SEPA Rules
City of Milton
1000 Laurel Street
Milton, Wa 98354

Environmental Checklist

Purpose of the Checklist:
The State Environmental Policy Act (SEPA), Chapter 43.21C RCW, requires all governmental agencies to consider the environmental impacts of a proposal before making decisions. An environmental impact statement (EIS) must be prepared for all proposals with probable significant adverse impacts on the quality of the environment. The purpose of this checklist is to provide information to help you and the agency identify impacts from your proposal (and to reduce or avoid impacts from the proposal, if it can be done) and to help the agency decide whether an EIS is required.

Instructions for Applicants:
This environmental checklist asks you to describe some basic information about your proposal. Governmental agencies use this checklist to determine whether the environmental impacts of your proposal are significant, requiring preparation of an EIS. Answer the questions briefly, with the most precise information known, or give the best description you can.

You must answer each question accurately and carefully, to the best of your knowledge. In most cases, you should be able to answer the questions from your own observations or project plans without the need to hire experts. If you really do not know the answer, or if a question does not apply to your proposal, write "do not know" or "does not apply". Complete answers to the questions now may avoid unnecessary delays later.

Some questions ask about governmental regulations, such as zoning, shoreline, and landmark designations. Answer these questions if you can. If you have problems, the governmental agencies can assist you.

The checklist questions apply to all parts of your proposal, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental information reasonably related to determining if there may be significant adverse impact.

Use of Checklist for Non-project Proposals:
Complete this checklist for non-project proposals, even though questions may be answered "does not apply". *In addition*, complete the supplemental sheet for Non-project Actions (Part D).

For non-project actions, the references in the checklist to the words "project", "applicant", and "property or site" should be read as "proposal", "proposer", and "affected geographic area", respectively.

A. BACKGROUND

1. **Name of proposed project, if applicable:**
Annual Comprehensive Plan update and adoption of Design Standards and Guidelines.

2. **Name of applicant:**
City of Milton

3. **Address and phone number of applicant and contact person:**
Chris Larson
1000 Laurel St
Milton, WA
clarson@cityofmilton.net
253-517-2715

4. **Date checklist is prepared:**
October 3, 2013

5. **Agency requesting checklist:**
City of Milton

6. **Proposed timing or schedule (including phasing, if applicable):**
Adoption Scheduled for December 4th, 2013

7. **Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.**
The City will continue to work on updating its Comprehensive Plan as required under the GMA by June 2015. This is NOT the City's GMA required update.

8. **List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.**
None

9. **Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.**
No

10. **List any government approvals or permits that will be needed for your proposal, if known.**
State review of pending Comp Plan amendment and adoption of development regulations.

11. **Give a brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)**

The City Council adopted by motion, the 2012 Vision: A Community of Neighborhoods, a City of Places. This was adopted as the guiding document for the City's Comprehensive Plan update.

The City is adopting Goals and Policies, consistent with the Vision, as part of this year's annual Comp Plan update. The goals and policies are related to two (2) special planning areas identified in the Vision.

The City is also adopting Design Standards and Guidelines for the Uptown District. These have been developed consistent with the 2012 Vision adopted by the Council. The Design Standards and Guidelines are geared at moving the City's Commercial center(s) to a new urbanism type of development with pedestrian amenities and design features aimed at providing a unique place.

The documents include the DRAFT Design Guidelines and Standards, the Uptown and Milltown District Goals and Policies, and a Municipal Code amendment adopting the Design Guidelines and Standards. All of these document can be located at the City of Milton's Comp Plan update webpage. http://www.cityofmilton.net/page.php?id=329

12. **Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.**

The proposed changes to the City's Comp Plan apply to the Uptown District, and Milltown District, as identified in the recently adopted 2012 Vision.

The Design Standards and Guidelines apply to the Uptown District only.

To Be Completed by Applicant

B. ENVIRONMENTAL ELEMENTS

1. Earth

a. **General description of the site (circle one): flat, rolling, hilly, steep slopes, mountainous, other _____.**

Not applicable; non project action

b. What is the steepest slope on the site (approximate percent slope)?

c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any prime farmland.

Not applicable; non project action

d. Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe.

Not applicable; non project action

e. Describe the purpose, type, and approximate quantities of any filling or grading proposed. Indicate source of fill.

Not applicable; non project action

f. Could erosion occur as a result of clearing, construction, or use? If so, generally describe.

Not applicable; non project action

g. About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)?

Not applicable; non project action

h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any:

Not applicable; non project action

2. AIR

a. What types of emissions to the air would result from the proposal (i.e., dust, automobile, odors, industrial wood smoke) during construction and when the project is completed? If any, generally describe and give approximate quantities if known.

Not applicable; non project action

b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe.

