. On interior lots, a fence or, ~~wall, or hedge~~, not to exceed six feet in height, may be located anywhere on the lot to the rear of the rear line of the required front yard.

3. ~~On corner lots and reverse corner lots, a fence, wall or hedge, not exceeding six feet in height, may be located anywhere on the lot to the rear of the rear line of the required front yard; provided the safety vision clearance requirements of this chapter shall be maintained.~~ For lots at the intersection of two (2) or

more streets, a fence or wall, not to exceed six (6) feet in height, may be located anywhere on the lot to the rear of the rear line of the required front yard setback that abuts the front door of the primary structure.

4. The provisions of this section shall not apply to fences required by state law to surround and enclose public utility installations, or to chain link fences enclosing school grounds or public playgrounds.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by State or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Effective Date. This Ordinance shall take effect and be in full force 5 days after its publication.

PASSED AND APPROVED by the City Council of the City of Milton, Washington, at a regularly scheduled meeting this 5th day of October, 2015.

CITY OF MILTON

Debra Perry, Mayor

ATTEST/AUTHENTICATED:

Katie Bolam, City Clerk

[Back to Agenda Bill](#)

Approved as to form:

Kristen Eick, City Attorney

Date of Publication: _____

Effective Date: _____



DRAFT PLANNING COMMISSION MINUTES

September 23, 2015
 Wednesday, 7:00 P.M.

Council Chambers
 1000 Laurel Street

1. Call to Order Chair Reeves called the meeting to order at 7:00 pm; the Flag Salute conducted.

2. Roll Call Present: Chair Reeves, Commissioners Whalen, Boyle, and McMillan
Absent: Commissioner Ripplinger (MOTION TO EXCUSE (Whalen/Boyle – passed 4/0)
Commissioner Jansa
Staff Community Development Director Nix and Clerk Bolam

3. Citizen Comment Period

SPEAKER	COMMENTS
Penny Tesch	Speaking on the issue regarding fence placement – referred to photos to show how the current code is an unworkable solution

4. Additions and/or Deletions to the Agenda
Chair Reeves added as item 6B a discussion on the Planning Commission Bylaws.
Commissioner Boyle requested a discussion on traffic impact fees – Chair Reeves added this as item 6C.

5. Approval of Minutes:
 - a. August 26, 2015

The City of Milton Planning commission creates land use policies incorporating the voice of the citizens and makes recommendations to the City Council to establish and maintain a framework of standards in order to preserve the integrity and quality of the community.

If you need ADA accommodations, please contact City Hall at 253-517-2705 prior to the meeting.
 Thank you.

COMMISSIONER WHALEN MOVED, seconded by Commissioner Boyle, to postpone the approval of the minutes of 8/26/15 to the October meeting. **Approved 4/0.**

6. Action Items

- a. Review of Code Modification as it relates to placing fences within the building setback

Director Nix explained the background and the packet materials of this item.

Discussion ensued.

MOTION – Whalen/Reeves – to remove definition and diagram for reverse corner lot and revise the text in general use reg. 17.44.080(a)(3) so that subsection 3 is more generic to a corner lot.

Suggested for example to remove “on corner and reverse corner lots” and would say “on lots situated on the intersection of two or more streets”.

seems to be a simple way to temporarily straighten things out. Good quick fix.

VOTE – 3/0/1 (McMillan abstain)

Discussion moved to vision clearance.

MOTION – Boyle/Reeves – change 17.44.060a 3rd line change 30 degrees to 45 degrees. **Failed 2/1/1** (Whalen) / (McMillan).

Comment too extreme on a personal driveway. If a property owner is comfortable with exiting their driveway with tall shrubbery, that’s their prerogative.

MOTION – Whalen – to strike 17.44.060(b) in its entirety. No second to the motion.

MOTION – Whalen/Reeves – Under 17.44.080(a) – add within parentheses (RMD) where zoning districts are listed. **Passed 3/0/1** (McMillan)

Suggested that hedges be discussed with respect to this same discussion.

MOTION – Whalen/Reeves – to remove the height restriction on a hedge or hedges in 17.44.080. **Passed 3/0/1** (McMillan)

MOTION – Whalen/Boyle – to amend subparagraph 3 of 17.44.080(a) so that it begins “For lots situated at the intersection of two or more streets, fences or walls not exceeding 6’ in height are not subject to the setback requirements setforth...” **Passed 3/0/1** (McMillan)

MOTION – Whalen/Boyle – to amend Paragraph a under 17.44.080 to read “in any residential zoning district (list) walls or fences are perm under the following conditions provided that the safety vision clear requirements of 17.44.060 of this chapter shall be maintained.” **Passed 3/0/1** (McMillan)

MOTION – Whalen/Boyle – to amend paragraph 3 under 17.44.080(a) to read “For lots sit at the intersection of two or more streets, fences or walls not exceeding 6’ in height are permitted anywhere on the lot to the rear of the rear line of the required front yard that abuts the front door of the structure.” **Passed 3/0/1** (McMillan)

MOTION – Whalen/Reeves – to remove the diagram that illustrates the site visibility triangle.

Commissioner Whalen said if it stays it needs to be corrected to match the verbiage.

Chair Reeves handed out an email from Commissioner Ripplinger approving of the document as submitted. It is not intended as a vote.

The motion was voted on and passed 3/0/1 (McMillan)

COMMISSIONER WHALEN MOVED, seconded by Commissioner Boyle, to recommend to City Council approval of the attached revisions to the zoning code as amended. **Passed 3/0/1** (McMillan)

b. Planning Commission Bylaws

Chair Reeves handed out copies of the Planning Commission Bylaws, suggesting this be brought forward for discussion at the next meeting.

c. Traffic Impact Fees

Commissioner Boyle requested that, for items that Planning Commission works on, the results of Council action be reported back to the Commission.

Commissioner McMillan exited the meeting.

Back to Agenda Bill

7. Planning Commissioner Comments

Commissioner Boyle

- Attended the Events Committee – members are amazing and getting lots accomplished. Craft Bazaar coming up!
- Next Tuesday, 911 Memorial Committee meeting at fire station.

Commissioner Whalen

- Council reviewed and approved the traffic impact fee schedule.

Chair Reeves

- Uptown Koffee getting going, first business under the new design standards.

8. Citizen Comment Period

9. Adjournment – Chair Reeves adjourned the meeting at 9:25 pm.

Chair, Rose Reeves

Date

City Clerk, Katie Bolam

Date