



**CITY COUNCIL MEETING AGENDA**  
**Council Chambers, 1000 Laurel Street**

**November 4, 2013**  
**Monday**

**Next Ordinance: 1830-13**  
**Next Resolution: 13-1840**

**Special Meeting**  
**Executive Session**  
**6:30 p.m.**

For approximately 30 minutes for the purpose of Labor Negotiations per RCW 42.30.140(4).

**Agenda**  
**7:00 p.m.**

- 1. Call to Order and Flag Salute**
- 2. Roll Call of Councilmembers**
- 3. Additions/Deletions**
- 4. Citizen Participation**

Citizens may comment on any topic that is not on the Regular Agenda. To comment, please raise your hand to request recognition by the Chair. Once so recognized, please step to the podium and state your name and address for the record before making your comments. Also, please limit your comments to no more than three (3) minutes.

The public may comment on individual agenda items on the Regular Agenda prior to Council's action.

The public may also submit written communications, via letters or emails to [dperry@cityofmilton.net](mailto:dperry@cityofmilton.net). Any item received by noon on the day of the meeting will be distributed to Council.

**5. Regular Agenda**

- A. Park Board Recommendation – T-Ball Field Player Benches
- B. Budget Study Item

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting.

Thank you.

- 6. City Administrator Report**
- 7. Council Reports**
- 8. Mayor's Report**
- 9. Adjournment**

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting.

Thank you.

**PENDING COUNCIL AGENDA CALENDAR (Dates are Subject to Change) FOR PLANNING PURPOSES ONLY**

<b>November 2013</b>			
Mon 11/04	6:30 pm 7:00 pm	Special Meeting Executive Session	A. Executive Session – Labor Negotiations – Police Guild B. Park Board Recommendation – T-Ball Field Player Benches C. <b>Budget Study Session</b>
<b>Tue 11/12</b>	7:00 pm	Regular Meeting	A. Public Hearing and Discussion on Comp Plan Amendments B. Public Hearing on Declaring Property at 20th Ave Reservoir Site as Surplus & Approval of a Purchase & Sales Agreement C. <b>2<sup>nd</sup> Public Hearing- Budget</b> D. <b>Final Budget Review &amp; Direction</b> E. Award of Activity Center Roof Replacement Contract
Mon 11/18	7:00 pm	Regular Meeting	A. <b>3<sup>rd</sup> &amp; Final Public Hearing</b> B. <b>Budget Adoption</b> C. Drug Loitering and Prostitution Areas Ordinances D. Annexation Petition, Clear Water Development and Sunridge Apartments E. Review of Commercial Parking Tax Code F. Amendments to Building & Fire Codes
<b>December 2013</b>			
Mon 12/02	7:00 pm	Special Meeting/ Study Session	A. Adoption of Comprehensive Plan Amendments B. Amendment to IT Contract with Puyallup C. Amendment to Court Contract with Puyallup D. Cancelling 12/9 & 12/16 Council Meetings
Mon 12/09	7:00 pm	Regular Meeting	
Mon 12/16	7:00 pm	Regular Meeting	
<b>January 2014</b>			
Mon 1/06	7:00 pm	Special Meeting/ Study Session	A. Swearing-in of Mayor & Councilmembers B. Appointment of Mayor Pro-Tem
Mon 1/13	7:00 pm	Regular Meeting	
Tue 1/21	7:00 pm	Regular Meeting	
<b>February 2014</b>			
Mon 2/03	7:00 pm	Study Session	A. Curtailment Agreement with Tacoma Power B. Amendments to Various Land Use Codes C. Park Name Change, Milton Community Park
Mon 2/10	7:00 pm	Regular Meeting	
Mon 2/17	7:00 pm	Regular Meeting	A. Granting of Easement to DOE
<b>March 2014</b>			
Mon 3/03	7:00 pm	Study Session	A. Park Maintenance
Mon 3/10	7:00 pm	Regular Meeting	
Tue 3/18	7:00 pm	Regular Meeting	
<b>April 2014</b>			
Mon 4/07	7:00 pm	Study Session	
Mon 4/14	7:00 pm	Regular Meeting	
Mon 4/21	7:00 pm	Regular Meeting	



To: Mayor Perry and City Council Members  
From: City Administrator Mukerjee  
Public Works Director Neal  
Date: November 4<sup>th</sup>, 2013  
Re: **Park Board Recommendation on Ball Players Benches in Triangle Park**

---

**ATTACHMENTS:** A. Recommendation from the Parks Board (2 pages)  
B. Cut sheet of Park Board recommended player's bench  
C. Proposed Locations

---

**TYPE OF ACTION:**

Information Only  Discussion  Action  Expenditure Required: \$5,000

**Recommendation/Action:** "I move to approve the Park Board's recommendation to install T-ball player's benches in Triangle Park, add this project to the budgeted Capital Improvements for 2014 Budget, accept the donations and appropriate the expenditures of the balance from REET funds, as noted below."

