



CITY COUNCIL

Special Meeting
January 7, 2008
Monday, 6:50 P.M.

Administered Oath of Office:

Council Position #4 – Leonard Sanderson
Council Position #6 – Jim Heddlesten
Council Position #7 – Robert Whalen

Director Pierce administered the Oath of Office for the above positions.

Regular Meeting
January 7, 2008
Monday, 7:00 P.M.

CALL TO ORDER: Mayor Asay called the regularly scheduled meeting to order at 7:00 P.M. and led the Pledge of Allegiance.

ROLL CALL Present were Councilmembers Beaudry, Drotz, Heddlesten, Neal, Sanderson, and Whalen. Councilmember Borek was excused.

STAFF PRESENT: Public Works Director Neal, Planning & Community Development Director Terrell, Chief Jaques, Finance Director Pierce, Chief Rhoads and Deputy City Clerk Marcellia.

ADDITIONS/DELETIONS:

Councilmember Whalen added a discussion on the zoning map that was handed out; Item (G) of the Main Agenda

CITIZEN PARTICIPATION:

None.

CONSENT AGENDA:

(A) Minutes:
December 3, 2007 Regular Meeting and December 17, 2007 Regular Meeting

(B) Payroll: December 20th Payroll direct deposits, checks and benefits in the amount of \$141,458.92.

(C) Checks/Vouchers: numbers 14481 – 14557, in the amount of \$374,239.28.

Councilmember Beaudry moved to approve the Consent Agenda. Councilmember Drotz seconded. Motion carried 6-0.

(A) Minutes:

Councilmember Heddlesten stated that he wanted to pull the minutes for both meetings for discussion. In regards to the December 3, 2007 meeting, Councilmember Whalen had asked for verbatim minutes for Bryan Ott's statement. He also asked that his remarks during the council reports on December 17, 2007 be summarized better instead of just stating that he made a comment.

Mayor Asay stated that the verbatim account can be attached to the minutes and the consent agenda motion could be reconsidered.

Councilmember Heddlesten moved to reconsider the consent agenda motion. Councilmember Drotz seconded. Motion carried 6-0.

Councilmember Heddlesten moved to amend the December 3, 2007 minutes, to include the verbatim record of Bryan Ott. Councilmember Drotz seconded.

Councilmember Whalen shared his concern that the verbatim record was not included in the appropriate section of the December 3, 2007 minutes, which was requested during the December 17, 2007 council meeting.

Councilmember Drotz withdrew the second and Councilmember Heddlesten withdrew the motion.

Mayor Asay stated both sets of minutes will be brought back for approval at a later date.

(B) Payroll:

Councilmember Whalen thanked Director Pierce for sharing supporting documentation for payroll. He had submitted a Public Record Requests for this information and met with Director Pierce prior to the meeting.

Councilmember Whalen moved to approve the December 20th payroll. Councilmember Neal seconded. Motion carried 6-0.

(C) Checks/Vouchers:

Councilmember Beaudry moved to approve the checks/vouchers. Councilmember Whalen seconded. Motion carried 6-0.

MAIN AGENDA:

AB08-001 Career Fire Captain Job Description:

Chief Jaques stated that this job description has been in the works for quite some time. He invited questions be asked by Council.

Councilmember Heddlesten asked if the information for the job description came from Fire District 8. Chief Jaques responded by saying that some of the information was taken from Fire District 8. Councilmember Heddlesten continued asking clarifying questions about the job description.

Councilmember Beaudry asked if the position would be represented by the guild; Chief Jaques answered that it would be.

Councilmember Sanderson asked if this position takes charge of the department when the Chief is gone. Chief Jaques answered that, only in an extreme case, it would; otherwise, it would not.

Councilmember Drotz asked who the Chief Officer is. Chief Jaques responded that the Chief Officer is either himself or one of the other Chiefs – the Assistant Chief or the volunteer Battalion Chief.

Councilmember Neal moved that the Career Fire Captain job description, as corrected, be approved. Councilmember Beaudry seconded. Motion carried 6-0.

AB08-002 Police Lieutenant Job Description:

Chief Rhoads clarified that this position is not part of the guild. He shared how important it is for the City to fill this position. This position has been budgeted for.

Councilmember Whalen asked about the Physical Demands Job Assessment Form mentioned under *Work Environment and Physical Demands*. Chief Rhoads clarified what the form is.

Councilmember Heddlesten stated that he'd like to see disciplinary action go through the Chief. Chief Rhoads stated that he and the Lieutenant would confer if the issue entailed suspension or the like. Chief Rhoads clarified the amount of authority that would be granted to this position.

Councilmember Heddlesten also stated that he'd like to see a "working" Lieutenant – who might be required to work a patrol shift from time to time.

Councilmember Drotz requested a housekeeping suggestion to the job description.

Councilmember Beaudry moved that the Police Lieutenant job description, as corrected, be approved. Councilmember Heddlesten seconded. Motion carried 6-0.

AB08-003 Judge Allen's Contract Amendment:

Director Pierce stated that amending the judge's contract was discussed in the 2008 budget workshops. She shared information about the current contract and the judge.