Not applicable; non project action

c. Proposed measures to reduce or control emissions or other impacts to air, if any:

Not applicable; non project action

3. WATER

a. **Surface:**

1.) **Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into.**

Not applicable; non project action

2.) **Will the project require any work over, in or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans.**

Not applicable; non project action

3.) **Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicated the source of fill material.**

Not applicable; non project action

4.) **Will the proposal require surface water withdrawals or diversions? Give general description, purpose, and approximate quantities if known.**

Not applicable; non project action

5.) **Does the proposal lie within a 100-year floodplain? If so, note location on the site plan.**

Not applicable; non project action

6.) **Does the proposal involve any discharges of waste materials to surface water? If so, describe the type of waste and anticipated volume of discharge.**

Not applicable; non project action

b. **Ground:**

1.) **Will ground water be withdrawn, or will water be discharged to ground water? Give general description, purpose, and approximate quantities if known.**

Not applicable; non project action

2.) **Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (for example: domestic sewage, industrial, containing the following chemicals…; agricultural; etc.) Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve.**

Not applicable; non project action

c. **Water Runoff (including storm water):**

1.) **Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe.**

Not applicable; non project action

2.) **Could waste materials enter ground or surface waters? If so, generally describe.**

Not applicable; non project action

d. **Proposed measures to reduce or control surface, ground, and runoff water impacts, if any:**

Not applicable; non project action

4. **PLANTS**

a. **Check or circle types of vegetation found on the site:**

____ **deciduous tree: alder, maple, aspen, other**
____ **evergreen tree: fir, cedar, pine, other**
____ **shrubs**
____ **grass**
____ **pasture**
____ **crop or grain**
____ **wet soil plants: cattail, buttercup, bulrush, skunk cabbage, other**
____ **water plants: water lily, eelgrass, milfoil, other**
____ **other types of vegetation**

Not applicable; non project action

b. **What kind and amount of vegetation will be removed or altered?**

Not applicable; non project action

c. **List threatened or endangered species known to be on or near the site.**

Not applicable; non project action

d. **Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any:**

Not applicable; non project action

5. **ANIMALS**

a. **Circle any birds and animals which have been observed on or near the site or are known to be on or near the site:**

Birds: hawk, heron, eagle, songbirds, other _____.
Mammals: dear, bear, elk, beaver, other _____.
Fish: bass, salmon, trout, herring, shellfish, other _____.

Not applicable; non project action

b. List any threatened or endangered species known to be on or near the site.

Not applicable; non project action

c. Is the site part of a migration route? If so, explain.

Not applicable; non project action

d. Proposed measures to preserve or enhance wildlife, if any:

Not applicable; non project action

6. ENERGY AND NATURAL RESOURCES

a. What kind of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.

Not applicable; non project action

b. Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe.

Not applicable; non project action

c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any:

Not applicable; non project action

7. ENVIRONMENTAL HEALTH

a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill or hazardous waste, that could occur as a result of this proposal? If so, describe.

Not applicable; non project action

1.) Describe special emergency services that might be required.

Not applicable; non project action

2.) Proposed measures to reduce or control environmental health hazards, if any.

Not applicable; non project action

b. Noise

1.) What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)?

Not applicable; non project action

2.) **What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site.**

Not applicable; non project action

3.) **Proposed measures to reduce or control noise impacts it any:**

Not applicable; non project action

8. LAND AND SHORELINE USE

a. What is the current use of the site and adjacent properties?

Not applicable; non project action

b. Has the site been used for agriculture? If so, describe.

Not applicable; non project action

c. Describe any structures on the site.

Not applicable; non project action

d. Will any structures be demolished? If so, what?

Not applicable; non project action

e. What is the current zoning classification of the site?

Not applicable; non project action

f. What is the current comprehensive plan designation of the site?

Not applicable; non project action

g. If applicable, what is the current shoreline master program designation of the site?

Not applicable; non project action

h. Has any part of the site been classified as an "environmentally sensitive" area? If so, specify.

Not applicable; non project action

i. Approximately how many people would reside or work in the completed project?

Not applicable; non project action

j. Approximately how may people would the completed project displace?

Not applicable; non project action

k. Proposed measures to avoid or reduce displacement impacts, if any:

Not applicable; non project action

1. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any:

Not applicable; non project action

9. HOUSING

a. Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing.

Not applicable; non project action

b. Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing.

Not applicable; non project action

c. Proposed measures to reduce or control housing impacts, if any:

Not applicable; non project action

10. AESTHETICS

a. What is the tallest height of any proposed structure(s), not including antennas? What is the principal exterior building material(s) proposed?

Not applicable; non project action

b. What views in the immediate vicinity would be altered or obstructed?

Not applicable; non project action

c. Proposed measures to reduce or control aesthetic impacts, if any?

Not applicable; non project action

11. LIGHT AND GLARE

a. What type of light or glare will the proposal produce? What time of day would it mainly occur?

Not applicable; non project action

b. Could light or glare from the finished project be a safety hazard or interfere with views?

Not applicable; non project action

c. What existing off-site sources of light or glare may affect your proposal?

Not applicable; non project action

d. Proposed measures to reduce or control light and glare impacts, if any:

Not applicable; non project action

12. RECREATION

a. What designated and informal recreational opportunities are in the immediate vicinity?