**Financial Impact:** The Park Board has raised \$1,025.72 thru donations, and proposes utilizing REET funds for any additional amounts necessary. The approximate cost for 4 benches, purchased and permanently installed, is \$5,000. The net city cost would be approximately \$4,000.

---

**Previous Council Review:** N/A

**Issue:** Park Board has recommended the purchase and permanent installation of 4 players' benches around the T-ball field in Triangle Park.

**Discussion:** The Park Board is recommending the purchase of four (4) 15-foot player's benches to be set permanently at the Triangle Park T-ball field. They partnered with Five-Milton-Edgewood Little League (FMELL) to raise money for this purpose. Attached with their recommendation is a quote from League Direct for the cost of the benches at \$965, and a drawing of the recommended placement of the benches.

Attached is a cut sheet showing a picture of the recommended bench, along with some general specifications. In general, backless benches of this sort are not desirable in a park, due to the tendency of skateboarders to use the bench as a rail for their skateboarding stunts, as well as people lying down on the benches. Other bench designs, such as ones with a raised "handle" in the middle, discourage these activities, but would cost more.

The Park Board has recommended that the benches be installed behind the home plate at each end of the field, similar to the benches at West Milton Ballfield. Attachment "C" shows

sketches of the benches overlaid on photographs of the backstop areas of the ballfields. The bench sites marked as "A" and "D" on the photos could impact portions of the hill-sliding event during Milton Days. They will require cutting into the hillside and building small walls behind them. The site marked "B" may also need a wall, as there is a small rise to the roadway. Site "C" is the only flat site where no grading or walls will be required.

There is also the issue of protection for the players. Typically these benches are placed behind a fence, a barrier of some kind for protection against the ball. The sides of these backstops are only 6 or 8 feet long, not sufficient to protect the entire 15' length of the benches. The attached sketches show how they would look to scale with the backstops, and would project quite a ways beyond the fenced barriers.

The proposed installation would be for the benches to be bolted down on concrete slabs. This would provide for a firm base, minimize theft and vandalism, and also reduce maintenance needed to fill in the ruts formed in the mud by the players' shoes.

The estimated installation costs for materials only are based on the actual costs to install the Milt Loflin bench, which was only a 6' bench. The following cost breakdown is estimated for each of the four 15' players' benches:

3yds concrete	\$280.00
2.5yd 3/8" crushed rock	\$ 72.50
5 ea. 12'x2"x4" studs	\$ 25.00
2 lb. duplex nails	\$ 8.00
1 tube 2-part epoxy	\$ 20.00
4 ea anchor bolts	<u>\$ 10.00</u>
Total	\$416.00

It is estimated that with the costs of additional fencing and/or grading/walls, a total installation cost would be around \$1,000 per bench. This does not include staff time for the installations.

RECEIVED

OCT 08 2013

City of Milton  
Public Works

TO: Mayor Debra Perry

Leticia Neal, Public Works Director

Brent Thompson, Facilities Maint.

Milton City Council

FROM: Milton Park Board

DATE: 8 October 2013

At the September 19, 2013 park board meeting, members decided to make the following recommendation to the city council.

Purchase of four 15 foot player benches to be set permanently at the Triangle Park T-ball field with the money the park board and FMELL has raised for this purpose.

The park board would also like to request that any additional money needed for the benches, shipment & their permanent placement come from the park board REET money that is available.

Attached is the quote from League Direct for the cost of four benches and a drawing of the recommended placement of the benches.

Back to Agenda Bill



DIVISION OF BSN SPORTS

P.O. Box 7726, DALLAS, TX 75209  
TEL: 1-800-774-6972 FAX: 1-800-866-5760  
Come Visit us at www.leaguedirect.com

Quotation	
Document Number	20553180
P.O. Number	: Player Bench
Doc. Creation Date	09/20/2013
Customer Number	1315564
Sales Rep	: Chad Brown
Ordered by	: TODD MORTON



**This is NOT a Bill - DO NOT PAY.**

Customer #1315564  
**Sold To:** FIFE-MILTON LITTLE LEAGUE  
TODD MORTON  
PO Box 723  
MILTON WA 98354-0723

