



CITY COUNCIL MEETING AGENDA
Council Chambers, 1000 Laurel Street

June 1, 2015
Monday

Regular Meeting
7:00 p.m.

- 1. Call to Order and Flag Salute**
- 2. Roll Call of Councilmembers**
- 3. Additions/Deletions**
- 4. Citizen Participation**

Citizens may comment on any topic that is not on the Regular Agenda. To comment, please raise your hand to request recognition by the Chair. Once so recognized, please step to the podium and state your name and address for the record before making your comments. Also, please limit your comments to no more than three (3) minutes.

The public may comment on individual agenda items on the Regular Agenda prior to Council's action.

The public may also submit written communications, via letters or emails to dperry@cityofmilton.net. Any item received by noon on the day of the meeting will be distributed to Council.

5. Proclamations

- A. Volunteer Service – Mary Anderson

6. Consent Agenda

- A. Minutes – Approval of the minutes of:

- i. 5/18/15 Regular Meeting
- ii. 5/15-5/16/15 Council Retreat

- B. Claims Approval:

- i. Approval of the checks/vouchers numbers ~~56855-56856~~ ^{XXXXXXYYX} and 56860-56930 in the amount of ~~\$19,416.86~~ 494,713.15.

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting.

Thank you.

- ii. Approval of the payroll disbursement of 5/20/15 and related check numbers 56857-56859 in the amount of \$150,821.45.

7. Regular Agenda

- A. Annual Financial Report
- B. Sole Source Approval – Electric Poles
- C. Contract Approval – MAC Bathrooms ADA Upgrade
- D. Surplus Equipment Resolution
- E. Internal Service Fund – Information Technologies

8. Council Reports

9. Mayor’s Report

10. Adjournment

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting.

Thank you.

FOR PLANNING PURPOSES ONLY

PENDING COUNCIL AGENDA CALENDAR (Dates are Subject to Change)				TENTATIVE/UNSCHEDULED ITEMS	
June 2015					
Mon 6/8	7:00 pm	Study Session	A. Report on Test Well B. Comprehensive Plan	Regular Meeting	Per Diem & Travel Policies Utility Collections – Amending code language to match state law Sound Transit South Corridor Alternative – <i>Presentation</i> Agriculture code amendment – number of farm animals allowed Electric rates fee resolution (follow up from COSA) Digger/Derek for Electric Utility
Mon 6/15	7:00 pm	Regular Meeting	A. Traffic Impact Fee study/Transportation Element (Aaron) B. Comprehensive Plan – public hearing C. Comp Plan – 1 st read	Study Session	Code changes – purchasing policies and grant acceptance Solar Power Purchase Transportation Benefit District Requests outside of specific funding (wish list)
Mon 6/29	7:00 pm	<i>Proposed</i> Special Meeting	A. Comp Plan – 2 nd read & adopt	Finance Committee	Street Standards Transportation Benefit District
July 2015					
Mon 7/6			MEETING CANCELLED		
Mon 7/13	7:00 pm	Study Session	A. Goal Setting??		
Mon 7/20	7:00 pm	Regular Meeting	A. NPDES Presentation		
August 2015					
Mon 8/3	7:00 pm	Regular Meeting			
Mon 8/10	7:00 pm	Study Session			
Mon 8/17	7:00 pm	Regular Meeting	CANCEL MEETING??		
September 2015					
TUES 9/8	7:00 pm	Regular Meeting			
Mon 9/14	7:00 pm	Study Session			
Mon 9/21	7:00 pm	Regular Meeting			
October 2015					
Mon 10/5	7:00 pm	Regular Meeting			
Mon 10/12	7:00 pm	Study Session	Marijuana Committee Report (?)		
Mon 10/19	7:00 pm	Regular Meeting			
November 2015					
Mon 11/2	7:00 pm	Regular Meeting			
Mon 11/9	7:00 pm	Study Session			
Mon 11/16	7:00 pm	Regular Meeting			



PROCLAMATION

WHEREAS, the City of Milton relies on its volunteer citizen boards and commissions to accomplish much city business; and

WHEREAS, in 2011, the City advertised to fill vacancies on the Planning Commission and Park Board; and

WHEREAS, Mary Anderson responded to the ad and agreed to serve on both the Planning Commission and the Park Board; and

WHEREAS, Mary Anderson has been a diligent, committed and well-prepared member of both the Planning Commission and the Park Board;

NOW, THEREFORE, I, Debra Perry, Mayor of the City of Milton, do hereby proclaim that Mary Anderson is a valued and appreciated citizen volunteer of the City of Milton

Dated this 1st day of June, 2015

Debra Perry, Mayor



DRAFT CITY COUNCIL MINUTES

Regular Meeting
Monday, May 18, 2015
7:00 p.m.

CALL TO ORDER

Mayor Perry called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Mayor Pro Tem Zaroudny, Councilmembers Whalen, Bennest, Manley, Ott, Morton, and Johnson

STAFF PRESENT

Finance Director Garrison, Police Chief Hernandez, Public Works Director Mecham, Community Development Director Nix, IT Director Tiedeman, and City Clerk Bolam

ADDITIONS / DELETIONS

Mayor Perry added a Discussion on Retreat Follow-up to the end of the agenda.

CITIZEN PARTICIPATION

Speaker	Address	Comments
Kathy Horton	Employee Representative	The Milton Memorial Mile is next Monday, May 25, at 11:00 am, which is a fundraiser for the VFW.
Jacquelyn Whalen	1605 13 th Ave	Thank you to Council for the dedication to transparency and accountability observing the Council Retreat. Appreciated the honest discussion.
Tom Boyle	1109 9 th Ave	Welcome Councilmember Bennest. Kudos to Council for the nomination/voting process. In response to recent public comments at council meetings, cleaned his neighborhood USPS postal box and encourages others to do the same. Glad no one was injured in the recent car-jacking incident.

		Thanks to the mowing crews. Glad to see the appointments to boards and commissions.
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APPOINTMENTS TO BOARDS & COMMISSIONS

Mayor Perry heartily welcomed the applicants for boards and commissions, who each addressed the council, providing some personal background.

COUNCILMEMBER MANLEY MOVED, seconded by Councilmember Whalen, to approve the Mayor's reappointment of

- Brandy Wade to the Event Committee for a term to expire December 31, 2019;

and the appointments of the following new board members –

- Jeremy Jansa to the Planning Commission to fill the position vacated by Susan Johnson for a term to expire 5/31/2017;
- Michael Olson to the Planning Commission to fill the position vacated by Mary Anderson for a term to expire 5/31/2018;
- Louis Murkowski to the Park Board to fill the position vacated by Mary Anderson for a term to expire 12/31/2016.

Council expressed appreciation for the volunteers joining the city's boards and commissions.

The motion was voted on and passed 7/0.

CONSENT AGENDA

Approval of:

- A. Minutes
 - a. May 4, 2015 Regular Meeting
- B. Voucher and Payroll Approval
 - a. Checks/vouchers 56750-56856 in the amount of \$256,295.24.
 - b. Payroll of 45/5/2015 and related check numbers 56743-56749 in the amount of \$235,060.93.

COUNCILMEMBER WHALEN MOVED, seconded by Councilmember Morton, to approve the Consent Agenda. **Passed 7/0.**

REGULAR AGENDA

- Contract Approval – Wapato Jail

Chief Hernandez explained the need for the jail contract.

COUNCILMEMBER MORTON MOVED, seconded by Councilmember , to authorize the Mayor to sign the attached Interlocal Agreement with Wapato Jail for the purpose of

establishing the terms and conditions pursuant to which the City will transfer custody of certain inmates to Wapato Jail to be housed at Wapato correctional facility.

Council expressed appreciation for the work done to firm up financially responsible jail alternatives, and Chief Hernandez answered clarifying questions.

The motion was voted on and passed 7/0.

- Professional Services Agreement Approval – Cascade Right-of-Way Services

Director Mecham explained the background and need for this contract. He answered Council's questions and clarified that tonight's action is to approve \$36,534.40 for the professional services agreement. Director Garrison confirmed that these funds, as well as the other associated costs to the city for this project, are budgeted.

COUNCILMEMBER MORTON MOVED, seconded by Councilmember Ott, to approve the professional services agreement for Cascade Right of Way Services, Inc. and authorize the Mayor to sign the accompanying contract.

Speaker	Address	Comments
Jacquelyn Whalen	1605 13 th Ave	Directors Garrison and Mecham clarified at the citizen's request that this is not related to the Taylor Way tie-in, as that was for the overlay project.

The motion was voted on and passed 7/0.

- Professional Services Agreement Approval – City of Black Diamond for Information Technologies Services

Director Tiedeman explained the contract and answered Council's questions.

Council expressed appreciation and excitement for the follow-through involved with bringing the IT business plan to fruition, and doing so much faster than anticipated.

COUNCILMEMBER MORTON MOVED, seconded by Councilmember Bennest, to approve the Interlocal Agreement for IT Services with the City of Black Diamond, with an effective start date of July 1, 2015. **Passed 7/0.**

- Approval for Positions – Systems Administrators

Chief Hernandez and Director Tiedeman briefed Council on the proposed positions and answered clarifying questions, especially regarding the budget and creation of special funds. Mayor Pro Tem Zaroudny requested periodic reports to the finance committee, since this is a new venture.

Mayor Perry reminded council that, over the past many years, council would regularly set aside money in the budget for IT needs that would not be utilized and then be reapportioned in later years. For that reason, at this time, there is an unusually high amount of IT needs being addressed.

Council expressed faith and trust in this venture and appreciation for it moving so quickly forward.

COUNCILMEMBER WHALEN MOVED, seconded by Councilmember Bennest, to approve the establishment of the Systems Administrator and Systems Support Specialist positions for the City of Milton, contingent on the completion of the collective bargaining process, and add them to the 2015 budget. **Passed 7/0.**

Mayor Perry called for a short recess at 8:20pm; call back to order at 8:35pm.

- Discussion of Retreat Follow-Up

Mayor Perry explained this is an opportunity for Council to share individual goals for the coming years:

- Councilmember Manley – bathrooms at other parks, especially Hill Tower and the skate park; also an amphitheater
- Councilmember Ott – Milton Jail; updated police on-board computers
- Councilmember Bennest – more activities for youth/kids; develop to bring buildings for businesses, and look for different types of businesses; specialize each park with its own unique theme; lake access
- Councilmember Johnson – beautification (water towers, etc); technology towers on water towers for revenue; more storage of water; art throughout city
- Mayor Pro Tem Zaroudny – sense of optimism in the potential for Milton is wonderful; things that take a lot of courage (ie. the IT business model); find a way for a better marketing effort, such as gateway signs and building height increase
- Councilmember Whalen – gateway signs; park and trail signs; safety lights at crosswalks; body cameras for police officers; city hall roof
- Councilmember Morton – safety lights at crosswalks; benches, picnic tables, barbecues at parks; landscaping and signs around city hall

Mayor Perry responded to some:

- There will be a roof for city hall this year; a budget amendment will come forward.
- Benches are coming, including a memorial bench for Bart Taylor.
- Regarding branding for the city, she suggested “A city for all ages”.

STAFF REPORTS

Director Mecham

- Lumenal Lighting has started the LED light conversion.
- Benches have been ordered.

Director Nix

- The Harland-Clarke building has had some permitting action for tenant improvements.

Chief Hernandez

- Handed out and explained a current Code Violation log.

COUNCIL REPORTS

Mayor Pro Tem Zaroudny

- Attended the East Pierce Fire District candidate open house – good variety of qualified candidates
- Council retreat was impressive – good energy from council and staff

Councilmember Johnson

- Thanked staff for retreat
- Thanked Public Works for weed-eating on Porter
- November 21 is national day for suicide prevention – request to host an event at the MAC
- Researching membership information on National League of Cities

Councilmember Morton

- Great council retreat
- Attended EPFD candidate open house – very informative
- Reminder to be cautious, don't leave valuables in your vehicle

Councilmember Ott

- **MOVED**, seconded by Councilmember Morton, to excuse Councilmember Whalen from all meetings through August 1, 2015 — **Passed 7/0.**
- Council retreat showed what a great “Can Do” philosophy we now have in Milton
- Flags at half-mast on May 15 for Police Officer's Memorial Day
- Utility crews cleaning up utility box landscaping – good to see
- City Hall parking lot signs have to be replaced – they're unacceptable
- Memorial Day service at 1:00pm at the veteran's memorial

Councilmember Manley

- Attended EPFD candidate open house
- Attended the SCA PIC meetings – expect a levy for “Best Starts for Kids” on November election ballot from King County

Councilmember Bennest

- Vision important – impressed with Milton staff

Councilmember Whalen

- Never been more comfortable with the honesty, integrity, and motivation experienced at this council retreat
- Trash containers being left at street all week – looks like an alley
- Appreciates hearing the citizen report on cleaning his neighborhood mailbox

MAYOR'S REPORTS

- Suggestion to cancel July 6 meeting –
COUNCILMEMBER MORTON MOVED, seconded by Councilmember Johnson, to cancel the July 6 council meeting, with caveat that the July 13 study session be a regular session if needed. **Passed 7/0.**
- Labor Relations conference in Yakima was great – lots of great information – management retreat at same time was wonderful
- Attended EPFD open house and sat on the interview panels – really good candidates
- Gave “State of the City” address to the Chamber of Commerce

ADJOURNMENT

Adjourned at 9:30 p.m.

Debra Perry, Mayor

ATTEST:

Katie Bolam, City Clerk



DRAFT CITY COUNCIL MINUTES

**Council Retreat
Friday-Saturday, May 15-16, 2015**

CALL TO ORDER

The meeting was called to order on Friday, May 15, at 2:00pm, on the tour bus at Milton Tavern, 7320 Pacific Hwy E, in Milton.

ROLL CALL

Present: Mayor Perry, Mayor Pro Tem Zaroudny, Councilmembers Whalen, Bennest, Manley, Morton, and Johnson; Councilmember Ott joined at 6:30pm

Guest: State Representative Carol Gregory

STAFF PRESENT

Finance Director Garrison, Police Chief Hernandez, Public Works Director Mecham, Community Development Director Nix, IT Director Tiedeman, and City Clerk Bolam

BUS TOUR OF PUBLIC WORKS AND PARK PROPERTIES

1. Public Works Shop

The first tour stop was at the Public Works Shop where Council and guests toured the property.

2. Milton Community Park

The second stop was at Milton Community Park/Triangle Park. Council walked around the area by the new bathrooms and fuchsia garden.

Comments included:

- Polished jewel
- Way better now than in the past
- Needs peripheral improvements
- Needs hand railing
- Vendor access needs to be assessed
- More azaleas and plants
- Parking lot improvements

- Water feature
- Year-long flower color
- Passive vs Active sections
- Benches!
- Picnic locations
- Sidewalk to the memorial
- Paint the water tower
- Love the trees!
- Peaceful
- More trees at lower end

Representative Gregory added that this is a great park and wonderful opportunity for the community – Milton is lucky to have it.

Mayor Perry introduced a voting system for all the parks on the tour – SWOT:

- S = Strong
- W = Weak
- O = Opportunity
- T = Threat

The vote for Milton Community Park was a unanimous “OPPORTUNITY”.



3. Skate Park & Children's Play Park

Council walked around the Skate Park, memorial, and Children's Park. Comments regarding these parks included:

- Great potential
- Needs manicured
- Good accessibility
- Walkways in the wetlands

- Add a bike park
- Separate the children's and teen parks
- Cover the graffiti and coat over the patchiness
- Plan for maintenance
- Add a bathroom
- Encourage the neighborhood watch
- Memorial needs help
- Give ownership to youth
- Councilmember Whalen stated his support for future funding of this park

The SWOT vote for Skate Park:



The SWOT vote for the Children's Play Park:



4. High Tower Park

Comments on High Tower Park included:

- Add bathrooms
- Basketball Court improvements
- Provide a reason to be here
- Benches and picnic tables
- Rusty play toy
- Historical significance – burial markers
- Curbing around bark cracked
- Bark is not hygienic
- Shade for equipment
- Slope is difficult – design change
- Decent parking lot
- Pretty park – well maintained
- Grass has weeds
- Marketing!
- Bicycle park location?
- Incorporate with Milton Days
- Accessibility a problem
- Use terrain as asset – amphitheater, slide (pipe), garden(s)

The SWOT vote for High Tower Park:



5. The Interurban Trail

Council entered the trail at the King County trailhead and walked up the path a short distance. Comments included:

- Peaceful!

- Signs to identify plants and mile markers
- Add benches, bathrooms, exercise stations, and water stations
- Be careful not to overdevelop
- Jewel
- Accessibility is an issue
- Connect to new retirement living
- Organize trail committee to access funds
- City crews do a good job maintaining
- Partner with other jurisdictions who touch the Trail – support one another
- Desire to get parks board with council
- Desire to get the parks boards of Fife, Milton, Edgewood together
- Jacquelyn Whalen spoke about the Federal Way boardwalk and land preservation

The SWOT vote for the Interurban Trail:



6. 5th Ave Storm Detention Property

The bus drove by this property and Council discussed it briefly; comments included:

- Important opportunity
- Aquifer
- Study in nature – field trips
- Buffer protection
- Wetlands park
- Willing to invest time and grant funds to accomplish goal

The SWOT vote for the 5th Ave Storm Detention Property:



DINNER MEETING AT MILTON TAVERN

Directors Nix and Mecham spoke on taking the comments heard today and ways to implement some of the ideas and meet some of the challenges.

Management Consultant Pete Lewis spoke on marketing and economic development possibilities as tied to parks and in general.

Representative Gregory thanked Mayor Perry and council for the invitation to be a part of today, expressing agreement with the importance of partnering with other agencies.

RECESS

Mayor Perry recessed the meeting at 7:25pm until 9:00am Saturday.

CALL TO ORDER

Mayor Perry reconvened the meeting at 9:00am Saturday, May 16, at "The Meridian at Stone Creek", at 1111 S 376th St, Milton.