Not applicable; non project action

b. Would the proposed project displace any existing recreational uses? If so, describe.

Not applicable; non project action

c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any:

Not applicable; non project action

13. HISTORIC AND CULTURAL PRESERVATION

a. Are there any places or objects listed on, or proposed for, national, state, or local preservation registers known to be on or next to the site? If so, generally describe.

Not applicable; non project action

b. Generally describe any landmarks or evidence of historic, archaeological, scientific, or cultural importance known to be on or next to the site.

Not applicable; non project action

c. Proposed measures to reduce or control impacts, if any:

Not applicable; non project action

14. TRANSPORTATION

a. Identify public streets and highways serving the site, and describe proposed access to the existing street system. Show on site plans, if any.

Not applicable; non project action

b. Is site currently served by public transit? If not, what is the approximate distance to the nearest transit stop?

Not applicable; non project action

c. How many parking spaces would the completed project have? How many would the project eliminate?

Not applicable; non project action

d. Will the proposal require any new roads or streets, or improvements to existing roads or streets, not including driveways? If so, generally describe (indicate whether public or private).

Not applicable; non project action

e. Will the project use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe.

Not applicable; non project action

f. How many vehicular trips per day would be generated by the completed project? If known, indicate when peak volumes would occur.

Not applicable; non project action

g. Proposed measures to reduce or control transportation impacts, if any:

Not applicable; non project action

15. PUBLIC SERVICES

a. Would the project result in an increased need for public services (for example: fire protection, police protection, health care, schools, other)? If so, generally describe.

Not applicable; non project action

b. Proposed measures to reduce or control direct impacts on public services, if any.

Not applicable; non project action

16. UTILITIES

a. Circle utilities currently available at the site: electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system, other.

Not applicable; non project action

b. Describe the utilities that are proposed for the project, the utility providing the service and the general construction activities on the site or in the immediate vicinity which might be needed.

Not applicable; non project action

SIGNATURE

I certify under penalty of perjury under the laws of the State of Washington that the above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Signature: _____

Date Submitted: 10/4/13

NOT NECESSARY FOR PROJECT ACTION

SUPPLEMENTAL SHEET FOR NON-PROJECT ACTIONS

Because these questions are very general, it may be helpful to read them in conjunction with the list of the elements of the environment.

When answering these questions be aware of the extent the proposal, or the type of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general term.

1. **How would the proposal be likely to increase discharge to water, emissions to air, production, storage, or release of toxic or hazardous substances, or production of noise?**

It is not anticipated that the proposal will increase discharge to water, emissions to air, production, storage or release of toxic or hazardous substance or production of noise. The amendments are not changing the allowed uses, bulk or dimensional regulations, or performance standards identified in the Municipal Code.

Proposed measures to avoid or reduce such increases are:

There are not proposed measure to reduce such increases.

2. **How would the proposal be likely to affect plants, animals, fish, or marine life?**

The proposal is not likely to affect plans, animals, fish or marine life. Existing regulations that protect these creatures are not being amended. One could argue that the increased landscaping and vegetation requirements of the design standards will provide a benefit from what is existing.

Proposed measures to protect or conserve plants, animals, fish, or marine life are:

There are not measures to protect or conserve plant, animals, fish, or marine life, as there is not expected impact to these items.

3. **How would the proposal be likely to deplete energy or natural resources?**

The proposal is not likely to deplete energy or natural resources. The area in which the design standards apply to is already built out. The proposal is not amending any regulations that protect natural resources.

Proposed measures to protect or conserve energy and natural resources are:

There are not proposed measures to protect or conserve energy or natural resources.

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection, such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplain, or prime farmlands?

The proposal is not likely to affect environmentally sensitive areas. The regulations already in effect protecting environmentally sensitive areas is not be amended with the proposed regulations.

Proposed measures to protect such resources or to avoid or reduce impacts are:

There are not proposed measures to protect such resources associated with this proposal.

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

The proposal will not likely affect the shoreline or uses of the shoreline. While the proposed goals and policies for the Milltown District do cover areas of shoreline jurisdiction, there is nothing that remove the protections provided by the City's Shoreline Master Program. The proposal should not encourage incompatible uses, as there are no amendments to allowed uses.

Proposed measures to avoid or reduce shoreline and land use impacts are:

There are not proposed measures to avoid or reduce shoreline impacts.

6. How would the proposal be likely to increase demands on transportation or public services and utilities?

The proposal may a affect demands on transportation and public services, in that there may be an increased demand if development occurs. However, this is no more impact that could occur under the existing zoning code. The design guidelines encourage and support a new urbanism approach to the Uptown District. There is existing public transportation facilities within the uptown district.

Proposed measures to reduce or respond to such demand(s) are:

There are no measures to reduce such demand.

7. Identify, if possible, whether the proposal may conflict with local, state or federal laws or requirements for the protection of the environment.

It is not foreseen that the proposal will conflict with any local state or federal laws or requirements. The proposed design standards have a provision to address conflicts with the underlying zoning codes, should one occur.