**Ship To:** Todd Morton  
900 Meridan St. East #19-115  
MILTON WA 98354

**Payer:** FIFE-MILTON LITTLE LEAGUE  
TODD MORTON  
PO Box 723  
MILTON WA 98354-0723

Item Number	Item Description	Delivery DT(S)	SKU	Color/ Team/ Size	Qty/ UOM	Unit Price	Extended Price
BEPD15	15' In Ground Bench w/o Back	09/30/2013	BEPD15		4EA	205.95	823.80

Check your quote at [www.leaguedirect.com/?&ProgramID=20553180&zip=98354](http://www.leaguedirect.com/?&ProgramID=20553180&zip=98354)

Merchandise Sub Total	Other	Freight	Sales Tax	Payment/Credit Applied	Total Order Amount
\$ 823.80	\$ 0.00	\$ 57.66	\$ 83.74	\$ 0.00	\$ 965.20



[CHECKOUT](#) \$0.00 (0 Items) | 800.774.6972

[SEARCH](#)

---

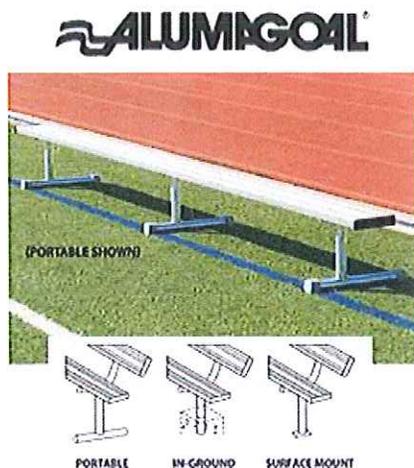
[HOME](#)
[HELP](#)
[YOUR ACCOUNT](#)
[ORDER TRACKING](#)
[QUICK ORDER FORM](#)
[PARKED CART](#)

[Sign in](#) | [New Guest?](#)

DO YOU HAVE A CERTIFICATE?  [APPLY](#) [?](#)

PROGRAM ID  [GO](#) [?](#)

[HOME](#) » [SEARCH RESULT \(BEPD15+\)](#) » [BENCHES/BLEACHERS](#) » [BENCHES WITHOUT BACK](#) » 15' PERMANENT BENCH W/O BACK



15' Permanent Bench w/o Back

Item No: BEPD15

YOUR PRICE: \$308.99 EA

Qty:  [ADD TO CART](#)

Product Details:

THE BEST PLAYER'S BENCHES AVAILABLE...GUARANTEED!

- Seat planks are 10" wide with a ribbed no-slip surface.
- Planks are anodized aluminum and will not rub off on clothing
- Comes with Safety End Caps -No sharp edges to snag clothing or skin.
- Legs are constructed of heavy duty commercial grade 2-3/8" O.D. galvanized steel.
- Permanent bench without back - 15' Long.

Features:

- 15' Permanent w/o Back Bench

Product Tools:

[View Larger Image](#)

[Email This Product To A Friend](#)

Browse Category:

[Benches without Back](#)

Availability:

IN STOCK

◀ 1 of 1 ▶

Shipping Info:

This product ships by truck. Cannot be shipped to a PO Box, APO or FPO address.

Guarantee Info:

[See Details](#)

## Your Order

- [Wish List](#)
- [Track your order](#)
- [Shipping rates & policies](#)
- [Returns](#)