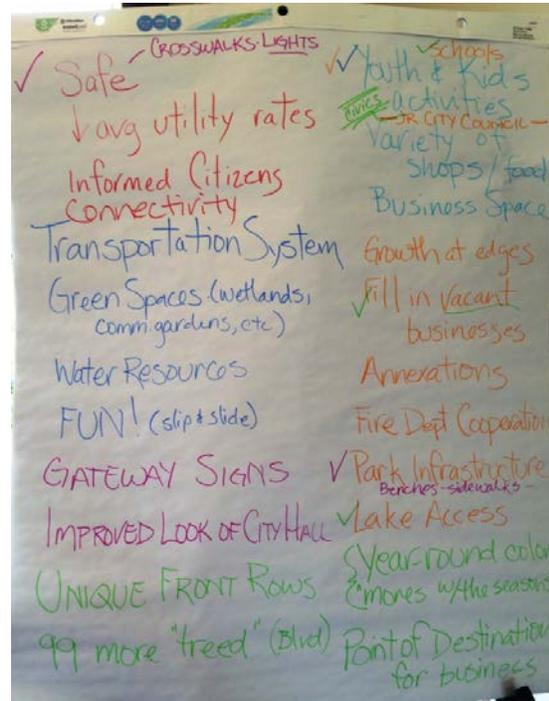
ROLL CALL

Present: Mayor Perry, Mayor Pro Tem Zaroudny, Councilmembers Whalen, Bennest, Manley, Ott, Morton, and Johnson

MAYOR'S ADDRESS

Mayor addressed council, encouraging them to consider how to make Milton's good neighborhoods great, asking them to identify the dream priorities each one would most like to see in Milton.

- Safety
- Lower-than-average utility rates
- Informed citizens
- Connectivity
- Youth and kids activities
- Work with schools
- Youth civics
- Junior city council
- Large variety of shops and restaurants
- Reasonable business space
- Transportation system
- Green spaces – wetlands, community gardens, etc.
- Water resources
- FUN
- Gateway signs
- Improved look of City Hall
- Growth at edges
- Fill in vacant business spaces
- Annexations
- Fire department cooperation
- Park infrastructure – benches, sidewalks, picnic tables, etc.
- Lake access
- Unique shops “up front” at roadsides
- Highway 99 with more trees – a boulevard feel
- Year-round flower color – “moves with the seasons”
- Point of destination for business



Council reviewed the 2014 retreat topics, addressing the organizational changes that are better meeting the needs of the City.

Councilmember Whalen said that, while the city had to cut back from the brink of bankruptcy, now there’s a strong new team and the future is looking good.

Mayor Pro Tem Zaroudny expressed that the sense of optimism that she sees is amazing, that it is a completely different atmosphere from previous years and is an investment in the future, making the city so much richer, better and healthier.

Directors – Chief Hernandez, Tiedeman, Mecham, Nix, Garrison, Bolam – provided department updates.

Lunch was served.

Councilmember Whalen gave a synopsis about taking to the open road, clearing his mind to think things through from various angles. This is in advance of his 2-month leave of absence coming up.

Mayor Perry said there will be a separate study session later this summer to identify broader city council goals for an 18-month time frame through 2016.

FACILITATED EXERCISE

Linda Callecod from Seraphim Consulting and Training led Council through a goal-setting exercise called “The Road to There”. This exercise used the parks theme and worked backward from desired goals to the existing standards and what can be done to bridge that gap. The exercise identified the following top goals:

- Activities for all ages
- Profitability concerns
- Fine arts
- Outreach
- Connectivity

ADJOURNMENT

Adjourned Saturday, May 16, at 3:00 p.m.

Debra Perry, Mayor

ATTEST:

Katie Bolam, City Clerk

CONSENT AGENDA ITEM #B i.

CITY OF MILTON
PAYROLL and CLAIMS VOUCHER APPROVAL
2015

I HEREBY CERTIFY THAT THE EXPENDITURES SHOWN BELOW REFLECT THE TRUE AND CORRECT EXPENDITURES TO THE BEST OF MY KNOWLEDGE. I FURTHER CERTIFY THE EXPENDITURES BELOW TO BE VALID AND CORRECT.

Finance Director

DATE

Claim Vouchers:

Payroll Disbursements:

Dates	Check #	Amount	Date	Check #	Amount
5/26/2015	56860	311.00	5/20/2015	ACH	148,031.90
5/18/2015	56861	283.76	5/20/2015	3842, 56857-56859	2,789.55
5/29/2015	56862	20,969.90			
6/2/2015	56863-56930	473,148.49			

Total Accounts Payable: \$ 494,713.15 **Total Payroll:** \$ 150,821.45

Printer Error Checks 0

WE, THE UNDERSIGNED COUNCILMEMBERS OF THE CITY OF MILTON, WASHINGTON, DO HEREBY CERTIFY AND APPROVE THE PAYROLL AND CLAIM VOUCHERS FOR THE TOTAL AMOUNT OF:

\$645,534.60 Dated: **June 1, 2015**

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER

COUNCILMEMBER

CHECK REGISTER

City Of Milton

Time: 16:26:12 Date: 05/28/2015

MCAG #:

05/01/2015 To: 06/15/2015

Page: 1

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3026	05/26/2015	Claims	1	56860 THE KENT AGENCY	311.00	Electric Bond
		401 - 594 33 63 095 - Curtailment Project			311.00	Performance Bond Electric Curtailment Proj
<hr/>						
	APs	Amount	For			
	1422	311.00	Electric Bond			
3053	05/18/2015	Claims	1	E56861 COSTCO WHOLESALE	283.76	Office Supplies
		001 - 511 60 31 000 - Operating Supplies			7.87	Paper
		001 - 513 10 31 000 - Office and Operating Supplies			31.50	Paper
		001 - 514 20 31 000 - Office and Operating Supplies			7.87	Paper
		001 - 514 20 31 000 - Office and Operating Supplies			8.69	Misc. Office Supplies
		001 - 518 50 31 000 - Office Supplies - Central Stor			4.35	Misc. Office Supplies
		107 - 521 20 31 000 - Office and Operating Supplies			23.62	Paper
		107 - 521 20 31 000 - Office and Operating Supplies			4.35	Misc. Office Supplies
		406 - 531 10 31 000 - Office and Operating Supplies			8.68	Misc. Office Supplies
		406 - 531 10 31 000 - Office and Operating Supplies			15.75	Paper
		401 - 533 10 31 000 - Office and Operating Supplies			47.25	Paper
		401 - 533 10 31 000 - Office and Operating Supplies			30.42	Misc. Office Supplies
		403 - 534 10 31 000 - Office and Operating Supplies			30.42	Misc. Office Supplies
		403 - 534 10 31 000 - Office and Operating Supplies			47.25	Paper
		001 - 558 50 31 000 - Office and Operating Supplies			7.87	Paper
		001 - 558 60 31 000 - Operating Supplies			7.87	Paper
<hr/>						
	APs	Amount	For			
	1434	283.76	Office Supplies			
3054	05/29/2015	Claims	1	E56862 US BANK	20,969.90	6754-050615; 8469-050615; 1657-050615; 8354-050615; 0719-050615; 8451-050615; 6614-050615; 8321-050615; 8100-050615; 6747-050615; 8284-050615; 2647-050615; 5976-050615; 6671-050615; 6887-050615; 6473-
		001 - 511 60 49 002 - Misc/Trng, Registrations			375.00	AWC Annual Conference Johnson
		001 - 513 10 31 000 - Office and Operating Supplies			83.09	Desk Expand, Smarttouch Full St, Sticky Notes, Letter Opener
		001 - 513 10 31 000 - Office and Operating Supplies			17.99	Clerk Pens
		001 - 513 10 31 000 - Office and Operating Supplies			36.43	Binders AWC Handouts
		001 - 513 10 32 000 - Fuel			7.01	Fuel
		001 - 513 10 35 000 - Small Tools & Equipment			66.45	Desk Expand, Smarttouch Full St, Sticky Notes, Letter Opener
		001 - 513 10 35 000 - Small Tools & Equipment			885.05	Tables, Chairs, Desk
		001 - 513 10 35 000 - Small Tools & Equipment			154.44	Executive Office
		001 - 513 10 35 000 - Small Tools & Equipment			17.41	Calendars & Mouse Pad
		001 - 513 10 36 000 - Small Assets/IT			27.34	Switches-Mayor Office/Evidence
		001 - 513 10 36 000 - Small Assets/IT			26.15	IT-PDF/Word Converter Annual
		001 - 513 10 36 000 - Small Assets/IT			69.00	PDR EML Viewer
		001 - 513 10 36 000 - Small Assets/IT			49.13	10 Remote Login License-Annual
		001 - 513 10 36 000 - Small Assets/IT			37.17	Car Charger & Case
		001 - 513 10 36 000 - Small Assets/IT			147.68	Monitor (Executive)
		001 - 513 10 43 000 - Travel			72.77	Planning Commission Meal
		001 - 513 10 43 000 - Travel			39.65	Planning Commission Meal
		001 - 513 10 43 000 - Travel			530.02	1/2 Rent House WCIA Conference
		001 - 513 10 43 000 - Travel			5.50	Toll Fee
		001 - 513 10 43 000 - Travel			5.50	Toll Fee
		001 - 513 10 49 001 - Misc/Dues & Memberships			150.00	WA Municiple Clerk Assoc Membership
		001 - 513 10 49 002 - Misc/Trng, Registrations			70.00	MRSC Training
		001 - 513 10 49 002 - Misc/Trng, Registrations			750.00	AWC Annual Mtg
		001 - 514 20 31 000 - Office and Operating Supplies			18.21	Binders AWC Handouts
		001 - 514 20 36 000 - Small Assets / IT			21.87	Power Adapter/Switches

CHECK REGISTER

City Of Milton

Time: 16:26:12 Date: 05/28/2015

MCAG #:

05/01/2015 To: 06/15/2015

Page: 2

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 514 20 36 000		- Small Assets / IT	98.26	10 Remote Login License-Annual
		001 - 514 20 43 000		- Travel	265.00	1/2 Rent House WCIA Conference
		001 - 514 20 49 001		- Misc/Dues & Memberships	45.00	Notary E&O Ins
		001 - 517 90 49 000		- Misc Exp - Employee Wellne	153.95	Gift Cards For LOL Wellness Campaign
		001 - 518 30 31 000		- Operating Supplies	54.73	Fertilizer
		001 - 518 30 31 000		- Operating Supplies	60.00	Shop Supplies/Safety Goggles
		001 - 518 30 31 000		- Operating Supplies	36.07	Flood Lights
		001 - 518 30 31 000		- Operating Supplies	43.09	Electronic Ballast For Admin
		001 - 518 30 31 000		- Operating Supplies	83.36	Herbicide
		001 - 518 30 31 000		- Operating Supplies	30.37	Fans PD Restroom & Kitchen
		001 - 518 30 32 000		- Operating Supplies/Fuel	25.23	Fuel
		001 - 518 50 45 000		- Operating Leases	110.00	Archive Storage
		001 - 518 90 31 000		- Office and Operating Supplie	18.22	Binders AWC Handouts
		001 - 518 90 31 000		- Office and Operating Supplie	18.37	Calendars & Mouse Pad
		001 - 518 90 49 000		- Misc/Other Exp	72.83	Conference Lunch LEAN Olympia
		001 - 518 90 49 000		- Misc/Other Exp	13.65	Notary Renewal Application
		001 - 518 90 49 000		- Misc/Other Exp	5.97	Notary Renewal Application
		001 - 518 90 49 001		- Misc/Dues & Memberships	75.00	IMSA Membership
		001 - 518 90 49 002		- Misc/Trng, Registrations	35.00	MRSC Training Mecham
		107 - 521 20 31 000		- Office and Operating Supplie	-21.38	Return Positive Promotions
		107 - 521 20 31 000		- Office and Operating Supplie	83.69	NIK Test Kit
		107 - 521 20 31 000		- Office and Operating Supplie	18.60	Notebooks
		107 - 521 20 31 000		- Office and Operating Supplie	18.22	Binders AWC Handouts
		107 - 521 20 31 000		- Office and Operating Supplie	18.86	Batteries
		107 - 521 20 31 000		- Office and Operating Supplie	46.46	Duty Note Pads
		107 - 521 20 31 000		- Office and Operating Supplie	31.98	Pens
		107 - 521 20 31 000		- Office and Operating Supplie	79.94	Nitrice Gloves
		107 - 521 20 31 000		- Office and Operating Supplie	170.59	PR Items Crayons/Books
		107 - 521 20 32 000		- Fuel	246.41	Fuel
		107 - 521 20 32 000		- Fuel	221.06	Fuel
		107 - 521 20 32 000		- Fuel	200.80	Fuel
		107 - 521 20 32 000		- Fuel	401.10	Fuel
		107 - 521 20 32 000		- Fuel	190.25	Fuel
		107 - 521 20 32 000		- Fuel	204.80	Fuel
		107 - 521 20 32 000		- Fuel	183.53	Fuel
		107 - 521 20 32 000		- Fuel	292.29	Fuel
		107 - 521 20 32 000		- Fuel	125.91	Fuel
		107 - 521 20 32 000		- Fuel	252.84	Fuel
		107 - 521 20 32 000		- Fuel	129.28	Fuel
		107 - 521 20 32 000		- Fuel	128.84	Fuel
		107 - 521 20 32 000		- Fuel	199.53	Fuel
		107 - 521 20 35 000		- Small Tools and Equipment	208.29	Tableclothes For Meeting Room
		107 - 521 20 35 000		- Small Tools and Equipment	193.36	Tools/Tapes
		107 - 521 20 35 000		- Small Tools and Equipment	90.10	Traffic Wand
		107 - 521 20 35 000		- Small Tools and Equipment	48.30	Leashes
		107 - 521 20 35 000		- Small Tools and Equipment	123.23	Traffice Safety Lights
		107 - 521 20 35 000		- Small Tools and Equipment	29.59	Wall Mount For Monitor
		107 - 521 20 36 000		- Small Assets/IT	43.73	Power Adapter/Switches
		107 - 521 20 36 000		- Small Assets/IT	71.10	Power Adapter/Switches
		107 - 521 20 36 000		- Small Assets/IT	27.34	Switches-Mayor Office/Evidence
		107 - 521 20 36 000		- Small Assets/IT	315.03	5 Memory Upgrade Police
		107 - 521 20 36 000		- Small Assets/IT	147.30	10 Remote Login License-Annual
		107 - 521 20 36 000		- Small Assets/IT	886.08	Monitors (6)
		107 - 521 20 36 000		- Small Assets/IT	171.89	Surge Protectors (10)
		107 - 521 20 41 000		- Professional Services	2.50	Mobilelock - HDG
		107 - 521 20 41 000		- Professional Services	25.00	TLO Investigative Website
		107 - 521 20 41 000		- Professional Services	37.68	Language Service
		107 - 521 20 42 000		- Communication	6.31	Mail Latent Prints
		107 - 521 20 42 000		- Communication	8.91	Mail DUI Vials
		107 - 521 20 43 000		- Travel	238.24	Reserve Conference Lodging

CHECK REGISTER

City Of Milton

Time: 16:26:12 Date: 05/28/2015

MCAG #:

05/01/2015 To: 06/15/2015

Page: 3

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		107 - 521 20 48 000		- Repairs and Maintenance	6.54	Mirrors
		107 - 521 20 48 000		- Repairs and Maintenance	884.71	Repair Of Police Bicycles
		107 - 521 20 48 001		- Vehicle Repairs and Maintenz	5.00	Car Wash
		107 - 521 20 48 001		- Vehicle Repairs and Maintenz	4.91	Vehicle Lightbulb
		107 - 521 20 48 001		- Vehicle Repairs and Maintenz	52.21	Vehicle Repair
		107 - 521 20 48 001		- Vehicle Repairs and Maintenz	68.66	Repair Veh #237
		107 - 521 40 49 002		- Misc/Trng, Registrations	455.00	Grant Writing Class
		107 - 521 40 49 002		- Misc/Trng, Registrations	199.02	Books For Management
		406 - 531 10 36 000		- Small Assets/IT	26.69	Headset Accessory Rose Wireless
		406 - 531 10 36 000		- Small Assets/IT	81.85	Wireless Headset Rose
		406 - 531 10 36 000		- Small Assets/IT	49.13	10 Remote Login License-Annual
		406 - 531 10 49 000		- Misc/Other Exp	54.61	Notary Renewal Application
		406 - 531 10 49 000		- Misc/Other Exp	23.88	Notary Renewal Application
		406 - 531 30 48 000		- Repairs and Maintenance	16.94	Pipe & Couplings
		406 - 531 30 49 002		- Misc/Trng, Registrations	76.00	Annual Training-Blood Borne Pathogens
		401 - 533 10 36 000		- Small Assets/IT	98.26	10 Remote Login License-Annual
		401 - 533 10 49 000		- Misc/Other Exp	81.92	Notary Renewal Application
		401 - 533 10 49 000		- Misc/Other Exp	35.81	Notary Renewal Application
		401 - 533 50 31 000		- Operating Supplies	83.37	Herbicide
		401 - 533 50 31 000		- Operating Supplies	67.06	Copper Wire
		401 - 533 50 32 000		- Fuel	34.00	Propane
		401 - 533 50 35 000		- Small Tools and Equipment	93.02	Tool Box
		401 - 533 50 35 000		- Small Tools and Equipment	246.18	Grinder & Blades For Substation Cutting
		401 - 533 50 35 000		- Small Tools and Equipment	86.64	Bolt Cutting Substation
		401 - 533 50 35 000		- Small Tools and Equipment	178.33	Tools For Transformer Maint
		401 - 533 50 48 002		- Building R & M	272.63	Shop Door Closures
		401 - 533 50 48 002		- Building R & M	40.88	Kitchen Sink Repair
		401 - 533 50 49 002		- Misc/Trng, Registrations	76.00	Annual Training-Blood Borne Pathogens
		403 - 534 10 36 000		- Small Assets/IT	49.13	10 Remote Login License-Annual
		403 - 534 10 49 000		- Misc/Other Exp	109.23	Notary Renewal Application
		403 - 534 10 49 000		- Misc/Other Exp	47.75	Notary Renewal Application
		403 - 534 50 31 000		- Office and Operating Supplies	15.31	Fuel Cleaner
		403 - 534 50 31 000		- Office and Operating Supplies	83.36	Herbicide
		403 - 534 50 35 000		- Small Tools and Equipment	300.86	Fire Hydrant Hose Gate Valve
		403 - 534 50 43 000		- Travel	211.22	Water Treatment Plant Oper Exam Review Hotel
		403 - 534 50 43 000		- Travel	105.61	Water Treatment Plant Oper Exam Review Hotel
		403 - 534 50 43 000		- Travel	13.04	Water District Meals
		403 - 534 50 43 000		- Travel	3.68	Water District Meals
		403 - 534 50 43 000		- Travel	22.83	Water District Meals
		403 - 534 50 43 000		- Travel	9.25	Water District Meals
		403 - 534 50 43 000		- Travel	5.45	Water District Meals
		403 - 534 50 43 000		- Travel	214.90	Water Dist Manager Exam Hotel
		403 - 534 50 49 000		- Misc/Other Exp	93.00	Water District Manager 1 Retest Exam
		403 - 534 50 49 002		- Misc/Trng, Registrations	275.00	Water Treatment Plant Oper Exam Review Reg
		403 - 534 50 49 002		- Misc/Trng, Registrations	76.00	Annual Training-Blood Borne Pathogens
		403 - 534 50 49 002		- Misc/Trng, Registrations	275.00	Water Treatment Plant Oper Exam Review Baker
		403 - 534 50 49 003		- Misc/Outside Printing	3.28	Blueprint Copy
		403 - 534 51 31 000		- Office and Operating Supplies	295.36	Well Supplies For Compliance Samples
		403 - 534 51 31 000		- Office and Operating Supplies	153.21	Dry Rack For Filter Plant
		403 - 534 51 48 001		- Repairs and Maintenance	84.79	Exhaust Vent For Well #3
		403 - 534 51 48 001		- Repairs and Maintenance	55.70	Flashing For Well #3
		101 - 542 30 31 000		- Office and Operating Supplies	83.36	Herbicide
		101 - 542 30 49 000		- Misc/Other Exp	13.65	Notary Renewal Application
		101 - 542 30 49 000		- Misc/Other Exp	5.97	Notary Renewal Application
		101 - 542 90 49 002		- Misc/Trng, Registrations	76.00	Annual Training-Blood Borne Pathogens
		501 - 548 30 31 000		- Office & Operating Supplies	46.44	Electrical Cables, Micro Test Connections

