



CITY COUNCIL MINUTES

Regular Meeting
Monday, June 1, 2015
7:00 p.m.

CALL TO ORDER

Mayor Perry called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Mayor Pro Tem Zaroudny, Councilmembers Bennest, Manley, Ott, Morton, and Johnson

Absent: Councilmember Whalen (excused at 5/18/15 meeting)

STAFF PRESENT

Finance Director Garrison, Police Chief Hernandez, Public Works Director Mecham, Community Development Director Nix, Information Technology Director Tiedeman, and City Clerk Bolam

ADDITIONS / DELETIONS

Director Mecham added an item "Crosswalk Flashing Lights" – Mayor Perry added it to the end of the regular agenda items.

CITIZEN PARTICIPATION

Speaker	Address	Comments
Tom Boyle	1109 9 th Ave	<p>Attended Milton Memorial Mile – well organized with great first-year turn-out – specifically thanked Kathy Horton and Darrin Zumach</p> <p>Attended VFW Service – touching – memorial well-maintained – grandfather added to wall this year</p> <p>Citizen asked him for comment on garage sale signs – usually in spring there's an announcement reminding people to not do this – thought maybe city crews around town could routinely remove them</p>

		<p>Neighborhood LED lighting installed</p> <p>New neighbors from Auburn commented that this is a fantastic city</p> <p>Comp Plan – Encourages council to pay attention to the goals and guiding principles during their review and adoption process, and also to remember citizen input through things like the Community Value Surveys</p> <p>Suggests an annual award for an employee who goes above and beyond</p>
Jacquelyn Whalen	1605 13 th Ave	Handed out a history of the terms of Planning Commissioners – suggests including position numbers for commissioners similar to council
Kimberly Spohnheimer	Edgewood Bible Church	Looking for host families for Japanese foreign exchange students for July 18-Aug 13 – contact information available at City Hall or Edgewood Bible Church

PROCLAMATIONS

- A. Volunteer Service – Mary Anderson

Mayor Perry spoke about Mary’s volunteer service and presented the proclamation to her.

CONSENT AGENDA

Approval of:

- A. Minutes
 - a. May 15-16, 2015 Council Retreat
 - b. May 18, 2015 Regular Meeting
- B. Voucher and Payroll Approval
 - a. Checks/vouchers 56860-56930 in the amount of \$494,713.15.
 - b. Payroll of 5/20/2015 and related check numbers 56857-56859 in the amount of \$150,821.45.

COUNCILMEMBER MORTON MOVED, seconded by Councilmember Manley, to approve the Consent Agenda. **Passed 6/0.**

Mayor Perry suggested to Council to make a change to the 5/15-5/16 Council Retreat minutes, to include the year that Councilmember Whalen was referring to in his comment regarding the city’s proximity to bankruptcy.

COUNCILMEMBER MORTON MOVED, seconded by Councilmember Johnson, to adjust the minutes of 5/15-5/16 to include clarification of the time period as per this discussion. **Passed 6/0.**

REGULAR AGENDA

- Annual Financial Report

Director Garrison handed out an updated version of the Annual Report and explained the report and changes to it.

Mayor Perry and Councilmembers congratulated Director Garrison on completion of the report and expressed pleasure at the city's ending fund balance.

Council requested a ballpark snapshot of today's position and of commitments made by council so far this year in the coming weeks, before large financial decisions are requested of council.

COUNCILMEMBER MORTON MOVED, seconded by Councilmember Bennest, to accept the 2014 Annual Report and Ending Balances as presented.

Council expressed appreciation for starting with this clean slate and excitement for moving forward.

The motion was voted on and passed 6/0.

- Sole Source Approval – Electric Poles

Director Mecham explained that mergers, buyouts, and other business transactions have reduced the sourcing for these poles to a single company without prohibitive transportation costs.

COUNCILMEMBER OTT MOVED, seconded by Councilmember Morton, to approve the sole source purchase of electric poles for the City's Electric Utility.

Council expressed support for this needed cost of doing business and the quality of the poles.

The motion was voted on and passed 6/0.

- Contract Approval – MAC Bathrooms ADA Upgrade

Director Mecham explained that the funding for this project is included in the Commerce grant that paid for the new roof on the MAC and the design work for this bathroom upgrade. The bid walk-through included three companies; only one company turned in a bid; it is within the estimated costs. Remaining funds will go to repair/replacement of the dance floor.

COUNCILMEMBER MANLEY MOVED, seconded by Councilmember Ott, to approve the contract with Drycon, LLC for the construction of handicap accessible restrooms in the Milton Activity Center and authorize the Mayor to sign the same.

Councilmembers remarked how nice it is that the embarrassing condition of the MAC is now in the past, and that current staff has finished this project in short time.

Councilmember Ott commented that he would prefer for the doors to be replaced rather than the dance floor.

City Clerk Bolam handed out the bid document.

The matter was voted on and passed 6/0.

- Disposal of Surplus Computer Property

Director Tiedeman explained the need for this resolution, allowing for the safe destruction of old computer equipment.