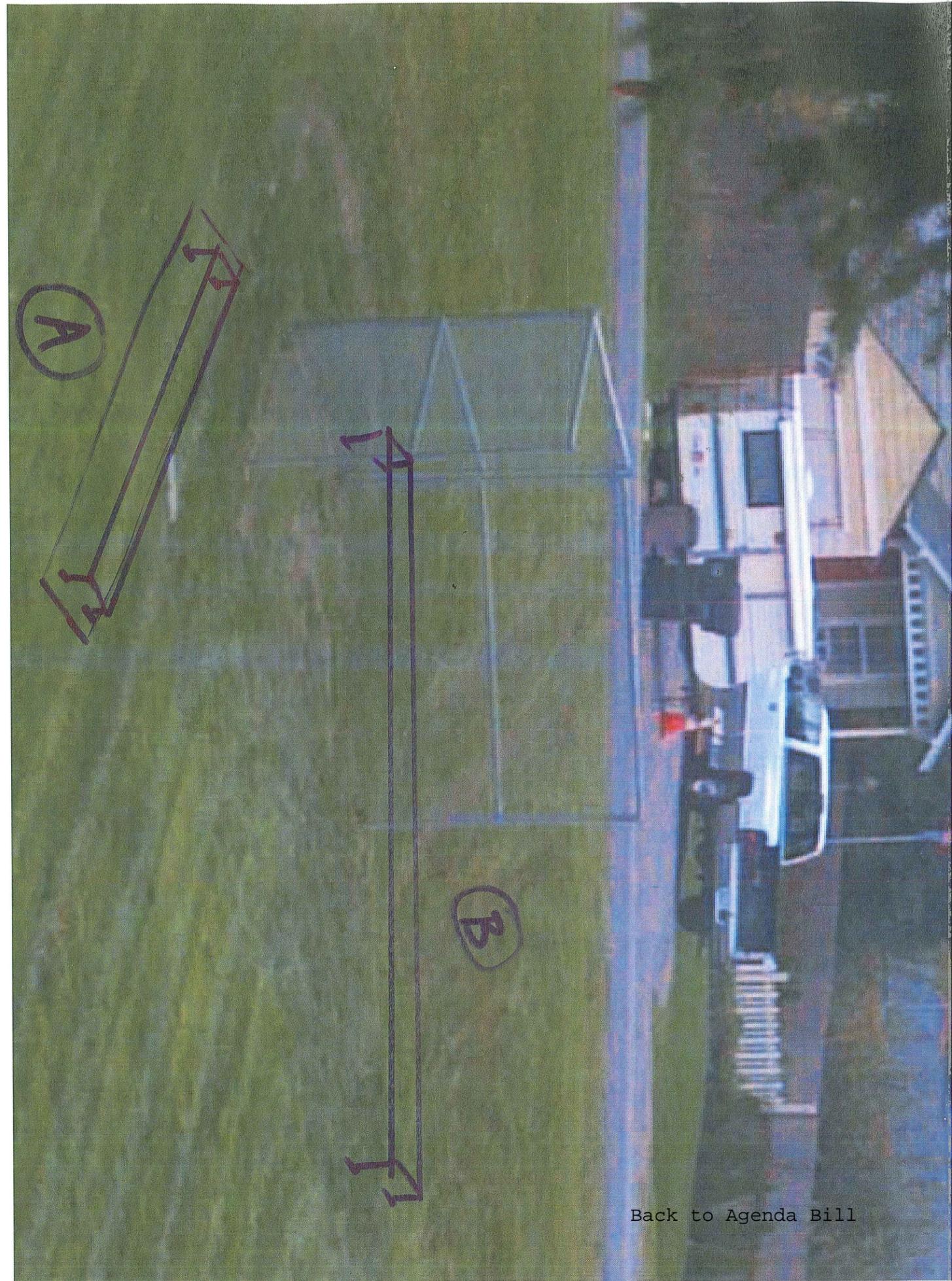
## Help

- [Change your password](#)
- [Forgot your password](#)

## Customer Service

- [Terms & conditions](#)
- [Contact us](#)
- [Update your profile](#)
- [Credit terms](#)
- [FAQs](#)
- [View our catalog online](#)
- [Request a catalog](#)
- [Sales representative](#)
- [Government contracts](#)

Back to  
Agenda Bill





[Back to Agenda](#)

To: Mayor Perry and City Council Members  
 From: City Administrator, Mukerjee  
 Finance Director, Tylor  
 Date: November 4, 2013 Study Session  
 Re: **2014 Budget Study Session**

**ATTACHMENTS:** None, but please bring your budget document.

**TYPE OF ACTION:**

Information Only  Discussion  Action  Expenditure Required:

**Recommendation/Action:** Discuss preliminary 2014 budget and give direction on preparation of the final budget document and ordinance.

**Fiscal Impact/Source of Funds:** Outlined in the budget document.

**Discussion:** Staff has reviewed the details of the 2014 preliminary budget with Council. This is an opportunity for Council to discuss the entire budget and suggest changes. The changes should have the concurrence of the majority of the Council.

The preliminary General Fund budget is currently balanced. The projected revenues include a transfer of approximately \$20,000 of earned interest from the Strategic Reserve Fund.

Listed below are some items that are currently not included in the preliminary budget. However, the Police labor contract negotiations are still ongoing, and the final contract costs are currently unknown. Therefore Council could hold off making any decisions until the contract is finalized.

The general fund costs for these unbudgeted items are:

- Senior Financial Analyst: \$ 50,400
- Two (2) Seasonal workers for parks/streets/facilities: \$ 13,000
- Planning Studies: \$ 50,000
- Maintenance Worker III, Parks/Facilities – Lead: \$ 90,700
- Facilities Roofing, Maintenance & Improvements \$117,600
- Parks Repair, Maintenance & Improvements \$ 26,000
- 28<sup>th</sup>/Milton Way Left Turn Signal \$ 4,000

The remaining steps in the budget are:

- November 12<sup>th</sup>: 2<sup>nd</sup>. Public Hearing & Final Budget Review & Direction
- November 18<sup>th</sup>: 3<sup>rd</sup> & Final Public Hearing and Budget Adoption