CHECK REGISTER

City Of Milton

Time: 16:26:12 Date: 05/28/2015

MCAG #:

05/01/2015 To: 06/15/2015

Page: 4

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		501 - 548 30 34 000		- Parts	328.20	Monitors For Vehicles #22 & #51
		501 - 548 30 34 000		- Parts	59.85	Shop Spare Fuses, Circuit Breakers
		501 - 548 30 34 000		- Parts	374.65	Monitors For Vehicles #21 & #23
		501 - 548 30 35 000		- Small Tools & Equipment	89.06	Shop Tools
		501 - 548 30 35 000		- Small Tools & Equipment	129.08	Shop Tools
		001 - 558 50 31 000		- Office and Operating Supplies	83.67	Binders Marijuana Committee
		001 - 558 50 41 000		- Professional Services	9.34	Conference Meal
		001 - 558 50 43 000		- Travel	217.81	Permit Tech Conf - Hotel
		001 - 558 50 43 000		- Travel	12.06	Permit Tech Conf - Dinner
		001 - 558 50 43 000		- Travel	14.40	Permit Tech Conf - Dinner
		001 - 558 50 43 000		- Travel	4.85	Conference Meal
		001 - 558 50 43 000		- Travel	136.13	Conference Hotel
		001 - 558 50 43 000		- Travel	2.50	Conference Meal
		001 - 558 50 43 000		- Travel	5.83	Conference Meal
		001 - 558 50 43 000		- Travel	5.36	Conference Meal
		001 - 558 50 43 000		- Travel	8.66	Conference Meal
		001 - 558 50 43 000		- Travel	222.80	WABO Training Lodging
		001 - 558 50 49 001		- Misc/Dues & Memberships	35.00	WSAPT Membership Timm
		001 - 558 50 49 001		- Misc/Dues & Memberships	95.00	WABO Membership Dues
		001 - 558 50 49 002		- Misc/Trng, Registrations	175.00	WSAPT Conference Reeves
		001 - 558 50 49 002		- Misc/Trng, Registrations	220.00	AWC Planning Nix
		001 - 558 50 49 002		- Misc/Trng, Registrations	35.00	MRSC Training Nix
		001 - 558 50 49 002		- Misc/Trng, Registrations	227.83	Permit Tech Training Books
		001 - 558 60 31 000		- Operating Supplies	18.21	Binders AWC Handouts
		001 - 558 60 43 000		- Travel	54.45	Permit Tech Conf - Hotel
		001 - 558 60 43 000		- Travel	3.02	Permit Tech Conf - Dinner
		001 - 558 60 43 000		- Travel	2.40	Permit Tech Conf - Lunch
		001 - 558 60 43 000		- Travel	9.59	Permit Tech Conf - Lunch
		001 - 558 60 43 000		- Travel	3.60	Permit Tech Conf - Dinner
		001 - 558 60 43 000		- Travel	4.84	Conference Meal
		001 - 558 60 43 000		- Travel	136.13	Conference Hotel
		001 - 558 60 43 000		- Travel	2.49	Conference Meal
		001 - 558 60 43 000		- Travel	5.84	Conference Meal
		001 - 558 60 43 000		- Travel	5.35	Conference Meal
		001 - 558 60 43 000		- Travel	8.67	Conference Meal
		001 - 558 60 49 000		- Miscellaneous	194.00	WSAPT ICC Exam Reeves
		001 - 558 60 49 001		- Misc/Dues & Memberships	35.00	WSAPT Membership Reeves
		001 - 576 80 31 000		- Operating Supplies	9.80	Line Trimmer & Fuel Cap
		001 - 576 80 31 000		- Operating Supplies	83.36	Herbicide
		001 - 576 80 31 000		- Operating Supplies	27.38	Nortification Flags
		001 - 576 80 32 000		- Fuel	25.23	Fuel
		001 - 576 80 49 002		- Misc/Trng, Registrations	76.00	Annual Training-Blood Borne Pathogens
		631 - 586 00 00 006		- Credit Card Fraud Issues	101.65	Fraud To Be Reversed
		631 - 586 00 00 006		- Credit Card Fraud Issues	52.97	Fraud Charge Sarff-Swanson
		631 - 586 00 00 006		- Credit Card Fraud Issues	99.00	Amazone Prime To Be Refunded
		631 - 586 00 00 007		- Wellness Programs	280.00	Fundraiser-Relay For Life
		631 - 586 00 00 007		- Wellness Programs	56.00	Fundraiser-Relay For Life
		001 - 594 19 64 000		- Capital Expense - technology	250.67	Server Rack (Returned)

APs	Amount	For
1397	127.02	6754-050615
1398	392.33	8469-050615
1399	331.68	1657-050615
1400	465.27	8354-050615
1401	45.00	0719-050615
1402	335.99	8451-050615
1403	223.56	6614-050615
1404	200.80	8321-050615
1405	749.43	8100-050615

CHECK REGISTER

City Of Milton

Time: 16:26:12 Date: 05/28/2015

MCAG #:

05/01/2015 To: 06/15/2015

Page: 5

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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APs		Amount		For		
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1406		190.25		6747-050615		
1407		310.25		8284-050615		
1408		183.53		2647-050615		
1409		765.89		5976-050615		
1410		1,209.64		6671-050615		
1411		252.84		6887-050615		
1412		154.28		6473-050615		
1413		1,147.01		7907-050615		
1415		795.02		4726-050615		
1416		1,451.98		8362-050615		
1417		128.84		6630-050615		
1418		2,133.39		5019-050615		
1419		495.96		6672-050615		
1420		114.73		9299-050615		
1421		1,259.92		6432-050615		
1423		380.00		5935-050615		
1424		147.25		6523-050615		
1425		332.82		6655-050615		
1426		1,027.28		6689-050615		
1427		16.94		5084-050615		
1428		55.70		5729-050615		
1435		613.98		5869-050615		
1436		194.09		8370-050615		
1437		794.04		5133-050615		
1438		245.39		6895-050615		
1439		599.95		6481-050615		
1440		2,552.22		6598-050615		
1441		545.63		6556-050615		
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3067	05/28/2015	Claims	1	56863 ADAMSON POLICE PRODUCTS	1,269.69	Uniforms
				107 - 521 20 20 002 - Uniforms		1,269.69 Vest And Carrier
<hr/>						
APs		Amount		For		
<hr/>						
1315		1,269.69		Uniforms		
<hr/>						
3068	05/28/2015	Claims	1	56864 ALP INDUSTRIES	470.85	Electric Materials
				401 - 533 50 35 000 - Small Tools and Equipment		470.85 Swivel Hooks For Winch Line On Trucks
<hr/>						
APs		Amount		For		
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1322		470.85		Electric Materials		
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3069	05/28/2015	Claims	1	56865 BIG JOHN'S TROPIES INC	87.89	Name Tags; Name Tags/Plates; Name Tag
				001 - 511 60 49 000 - Miscellaneous		18.60 Name Tags Susan/Jim
				001 - 511 60 49 000 - Miscellaneous		20.07 Name Tags/Plates
				001 - 513 10 35 000 - Small Tools & Equipment		18.60 Name Tags Katie/Kathy
				001 - 518 90 35 000 - Small Tools and Equipment		9.30 Name Tag Michael
				107 - 521 20 35 000 - Small Tools and Equipment		12.03 Name Tag
				001 - 558 50 35 000 - Small Tools and Equipment		9.29 Name Tag Aaron
<hr/>						
APs		Amount		For		
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1354		55.79		Name Tags		
1373		20.07		Name Tags/Plates		
1374		12.03		Name Tag		
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3070	05/28/2015	Claims	1	56866 BLUMENTHAL UNIFORMS & EQUIP.	512.78	Uniforms; Uniforms; Uniform

CHECK REGISTER

City Of Milton

Time: 16:26:12 Date: 05/28/2015

MCAG #:

05/01/2015 To: 06/15/2015

Page: 6

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		107 - 521 20 20 002		Uniforms	297.48	Uniforms - Deyo
		107 - 521 20 20 002		Uniforms	197.85	Uniforms - Lyon
		107 - 521 20 20 002		Uniforms	17.45	Nametag
<hr/>						
APs		Amount		For		
1317		297.48		Uniforms		
1318		197.85		Uniforms		
1328		17.45		Uniform		
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3071	05/28/2015	Claims	1	56867 RON & JOY CAVANESS	204.28	Refund inactive customer credit balance
		406 - 343 10 00 000		Storm Drainage Fees	-78.88	
		401 - 343 30 00 000		Electric Sales	-11.52	
		403 - 343 40 10 000		Water Sales	-113.88	
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APs		Amount		For		
1414		204.28		Refund inactive customer credit balance		
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3072	05/28/2015	Claims	1	56868 CDW GOVERNMENT, INC.	5,076.03	IT Material; RT (City Hall)
		001 - 594 19 64 000		Capital Expense - technology	3,099.05	Server Room Rack & Relocation Equip
		001 - 594 19 64 000		Capital Expense - technology	1,976.98	RT Switch (City Hall)
<hr/>						
APs		Amount		For		
1366		3,099.05		IT Material		
1450		1,976.98		RT (City Hall)		
<hr/>						
3073	05/28/2015	Claims	1	56869 CENTURYLINK	216.10	Phones
		107 - 521 20 42 000		Communication	72.03	
		401 - 533 10 42 000		Communications	72.05	
		403 - 534 10 42 000		Communication	72.02	
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APs		Amount		For		
1451		216.10		Phones		
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3074	05/28/2015	Claims	1	56870 CHUCKALS	549.59	Police Office Supplies; Office Supplies; Office Supplies; Office Supplies
		001 - 518 30 31 000		Operating Supplies	20.90	Binders, Paper, Scale, Ink, Pens
		001 - 518 90 31 000		Office and Operating Supplies	1.41	Binders, Paper, Scale, Ink, Pens
		001 - 518 90 31 000		Office and Operating Supplies	22.92	Binders, Paper, Scale, Ink, Pens
		001 - 518 90 31 000		Office and Operating Supplies	46.27	Batteries & Folders
		107 - 521 20 31 000		Office and Operating Supplies	43.30	Tape Dispenser And Tape
		406 - 531 10 31 000		Office and Operating Supplies	22.92	Binders, Paper, Scale, Ink, Pens
		406 - 531 10 31 000		Office and Operating Supplies	7.38	Batteries & Folders
		406 - 531 30 31 000		Operating Supplies	28.06	Binders, Paper, Scale, Ink, Pens
		401 - 533 10 31 000		Office and Operating Supplies	22.92	Binders, Paper, Scale, Ink, Pens
		401 - 533 10 31 000		Office and Operating Supplies	7.39	Batteries & Folders
		401 - 533 50 31 000		Operating Supplies	60.79	Binders, Paper, Scale, Ink, Pens
		403 - 534 10 31 000		Office and Operating Supplies	22.92	Binders, Paper, Scale, Ink, Pens
		403 - 534 10 31 000		Office and Operating Supplies	7.38	Batteries & Folders
		403 - 534 50 31 000		Office and Operating Supplies	77.30	Binders, Paper, Scale, Ink, Pens
		101 - 542 30 31 000		Office and Operating Supplies	23.84	Binders, Paper, Scale, Ink, Pens
		001 - 558 60 31 000		Operating Supplies	112.98	Binders
		001 - 576 80 31 000		Operating Supplies	20.91	Binders, Paper, Scale, Ink, Pens
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APs		Amount		For		
1314		43.30		Police Office Supplies		
1338		324.89		Office Supplies		
1443		68.42		Office Supplies		
1444		112.98		Office Supplies		

CHECK REGISTER

City Of Milton

Time: 16:26:12 Date: 05/28/2015

MCAG #:

05/01/2015 To: 06/15/2015

Page: 7

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3075	05/28/2015	Claims	1	56871	COOPER ZIETZ ENGINEERS, INC	4,253.50	ADA Restroom
					310 - 594 75 63 084 - Activity Center ADA	4,253.50	ADA Restroom To Comm Center Bathroom
		APs	Amount	For			
		1343	4,253.50	ADA Restroom			
3076	05/28/2015	Claims	1	56872	COPY WRIGHTS INC	410.91	Business Cards
					001 - 511 60 31 000 - Operating Supplies	51.37	Business Cards
					001 - 513 10 31 000 - Office and Operating Supplies	51.36	Business Cards
					001 - 514 20 31 000 - Office and Operating Supplies	51.37	Business Cards
					107 - 521 20 31 000 - Office and Operating Supplies	51.36	Business Cards
					107 - 521 20 31 000 - Office and Operating Supplies	51.36	Business Cards
					403 - 534 10 31 000 - Office and Operating Supplies	51.36	Business Cards
					001 - 558 50 31 000 - Office and Operating Supplies	51.36	Business Cards
					116 - 573 91 31 000 - Milton Days - Supplies	51.37	Business Cards
		APs	Amount	For			
		1370	410.91	Business Cards			
3077	05/28/2015	Claims	1	56873	C. MIKE CRAIG	162.50	Leoff 1 Retiree Expense
					107 - 521 20 20 000 - Personnel Benefits	162.50	Leoff 1 Retiree Expense
		APs	Amount	For			
		1386	162.50	Leoff 1 Retiree Expense			
3078	05/28/2015	Claims	1	56874	CRIMINAL JUSTICE TRAINING CENTER	250.00	Training Registration
					107 - 521 40 49 002 - Misc/Trng, Registrations	250.00	Training - Peterson
		APs	Amount	For			
		1320	250.00	Training Registration			
3079	05/28/2015	Claims	1	56875	DATA BAR INCORPORATED	1,284.00	Utility Statement Processing
					406 - 531 10 49 003 - Misc/Outside Printing	256.80	Utility Billing Print & Mail
					401 - 533 10 49 003 - Misc/Outside Printing	513.60	Utility Billing Print & Mail
					403 - 534 10 49 003 - Misc/Outside Printing	513.60	Utility Billing Print & Mail
		APs	Amount	For			
		1429	1,284.00	Utility Statement Processing			
3080	05/28/2015	Claims	1	56876	WA STATE DEPT OF COMMERCE	508.75	PWTF Balance Due
					101 - 592 95 83 001 - Debt Service Interest	508.75	PWTF Interest
		APs	Amount	For			
		1433	508.75	PWTF Balance Due			
3081	05/28/2015	Claims	1	56877	WA STATE DEPT OF ECOLOGY	4,505.00	Annual Regional Stormwater Monitoring Permit
					406 - 531 10 49 001 - Misc/Dues & Memberships	4,505.00	Annual Regional Stormwater Monitoring Permit
		APs	Amount	For			
		1342	4,505.00	Annual Regional Stormwater Monitoring Permit			
3082	05/28/2015	Claims	1	56878	WA STATE DEPT OF TRANSPORTATION	37.21	Engineering

CHECK REGISTER

City Of Milton

Time: 16:26:12 Date: 05/28/2015

MCAG #:

05/01/2015 To: 06/15/2015

Page: 8

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			310 - 595 30 63 082 - Milton Way Ped Improv			37.21	General Project Management
		APs	Amount	For			
		1449	37.21	Engineering			
3083	05/28/2015	Claims	1	56879	DKS	2,458.56	Consulting Services
				401 - 533 10 41 000 - Professional Services		2,458.56	Consulting Services
		APs	Amount	For			
		1339	2,458.56	Consulting Services			
3084	05/28/2015	Claims	1	56880	EHSI	46,804.30	ADA Improvements Proj #67
				310 - 594 76 63 067 - ADA Improvements - Park		46,804.30	ADA Improvements Proj #67 Pay Est #2
		APs	Amount	For			
		1351	46,804.30	ADA Improvements Proj #67			
3085	05/28/2015	Claims	1	56881	EMPLOYMENT PUBLISHING	349.00	Advertising
				403 - 534 50 41 002 - Advertising		349.00	Advertising Maint Worker
		APs	Amount	For			
		1371	349.00	Advertising			
3086	05/28/2015	Claims	1	56882	ENUMCLAW, CITY OF	844.00	Jail Services
				107 - 523 60 51 000 - Intergov. Jail Services		844.00	Jail Services April 2015
		APs	Amount	For			
		1299	844.00	Jail Services			
3087	05/28/2015	Claims	1	56883	EVERGREEN EQUIPMENT CO INC	131.51	Park Supplies
				001 - 576 80 31 000 - Operating Supplies		131.51	Cycle Oil, Trimmer Line & Sharpen Trimmer
		APs	Amount	For			
		1363	131.51	Park Supplies			
3088	05/28/2015	Claims	1	56884	FEDERAL WAY AUTOMOTIVE	565.37	Vehicle Repair
				107 - 521 20 48 001 - Vehicle Repairs and Mainten		565.37	Vehicle Repair #868
		APs	Amount	For			
		1316	565.37	Vehicle Repair			
3089	05/28/2015	Claims	1	56885	CITY OF FIFE	19,694.70	Jail Service; Planning Services
				107 - 523 60 51 000 - Intergov. Jail Services		14,879.70	Jail Services - 1st Qtr 2015
				001 - 558 60 41 000 - Professional Services		4,815.00	Planning Services
		APs	Amount	For			
		1330	14,879.70	Jail Service			
		1445	4,815.00	Planning Services			
3090	05/28/2015	Claims	1	56886	GAIL FLOOD	350.00	Rental Deposit Refund
				001 - 586 00 00 002 - Refund Facility Deposit		350.00	AC Rental Deposit Refund
		APs	Amount	For			
		1377	350.00	Rental Deposit Refund			

