



**Mayor's Roundtable**  
**February 11, 2008**  
**Monday, 6:30 P.M.**

**Special Meeting/Study Session**  
**February 11, 2008**  
**Monday, 7:00 P.M.**

**CALL TO ORDER:** Mayor Asay called the special meeting to order at 7:00 P.M.

**ROLL CALL** Present were Councilmembers Beaudry, Borek, Drotz, Heddlesten, Neal, Sanderson, and Whalen.

**STAFF PRESENT:** Public Works Director Neal, Planning & Community Development Director Terrell, Fire Chief Jaques, Finance Director Pierce, Police Chief Rhoads and Deputy City Clerk Marcelia.

**STUDY ITEMS:**

**AB08-007A Contract Fire Services with Pierce County Fire District 8:** Pierce County Fire District 8 has presented the City of Milton with a draft contract for consideration in regards to fire services. Two open houses were held to receive comments from the public.

Chief Jaques introduced Chief Ed Goodlet, Commissioner Dale Mitchell, and Attorney Joe Quinn from Fire District 8.

Chief Jaques shared the responses received from the open houses held.

Mayor Asay requested Council direction and asked if Council would be willing to continue working through the issues regarding the contract with Fire District 8.

Attorney Quinn spoke on the issues existing with the Department of Revenue and the EMS Levy.

Councilmembers shared their comments and concerns regarding the information about the EMS Levy and the information provided by Attorney Quinn.

Chief Goodlet stated that he understood the concerns of the Councilmembers.

Councilmember Whalen commented on the Fire Department's budget being short.

**AB08-017A Computer Use Policy Discussion:**

The City currently has an email policy, internet policy, and a property and systems use policy that have been adopted by the City Administration. They have been distributed to all City employees. Councilmember Heddlesten requested a computer use policy discussion.

Councilmember Beaudry commented that he doesn't understand why the Council is dealing with a computer policy – he believes it's more of an administrative issue.

Councilmember Heddlesten stated that the main reason that the City has a computer policy is so that all aspects of the electronic system information is understood by all employees and employees are held accountable for their actions.

Councilmember Sanderson stated that it is Council's responsibility to make sure there is a policy in place. It is staff's responsibility to update and revise the policy.

Councilmember Drotz proposed that this policy be a priority for the new City Administrator to update.

Councilmember Whalen commented that he thinks the City is well covered by it's current policies. He appreciates Councilmember Heddlesten bringing this issue to Council's attention.

Mayor Asay proposed that she would send what the City currently has to WCIA to find out if there are any glaring issues. Council agreed.

**AB08-024 Continued Discussion on Council Committees:**

The City has previously discussed the possibility of utilizing Council Committees. There has also been discussion of utilizing some combination of both standing committees and ad hoc committees.

Councilmembers discussed their wishes for council committees.

**AB08-025 Consultant Contract for Design Standards Phase 2:**

Director Terrell shared that the City seeks to engage our on-call planning consultant for the second phase of a project to assist with the creation of local design standards. The Planning and Community Development Department is requesting authorization to engage our on-call planning consultants, BHC Consultants, to work on the second phase of the design standards and neighborhood planning projects.

Council shared comments and concerns regarding Phase 2 of the design standards.

Mayor Asay stated that this item would be brought back at the next meeting.

Mayor Asay recessed the meeting for approximately 5 minutes at 9:04 P.M.

Mayor Asay reconvened the meeting at 9:07 P.M.

**AB08-026 Require Screening around Subdivisions, Ordinance 17xx-08:**  
Mayor Asay stated that this item would be brought to the next study session. No discussion took place on this item.

**AB08-027 End of Year Finance Update:**  
Director Pierce shared that the fiscal year for 2007 will not be officially closed until after the annual report has been completed. It is important that Council be aware of how the City Departments ended the 2007 budget year. She provided the Council with draft information to look over and briefly discussed and explained the information.

Councilmembers asked clarifying questions of Director Pierce regarding the budget and the adjustments.

**AB08-018A Discussion of How Council Receives Information:**  
Mayor Asay stated that this item would be brought back at the next meeting.

**EXECUTIVE SESSION:**

Mayor Asay recessed to an executive session at 9:32 P.M. for approximately 30 minutes to discussion union negotiations; possible action to follow.

Mayor Asay reconvened the meeting at 10:03 P.M. Councilmember Beaudry moved to authorize the Mayor to sign the Memorandum of Understanding between the City of Milton and IBEW Local 483. Councilmember Drotz seconded.

Councilmember Heddlesten shared his concern with having to make a decision on an item that he just received.

Councilmember Heddlesten moved to table the MOU until the next regular session. Councilmember Whalen seconded.

Councilmembers shared comments and concerns regarding the process of approval of the MOU.

Hearing no further discussion, Mayor Asay called for the vote. Motion failed 1-6.

Hearing no further discussion on the original motion, Mayor Asay called for the vote. Motion carried 6-1.

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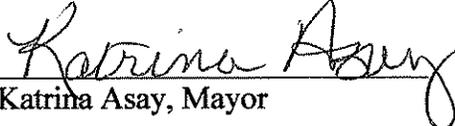
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**ADJOURNMENT:**

Councilmember Beaudry moved to adjourn. Councilmember Drotz seconded. Motion carried 7-0. The meeting was adjourned at 10:10 P.M.

  
Katrina Asay, Mayor

ATTEST:

  
Katie Marcelia, Deputy City Clerk