COUNCILMEMBER BENNEST MOVED, seconded by Councilmember Manley, to approve the attached Resolution declaring certain computer property as surplus and authorize disposal of such property. **Passed 6/0.**

- Authorize IT Program Fund and Allocation

Director Tiedeman explained the need to establish this fund to accomplish the goals of the business model as well as meet the needs of Milton. Director Garrison explained the internal processes that will be facilitated by this move and that costs would be spread among all funds, not just out of the general fund.

Council expressed support for the creation of a separate fund for accurate tracking.

COUNCILMEMBER OTT MOVED, seconded by Councilmember Bennest, to approve the establishment of the Internal IT Service Fund, move all IT appropriations and funding to the new Fund, and increase the budget by \$108,000.00 to provide start-up capital and allow for additional improvements in the City of Milton technology systems.

Councilmember Ott expressed this as a leap of faith. The city has fallen far behind the necessary technology needs, and this is an important step we need to take.

Director Tiedeman complimented current staff who have kept the city going through these technology issues.

Councilmember Bennest commented on the difficulty to do business on outdated computer equipment, and he has the trust in Chief Hernandez and Director Tiedeman to support this request.

Mayor Pro Tem Zaroudny expressed some concern over the deviation from the original business model presented, now totaling nearly \$300,000. This takes serious courage and faith; she has cautious optimism about it.

Director Tiedeman explained the unknown factor at the time of the original presentation was the depth of internal IT problems. By sticking to the business model, the resulting economy of scale will help Milton come up to date, as well as the cities that contract with Milton and are in the same condition.

General discussion ensued.

Chief Hernandez addressed the must-have technology needs for continuity of government services; our utilities, our billing services, our emergency management all require up-to-date technology to stay in business at all. The difference between Milton and the other small cities that need these services is that Milton has the infrastructure and expertise to be ahead of the game.

The matter was voted on and passed 6/0.

- Added Item – Crosswalk Flashing Lights

Director Mecham provided information for installing two solar-powered flashing lights at the Porter Way/Interurban Trail intersection at a cost of approximately \$15,000.

COUNCILMEMBER BENNEST MOVED, seconded by Councilmember Morton, to approve an amount not to exceed \$16,000 from Fund 310, Capital Improvement, to pay for flashing crosswalk signal lights at the Porter Way/Interurban Trail crossing.

Council expressed pleasure at this first step upgrading the safety of the city's crosswalks.

The matter was voted on and passed 6/0.

Speaker	Address	Comments
Tom Boyle	1109 9 th Ave	Thank you – citizens will notice this immediately and be happy.

STAFF REPORTS

Director Nix

- Prefaced Council on the updated Capital Improvement Plans (CIPs) coming as part of the Comp Plan update process

Chief Hernandez

- Handed out the Police Blotter, pointing out the new section highlighting officers who go over and beyond in customer service

COUNCIL REPORTS

Councilmember Bennest

- Milton Mile and Memorial Service was a great time – suggested the Mile become an annual event

Councilmember Manley

- Set a goal to beat his time each year at the Milton Mile
- Memorial Service is growing
- Requested status on sidewalks on Milton Way (answer = right-of-way acquisitions)
- Grants are not “free money” – still tax dollars

Councilmember Ott

- Memorial Service had a great city turnout – getting bigger every year
- The Community Building’s rotten porch was fixed promptly and in outstanding fashion – Director Mecham said that two of our craftsmen facility employees did that work
- Witnessed a reserve officer doing an outstanding job with a distressed person

Councilmember Johnson

- Hopes to see the Milton Mile an annual event
- Memorial Service very moving
- Echoed comment that grants are not “free money”
- Staff and Mayor have done a great job

Councilmember Morton

- LED lights are nearly done – they look great and light up the streets well
- So impressed with city directors

Mayor Pro Tem Zaroudny

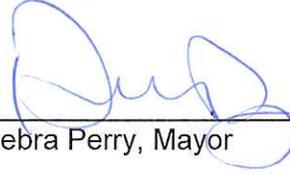
- Memorial Service well attended, exceptional speaker, beautifully done – shows off cooperation between a non-profit (VFW) and the city
- LED lights are awesome, especially on her short, dead-end street

MAYOR’S REPORTS

- Memorial Service was wonderful, inspiring speaker
- Milton Memorial Mile was a great event with great participation
- Opening of Haggen grocery store – remodel will happen in six stages – expects a snowball-effect of economic development
- Be sure and read emails regarding upcoming events – Milton Days needs volunteers and councilmember support!
- Regarding grant funds – philosophy that tax money goes into a big pie, and if we don’t reach in, someone else will get it – it’s not “free money” but it is “our money”
- City will be addressing 28th, but it needs to wait just a bit

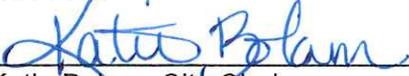
ADJOURNMENT

Adjourned at 10:05 p.m.



Debra Perry, Mayor

ATTEST:



Katie Bolam, City Clerk