CHECK REGISTER

City Of Milton

Time: 16:26:12 Date: 05/28/2015

MCAG #:

05/01/2015 To: 06/15/2015

Page: 9

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3091	05/28/2015	Claims	1	56887	GRAINGER INC	378.43	Electric Material
					401 - 533 50 31 000 - Operating Supplies	378.43	Blank Tags
		APs	Amount		For		
		1446	378.43		Electric Material		
3092	05/28/2015	Claims	1	56888	GRAY & OSBORNE INC	7,973.21	Engineering Services; Engineering Services; Engineering Services; Engineering Services; Engineering Services; Engineering Services;
					406 - 531 10 41 000 - Professional Services	1,535.98	Stormwater GIS Mapping Update
					101 - 542 90 41 000 - Professional Services	1,338.11	2014-2016 General Engineering
					001 - 558 60 41 000 - Professional Services	142.65	Kondratev Subdivision
					001 - 558 60 41 000 - Professional Services	553.53	Comprehensive Plan GIS Assistance
					001 - 558 60 41 000 - Professional Services	689.99	Cruz Short Plat
					631 - 586 00 00 005 - Using Deposit	298.03	Architectural Morning Side Booster Station
					310 - 595 30 63 082 - Milton Way Ped Improv	3,414.92	Milton Way Ped Imps 17th Av To 22nd Av
		APs	Amount		For		
		1345	142.65		Engineering Services		
		1346	553.53		Engineering Services		
		1347	689.99		Engineering Services		
		1348	1,338.11		Engineering Services		
		1349	1,535.98		Engineering Services		
		1350	3,414.92		Engineering Services		
		1447	298.03		Engineering Services		
3093	05/28/2015	Claims	1	56889	HD SUPPLY POWER SOLUTIONS	771.27	Electric Materials; Electric Supplies
					401 - 533 50 31 000 - Operating Supplies	131.28	Fuse Link
					401 - 533 50 35 000 - Small Tools and Equipment	639.99	Street Light Arms
		APs	Amount		For		
		1321	639.99		Electric Materials		
		1323	131.28		Electric Supplies		
3094	05/28/2015	Claims	1	56890	HD SUPPLY WATERWORKS	144.60	Water Material
					403 - 534 50 48 000 - Repairs and Maintenance	144.60	Insta-Tite
		APs	Amount		For		
		1393	144.60		Water Material		
3095	05/28/2015	Claims	1	56891	INTOXIMETERS	693.33	Police Supplies
					107 - 521 20 31 000 - Office and Operating Supplies	693.33	Intoximeter Supplies
		APs	Amount		For		
		1319	693.33		Police Supplies		
3096	05/28/2015	Claims	1	56892	JET CHEVROLET	19.20	Fleet Material; Fleet Material
					501 - 548 30 48 000 - Repairs & Maintenance	9.60	Spare Key
					501 - 548 30 48 000 - Repairs & Maintenance	9.60	Spare Key #3 Impala
		APs	Amount		For		
		1357	9.60		Fleet Material		
		1358	9.60		Fleet Material		
3097	05/28/2015	Claims	1	56893	JULIE KARLSSON	350.00	Rental Deposit Refund
					001 - 586 00 00 002 - Refund Facility Deposit	350.00	AC Rental Deposit Refund

CHECK REGISTER

City Of Milton

Time: 16:26:12 Date: 05/28/2015

MCAG #:

05/01/2015 To: 06/15/2015

Page: 10

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		APs			Amount		For
		1378			350.00		Rental Deposit Refund
3098	05/28/2015	Claims	1	56894	KPG	5,073.00	2014 Comprehensive Plan Update
					001 - 558 60 41 000 - Professional Services	5,073.00	2014 Comprehensive Plan Update
		APs			Amount		For
		1344			5,073.00		2014 Comprehensive Plan Update
3099	05/28/2015	Claims	1	56895	LES SCHWAB FIFE	298.68	Mower Repair
					501 - 548 30 34 000 - Parts	298.68	Tire Repair #14 Mower
		APs			Amount		For
		1334			298.68		Mower Repair
3100	05/28/2015	Claims	1	56896	MARSH MUNFORD PRATT SULLIVAN + MCKENZIE	71.14	Pierce Cty Mutuals
					401 - 533 10 41 000 - Professional Services	71.14	Pierce Cty Mutuals
		APs			Amount		For
		1340			71.14		Pierce Cty Mutuals
3101	05/28/2015	Claims	1	56897	RON & KATHY MELLICK	41.14	Refund inactive customer credit balance
					403 - 343 40 10 000 - Water Sales	-41.14	
		APs			Amount		For
		1324			41.14		Refund inactive customer credit balance
3102	05/28/2015	Claims	1	56898	MILL RIDGE VILLAGE INC	100.00	Transportation For Council
					001 - 511 60 43 000 - Travel	100.00	Council Tour Of Parks/PW Transportation
		APs			Amount		For
		1355			100.00		Transportation For Council
3103	05/28/2015	Claims	1	56899	MT. VIEW EDGEWOOD WATER CO.	427.48	Water Intertie
					403 - 534 51 47 001 - Public Utility Services	427.48	Water Intertie
		APs			Amount		For
		1395			427.48		Water Intertie
3104	05/28/2015	Claims	1	56900	NEWS TRIBUNE, THE	37.74	Advertising
					001 - 511 60 41 002 - Advertising	37.74	Advertising - No Study Session
		APs			Amount		For
		1372			37.74		Advertising
3105	05/28/2015	Claims	1	56901	NORTHSTAR CHEMICAL	6,427.47	Water Quality Material
					403 - 534 51 31 000 - Office and Operating Supplies	6,427.47	Sodium Hydroxide
		APs			Amount		For
		1392			6,427.47		Water Quality Material
3106	05/28/2015	Claims	1	56902	NORTHWEST EMBROIDERY INC	619.50	Refund Of Overpayment
					001 - 322 10 00 000 - Building Permits	-1,255.00	Reverse Original Entry
					001 - 322 10 02 000 - Sign Permits	631.00	Refund Of Sign Permit Overpymt

CHECK REGISTER

City Of Milton

Time: 16:26:12 Date: 05/28/2015

MCAG #:

05/01/2015 To: 06/15/2015

Page: 11

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 386 00 00 001 -		Building Code Fees	4.50	Surcharge On Permit 816
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	APs	Amount		For		
	1448	619.50		Refund Of Overpayment		
3107	05/28/2015	Claims	1	56903 PETE LEWIS CONSULTING	5,000.00	Consulting Services
		001 - 513 10 41 000 -		Other Services and Charges	500.00	Consulting Services
		001 - 518 30 41 000 -		Professional Services	100.00	Consulting Services
		001 - 518 50 41 002 -		Advertising	100.00	Consulting Services
		406 - 531 10 41 000 -		Professional Services	100.00	Consulting Services
		406 - 531 30 41 000 -		Professional Services	100.00	Consulting Services
		401 - 533 10 41 000 -		Professional Services	100.00	Consulting Services
		401 - 533 50 41 000 -		Professional Services	100.00	Consulting Services
		403 - 534 10 41 000 -		Professional Services	100.00	Consulting Services
		403 - 534 50 41 000 -		Professional Services	100.00	Consulting Services
		403 - 534 51 41 000 -		Professional Services	100.00	Consulting Services
		101 - 542 90 41 000 -		Professional Services	100.00	Consulting Services
		001 - 558 50 41 000 -		Professional Services	3,400.00	Consulting Services
		001 - 576 80 41 000 -		Professional Services	100.00	Consulting Services
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	APs	Amount		For		
	1375	5,000.00		Consulting Services		
3108	05/28/2015	Claims	1	56904 PIERCE CO BUDGET & FINANCE	681.32	Court Remittance; Liquor Excise & Profit Taxes
		001 - 586 00 51 000 -		Liquor Board Tax Remit	408.80	Liquor Excise & Profit Taxes
		001 - 586 12 00 000 -		Crime Victims Comp Fund	272.52	Court Remittance-Crime Victims
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	APs	Amount		For		
	1336	272.52		Court Remittance		
	1337	408.80		Liquor Excise & Profit Taxes		
3109	05/28/2015	Claims	1	56905 PIERCE COUNTY COMMUNITY NEWSPAPER GROUP	225.00	Advertisement
		001 - 511 60 41 002 -		Advertising	225.00	Council Position Advertisement
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	APs	Amount		For		
	1327	225.00		Advertisement		
3110	05/28/2015	Claims	1	56906 PITNEY BOWES INC.	79.47	Postage Supplies
		107 - 521 20 31 000 -		Office and Operating Supplie:	10.60	Postage Machine Supplies
		406 - 531 10 31 000 -		Office and Operating Supplie:	47.67	Postage Machine Supplies
		401 - 533 10 31 000 -		Office and Operating Supplie:	10.60	Postage Machine Supplies
		403 - 534 10 31 000 -		Office and Operating Supplie:	10.60	Postage Machine Supplies
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	APs	Amount		For		
	1454	79.47		Postage Supplies		
3111	05/28/2015	Claims	1	56907 PREFERRED COPIER SYSTEMS	844.96	Copier Maintenance And Overage; Copier Maintenance; Copier Maintenance; Copier Maintenance
		001 - 513 10 48 000 -		Repairs and Maintenance	59.49	Copier Maintenance & Overages
		001 - 514 20 48 000 -		Repairs and Maintenance	29.75	Copier Maintenance & Overages
		001 - 518 30 48 000 -		Repairs & Maintenance	6.53	Copier Maintenance & Overages
		001 - 518 90 48 000 -		Repairs and Maintenance	6.53	Copier Maintenance & Overages
		107 - 521 20 45 000 -		Operating Rentals and Leases	37.60	Copier Maintenance
		107 - 521 20 45 000 -		Operating Rentals and Leases	183.17	Copier Maintenance

CHECK REGISTER

City Of Milton

Time: 16:26:12 Date: 05/28/2015

MCAG #:

05/01/2015 To: 06/15/2015

Page: 12

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		406 - 531 10 48 000		- Repairs and Maintenance	32.67	Copier Maintenance & Overages
		406 - 531 10 48 000		- Repairs and Maintenance	29.75	Copier Maintenance & Overages
		401 - 533 10 48 000		- Repairs and Maintenance	101.29	Copier Maintenance & Overages
		401 - 533 10 48 000		- Repairs and Maintenance	89.24	Copier Maintenance & Overages
		403 - 534 10 48 000		- Repairs and Maintenance	101.29	Copier Maintenance & Overages
		403 - 534 10 48 000		- Repairs and Maintenance	89.23	Copier Maintenance & Overages
		101 - 542 30 48 000		- Repairs and Maintenance	16.34	Copier Maintenance & Overages
		501 - 548 30 48 000		- Repairs & Maintenance	16.34	Copier Maintenance & Overages
		001 - 558 50 48 000		- Repairs and Maintenance	16.34	Copier Maintenance & Overages
		001 - 558 60 48 000		- Repairs and Maintenance	16.34	Copier Maintenance & Overages
		001 - 575 50 48 000		- Repair & Maint -	3.27	Copier Maintenance & Overages
		001 - 576 80 48 000		- Repair & Maintenance	9.79	Copier Maintenance & Overages

APs	Amount	For
1367	326.73	Copier Maintenance And Overage
1383	37.60	Copier Maintenance
1384	183.17	Copier Maintenance
1456	297.46	Copier Maintenance

3112	05/28/2015	Claims	1	56908 PRO-BUILD	66.28	Facilities Supplies; Facilities Supplies
		001 - 518 30 35 000		- Small Tools and Equipment	15.31	Nail Puller
		001 - 518 30 48 002		- Building Repair & Maint	50.97	Replace Entry Comm Bldg Water Damage

APs	Amount	For
1360	15.31	Facilities Supplies
1361	50.97	Facilities Supplies

3113	05/28/2015	Claims	1	56909 RANGLES SAND & GRAVEL INC	689.87	Gravel
		403 - 534 50 48 000		- Repairs and Maintenance	344.94	Crushed Top Course
		101 - 542 30 48 000		- Repairs and Maintenance	344.93	Crushed Top Course

APs	Amount	For
1394	689.87	Gravel

3114	05/28/2015	Claims	1	56910 ROBINSON NOBLE SALT BUSH INC.	7,342.25	Engineering Services
		403 - 594 34 63 081		- Test Drilling Project	7,342.25	Engineering Services

APs	Amount	For
1341	7,342.25	Engineering Services

3115	05/28/2015	Claims	1	56911 SCHWEITZER ENGINEERING LABORATORIES, INC	30,632.00	City Of Milton Curtailment
		401 - 594 33 63 095		- Curtailment Project	30,632.00	Substation Churtailment

APs	Amount	For
1382	30,632.00	City Of Milton Curtailment

3116	05/28/2015	Claims	1	56912 SCORE	2,175.00	Jail Service
		107 - 528 00 51 000		- Intergov't Svcs-Dispatch	2,175.00	Jail Service

APs	Amount	For
1329	2,175.00	Jail Service

3117	05/28/2015	Claims	1	56913 SEATTLE AUTOMOTIVE DISTRIB. INC	312.84	Fleet Materials; Fleet Material
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CHECK REGISTER

City Of Milton

Time: 16:26:12 Date: 05/28/2015

MCAG #:

05/01/2015 To: 06/15/2015

Page: 13

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		501 - 548 30 34 000 - Parts			91.99	Spark Plug #40
		501 - 548 30 34 000 - Parts			220.85	Coil Asy-Ignition #40
	APs	Amount		For		
	1332	91.99		Fleet Materials		
	1333	220.85		Fleet Material		
3118	05/28/2015	Claims	1	56914 SERAPHIM CONSULTING AND TRAINING LLC	400.00	Consulting Services
		001 - 511 60 41 000 - Professional Services			400.00	Collaborative Visioning For City Council Retreat
	APs	Amount		For		
	1376	400.00		Consulting Services		
3119	05/28/2015	Claims	1	56915 SHRED-IT WESTERN WASHINGTON	55.88	Shredding Service
		001 - 514 20 41 000 - Professional Services			18.44	Shredding Services Finance
		107 - 521 20 41 000 - Professional Services			37.44	Shredding Services Police
	APs	Amount		For		
	1385	55.88		Shredding Service		
3120	05/28/2015	Claims	1	56916 SOUTH SOUND 911	59,010.00	Communication Services; Communication Services
		107 - 528 00 51 000 - Intergov't Svcs-Dispatch			29,505.00	Communication Svcs 2nd Qtr 2015
		107 - 528 00 51 000 - Intergov't Svcs-Dispatch			29,505.00	Communication Svcs 1st Qtr 2015
	APs	Amount		For		
	1368	29,505.00		Communication Services		
	1369	29,505.00		Communication Services		
3121	05/28/2015	Claims	1	56917 STANDARD PARTS CORPORATION (NAPA)	269.54	Fleet Materials; Fleet Materials
		501 - 548 30 34 000 - Parts			211.34	Parts For #12 Mower & #42
		501 - 548 30 34 000 - Parts			58.20	Pump W/ Reservoir & Core Deposit
	APs	Amount		For		
	1326	211.34		Fleet Materials		
	1362	58.20		Fleet Materials		
3122	05/28/2015	Claims	1	56918 SYSTEMS FOR PUBLIC SAFETY, INCL.	1,911.01	Vehicle Repair; Vehicle Repair; Vehicle Repair
		107 - 521 20 48 001 - Vehicle Repairs and Maintenance			1,091.79	Vehicle Repair 2006 Ford Crown Victoria
		107 - 521 20 48 001 - Vehicle Repairs and Maintenance			771.89	Vehicle Repair 2013 Dodge Charger
		107 - 521 20 48 001 - Vehicle Repairs and Maintenance			47.33	Vehicle Repair 2003 Ford Explorer
	APs	Amount		For		
	1387	1,091.79		Vehicle Repair		
	1388	771.89		Vehicle Repair		
	1389	47.33		Vehicle Repair		
3123	05/28/2015	Claims	1	56919 TACOMA SCREW PRODUCTS INC.	22.69	Electric Material
		401 - 533 50 31 000 - Operating Supplies			22.69	Hose Clamps
	APs	Amount		For		
	1379	22.69		Electric Material		

CHECK REGISTER

City Of Milton

Time: 16:26:12 Date: 05/28/2015

MCAG #:

05/01/2015 To: 06/15/2015

Page: 14

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3124	05/28/2015	Claims	1	56920	TMG SERVICES INC.	302.22	Water Materials
					403 - 534 51 48 001 - Repairs and Maintenance	302.22	Monitor For Curtailment Pump House Repair
		APs	Amount		For		
		1396	302.22		Water Materials		
3125	05/28/2015	Claims	1	56921	UNIFIRST CORPORATION	391.45	Uniforms; Uniforms; Uniforms; Uniforms
					001 - 518 30 20 002 - Uniforms	5.24	Uniforms
					001 - 518 30 20 002 - Uniforms	5.40	Uniforms
					406 - 531 30 20 002 - Uniforms	8.38	Uniforms
					406 - 531 30 20 002 - Uniforms	8.65	Uniforms
					401 - 533 50 20 002 - Uniforms	77.53	Uniforms
					401 - 533 50 20 002 - Uniforms	73.18	Uniforms
					403 - 534 50 20 002 - Uniforms	43.47	Uniforms
					403 - 534 50 20 002 - Uniforms	44.85	Uniforms
					403 - 534 50 20 002 - Uniforms	6.65	Uniforms
					101 - 542 30 20 002 - Uniforms	21.47	Uniforms
					101 - 542 30 20 002 - Uniforms	22.15	Uniforms
					501 - 548 30 20 002 - Uniforms	31.42	Uniforms
					501 - 548 30 20 002 - Uniforms	32.42	Uniforms
					001 - 576 80 20 002 - Uniforms	5.24	Uniforms
					001 - 576 80 20 002 - Uniforms	5.40	Uniforms
		APs	Amount		For		
		1331	115.22		Uniforms		
		1335	77.53		Uniforms		
		1390	118.87		Uniforms		
		1391	79.83		Uniforms		
3126	05/28/2015	Claims	1	56922	WASHINGTON TRACTOR	2,364.24	Fleet Material; Fleet Materials; Fleet Material
					501 - 548 30 34 000 - Parts	1,802.77	Driveline, Transmission & Pro Parts #15
					501 - 548 30 34 000 - Parts	134.95	Boom Pin #47
					501 - 548 30 34 000 - Parts	426.52	Transmission Shaft #15
		APs	Amount		For		
		1359	1,802.77		Fleet Material		
		1364	134.95		Fleet Materials		
		1365	426.52		Fleet Material		
3059	06/02/2015	Claims	1	E56923	KATIE BOLAM	53.95	Training
					001 - 513 10 43 000 - Travel	12.14	Mileage/Parking Public Good To Great
					107 - 521 20 43 000 - Travel	3.37	Mileage/Parking Public Good To Great
					406 - 531 10 43 000 - Travel	10.92	Mileage/Parking Public Good To Great
					401 - 533 10 43 000 - Travel	8.50	Mileage/Parking Public Good To Great
					403 - 534 10 43 000 - Travel	8.63	Mileage/Parking Public Good To Great
					101 - 542 30 43 000 - Travel	1.35	Mileage/Parking Public Good To Great
					001 - 558 50 43 000 - Travel	4.59	Mileage/Parking Public Good To Great
					001 - 558 60 43 000 - Travel	4.45	Mileage/Parking Public Good To Great
		APs	Amount		For		
		1442	53.95		Training		
3060	06/02/2015	Claims	1	E56924	BONNEVILLE POWERADMINISTRATION	224,466.00	Electricity For Resale
					401 - 533 50 33 000 - BPA-Electricity for Resale	224,466.00	
		APs	Amount		For		