Councilmember Drotz asked about jury trials. Director Pierce confirmed that jury trials are held on a different day than a regular Court day – they're held on the first Thursday and Friday of the month.

Councilmember Drotz moved to approve the Mayor to sign the contract amendment for Judge Allen as presented. Councilmember Whalen seconded.

Councilmember Heddlesten shared that he would've liked to discuss the City Prosecutor Contract before this one due to an issue with parody.

Hearing no further discussion, Mayor Asay called for the vote. Motion carried 6-0.

AB08-004 City Prosecutor Contract:

Director Pierce stated that Council recently approved a contract for prosecutorial services with Susan Mahoney and Susan White Swain. Ms. Mahoney resigned, so the amended contract presented is with Susan White Swain.

Councilmember Heddlesten asked about the monthly rate of \$4,000 and commented that the judge should be making more than the prosecuting attorney.

Councilmember Sanderson spoke in support of the difference in pay – the jobs of the judge and the prosecutor are tremendously different.

Councilmember Heddlesten moved that the contract with Krista White Swain, to serve as City Prosecutor, be approved as corrected. Councilmember Drotz seconded. Motion carried 6-0.

AB08-005 Fee Schedule Update, Resolution 08-1738:

Director Pierce pointed out the updates and changes made to the fee schedule. Councilmembers asked clarifying questions which were answered by Director Pierce.

Councilmember Heddlesten moved to approve Resolution 08-1738, revising the current fee schedule as presented. Councilmember Drotz seconded. Motion carried 6-0.

AB08-006 Mayor Pro Tem Appointment:

Councilmember Neal moved to elect Councilmember Drotz as Mayor Pro Tem for 2008. Councilmember Beaudry seconded. Mayor Asay asked for additional nominations.

Councilmember Heddlesten nominated Councilmember Whalen as Mayor Pro Tem for 2008.

Councilmember Whalen nominated Councilmember Sanderson as Mayor Pro Tem for 2008.

Councilmember Whalen requested that Councilmember Heddlesten withdraw his nomination.

Councilmember Sanderson withdrew himself.

Hearing no further discussion, Mayor Asay called for the vote. Motion carried 6-0.

Mayor Asay shared her appreciation for Councilmember Beaudry, for his support as Mayor Pro Tem in the past.

Zoning Map Discussion:

Councilmember Whalen asked a clarifying question in regards to the adoption of the official zoning map at a previous meeting.

Director Terrell stated that, during the December 17th meeting, that portion of the resolution was struck out. She shared that an updated zoning map will be provided to Council sometime this month.

Councilmember Whalen passed out corrections that need to be incorporated in the zoning map. Director Terrell addressed some of the changes that need to be made.

Councilmember Sanderson asked at what point is a plat included on the assessor's map. Director Terrell answered.

Councilmember Heddlesten asked about the map reflecting tribal reservation property within the city limits. Director Terrell stated that a map could be created with that information.

Councilmember Whalen asked if the road to Copper Creek is private. Director Terrell responded by saying that it is.

COUNCIL REPORTS:

Mayor Asay welcomed Councilmember Sanderson.

Councilmember Heddlesten: at the last meeting, he passed out the computer use policy that he requested input back on. He requested that a 2-3 person committee be formulated to incorporate the policy. He commented on the inappropriate sign in front of the Cedarwood and asked if there is anything we can do about that.

Councilmember Beaudry: won't be at the next study session. Councilmember Drotz moved to excuse Councilmember Beaudry from the January study session. Councilmember Heddlesten seconded. Motion carried 6-0.

Councilmember Whalen: would like to see a discussion on council committees at the next study session. He asked about the status of the corridor well. He also asked for a revised staff report on Aerie Crest. He requested a final staff report.

Councilmember Neal: wished everyone a Happy New Year.

Councilmember Drotz: looking forward to the year 2008. She shared that it's good to have Leonard back and welcomed him back. Commended Mark for a good job.

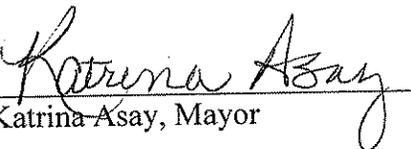
MAYOR'S REPORT:

- Corridor well is up and running. Director Neal and Glen Baker are willing to take Councilmembers down to the well for a tour.
- Pierce County is conducting an ICS training for elected officials on February 25th from 7-9 P.M.
- The contract with Fire District 8 will be on the next study session. Open houses will be held on Feb 6th and 7th. Councilmember Drotz asked if we could put it on the reader board.
- The City of Fife is redoing their council chambers and has offered the City of Milton their old bench. She'll bring back more information as she gets it.

Mayor Asay adjourned to an Executive Session at 8:28 P.M. to discuss Disposition of property for approximately 15 minutes. No action to follow.

ADJOURNMENT:

The meeting was adjourned at 8:29 P.M.


Katrina Asay, Mayor

ATTEST:


Katie Marcelia, Deputy City Clerk