



## CITY COUNCIL MINUTES

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**Regular Meeting**  
**Monday, October 17, 2011**  
**7:00 p.m.**

### **CALL TO ORDER**

Mayor Perry called the meeting to order at 7:00 p.m.

### **ROLL CALL**

Council Members present: Heddlesten, Morton, Ott, Sanderson, Taylor, Whalen, and Zaroundy.

### **STAFF PRESENT**

City Administrator Mukerjee, Police Chief Rhoads, Public Works Director Neal, Finance Director Tylor, and Deputy City Clerk Stevenson-Ness were present.

### **CITIZEN PARTICIPATION**

None

### **CONSENT AGENDA**

Approval of:

- Minutes of October 3, 2011, regular meeting;
- The October 5, 2011, payroll direct deposits, checks, and benefits, in the amount of \$200,996.60; and
- Approval of the checks/vouchers numbers 51730-51791 in the amount of \$553,271.05.

Councilmember Sanderson requested that the vouchers be pulled from the consent agenda.

**COUNCILMEMBER WHALEN MOVED** to approve the amended Consent Agenda.  
Seconded by Councilmember Heddlesten.

The motion was voted on and carried 7-0.

Councilmember Sanderson requested clarification of several vouchers and the accounting process.

**COUNCILMEMBER WHALEN MOVED** to approve the vouchers with comment. Seconded by Councilmember Morton.

The motion was voted on and carried 7-0.

**REGULAR AGENDA**

**A. AB11-112: Third Quarter Financial Report**

Finance Director Tylor presented the city's third quarter financial report reflecting the financial status for all funds as of September 30, 2011.

**B. AB11-113: Closing out of Sidewalk Project**

Public Works Director Neal provided information to Council regarding the close out of the Milton Way Sidewalk Project and City Center Stormwater Project. The project has been inspected and completed to the satisfaction of staff.

**COUNCILMEMBER WHALEN MOVED** to accept the Milton Way Sidewalks (11<sup>th</sup> to 15<sup>th</sup> Avenues) and City Center Stormwater Project, subject to the requirements of appropriate Federal and State agencies, if any, and the subsequent release of retainage to the contractor. Seconded by Councilmember Heddlesten.

The motion was voted on and carried 7-0.

Mayor Perry recessed the meeting at 7:25 p.m. and reconvened the meeting at 7:29 p.m.

**C. AB11-114: Presentation of Preliminary Operating & Capital Budget**

City Administrator Mukerjee and Director Tylor presented the budget to Council. Mr. Mukerjee provided a brief PowerPoint presentation. He stated this is a balanced revenue/expenditure neutral budget requiring no rate hikes and no cut positions. Also included is sending five percent of real estate excise taxes to be dedicated to parks; a COPS grant officer is funded; and that while health insurance costs are going up, the city earned a two percent credit for achieving the WellCity status from AWC. Additional items for Council to consider include a code enforcement officer; funding for the meter reader truck; a seasonal worker for Public works; ADA bathrooms; council laptops; Court part-time employee; and special Planning studies.

Mr. Mukerjee then outlined the next steps in the budget calendar, including:

- Nov. 7<sup>th</sup> - 1<sup>st</sup> Public Hearing
- Prop Tax Levy Adoption
- Nov. 14<sup>th</sup> - Study Session
- Nov. 21<sup>st</sup> - Optional Study Session
- Dec. 5<sup>th</sup> 2<sup>nd</sup> Public Hearing & Budget Adoption

## **CITY ADMINISTRATOR'S REPORT**

City Administrator Mukerjee reported on

- Regarding the King County TBD levy, King County's TBD only applies to unincorporated areas in King County; Milton could apply to entire city.

## **COUNCIL REPORTS**

Councilmember Whalen reported on:

- Speeding on Juniper a huge problem
- Requested packet for EPFR meeting on 10/18/11
- Distressed to not find funding for an officer in the budget, feels that council is being ignored; apologized for being out of order

Mayor Pro Tem Taylor

- Inquired what's going on by Surprise Lake regarding clearing of shrubs and trees.

Councilmember Sanderson reported on:

- Attended the Rainier Communication Commission where they discussed automated equipment to create file to access on internet
- Attended Obesity Clinic in Tacoma sponsored by Multicare to promote good health practices and to help combat the obesity rate among young children that is climbing;
- Attended the AWC regional meeting in Tacoma; priorities focus on fewer items and a shortfall with state finances
- Inquired as to why the Senior Coordinator's email is no longer active.

## **MAYOR'S REPORT**

Mayor Perry reported that:

- The budget process is difficult but she is pleased with the work of the directors
- Freeman Road and Milton Way a facility is being built as a 16 bed hold-over unit for mental health issues; patients will not be released from the facility but will be transported out of the area and then released; company running has a facility in Lakewood
- Winco is not moving into Edgewood but Les Schwab Tire is
- The Holiday Bazaar was a huge success. 46 kids decorated pumpkins with the mayor; the next event will be the Holiday Tree Lighting on December 3.
- Oktoberfest will be held on October 19<sup>th</sup>; donation is \$7.00.

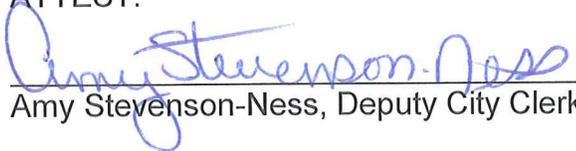
**ADJOURNMENT**

**COUNCILMEMBER HEDDLESTEN MOVED** to adjourn the meeting at 8:00 p.m. Mayor Pro Tem Taylor seconded the motion.

The motion was voted on and carried 7-0.

  
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Debra Perry, Mayor

ATTEST:

  
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Amy Stevenson-Ness, Deputy City Clerk