CHECK REGISTER

City Of Milton

Time: 16:26:12 Date: 05/28/2015

MCAG #:

05/01/2015 To: 06/15/2015

Page: 15

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
<hr/>						
APs		Amount		For		
1455		224,466.00		Electricity For Resale		
3061	06/02/2015	Claims	1	E56925 CIT TECHNOLOGY (QDS)	999.69	Copier Lease; Copier Lease; Copier Lease
		001 - 513 10 45 000 - Operating Rentals and Leases			79.38	Finance Copier Lease
		001 - 514 20 45 000 - Operating Rentals and Leases			39.69	Finance Copier Lease
		001 - 518 30 45 000 - Operating Rentals and Leases			7.94	PW Admin Copier Lease
		001 - 518 90 45 000 - Operating Rentals and Leases			7.94	PW Admin Copier Lease
		107 - 521 20 45 000 - Operating Rentals and Leases			205.91	PD Copier Lease
		406 - 531 10 45 000 - Operating Rentals and Leases			39.69	Finance Copier Lease
		406 - 531 10 45 000 - Operating Rentals and Leases			67.47	PW Admin Copier Lease
		401 - 533 10 45 000 - Operating Rentals and Leases			119.07	Finance Copier Lease
		401 - 533 10 45 000 - Operating Rentals and Leases			119.07	PW Admin Copier Lease
		403 - 534 10 45 000 - Operating Rentals and Leases			119.06	Finance Copier Lease
		403 - 534 10 45 000 - Operating Rentals and Leases			111.13	PW Admin Copier Lease
		101 - 542 30 45 000 - Operating Rentals and Leases			15.88	PW Admin Copier Lease
		501 - 548 30 45 000 - Operating Rentals & Leases			19.84	PW Admin Copier Lease
		001 - 558 50 45 000 - Operating Rentals and Leases			19.84	PW Admin Copier Lease
		001 - 558 60 45 000 - Operating Rentals and Leases			19.84	PW Admin Copier Lease
		001 - 576 80 45 000 - Operating Rentals and Leases			7.94	PW Admin Copier Lease
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APs		Amount		For		
1430		205.91		Copier Lease		
1431		396.89		Copier Lease		
1432		396.89		Copier Lease		
3062	06/02/2015	Claims	1	E56926 COMCAST	522.74	Internet & Phone Service
		001 - 513 10 42 000 - Communication			26.14	Phone LInes & Internet
		001 - 514 20 42 000 - Communication			26.14	Phone LInes & Internet
		001 - 518 30 42 000 - Communication			13.07	Phone LInes & Internet
		001 - 518 90 42 000 - Communication			13.07	Phone LInes & Internet
		107 - 521 20 42 000 - Communication			78.41	Phone LInes & Internet
		406 - 531 10 42 000 - Communication			52.27	Phone LInes & Internet
		401 - 533 10 42 000 - Communications			115.00	Phone LInes & Internet
		403 - 534 10 42 000 - Communication			120.23	Phone LInes & Internet
		101 - 542 30 42 000 - Communication			26.14	Phone LInes & Internet
		501 - 548 30 42 000 - Communications			13.07	Phone LInes & Internet
		001 - 558 50 42 000 - Communications			13.07	Phone LInes & Internet
		001 - 558 60 42 000 - Communication			13.07	Phone LInes & Internet
		001 - 576 80 42 000 - Communication			13.06	Phone LInes & Internet
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APs		Amount		For		
1356		522.74		Internet & Phone Service		
3063	06/02/2015	Claims	1	E56927 PUGET SOUND ENERGY	251.47	Electric; Gas
		403 - 534 50 47 000 - Public Utility Services			131.39	Electric
		001 - 569 00 47 000 - Public Utilities-SC			120.08	Gas Utilities For MAC
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APs		Amount		For		
1452		131.39		Electric		
1453		120.08		Gas		
3064	06/02/2015	Claims	1	E56928 ROSE REEVES	63.25	Training
		406 - 531 10 49 000 - Misc/Other Exp			22.31	Permit Tech Conf/LID Class Permeable Pavement
		001 - 558 50 49 000 - Miscellaneous			32.75	Permit Tech Conf/LID Class Permeable Pavement

CHECK REGISTER

City Of Milton

Time: 16:26:12 Date: 05/28/2015

MCAG #:

05/01/2015 To: 06/15/2015

Page: 16

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 558 60 49 000 -		Miscellaneous	8.19	Permit Tech Conf/LID Class Permeable Pavement

APs	Amount	For
-----	--------	-----

1352	63.25	Training
------	-------	----------

3065 06/02/2015 Claims 1 E56929 VERIZON WIRELESS 2,650.33 Flexnet Tower; Cell Phones; Cell Phones

001 - 513 10 42 000 - Communication	116.29	Cell Phones
001 - 514 20 42 000 - Communication	5.79	Cell Phones
001 - 518 30 42 000 - Communication	19.04	Cell Phones
001 - 518 30 42 000 - Communication	24.03	
001 - 518 90 42 000 - Communication	3.48	Cell Phones
001 - 518 90 42 000 - Communication	4.00	
107 - 521 20 36 000 - Small Assets/IT	-150.00	Rebate Hume
107 - 521 20 36 000 - Small Assets/IT	-100.00	Rebate PD Data Cards
107 - 521 20 42 000 - Communication	1,319.83	Cell Phones
118 - 521 23 42 000 - Communications	100.51	Cell Phones
406 - 531 10 42 000 - Communication	51.83	Cell Phones
406 - 531 10 42 000 - Communication	4.77	
406 - 531 10 42 000 - Communication	32.84	
406 - 531 30 42 000 - Communication	81.53	Cell Phones
401 - 533 10 42 000 - Communications	19.51	Verizon Charges
401 - 533 10 42 000 - Communications	95.86	Cell Phones
401 - 533 10 42 000 - Communications	4.77	
401 - 533 10 42 000 - Communications	84.90	
401 - 533 50 42 000 - Communication	91.91	Cell Phones
403 - 534 10 42 000 - Communication	19.51	Verizon Charges
403 - 534 10 42 000 - Communication	95.86	Cell Phones
403 - 534 10 42 000 - Communication	4.91	
403 - 534 10 42 000 - Communication	64.87	
403 - 534 50 42 000 - Communication	67.94	Cell Phones
101 - 542 30 42 000 - Communication	44.14	Cell Phones
101 - 542 30 42 000 - Communication	34.44	
501 - 548 30 42 000 - Communications	9.27	Cell Phones
501 - 548 30 42 000 - Communications	14.41	
001 - 558 50 36 000 - Small Assets/IT	172.29	Cell Phone Nix
001 - 558 50 42 000 - Communications	2.32	Cell Phones
001 - 558 50 42 000 - Communications	14.41	
001 - 558 50 42 000 - Communications	1.60	
001 - 558 60 36 000 - Small Assets/IT	172.29	Cell Phone Nix
001 - 558 60 42 000 - Communication	88.10	Cell Phones
001 - 575 50 42 000 - Communication -	0.68	Cell Phones
001 - 575 50 42 000 - Communication -	2.08	
001 - 576 80 42 000 - Communication	6.77	Cell Phones
001 - 576 80 42 000 - Communication	23.55	

APs	Amount	For
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1297	39.02	Flexnet Tower
1298	2,295.73	Cell Phones
1353	315.58	Cell Phones

3066 06/02/2015 Claims 1 E56930 WA STATE TREASURER 16,942.33 Court Remittance And Building Code Fees

001 - 586 00 00 001 - Building Code Fee	31.50	Building Code Fees April 2015
001 - 586 83 00 000 - Trama/Auto Theft/Brain Injur	1,528.24	Court Remittance April 2015
001 - 586 88 00 000 - State General Fund 54 (PSEA	130.12	Court Remittance April 2015
001 - 586 89 00 000 - Death Investigation Account	645.85	Court Remittance April 2015
001 - 586 91 00 000 - State General Fund 40 (PSEA	7,862.15	Court Remittance April 2015
001 - 586 92 00 000 - State General Fund 50 (PSEA	4,018.94	Court Remittance April 2015
001 - 586 96 00 000 - Lab Blood/Breath	81.61	Court Remittance April 2015

CHECK REGISTER

City Of Milton

Time: 16:26:12 Date: 05/28/2015

MCAG #:

05/01/2015 To: 06/15/2015

Page: 17

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 586 97 00 000 - JIS			2,444.01	Court Remittance April 2015
		001 - 586 99 00 000 - School Zone Safety			199.91	Court Remittance April 2015

APs	Amount	For
1325	16,942.33	Court Remittance And Building Code Fees

001 General Fund	49,737.71	
101 Street Fund	2,676.52	
107 Criminal Justice Fund	91,731.39	
116 Community Events Fund	51.37	
118 Reserve Officer Fund	100.51	
310 Capital Improvement Fund	54,509.93	
401 Electric Utility Fund	262,952.41	
403 Water Utility Fund	20,157.81	
406 Stormwater Operations Fund	7,479.30	
501 Vehicle Repair & Maintenance Fund	4,428.55	
631 Trust / Suspense Funds	887.65	
	<u> </u>	Claims: 494,713.15
* Transaction Has Mixed Revenue And Expense Accounts	494,713.15	

I hereby certify that the expenditures shown above reflect the true and correct expenditures to the best of my knowledge. I further certify the expenditures above to be valid and correct.

_____ Finance Director _____ Date

We, the undersigned Councilmembers of the City of Milton, Washington, do hereby certify and approve the above payroll and claim vouchers.

_____ Councilmember _____ Councilmember

_____ Councilmember _____ Councilmember



To: Mayor Perry and City Council Members
From: Betty J. Garrison, Finance Director
Date: June 1, 2015
Re: 2014 Annual Report

ATTACHMENTS: City of Milton 2014 Annual Report and Cash Balances for Fiscal Year Ended December 31, 2014

TYPE OF ACTION:

Information Only Discussion Action Public Hearing Expenditure

Recommendation/Action: Motion

“Move to accept the 2014 Annual Report and Ending Balances as presented.”

Issue:

The City of Milton Annual Report was completed and filed within the legal guidelines. The Income and Expenditures resulted in Ending Balances that are reconciled to the City Bank Accounts.

The Ending Cash Balances will be carried forward to 2015.

I am available to answer questions, assist with review, or explain processes. If anyone would like more information or to review the back-up data, I will make myself available to meet with you.

City of Milton

Fiscal Year Ended December 31, 2014

Fund #	Fund Description	Cash Balance
001	General Fund	\$ 871,009.77
101	Street Fund	\$ 69,957.03
103	Cumulative Reserve	\$ 777,876.97
105	Drug Seizure	\$ 12,154.94
107	CJ	\$ 190,237.10
116	Community Events	\$ 5,241.63
118	Reserve Officer Fund	\$ 4,792.26
130	REET1	\$ 148,162.11
131	REET2	\$ 122,314.32
140	Impact Fee	\$ 106,678.51
310	Capital Projects Funds	\$ 234,736.40
401	Electric	\$ 4,896,488.45
403	Water	\$ 3,186,066.38
406	Surface Water Drain	\$ 1,018,199.85
407	Surface WTR Capital	\$ 518,189.34
501	Vehicle R&M	\$ 881.18
631	Trust Funds	\$ 15,359.77
632	Municipal Court	\$ 11,355.94
650	Treasurer Suspense	\$ -
Totals		\$ 12,189,701.95

ANNUAL REPORT CERTIFICATION

City of Milton

0590

MCAG No.

Submitted pursuant to RCW 43.09.230 to the Washington State Auditor's Office

For the Fiscal Year Ended December 31, 2014

GOVERNMENT INFORMATION:

Official Mailing Address 1000 Laurel Street, Milton, WA 98354
Official Website Address cityofmilton.net
Official E-mail Address bgarrison@cityofmilton.net
Official Phone Number 253-922-8733

AUDIT CONTACT or PREPARER INFORMATION and CERTIFICATION:

Audit Contact or Preparer Name and Title Betty J. Garrison, Finance Director
Contact Phone Number 253-517-2704
Contact E-mail Address bgarrison@cityofmilton.net

I certify this 28th day of May, 2015, that annual report information is complete, accurate and in conformity with the Budgeting, Accounting and Reporting Systems Manual, to the best of my knowledge and belief, having reviewed this information and taken all appropriate steps in order to provide such certification. I acknowledge and understand our responsibility for the design and implementation of controls to ensure accurate financial reporting, comply with applicable laws and safeguard public resources, including controls to prevent and detect fraud. Finally, I acknowledge and understand our responsibility for immediately submitting corrected annual report information if any errors or an omission in such information is subsequently identified.

Audit Contact or Preparer Signature: _____

City of Milton
2014 Annual Rewards

Table of Contents

Certification

Table of Contents

Financial Statements

Notes to the Financial Statements

Schedule 07 - Disbursement Activity

Schedule 09 - Liabilities

Schedule 11 - Cash Activity

Schedule 15 - State Financial Assistance

Schedule 16 - Expenditures of Federal Awards

Notes to the Schedule of Expenditures of Federal Awards

Schedule 19 - Labor Relations Consultant

Schedule 21 - Risk Management

City Of Milton

MCAG #:

STATEMENT C-4

FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS

For Year Ending: December 31, 2014

1 Of 4

BARS CODE		Total For All Funds	001 - General Fund	101 - Street Fund
		Total Amount	Actual Amount	Actual Amount
Beginning Cash and Investments:				
308.10	Reserved	2,104,409.00	386,466.00	0.00
308.80	Unreserved	10,336,843.00	1,404,707.00	19,138.00
	Prior Period Adjustments (388.80 or 588.80)	(121,672.36)	0.00	0.00
Operating Revenues:				
310	Taxes	3,147,161.55	3,004,163.67	0.00
320	Licenses and Permits	99,577.67	98,245.07	1,332.60
330	Intergovernmental	475,526.49	293,871.44	148,207.26
340	Charges for Goods and Services	7,755,247.91	329,391.31	50.00
350	Fines and Penalties	308,447.62	148,932.32	0.00
360	Miscellaneous	187,939.80	62,165.13	829.24
	Total Operating Revenues	11,973,901.04	3,936,768.94	150,419.10
Operating Expenditures				
510	General Government	1,149,367.39	1,149,367.39	0.00
520	Public Safety	2,086,311.12	2,086,311.12	0.00
530	Physical Environment	6,349,986.09	0.00	0.00
540	Transportation	525,660.56	0.00	379,600.06
550	Economic Environment	309,030.58	309,030.58	0.00
560	Mental and Physical Health	7,645.18	7,645.18	0.00
570	Culture and Recreational	178,160.62	178,160.62	0.00
	Operating Expenditures	10,606,161.54	3,730,514.89	379,600.06
	Net Operating Increase (Decrease)	1,367,739.50	206,254.05	(229,180.96)
Non Operating Revenues:				
391-393	Debt Proceeds	0.00	0.00	0.00
37X,380,395,398	Other Financing Sources	410,411.01	234,203.89	0.00
397	Transfers-In	380,028.53	4,500.00	375,528.53
	Total Non Operating Revenues	790,439.54	238,703.89	375,528.53
Non Operating Expenditures				
591-593	Debt Service	393,496.59	1,088.74	95,528.54
594-595	Capital Expenditures	947,211.45	0.00	0.00
580, 596, 599	Other Financing uses	576,020.93	95,729.59	0.00
597	Transfers-out	380,028.53	260,000.00	0.00
	Total Non Operating Expenditures	2,296,757.50	356,818.33	95,528.54
	Increase (Decrease) in Cash and investments	(138,578.46)	88,139.61	50,819.03
Ending Cash and Investments				
508.10	Reserved	2,626,389.13	314,941.52	0.00
508.80	Unreserved	9,554,612.05	1,564,371.09	69,957.03

The accompanying notes are an integral part of this Statement

City Of Milton

MCAG #:

STATEMENT C-4

FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS

For Year Ending: December 31, 2014

2 Of 4

BARS CODE		130 - Muni Improvement/REET1 Actual Amount	131 - Muni Project/REET2 Actual Amount	140 - Impact Fee Fund Actual Amount
Beginning Cash and Investments:				
308.10	Reserved	0.00	0.00	0.00
308.80	Unreserved	0.00	0.00	86,582.00
	Prior Period Adjustments (388.80 or 588.80)	0.00	0.00	0.00
Operating Revenues:				
310	Taxes	71,498.97	71,498.91	0.00
320	Licenses and Permits	0.00	0.00	0.00
330	Intergovernmental	0.00	0.00	0.00
340	Charges for Goods and Services	0.00	0.00	20,014.52
350	Fines and Penalties	0.00	0.00	0.00
360	Miscellaneous	136.69	290.52	81.99
	Total Operating Revenues	71,635.66	71,789.43	20,096.51
Operating Expenditures				
510	General Government	0.00	0.00	0.00
520	Public Safety	0.00	0.00	0.00
530	Physical Environment	0.00	0.00	0.00
540	Transportation	0.00	0.00	0.00
550	Economic Environment	0.00	0.00	0.00
560	Mental and Physical Health	0.00	0.00	0.00
570	Culture and Recreational	0.00	0.00	0.00
	Operating Expenditures	0.00	0.00	0.00
	Net Operating Increase (Decrease)	71,635.66	71,789.43	20,096.51
Non Operating Revenues:				
391-393	Debt Proceeds	0.00	0.00	0.00
37X,380,395,398	Other Financing Sources	76,526.45	75,024.89	0.00
397	Transfers-In	0.00	0.00	0.00
	Total Non Operating Revenues	76,526.45	75,024.89	0.00
Non Operating Expenditures				
591-593	Debt Service	0.00	0.00	0.00
594-595	Capital Expenditures	0.00	0.00	0.00
580, 596, 599	Other Financing uses	0.00	0.00	0.00
597	Transfers-out	0.00	24,500.00	0.00
	Total Non Operating Expenditures	0.00	24,500.00	0.00
	Increase (Decrease) in Cash and investments	148,162.11	122,314.32	20,096.51
Ending Cash and Investments				
508.10	Reserved	0.00	0.00	0.00
508.80	Unreserved	148,162.11	122,314.32	106,678.51

