



## CITY COUNCIL

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**Mayor's Roundtable**  
**October 8, 2007**  
**Monday, 6:30 P.M.**

**Special Meeting/Study Session**  
**Monday, 7:00 P.M.**

**CALL TO ORDER:** Mayor Asay called the special meeting to order at 7:00 P.M. and led the Pledge of Allegiance.

**ROLL CALL:** Present were Councilmember's Beaudry, Borek, Drotz, Heddlesten, Neal, Sirack and Whalen.

**STAFF PRESENT:** Fire Chief Jaques, Police Chief Rhoads, Public Works Director Neal, Finance Director Pierce, Planning & Community Development Director Terrell, and Deputy City Clerk Marcelia

### **SPECIAL MEETING/STUDY ITEMS:**

Mayor Asay invited P.K. MacLean, from the Fife/Milton/Edgewood Chamber of Commerce, to speak.

PK MacLean shared that the chamber is sponsoring a forum for the Milton City Council Candidates on Thursday, October 11<sup>th</sup> at 7:00 P.M. at Mill Ridge Village. Tom Duely will be the moderator. She invited everyone to come and share their support.

#### **AB07-113 Update on Public Works Projects:**

Director Neal was present to answer questions regarding the status of current Public Works projects as outlined in the memo distributed last week.

Councilmember Neal asked if the Interurban Trail would be paved. Director Neal stated that it would be paved. All of the clearing and grading has been done, a substantial portion of the storm drainage has been installed and the contractors are very close to paving the southern portion of the trail. Mayor Asay stated that some of the neighbors of the trail are requesting an 8-foot fence be put up, which is not allowed by Milton's current code. Councilmembers asked clarifying questions of Director Neal regarding the issue of the fencing.

Councilmember Whalen asked about the 23<sup>rd</sup> & Milton Way project. Director Neal answered his questions and addressed his concerns. She stated that the undergrounding

design is 90% complete. The electrical undergrounding design is approximately 90% complete. The right of way negotiations are underway. A spring time start for this project is anticipated.

Councilmember Heddlesten asked about the progress of the reader board. Director Neal stated that there is a little fabrication that needs to be done during the week of October 22<sup>nd</sup>: prepping, painting, and installation.

Councilmember Sirack asked if various contractors have to patch the roads after doing work on the road. Director Neal stated that a patch needs to be put down. Director Neal stated that she'd go take a look at the piece of roadway in question.

Councilmember Drotz asked when Mr. Holmquist's request would be satisfied in regards to the mess on 27<sup>th</sup>. Director Neal answered that the City Attorney was involved in working through the process. Rainier Vista, Birchwood, and Fox Tail Farms all share the cost and responsibility. Pierce County noxious weed control has been contact and code enforcement will take action if needed.

Councilmember Beaudry asked if the permit was obtained to start using the corridor wells. Director Neal answered that we haven't obtain the permit yet. The court process is still underway. Testing occurred 2-3 weeks ago – in the process, they found some modifications that need to be made.

Councilmember Neal asked about the status of the sound system. Director Neal answered that two acoustic professionals will be coming in. In the next week she'll have some solutions and costs to provide the council with.

**AB07-114 Fund Ordinance:**

Director Pierce shared that the City recently adopted a couple of ordinances that state separate funds need to be set up. The citizens have also recently passed an EMS Levy that should be accounted for in a separate fund. She presented a draft ordinance and briefly explained each fund.

Councilmember Heddlesten asked about co-mingled funds. Director Pierce stated that the separate funds would not co-mingle.

Councilmembers asked clarifying questions of Director Pierce regarding the different funds.

**AB07-115 Policies & Procedures: Fixed Assets and Small & Attractive Items:**

Mayor Asay stated that the City is in need of adopting some policies and procedures for Small & Attractive Items and Fixed Assets. Director Pierce shared the purpose of establishing such policies and procedures. Anything over \$5,000 would be a Fixed Asset. Department heads would be responsible for helping to maintain the inventory. Asset tags will be required to be placed on purchases. There is a module in Springbrook that will help track these items. Physical inventories will be done once a year for Small & Attractive Items and twice a year for Fixed Assets.

**AB07-116 Update on Contract with David Papandrew:**

Director Pierce shared that the City has a current contract with Mr. Papandrew for the purpose of having him work on the GAAP accounting. He finished the financials without using the entire amount of his contract funds. Director Pierce requested the ability to continue utilizing Mr. Papandrew to help in the Finance Department as she sees fit. Mayor Asay explained that Jana King, who should be helping Director Pierce, has been tied up with Centennial work. Director Pierce will be leaving for maternity leave in March 2008 for an indefinite amount of time.

Councilmembers shared their comments and asked clarifying questions of Director Pierce.

**AB07-117 Amendments to the Milton Comprehensive Plan:**

Director Terrell shared that the Planning Commission voted to recommend approval for amendments to the Milton Comprehensive Plan. The State only allows amendments to the Comprehensive Plan once a year. She stated that the Planning Commission was involved in drafting the ordinance that was provided.

Mayor Asay introduced Megan, a reporter for the Signal, the Tacoma Weekly, and the Fife Free Press. Megan encouraged council to let her know of any news stories that arise.

**CLOSED SESSION – Union Negotiations**

Mayor Asay recessed the meeting to a closed session at 9:04 P.M. to discuss union negotiations – with possible action to follow.

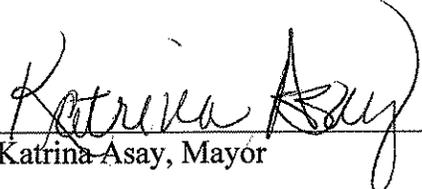
Mayor Asay reconvened the meeting at 9:28 P.M.

Councilmember Beaudry moved to authorize the Mayor to negotiate with the IBEW Local 483 union, up to the terms discussed. Councilmember Sirack seconded. Motion carried 7-0.

Councilmember Borek moved to excuse Councilmember Neal from the 10/15/07 meeting. Councilmember Sirack seconded. Motion carried 7-0.

**ADJOURNMENT:**

Councilmember Beaudry moved to adjourn. Councilmember Borek seconded. Motion carried 7-0. The meeting was adjourned at 9:30 P.M.

  
Katrina Asay, Mayor

ATTEST:

  
Katie Marcelia, Deputy City Clerk