The accompanying notes are an integral part of this Statement

City Of Milton

MCAG #:

STATEMENT C-4

FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS

For Year Ending: December 31, 2014

3 Of 4

BARS CODE		310 - Capital Projects Fund Actual Amount	401 - Electric Fund Actual Amount	403 - Water Fund Actual Amount
Beginning Cash and Investments:				
308.10	Reserved	0.00	1,251,299.00	466,644.00
308.80	Unreserved	1,085,043.00	3,558,918.00	2,405,192.00
	Prior Period Adjustments (388.80 or 588.80)	0.00	(40,557.46)	(40,557.46)
Operating Revenues:				
310	Taxes	0.00	0.00	0.00
320	Licenses and Permits	0.00	0.00	0.00
330	Intergovernmental	16,883.68	0.00	0.00
340	Charges for Goods and Services	0.00	4,131,851.51	2,328,570.17
350	Fines and Penalties	0.00	122,657.60	36,857.70
360	Miscellaneous	554.92	55,416.48	53,856.32
	Total Operating Revenues	17,438.60	4,309,925.59	2,419,284.19
Operating Expenditures				
510	General Government	0.00	0.00	0.00
520	Public Safety	0.00	0.00	0.00
530	Physical Environment	0.00	4,152,737.46	1,564,224.52
540	Transportation	0.00	0.00	0.00
550	Economic Environment	0.00	0.00	0.00
560	Mental and Physical Health	0.00	0.00	0.00
570	Culture and Recreational	0.00	0.00	0.00
	Operating Expenditures	0.00	4,152,737.46	1,564,224.52
	Net Operating Increase (Decrease)	17,438.60	157,188.13	855,059.67
Non Operating Revenues:				
391-393	Debt Proceeds	0.00	0.00	0.00
37X,380,395,398	Other Financing Sources	0.00	24,655.78	0.00
397	Transfers-In	0.00	0.00	0.00
	Total Non Operating Revenues	0.00	24,655.78	0.00
Non Operating Expenditures				
591-593	Debt Service	0.00	0.00	199,570.95
594-595	Capital Expenditures	346,925.33	0.00	300,700.88
580, 596, 599	Other Financing uses	425,291.34	55,000.00	0.00
597	Transfers-out	95,528.53	0.00	0.00
	Total Non Operating Expenditures	867,745.20	55,000.00	500,271.83
	Increase (Decrease) in Cash and investments	(850,306.60)	126,843.91	354,787.84
Ending Cash and Investments				
508.10	Reserved	0.00	1,173,378.31	470,011.84
508.80	Unreserved	234,736.40	3,723,125.14	2,716,054.54

The accompanying notes are an integral part of this Statement

City Of Milton

MCAG #:

STATEMENT C-4

FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS

For Year Ending: December 31, 2014

4 Of 4

BARS CODE		406 - Surface Water Drain Fund Actual Amount	501 - Equip Repair & Maint Fund Actual Amount	Actual Amount
Beginning Cash and Investments:				
308.10	Reserved	0.00	0.00	0.00
308.80	Unreserved	1,776,263.00	1,000.00	0.00
	Prior Period Adjustments (388.80 or 588.80)	(40,557.44)	0.00	0.00
Operating Revenues:				
310	Taxes	0.00	0.00	0.00
320	Licenses and Permits	0.00	0.00	0.00
330	Intergovernmental	16,564.11	0.00	0.00
340	Charges for Goods and Services	799,428.72	145,941.68	0.00
350	Fines and Penalties	0.00	0.00	0.00
360	Miscellaneous	14,608.51	0.00	0.00
	Total Operating Revenues	830,601.34	145,941.68	0.00
Operating Expenditures				
510	General Government	0.00	0.00	0.00
520	Public Safety	0.00	0.00	0.00
530	Physical Environment	633,024.11	0.00	0.00
540	Transportation	0.00	146,060.50	0.00
550	Economic Environment	0.00	0.00	0.00
560	Mental and Physical Health	0.00	0.00	0.00
570	Culture and Recreational	0.00	0.00	0.00
	Operating Expenditures	633,024.11	146,060.50	0.00
	Net Operating Increase (Decrease)	197,577.23	(118.82)	0.00
Non Operating Revenues:				
391-393	Debt Proceeds	0.00	0.00	0.00
37X,380,395,398	Other Financing Sources	0.00	0.00	0.00
397	Transfers-In	0.00	0.00	0.00
	Total Non Operating Revenues	0.00	0.00	0.00
Non Operating Expenditures				
591-593	Debt Service	97,308.36	0.00	0.00
594-595	Capital Expenditures	299,585.24	0.00	0.00
580, 596, 599	Other Financing uses	0.00	0.00	0.00
597	Transfers-out	0.00	0.00	0.00
	Total Non Operating Expenditures	396,893.60	0.00	0.00
	Increase (Decrease) in Cash and investments	(199,316.37)	(118.82)	0.00
Ending Cash and Investments				
508.10	Reserved	668,057.46	0.00	0.00
508.80	Unreserved	868,331.73	881.18	0.00

The accompanying notes are an integral part of this Statement

City Of Milton

MCAG #:

STATEMENT C-5

FIDUCIARY FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS

For Year Ending: December 31, 2014

1 Of 2

BARS CODE		Total For All Funds	631 - Deposits Clearing	632 - Municipal Court
		Total Amount	Actual Amount	Actual Amount
308.10	Beginning Cash and Investments	485,268.00	364,071.00	45,372.00
388/588	Prior Period Adjustments,Net	(244,892.43)	(208,723.37)	(36,169.06)
310 - 360	Revenues	289.14	289.14	0.00
370 - 390	Other Increases and Financing Sources	437,701.17	0.00	437,701.17
510 - 570	Expenditures	0.00	0.00	0.00
580 - 590	Other Decreases and Financing Uses	653,580.17	140,277.00	437,478.17
	Increase (Decrease) in Cash and Investments	(215,589.86)	(139,987.86)	223.00
508	Ending Cash and Investments:	24,785.71	15,359.77	9,425.94

The accompanying notes are an integral part of this Statement

City Of Milton

MCAG #:

STATEMENT C-5

FIDUCIARY FUND RESOURCES AND USES ARISING FROM CASH TRANSACTIONS

For Year Ending: December 31, 2014

2 Of 2

BARS CODE		650 - Treasurer's Suspense		
		Actual Amount	Actual Amount	Actual Amount
308.10	Beginning Cash and Investments	75,825.00	0.00	0.00
388/588	Prior Period Adjustments,Net	0.00	0.00	0.00
310 - 360	Revenues	0.00	0.00	0.00
370 - 390	Other Increases and Financing Sources	0.00	0.00	0.00
510 - 570	Expenditures	0.00	0.00	0.00
580 - 590	Other Decreases and Financing Uses	75,825.00	0.00	0.00
	Increase (Decrease) in Cash and Investments	(75,825.00)	0.00	0.00
508	Ending Cash and Investments:	0.00	0.00	0.00

The accompanying notes are an integral part of this Statement

City of Milton

For the Year Ended December 31, 2014

Note 1 - Summary of Significant Accounting Policies

The City of Milton was incorporated in 1907 and operates under the laws of the state of Washington applicable to a fourth class town until 1989. At that time, the local government exercised its option to change the classification of Milton's government to an optional municipal code city, with a mayor-council form of government. The City is a general purpose local government and provides the following services to local residents and property owners:

- public safety
- street improvement
- parks and recreation
- community activities
- social services
- general administration
- electric utility
- water utility
- storm water management utility

The City of Milton reports financial activity in accordance with the *Cash Basis Budgeting, Accounting and Reporting System (BARS)* Manual prescribed by the State Auditor's Office under the authority of Washington State law, Chapter 43.09 RCW. This manual prescribes a financial reporting framework that differs from generally accepted accounting principles (GAAP) in the following manner:

- Financial transactions are recognized on a cash basis of accounting as described below.
- Component units are required to be disclosed, but are not included in the financial statements.
- Government-wide statements, as defined in GAAP, are not presented.
- All funds are presented, rather than a focus on major funds.
- The *Schedule of Liabilities* is required to be presented with the financial statements as supplementary information.
- Supplementary information required by GAAP is not presented.
- Ending balances are not presented using the classifications defined in GAAP.

A. Fund Accounting

Financial transactions of the government are reported in individual funds. Each fund uses a separate set of self-balancing accounts that comprises its cash and investments, revenues and expenditures. The government's resources are allocated to and accounted for in individual funds depending on their intended purpose. Each

fund is reported as a separate column in the financial statements. The following fund types are used:

GOVERNMENTAL FUND TYPES:

General Fund

This fund is the primary operating fund of the government. It accounts for all financial resources except those required or elected to be accounted for in another fund.

Special Revenue Funds

These funds account for specific revenue sources that are restricted or committed to expenditures for specified purposes of the government.

Debt Service Funds

These funds account for the financial resources that are restricted, committed, or assigned to expenditures for principal, interest and related costs on general long-term debt.

Capital Projects Funds

These funds account for financial resources which are restricted, committed, or assigned for the acquisition or construction of capital facilities or other capital assets.

Permanent Funds

These funds account for financial resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support programs for the benefit of the government or its citizenry.

PROPRIETARY FUND TYPES:

Enterprise Funds

These funds account for operations that provide goods or services to the general public and are supported primarily through user charges.

Internal Service Funds

These funds account for operations that provide goods or services to other departments or funds of the government on a cost reimbursement basis.

FIDUCIARY FUND TYPES:

Fiduciary funds account for assets held by the government in a trustee capacity or as an agent on behalf of others.

Agency Funds

These funds are used to account assets that the government holds on behalf of others in a custodial capacity.

B. Basis of Accounting and Measurement Focus

Financial statements are prepared using the cash basis of accounting and measurement focus. Revenues are recognized when cash is received and expenditures are recognized when paid.

In accordance with state law the City of Milton also recognizes expenditures paid during twenty days after the close of the fiscal year for claims incurred during the previous period.

C. Budgets

The City of Milton adopts annual appropriated budgets for all funds. These budgets are appropriated at the fund level. The budget constitutes the legal authority for expenditures at that level. Annual appropriations for these funds lapse at the fiscal year end.

Annual appropriated budgets are adopted on the same basis of accounting as used for financial reporting.

The appropriated and actual expenditures for the legally adopted budgets were as follow:

Fund/Department	Final Appropriated	Actual Expenditures	Variance
General Fund (rolled up)	\$ 4,096,708.00	\$ 3,827,333.	\$ 269,375.
Street Fund	\$ 541,382.00	\$ 475,129.	\$ 66,253.
REET 1 Muni Improv	\$ 95,529.00		\$ 95,529.
REET 2 Muni Projects	\$ 24,500.00		\$ 24,500.
Capital Improvements	\$ 6,756,368.00	\$ 772,217.	\$ 5,984,151.
Electric Utility Fund	\$ 5,469,984.00	\$ 4,248,295.	\$ 1,221,689.
Water Utility Fund	\$ 2,389,378.00	\$ 2,105,054.	\$ 284,324.
Stormwater Funds	\$ 1,059,802.00	\$ 1,070,475.	\$ (10,673)
Vehicle Repair & Maint	\$ 145,843.00	\$ 146,061.	\$ (218)

Budgeted amounts are authorized to be transferred between lines; however, any revisions that alter the total expenditures of a fund, or that affect the number of authorized employee positions, salary ranges, hours, or other conditions of employment must be approved by the City's legislative body.

D. Cash and Investments

See Note 3. *Deposits and Investments*

E. Capital Assets

Capital assets are assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of five years. Capital assets and inventory are recorded as expenditures when purchased.

F. Compensated Absences

Vacation leave may be accumulated up to 240 hours (336 hours for uniformed police employees) and is payable upon separation or retirement. Sick leave may be accumulated up to 960 hours. For employees hired prior to January 1, 1993, with five years of service, 50% of unused sick leave is payable at separation or retirement. For employees hired after January 1, 1993, no unused sick leave is payable at separation. The City currently only has one employee eligible for payment of accrued sick leave upon separation. Payments are recognized as expenditures when paid.

G. Long-Term Debt

See Note 4, *Debt Service Requirements*.

H. Other Financing Sources or Uses

The City's Other Financing Sources or Uses consist of Interfund transfers-in, Insurance recoveries/reimbursements, Interfund loan proceeds, Interfund transfers-out, Interfund loan payments or Capital lease payments .

The City's 2014 Interfund transfers are summarized in the following table:

		Transfers FROM:				
		REET				
Transfers TO:	General	Streets	Funds	Cap Improv	Total	
General			4,500		\$ 4,500	
Streets	260,000		20,000	95,529	\$ 375,529	
Total	\$ 260,000	\$ -	\$ 24,500	\$ 95,529	\$ 380,029	

I. Risk Management

The City of Milton is a member of the Washington Cities Insurance Authority (WCIA). Utilizing Chapter 48.62 RCW (self-insurance regulation) and Chapter 39.34 RCW (Interlocal Cooperation Act), nine cities originally formed WCIA on January 1, 1981. WCIA was created for the purpose of providing a pooling mechanism for jointly purchasing insurance, jointly self-insuring, and / or jointly contracting for risk management services. WCIA has a total of 175 Members.

New members initially contract for a three-year term, and thereafter automatically renew on an annual basis. A one-year withdrawal notice is required before membership can be terminated. Termination does not relieve a former member from its unresolved loss history incurred during membership.

Liability coverage is written on an occurrence basis, without deductibles. Coverage includes general, automobile, police, public officials' errors or omissions, stop gap, and employee benefits liability. Limits are \$4 million per occurrence self insured layer, and \$16 million per occurrence in the re-insured excess layer. The excess layer is insured by the purchase of reinsurance and insurance and is subject to aggregate limits. Total limits are \$20 million per occurrence subject to aggregate sub limits in the excess layers. The Board of Directors determines the limits and terms of coverage annually.

Insurance coverage for property, automobile physical damage, fidelity, inland marine, and boiler and machinery are purchased on a group basis. Various deductibles apply by type of coverage. Property insurance and auto physical damage are self-funded from the members' deductible to \$750,000, for all perils other than flood and earthquake, and insured above that amount by the purchase of insurance.

In-house services include risk management consultation, loss control field services, claims and litigation administration, and loss analyses. WCIA contracts for the claims investigation consultants for personnel issues and land use problems, insurance brokerage, and lobbyist services.

WCIA is fully funded by its members, who make annual assessments on a prospectively rated basis, as determined by an outside, independent actuary. The assessment covers loss, loss adjustment, and administrative expenses. As outlined in the interlocal, WCIA retains the right to additionally assess the membership for any funding shortfall.

An investment committee, using investment brokers, produces additional revenue by investment of WCIA's assets in financial instruments which comply with all State guidelines.

A Board of Directors governs WCIA, which is comprised of one designated representative from each member. The Board elects an Executive Committee and appoints a Treasurer to provide general policy direction for the organization. The WCIA Executive Director reports

to the Executive Committee and is responsible for conducting the day to day operations of WCIA.

J. Reserved Portion of Ending Cash and Investments

Beginning and Ending Cash and Investments is reported as reserved when it is subject to restrictions on use imposed by external parties or due to internal commitments established by City Council. When expenditures that meet restrictions are incurred, the City of Milton intends to use reserved resources first before using unreserved amounts.

Reservations of Ending Cash and Investments consist of the following for the City of Milton:

<u>Fund</u>	<u>Purpose</u>	<u>Amount</u>
General Fund	8% Reserve per policy	\$ 314,942
Electric Utility	25% Reserve per policy	\$1,023,378
	Reserve for Vehicle Replacement	\$ 150,000
Water Utility	25% Reserve per policy	\$ 366,150
	Reserve for Bond Projects	\$ 103,862
Storm Drainage	25% Reserve per policy	\$ 149,868
	Reserve for Capital Projects	\$ 518,189

Note 2 - Property Tax

The county treasurer acts as an agent to collect property tax levied in the county for all taxing authorities. Collections are distributed (at/after) the end of each month.

Property tax revenues are recognized when cash is received by the City of Milton. Delinquent taxes are considered fully collectible because a lien affixes to the property after tax is levied.

The City of Milton regular levy for the year 2014 was \$1.60 per \$1,000 on an assessed valuation of \$ 530,961,907 for a total regular levy of \$ 849,539.

Note 3 – Deposits and Investments

It is the City's policy to invest all temporary cash surpluses. The interest on these investments is prorated to the various funds as appropriate.

All deposits and certificates of deposit are covered by the Federal Deposit Insurance Corporation and/or the Washington Public Deposit Protection Commission. All investments are insured, registered or held by the City of Milton or its agent in the government's name.

Investments are reported at cost and fair market value. Investments by type at December 31, 2014 are as follows:

<u>Type of Investment</u>	<u>Amount</u>
Local Government Investment Pool (FMV)	\$ 6,266,226
US Government Securities (Cost)	<u>5,531,668</u>
Total Investments December 31, 2014	\$11,797,894

Note 4 – Debt Service Requirements

The accompanying Schedule of Liabilities (09) provides more details of the outstanding debt and liabilities of the City of Milton and summarizes the City of Milton debt transactions for year ended December 31, 2014.

The debt service requirements for general obligation bonds, revenue bonds, public works trust fund loans, LOCAL Program loans and other loans, including both principle and interest, are as follows:

	<u>General Obligation Debt</u>	<u>Revenue Debt</u>	<u>Other Debt</u>	<u>Total Debt</u>
2015	\$19,903	\$293,769	\$138,309	\$451,981
2016	\$19,904	\$225,896	\$137,561	\$383,361
2017		\$190,460	\$136,769	\$327,229
2018		\$197,310	\$ 92,532	\$289,842
2019		\$197,310	\$ 91,784	\$289,094
2020 – 2024		\$1,031,310	\$ 407,130	\$1,438,440
2025 – 2029		\$1,052,250		\$211,250
2030 – 2034		<u>\$211,250</u>		
TOTALS	<u>\$39,807</u>	<u>\$3,399,554</u>	<u>\$1,004,085</u>	<u>\$4,443,446</u>

Note 5 - Interfund Loans

The following table displays interfund loan activity during 2014:

<u>Borrowing Fund</u>	<u>Lending Fund</u>	<u>Balance 1/1/2014</u>	<u>New Loans</u>	<u>Repayments</u>	<u>Balance 12/31/2014</u>
General	Electric Utility	\$ 98,888.22	\$	\$ 24,655.81	\$ 74,232.41
Gen'l PD	Electric Utility		55,000.00		55,000.00
	TOTALS	<u>\$ 98,888.22</u>	<u>\$ 55,000.00</u>	<u>\$ 24,655.81</u>	<u>\$ 129,232.41</u>

On August 6, 2012, through Ordinance 1794-12, an Interfund loan was authorized from the Electric Utility Fund to the General Fund in an amount not to exceed \$200,000 for the purposes

of acquiring and improving the Activity Center building. It was the intention to remodel the facility for use by the Police Department. This building was previously used as the Activity Center/Library and was constructed using Federal Community Development Block Grant (CDBG) funds and thus, restricted to certain uses. All restrictions were lifted by purchasing the property from Pierce County at fair market value, making the facility available for general governmental use. In October of 2012, a loan in the amount of \$123,500 was made, from the Electric Utility to the General Fund, to purchase the building. Terms of the loan allow for annual payments over five years, with interest set at .1789% (LGIP rate as of March 31, 2013).

On October 20th, 2014 through Ordinance 14-1851, an Interfund loan was authorized from the Electric Utility Fund to the General Fund in an amount not to exceed \$40,000 and on December 8, 2014 through Ordinance 14-1855, the Interfund loan was amended changing the amount not exceed \$55,000 for the purpose of purchasing police vehicles. Terms of the loan allow for annual payments over 3 years, with interest set at 1%.

Note 6 - Pension Plans

Substantially all City of Milton full-time and qualifying part-time employees participate in the Law Enforcement Officers and Firefighters (LEOFF) or the Public Employees Retirement Systems (PERS) plan administered by the Washington State Department of Retirement Systems, under cost-sharing multiple-employer public employee defined benefit and defined contribution retirement plans. Actuarial information is on a system-wide basis and is not considered pertinent to the City's financial statements. Contributions to the systems by both employee and employer are based upon gross wages covered by plan benefits.

Historical trend or other information regarding each plan is presented in the Washington State Department of Retirement Systems annual financial report. A copy of this report may be obtained by writing to:

Department of Retirement Systems
Communications Unit
PO Box 48380
Olympia, WA 98504-8380

Note 7 – Health & Welfare

The City of Milton is a member of the Association of Washington Cities Employee Benefit Trust Health Care Program (AWC Trust HCP). Chapter 48.62 RCW provides that two or more local government entities may, by Interlocal agreement under Chapter 39.34 RCW, form together or join a pool or organization for the joint purchasing of insurance, and/or joint self-insurance, to the same extent that they may individually purchase insurance, or self-insure.

An agreement to form a pooling arrangement was made pursuant to the provisions of Chapter

39.34 RCW, the Interlocal Cooperation Act. The AWC Trust HCP was formed on January 1, 2014 when participating cities, towns, and non-city entities of the AWC Employee Benefit Trust in the State of Washington joined together by signing an Interlocal Governmental Agreement to jointly self-insure certain health benefit plans and programs for participating employees, their covered dependents and other beneficiaries through a designated account within the Trust.

As of December 31, 2014, 263 cities/towns/non-city entities participate in the AWC Trust HCP.

The AWC Trust HCP allows members to establish a program of joint insurance and provides health and welfare services to all participating members. The AWC Trust HCP pools claims without regard to individual member experience. The pool is actuarially rated each year with the assumption of projected claims run-out for all current members. The AWC Trust HCP includes medical insurance through Regence BlueShield and Asuris Northwest Health, dental insurance through Delta Dental of Washington, and vision insurance through Vision Service Plan. Eligible members are cities and towns within the state of Washington. Non-City Entities (public agency, public corporation, intergovernmental agency, or political subdivision within the state of Washington) are eligible to apply for coverage into the AWC Trust HCP, submitting application to the Board of Trustees for review as required in the Trust Agreement.

Participating employers pay monthly premiums to the AWC Trust HCP. The AWC Trust HCP is responsible for payment of all covered claims. The AWC Trust HCP purchases stop loss insurance for Regence/Asuris plans at an Individual Stop Loss (ISL) of \$1.5 million through Life Map, and Group Health ISL at \$750,000 through Sun Life. The aggregate policy is for 200% of expected medical claims.

Participating employers contract to remain in the AWC HCP for a minimum of three years. Participating employers with over 250 employees must provide written notice of termination of all coverage a minimum of 12 months in advance of the termination date, and participating employers with under 250 employees must provide written notice of termination of all coverage a minimum of 6 months in advance of termination date. When all coverage is being terminated, termination will only occur on December 31. Participating employers terminating a group or line of coverage must notify the HCP a minimum of 60 days prior to termination. A participating employer's termination will not obligate that member to past debts, or further contributions to the HCP. Similarly, the terminating member forfeits all rights and interest to the HCP Account.

The operations of the Health Care Program are managed by the Board of Trustees or its delegates. The Board of Trustees is comprised of four regionally elected officials from Trust member cities or towns, the Employee Benefit Advisory Committee Chair and Vice Chair, and the AWC Board of Directors President and Vice President. The Trustees or its appointed delegates review and analyze Health Care Program related matters and make operational decisions regarding premium contributions, reserves, plan options and benefits in compliance with Chapter 48.62 RCW. The Board of Trustees has decision authority consistent with the Trust Agreement, Health Care Program policies, Chapter 48.62 RCW and Chapter 200-110-WAC.

The accounting records of the Trust HCP are maintained in accordance with methods prescribed by the State Auditor's office under the authority of Chapter 43.09 RCW. The Trust HCP also follows applicable accounting standards established by the Governmental Accounting Standards Board ("GASB"). Year-end financial reporting is done on an accrual basis and submitted to the Office of the State Auditor as required by Chapter 200-110 WAC. The audit report for the AWC Trust HCP is available from the Washington State Auditor's office.

Note 8 - Other Disclosures

The audit for fiscal years 2012 and 2013 found that while the activity was reconciled to the Bank the General Ledger was not. The audit discovered a number of significant mis-statements. The recommendation was to start 2014 with the ending balances as report in the Annual Report for 2013 and to make the necessary prior period adjustments to reconcile to the General Ledger and accurately report balances by the end of 2014. This has been done and there are a number of significant prior year adjustments as a result. The new software will greatly assist the City in all future balancing and reconciling activities.

Other Post Employment Benefits

The City has a commitment to pay for post employment benefits for employees that belong to LEOFF1. These benefits include medical, dental, vision, and nursing care. Three former employees (firefighters) received benefits during the year and \$40,758.73 was paid out for those benefits during the year.

Legal and Financial Compliance

The Stormwater Funds went over budget working on Capital Projects, the projects moved quicker than the budget expected ending the year \$10,673 over appropriated funding. The Vehicle Repair & Maintenance Fund ended the year over appropriations by \$217.50. The General Fund is a combination of managerial funds. In November of 2014 the City began the transition to a new accounting software system, transitioning to BIAS Software from Springbrook Software. The Legislative Body adopted the 2015 Budget making a change in managerial Fund 107 Criminal Justice; the decision was made to keep all Law Enforcement revenue and expenses in that fund rather than splitting it between 001 and 107. The chart of accounts in BIAS Software was set up to reflect that change. When 2014 data was transferred to BIAS it resulted in fund 001 being under budget and 107 being over budget, it washes when the roll-up is done. Managerial Fund 002 was closed and the small balance was rolled into Fund 001 in 2014, this results in a negative Balance for that fund at the end of the year, because there was no recognition of that transaction in the 2014 Budget. This was a part of the issue recognized in the 2013 Audit where the Bank Accounts were not reconciled to the General Ledger (resulting in an audit finding for the City from the 2013 Audit).

SCHEDULE OF DISBURSEMENT ACTIVITY
For Year Ending: December 31, 2014

Fund	Fund Title	Beginning Outstanding Items 01/01/2014	Issued During The Year	Redeemed During The Year	Canceled During The Year	Ending Outstanding Items 12/31/2014	Prior Yr Open Period Items	Curr Yr Open Period Items	Disbursements 12/31/2014
001	General Fund	228,096.93	11,354,004.43	11,343,712.23	18,080.31	220,308.82	0.00	0.00	11,335,924.12
632	Municipal Court	34,777.62	438,188.13	437,883.52	644.96	34,437.27	0.00	0.00	437,543.17
TOTALS:		262,874.55	11,792,192.56	11,781,595.75	18,725.27	254,746.09			11,773,467.29

ID. No.	Description	Date of Issue	Maturity/Payment Due Date	Beginning Balance 01/01/2014	Additions	Reductions	BARS Code for Redemption (Optional)	Ending Balance 12/31/2014	Redeeming Fund
Compensated Absences									
259.11	Vacation			\$ 220,854.00				\$ 154,997.52	
GO Debt									
263.81	PWTF Loan	Dec-02	Dec-22	\$ 184,404.27	\$ -	\$ 20,489.36	591.95.78	\$ 163,914.89	101 02-691-034
263.81	PWTF Loan	Feb-06	Feb-24	\$ 330,941.14	\$ -	\$ 30,085.56	591.95.78	\$ 300,855.58	101 04-691-047
263.81	PWTF Loan	Feb-06	Feb-24	\$ 412,948.17	\$ -	\$ 37,545.80	591.95.78	\$ 375,402.37	101 04-691-046
263.96	Local Program	Jun-12	Dec-16	\$ 55,757.06	\$ -	\$ 18,039.10	591.21.78	\$ 37,717.96	107 State Financing PD Cars
								\$ 877,890.80	
Revenue Debt									
263.52	KS State Bank	May-13	Apr-16	\$ 222,267.55		\$ 89,506.48	591.31.78	\$ 128,132.09	406 Vactor Truck
252.11	US Bank	Dec-10	Oct-30	\$ 2,245,000.00	\$ -	\$ 100,000.00	591.34.72	\$ 2,145,000.00	403 Revenue Bonds
								\$ 2,273,132.09	
								\$ 3,306,020.41	

SCHEDULE OF CASH ACTIVITY
For Year Ending: December 31, 2014

Fund	Beg Balance	Receipts	Transfers-In	Other Rev	Netted Trans	Ttl Increase	Disbursements	Trans-Out	Other Exp	Ttl Decrease	End Balance
001 General Fund	1,791,173.00	10,340,970.29	-21,043.30	-6,144,454.16		4,175,472.83	11,354,004.43	-21,043.30	-7,245,627.91	4,087,333.22	1,879,312.61
101 Street Fund	19,138.00			525,947.63		525,947.63			475,128.60	475,128.60	69,957.03
130 Muni Improvement/REET1				148,162.11		148,162.11					148,162.11
131 Muni Project/REET2				146,814.32		146,814.32			24,500.00	24,500.00	122,314.32
140 Impact Fee Fund	86,582.00			20,096.51		20,096.51					106,678.51
310 Capital Projects Fund	1,085,043.00			17,438.60		17,438.60			867,745.20	867,745.20	234,736.40
401 Electric Fund	4,810,217.00	311,242.02		4,025,578.57		4,336,820.59			4,250,534.14	4,250,534.14	4,896,503.45
403 Water Fund	2,871,836.00	189,487.01		2,229,797.18		2,419,284.19			2,105,053.81	2,105,053.81	3,186,066.38
406 Surface Water Drain Fund	1,776,263.00	61,904.11	-143,474.63	912,171.86		830,601.34		-143,474.63	1,213,949.78	1,070,475.15	1,536,389.19
501 Equip Repair & Maint Fund	1,000.00			145,941.68		145,941.68			146,060.50	146,060.50	881.18
631 Deposits Clearing	364,071.00			-208,434.23		-208,434.23			140,277.00	140,277.00	15,359.77
632 Municipal Court	45,372.00	437,667.17		-36,135.06		401,532.11	438,188.13		-709.96	437,478.17	9,425.94
650 Treasurer's Suspense	75,825.00								75,825.00	75,825.00	
TOTALS:	12,926,520.00	11,341,270.60	-164,517.93	1,782,925.01		12,959,677.68	11,792,192.56	-164,517.93	2,052,736.16	13,680,410.79	12,205,786.89

State Agency BARS Account	Grantor	Program Title	Identification #	Amount
595.42.63.088	Transportation Improvement Board	Expanded Preservation Program	3-P-132(001)-1	\$ 72,718.89
595.42.63.078	Transportation Improvement Board	Expanded Preservation Program	3-P-132(001)-1	\$ 27,239.80
				<u>\$ 99,958.69</u>
521.20.35.000	Washington Traffic Safety Commission	Enhance School Zone Safety		\$ 1,416.73
558.60.41.000	Washington Department of Commerce	GMA Comp Plan Update		\$ 12,100.00
594.75.62.084	Washington Department of Commerce	2013 Legislative Local Project	Activity Center ADA	\$ 145,156.72
594.76.62.067	Washington Department of Commerce	2013 Legislative Local Project	Park ADA	\$ 25,810.01
531.30.XX.XXX	Washington Department of Ecology	Stormwater Capacity Grant	G1400298	\$ 101,682.40
594.31.63.083	Washington Department of Ecology	5th Ave Treatment Facility	G1200520	\$ 48,635.25
				<u>\$ 434,759.80</u>

CFDA #	Federal Agency Name (Optional)	Federal Program Name (Optional)	Pass-Through Agency Name	Other Award I.D. Number	ARRA	Total	Footnote Ref.
20.205	Department of Transportation Federal Highway Administration	Highway Planning & Construction	Washington Dept of Transportation	CM - 3288(001) LA 82 24	\$	26,165.17	1
16.710	Department of Justice Office of Community Oriented Policing Services	Public Safety Partnership & Community Policing Grants		2011-JM-WX-0195	\$	92,201.00	1, 2
16.607	Department of Justice Bureau of Justice Assistance	Bulletproof Vest Partnership Program			\$	431.69	1, 2
					\$	<u>118,797.86</u>	

CITY OF MILTON, WASHINGTON

**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended December 31, 2014**

NOTE 1 - BASIS OF ACCOUNTING

This schedule is prepared on the same basis of accounting as the City of Milton financial statements. The City of Milton reports financial activity in accordance with the Cash Basis Budgeting, Accounting and Reporting System (BARS) Manual prescribed by the State Auditor's Office under the authority of Washington State law, Chapter 43.09 RCW.

NOTE 2 - PROGRAM COSTS

The amounts shown as current year expenditures represent only the federal grant portion of the program costs. Entire program costs, including the City of Milton portion, are more than shown.

MCAG NO. 0590

City of Milton
(City/County/District)

Schedule 19

Labor Relations Consultant(S)
For the Year Ended December 31, 20__

Has your government engaged labor relations consultants? Yes No

If yes, please provide the following information for each consultant:

Name of firm:	Ogden, Murphy, Wallace
Name of consultant:	Scott Snyder
Business address:	901 Fifth Avenue, Suite 3500 Seattle, WA 98164-2008
Amount paid to consultant during fiscal year:	\$7,797.75
Terms and conditions, as applicable, including:	
Rates (e.g., hourly, etc.)	\$225/hour
Maximum compensation allowed	
Duration of services	Though out the Year
Services provided	Employment Issues and Labor Negotiations

City of Milton
(County/City/District)

**Local Government Risk Assumption
For the Year Ended December 31, 2014**

Program Manager: Katie Bolam, City of Milton

Address: 1000 Laurel Street, Milton, WA 98354

Phone: 253-517-2705

Email: kbolam@cityofmilton.net

1. Answer the following questions to determine if the local government self-insures for property and liability, health and welfare, unemployment compensation workers' compensation or other risks:
 - i. How do you insure property and liability risks?
 - a. Self-insure some or all risks
 - b. Belong to a public entity risk pool
 - c. Purchase private insurance
 - ii. How do you provide health and welfare insurance (ex: medical, dental, prescription drug, and/or vision benefits) to employees, if at all?
 - a. Self-insure some or all benefits
 - b. Belong to a public entity risk pool
 - c. All benefits provided by health insurance company or HMO
 - d. Not applicable – no such benefits offered
 - iii. How do you insure unemployment compensation benefits?
 - a. Self-insured (“Reimbursable”)
 - b. Belong to a public entity risk pool
 - c. Pay taxes to the Employment Security Department (“Taxable”)
 - d. Not applicable – no employees
 - iv. How do you insure workers compensation benefits?
 - a. Self-insured (“Reimbursable”)
 - b. Belong to a public entity risk pool
 - c. Pay premiums to Labor and Industries
 - d. Not applicable – no employees
 - v. How do you insure other risks and obligations?
 - a. Self-insure some or all other risks
 - b. Belong to a public entity risk pool
 - c. Purchase private insurance
 - d. Not applicable – have no other insurable risks

If the answer to any of the above questions is (a), then complete the rest of the form in relation to the government's self-insured risks. If the answer is other than (a), then STOP and do not complete the rest of this Schedule.

2. Does the local government self-insure as an individual program? (Yes/No)

If answered Yes, does the local government allow another separate legal entity into its self-insurance program(s) (e.g., employees of a different organization participate in a health and welfare program of a city) (Yes/No).

If Yes, list the entity or entities: _____.

3. Does the local government self-insure any risk as a joint program? (Yes/No)

If Yes, list the other member(s): _____.

4. How are claims administered? (Internally/Contract with third part administrator)

Claims are managed by the State Employment Security Department and we reimburse them for claims paid on a quarterly basis.

5. Did the local government (or its third party administrator, if applicable) receive a claims audit within the last three years? (Yes/No) **I am sure that they are audited the same as we are, by the State Auditors Office.**

6. Were the program's revenues sufficient to cover the program's expenses? (Yes/No) **City Revenue.**

7. Did the program use an actuary to determine its liabilities? (Yes/No)

EXAMPLE

Description of Risk Type	Number of claims received during the period	Number of claims paid during the period	Total amount of claims paid during the period
Liability (automobile)	354	279	\$104,366

Description of Risk Type	Number of claims received during the period	Number of claims paid during the period	Total amount of claims paid during the period
Unemployment	State tracks	State tracks	\$24,237.76



To: Mayor Perry and City Council Members
From: Public Works Director Michael Mecham
Date: June 1, 2015 Regular Session
Re: Sole Source Approval for the Purchase of Electric Poles

ATTACHMENTS: Quote from McFarland Cascade

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required:

Recommendation/Action:

“I move to approve the sole source purchase of electric poles for the City’s Electric Utility.”

Fiscal Impact/Source of Funds: The cost for these poles is \$23,562.21. This was budgeted in the 2015 budget (401 Electric Utility Fund).

Issue: The electric utility purchases and installs new poles each year. These poles replace those which are old and deteriorating. The utility has set a standard to use cedar poles because these are better quality and resist deterioration for a longer period of time than pine or other woods. Staff has searched the internet to find a vendor for cedar poles. The only vendor found within a reasonable distance is McFarland Cascade in Tacoma.

Discussion: The poles compatible with the city’s existing equipment, inventory, systems, programs and services are Class #2 – 45’ butt-treated cedar poles. These poles are to replace existing rotting poles that support feeder conductors for the electrical distribution system.

Our recommendation for sole source is based upon an objective review of the product/service required and appears to be in the best interest of the City. I know of no conflict of interest on our part or personal involvement in any way with this request. No gratuities, favors or compromising action have taken place. Neither has our personal familiarity with particular brands, types of equipment, materials or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist.

PLEASE REMIT TO 

McFarland Cascade Holdings (253)572-3033

OUR ORDER NO. 62850	YOUR ORDER NO. DICK BRONS ON	REQUISITION NO.	CUSTOMER NO. 20CMI010	ORDER DATE DAY MO. YR 06 May 15
------------------------	------------------------------------	-----------------	--------------------------	---------------------------------------

SOLD TO CITY OF MILTON
1000 LAUREL ST
MILTON WA 98354
UNITED STATES

SHIP TO CITY OF MILTON
714 KENT STREET
CALL 253/517-2737 24 HRS PRIOR
MILTON WA 98354
UNITED STATES

Tel: 253-922-8733 Fax: 253-922-2385

PREPAID

FROM TAC TACOMA RS & SS Memo: DON'T DELIVERY B4 6-2-15	VIA Self Loader Trk	F.O.B. MILTON	STATE WA	FREIGHT
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DESCRIPTION	PRICE	QUANTITY	AMOUNT
WESTERN RED CEDAR POLES MANUFACTURED AND BUTT TREATED WITH PENTA PER LATEST ANSI/AWPA SPECIFICATIONS POLES TO BE SQUARE TRIMMED & TAGGED, WITH PLANT QUALITY CONTROL INSPECTION.			
CALL 24 HRS PRIOR TO SHIPPING- DICK BRONSON AT 253/517-2737 **** DO NOT SHIP PRIOR TO **** **** JUNE 2, 2015 ****			
10DW0035CL02DOBT 35/2 WRC PENTA BUTT TRT	503.00	6 EACH	3,018.00
10DW0045CL02DOBT 45/2 W CEDAR PENTA BUTT TRT	740.00	25 EACH	18,500.00
WA City Tax	645.54		
WA State Tax	1,398.67		
TOTAL VOLUME LEFT TO SHIP: 1,111.00	TOTAL WEIGHT	31,108	21,518.00
			SUB TOTAL

TERMS Terry Berg NET 30	DAYS	SHIP DATE 02 Jun 15	ADDITIONAL TAXES 0.00	STATE TAX 2,044.21	TOTAL AMOUNT 23,562.21
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Back to 7B



To: Mayor Perry and City Council Members
From: Public Works Director Michael Mecham
Date: June 1, 2015 Regular Session
Re: **ADA Upgrades – MAC Bathrooms**

ATTACHMENTS: Construction Contract and Estimate

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required:

Recommendation/Action:

“I move to approve the contract with Drycon, LLC for the construction of handicap accessible restrooms in the Milton Activity Center and authorize the Mayor to sign the same.

Fiscal Impact/Source of Funds: The upgrades for the restrooms is 100% funded by a grant from the Washington Department of Commerce.

Background: The City received a grant from the Washington Department of Commerce for \$242,000 for upgrades to the Milton Activity Center. To date the expenditures from this grant is \$179,589. These expenditures were for the new roof and architectural design services for the restrooms. The cost for the restroom upgrades is \$52,690.86. This is a critical project because we will now have restrooms in the Milton Activity Center compliant with ADA requirements.

CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into this day of _____, 20_____, by and between the CITY OF MILTON, Washington, a municipal corporation, hereinafter referred to as the City, and Drycon LLC, hereinafter called the Contractor,.

WITNESSETH:

WHEREAS, the City desires to have certain services and/or work performed as hereinafter set forth requiring specialized skills and other supportive capabilities; and,

WHEREAS, the Contractor represents that the Contractor is qualified and possesses sufficient skills and the necessary capabilities, including technical and professional expertise where required, to perform the services set forth in this Agreement.

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, the parties hereto agree as follows:

Milton Activity Center ADA Retrofit City Milton Project No. 67

1. SCOPE OF SERVICES.

The Contractor shall perform such services and accomplish such work, including the furnishing of all materials and equipment necessary for full performance thereof, as are identified and designated as Contractor responsibilities throughout this Agreement and as detailed in the attached plans, specifications, addenda, and the 2014 Standard Specifications for Road, Bridge, Municipal Public Works Construction prepared by the Washington State Department of Transportation and the Washington State Chapter of the American Public Works Association herein after called the Standard Specification, , and shall perform any alterations in or additions to the work provided under this contract and every part thereof.

2. TIME FOR PERFORMANCE AND LIQUIDATED DAMAGES.

A. The Contractor shall perform the work of the scope of service in accordance with the time for performance as specified in the Bid Form.

B. Liquidated damages shall apply as specified in the Bid Form.

3. COMPENSATION AND METHOD OF PAYMENT.

A. Payments for services provided hereunder shall be made following the performance of such services, unless otherwise permitted by law and approved in writing by the City.

B. No payment shall be made for any service rendered by the Contractor except for services identified and set forth in this agreement.

C. The City shall pay the Contractor for work performed under this Agreement as detailed in the in the Plans and Specifications which are incorporated herein and made a part hereof by this reference.

D. The Contractor shall submit to the City, in accordance with the procedures specified in the Standard Specifications, and on forms approved by the City, a voucher or invoice for services rendered during the pay period. The City shall initiate authorization for payment after receipt of said approved voucher or invoice and shall make payment to the Contractor within approximately thirty (30) days thereafter.

4. INDEPENDENT CONTRACTOR RELATIONSHIP.

A. The parties intend that the relationship of an independent Contractor between the Contractor and the City will be created by this Agreement. The City is interested primarily in the results to be achieved. The implementation of services will lie solely with the Contractor. No agent, employee, servant or representative of the Contractor shall be deemed to be an employee, agent, servant or representative of the City for any purpose, and the employees of the Contractor are not entitled to any of the benefits the City provides for its employees. The Contractor will be solely and entirely responsible for its acts and for the acts of its agents, employees, servants, subcontractors or representatives during the performance of this Agreement.

B. In the performance of the services herein contemplated the Contractor is an independent contractor with the authority to control and direct the performance of the details of the work, however, the results of the work contemplated herein must meet the approval of the City and shall be subject to the City's general rights of inspection and review to secure the satisfactory completion thereof.

5. CONTRACTOR'S EMPLOYEES – PREVAILING WAGE REQUIREMENTS.

The Contractor shall be responsible for payment of wages and salaries, plus all appropriate and timely employment related contributions, for all employees of the Contractor, including but not limited to Workers Compensation Insurance and Unemployment Insurance. The Contractor shall also comply with applicable prevailing wage requirements, and shall document the same to the City upon request, and shall file with the City appropriate affidavits, certificates and/or statements of compliance with the prevailing wage requirements. The Contractor shall also ensure that any sub-contractors or agents of the Contractor shall comply with the requirements hereof.

6. BOND REQUIREMENTS.

The Contractor shall provide and deliver to the City, through its Contract Administrator identified below, such Performance Bond(s) as may be required by the City, in such amount(s) and form(s) as required by the City.

7. HOLD HARMLESS AND INDEMNIFICATION.

The Contractor shall indemnify and hold the City and its agents, employees, and/or officers, harmless from and shall process and defend at its own expense any and all claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against the City arising out of, in connection with, or incident to the execution of this Agreement and/or the Contractor's performance or failure to perform any aspect of this Agreement; provided, however, that if such claims are caused by or result from the concurrent negligence of the City, its agents, employees, and/or officers, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the Contractor; and provided further, that nothing herein shall require the Contractor to hold harmless or defend the City, its agents, employees and/or officers from any claims arising from the sole negligence of the City, its agents, employees, and/or officers.

No liability shall attach to the City by reason of entering into this Agreement except as expressly provided herein.

8. INSURANCE.

The Contractor shall obtain, and keep in force during the full term of this Agreement, Public Liability and Property Damage Insurance in accordance with Sections 1-07.18 of the Standard Specifications and the following additions:

A. Workman's Compensation Insurance in compliance with the laws of the State of Washington, and Federal Laws, covering all employees who perform for the Contractor under this Agreement.

B. Comprehensive Auto Liability Insurance on all vehicles used in connection with this Agreement whether owned, non-owned, leased, or hired; with limits for bodily injury or death and property damage of not less than \$1,000,000 combined single limit coverage.

C. Comprehensive General Liability Insurance with aggregate limits of not less than \$2,000,000, and with limits for bodily injury and property damage of not less than \$1,000,000.

D. The City shall be specifically named as **ADDITIONAL INSURED** in the insurance coverage required by Subsection 8-C hereinabove. A certificate of such insurance or a copy of such insurance policy or policies shall be provided to the City within ten (10) working days after the execution of the Agreement. The Contractor's insurer shall agree to give the City thirty (30) days written notice of cancellation or reduction in coverage below the limits set forth herein. Coverage in the minimum amount set forth herein shall not be construed to relieve the Contractor from liability in excess of such coverage. Further, the City reserves all claims or rights of action against the Contractor as if the City were not named in the subject policy or policies.

9. COMPLIANCE WITH LAWS.

A. The Contractor, in the performance of the Agreement, shall comply with all applicable federal, state or local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in this Agreement to assure quality of services.

B. The Contractor specifically agrees to pay any applicable business and permit fees and taxes which may be due on account of this Agreement.

10. NONDISCRIMINATION.

A. The City is an equal opportunity employer.

B. In the performance of this Agreement, the Contractor will not discriminate against any employee or applicant for employment on the grounds of race, creed, color, national origin, sex, marital status, age, or the presence of any sensory, mental or physical handicap; provided that the prohibition against discrimination in employment because of handicap shall not apply if the particular disability prevents the proper performance of the particular worker involved. The Contractor shall ensure that applicants are employed, and that employees are treated during employment without discrimination because of their race, creed, color, national origin, sex, marital status, age, or the presence of any sensory, mental or physical handicap. Such action shall include, but not be limited to: employment, upgrading, demotion or transfers, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and programs for training including apprenticeships. The Contractor shall take such action with respect to this Agreement as may be required to ensure full compliance with Chapter 49.60 Revised Code of Washington, Law Against Discrimination.

C. The Contractor will not discriminate against any recipient of any services or benefits provided for in this Agreement on the grounds of race, creed, color, national origin, sex, marital status, age or the presence of any sensory, mental or physical handicap.

D. If any assignment and/or subcontracting has been authorized by the City, said assignment or subcontract shall include appropriate safeguards against discrimination. The Contractor shall take such action as may be required to ensure full compliance with the provision in the immediately preceding paragraphs herein.

11. RESTRICTION AGAINST ASSIGNMENT.

The Contractor shall not assign this Contract or any interest herein, nor any money due or to become due hereunder without first obtaining the written consent of the City, nor shall the Contractor subcontract any part of the services to be performed hereunder, without first obtaining the consent of the City.

12. CONTINUATION OF PERFORMANCE.

In the event that any dispute or conflict arises between the parties while this Contract is in effect, the Contractor agrees that, notwithstanding such dispute or conflict, the Contractor shall continue to make a good faith effort to cooperate and continue work toward successful completion of assigned duties and responsibilities.

13. CONTRACT ADMINISTRATION.

This Contract shall be administered by _____ on behalf of the Contractor and by the City Manager or designee on behalf of the City. Any written notices required by terms of this Contract shall be served or mailed to the following address(es):

If to the City:
City of Milton
Public Works Department
1000 Laurel Street
Milton, WA 98354

If to the Contractor:
Drycon LLC
5503A 15th Street East
Fife, WA 98424

14. CONSTRUCTION AND VENUE.

This Contract shall be construed in accordance with laws of the State of Washington. In the event of any litigation regarding the construction or effect of this Contract, or the rights of the parties pursuant to this Contract, it is agreed that venue shall be Pierce County, Washington.

15. TERMINATION AND SUSPENSION.

A. The City may terminate this Agreement upon not less than fifteen (15) days written notice to the

Contractor if the services provided for herein are no longer needed from the Contractor.

B. If this Agreement is terminated through no fault of the Contractor, the Contractor shall be compensated for services performed prior to termination in accordance with the rate of compensation provided in the Contract Documents incorporated herein.

16. MERGER AND AMENDMENT.

This Contract contains the entire understanding of the parties with respect to the matters set forth herein and any prior or contemporaneous understandings are merged herein. This contract shall not be modified except by written instrument executed by all parties hereto.

IN WITNESS WHEREOF the parties hereto have caused this agreement to be executed the day and year first above written.

CITY OF MILTON, OWNER

Debra Perry, City of Milton Mayor

DRYCON LLC, CONTRACTOR

Name/Title

ATTEST:

Katie Bolam, City Clerk

APPROVED AS TO FORM:

City Attorney



To: Mayor Perry and City Council Members

From: Tony Hernandez, Chief of Police
Ron Tiedeman, IT Director

Date: June 1, 2015

Re: **Disposal of Surplus Computer Property**

ATTACHMENTS: A. Resolution 15-xxx
B. Detail Listing of Items to be Declared Surplus (to be provided before time of meeting)

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required:

Recommendation/Action: "I move to approve the attached Resolution declaring certain computer property as surplus and authorize disposal of such property."

Previous Council Review: N/A

Issue: Approval of a resolution declaring certain municipal property to be surplus and authorizing its disposal and destruction in accordance with city policy and procedure and state law.

Discussion: Periodically, certain assets used in municipal operations become obsolete or are no longer required or practical for use. Many of these items were identified during the remodel and relocation of the Milton Police Department during the 4th quarter of 2013 and disposed of. At this time, we have identified certain computer and other technology related items which fit into this category of obsolete or no longer usable. Surplus items are listed separately on Attachment B (to be provided in advance of meeting). These items have no surplus value other than "scrap"; the components are outdated technology, and in many cases are no longer compatible with current systems or are no longer supported for maintenance or upgrade. With passage of this resolution declaring this property to be surplus, staff may then properly dispose of the items.

Approval of the resolution declaring certain property as surplus is recommended.

**CITY OF MILTON
RESOLUTION 15-xxx**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MILTON, WASHINGTON, DECLARING CERTAIN
PROPERTY AS SURPLUS AND AUTHORIZING ITS
DISPOSAL TO PUBLIC ENTITIES AND CHARITABLE
NON-PROFIT ORGANIZATIONS OR AS OTHERWISE
AVAILABLE UNDER LAW.**

WHEREAS, the City Council of the City of Milton declared that certain computer equipment and supplies, described in Exhibit A hereto, is surplus to the City's needs and is not required for continued municipal use; and,

WHEREAS, because the property is obsolete and damaged and could not be utilized by other public sector entities or charitable non-profit organizations, it would be appropriate to declare this property surplus and authorize its disposal; and,

WHEREAS, if the surplus property is not usable or made available to such entities, then it should be disposed of by appropriate means according to legally permissible methods.

NOW, THEREFORE, the City Council of the City of Milton, Washington does resolve as follows:

Section 1. That the items of property identified and described on the list attached hereto, marked as Exhibit A and incorporated herein by this reference, are declared to be surplus, and the Mayor or designee is authorized to dispose of such property in accordance with legally permissible methods.

Section 2. That this Resolution shall be in full force and effect upon passage and signatures hereon.

PASSED AND APPROVED by a vote of _____ for, _____ against, by the City Council of the City of Milton, Washington, at a regularly scheduled meeting thereof this 1st day of June, 2015.

Debra Perry, Mayor

Attest/Authenticated:

Katie Bolam, City Clerk

APPENDIX A
SURPLUS COMPUTERS AND SUPPLIES

June 01, 2015



To: Mayor Perry and City Council Members
 From: Tony Hernandez, Chief of Police
 Date: May 27, 2015
 Re: **Authorize IT Program Fund and Allocation**

ATTACHMENTS:

TYPE OF ACTION: This is for discussion and will come back to Council for action at the next meeting, or Council can choose to take action at this time.

Information Only Discussion Action Expenditure Required:

Recommendation/Action: “I move to approve the establishment of the Internal IT Service Fund, move all IT appropriations and funding to the new Fund, and increase the budget by \$108,000.00 to provide start-up capital and allow for additional improvements in the City of Milton technology systems.”

Fiscal Impact/Source of Funds: The creation of an Internal Service Fund for the IT Department will allow for all income and expenses for Information Technology to be identified and accounted for in one place. The Fund will be supported by the services provided. Each Department/Fund will lease their equipment from the Service Fund. The increased funding will be split across the City Funds based on equipment requirements. This will also account for the expense of providing services to other jurisdictions and the rates that they pay. An Ordinance setting up this Internal Service Fund will be drafted for approval, and the next Budget Amendment will provide details on the movement of allocations and funding to support this Internal Service Fund.

Issue: Due to continued work on the Milton computer network, various components of the system need to be replaced and configured which were not originally anticipated. Funding to stabilize and complete the following work is needed.

- Data Backup, Mail Archiving, Spam Filtering
- Server racking, and relocation to Police Department
- Professional services to include network, and migration services

Background: Mayor and Council authorized the creation of an IT program, to include service contract potential in March 2015. The IT Director was hired, and has been working toward resolving numerous neglected, outdated, and near failing computer systems. Initially, the Mayor and council allocated \$35,000 toward the program and \$31,000 capital technology funds were allocated to start the work. Due to various

desktop replacement needs, server replacements, migration, network and phone issues, those funds are nearly depleted.

Discussion: The additional capital is being requested to formally create an internal IT fund for repair, maintenance, professional services, licensing, and operating needs. Currently, an internal rate model is being created to allocate across department funds, creating a repair and replacement fund based on equipment useful life and actual expenses.