



**CITY COUNCIL MEETING AGENDA  
Council Chambers, 1000 Laurel Street**

**November 21, 2016  
Monday**

**Executive Session  
6:30 p.m.**

For approximately 30 minutes for the purposes of discussing a prospective course of action and potential litigation with legal counsel, [RCW 42.30.110(1)(i)(ii)], and labor contract negotiations, [RCW 42.30.140(4)(b)].

**Regular Meeting  
7:00 p.m.**

- 1. Call to Order and Flag Salute**
- 2. Roll Call of Councilmembers**
- 3. Additions/Deletions**
- 4. Citizen Participation**

Citizens may comment on any topic that is not on the Regular Agenda. To comment, please raise your hand to request recognition by the Mayor. Once so recognized, please step to the podium and state your name and address for the record before making your comments. Also, please limit your comments to no more than three (3) minutes.

The public may comment on individual agenda items on the Regular Agenda prior to Council's action.

The public may also submit written communications, via letters or emails to [dperry@cityofmilton.net](mailto:dperry@cityofmilton.net). Any item received by noon on the day of the meeting will be distributed to Council.

**5. Consent Agenda**

- A. Minutes – Approval of the minutes of:
  - i. 10/10/2016 Study Session

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting.

Thank you.

ii. 11/7/2016 Regular Meeting

iii. 11/14/2016 Study Session

**B. Claims Approval:**

i. Approval of the checks/vouchers numbers 60333-60422 in the amount of \$266,616.08.

ii. Approval of the payroll disbursement of 11/5/2016 in the amount of \$259,235.68.

**C. Confirmations of Mayoral Appointments**

i. Mark Howlett – Public Works Director

ii. Michael A. Morales – Community & Economic Development Director

**D. Grant Acceptance – Port of Seattle for 9-11 Memorial**

**6. Public Hearing**

A. 2017 Preliminary Budget

**7. Regular Agenda**

A. Ordinance 2<sup>nd</sup> Read/Adopt – 2017 Tax Levy

B. Ordinance 1<sup>st</sup> Read – 2017 Budget

C. Discussion Item – 2017 Budget

**8. Council Reports**

**9. Director's Reports**

**10. Mayor's Report**

**11. Adjournment**

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting.

Thank you.



**CITY COUNCIL MEETING MINUTES  
Council Chambers, 1000 Laurel Street**

**October 10, 2016  
Monday**

**Study Session  
7:00 p.m.**

**1. Call Back to Order**

Mayor Pro Tem Manley called the meeting to order at 7:00 p.m. and conducted the flag salute.

**2. Roll Call**

Present: Councilmembers Whalen, Bennest, Morton, Ott, Johnson, and Boyle

Absent: Mayor Perry

Staff: Police Chief Hernandez, Finance Director Garrison, Interim Public Works Director Howlett, Community & Economic Development Director Morales, and City Clerk Bolam

**3. Study Item**

**a. Policy Considerations for Business License Code Update**

CED Director Morales introduced this item, expounding on the Council's comments regarding the housekeeping ordinance presented at the last meeting.

Finance Director Garrison introduced Administrative Assistant Donna Dabson, who has been attending business license training with the state's Department of Revenue. Ms. Dabson explained the process for a business to obtain a license for the City of Milton.

Discussion and question-and-answer ensued.

Council provided direction to staff to bring back Section 5.04 for compliance, and do an in-depth review over the course of several meetings in 2017.

**COUNCIL REPORTS:**

- Councilmember Johnson
  - Wondering about the vegetation clean-up happening on 10<sup>th</sup>/Kent
  - RiteAid selling "Milton" jackets and hats

- Councilmember Ott
  - Reinforce that the police presence is appreciated
  - VFW annual fundraiser dinner on October 20
- Councilmember Boyle
  - Craft Bazaar well-attended and enjoyable
- Councilmember Bennest
  - Craft Bazaar – kudos to city workers
- Mayor Pro Tem Manley
  - Craft Bazaar was a nice event with happy vendors
  - SR167 executive meeting this week
  - Chamber lunch this week

## DIRECTOR'S REPORTS

### Chief Hernandez

- 27<sup>TH</sup> landscape improvements look fantastic (Council echoed)
- New police van purchased with drug seizure money
- Working on budget
- IT Director will be out for a few weeks
- Two officers out, one on admin leave, and one on injury
- Infraction defense has begun – 10 cases remanded, paying for this service
- Potential annexation coming – meeting on the 25<sup>th</sup> of the month at 7pm in Chambers (represents 130 homes, and inviting more)
- Stormwater project on 10<sup>th</sup> Street
- Coffee with a Cop – chamber event at Uptown Koffee went very well
- Conditional offer of employment to a Public Works Superintendent
- Property owner behind McDonald's cooperating regarding truck parking

### Director Howlett

- Milton Way Pedestrian Project about 2 more weeks
- Petroleum spill clean up
- Vehicle accident today – serious, and took out traffic light
- Phase II of Pacific Hwy Clean Up set for Saturday October 22 at 9am – this time going northbound

### 4. Adjournment – 9:15 p.m.

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Debra Perry, Mayor

ATTEST:

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Katie Bolam, City Clerk



**DRAFT CITY COUNCIL MINUTES**

**Regular Meeting**  
**Monday, November 7, 2016**  
**7:00 p.m.**

**CALL TO ORDER**

Mayor Perry called the Regular Meeting to order at 7:00 p.m., and led the flag salute.

**ROLL CALL**

Present: Councilmembers Whalen, Bennest, Ott, Morton, Johnson, and Boyle  
Absent: Mayor Pro Tem Manley – **MOTION TO EXCUSE** (Whalen/Morton) – **Passed 6/0.**

**STAFF PRESENT**

Police Chief Hernandez, Public Works Director Howlett, Community & Economic Development Director Morales, Public Works Superintendent Peretti, and City Clerk Bolam

**ADDITIONS / DELETIONS**

Mayor Perry added without objection an appointment to the Park Board.

**CITIZEN PARTICIPATION**

<b>Speaker</b>	<b>Comments</b>
Rick Dena, 6723 5 <sup>th</sup> St Ct NE 98422, Spring valley RV park	Referred to two documents (given to the Clerk) regarding “dog poop laws”. Surprised that, while there are nuisance codes, there are no dog poop laws. The City of Seattle has laws regarding this formidable offense. It is particularly offensive in a small neighborhood like his RV park. We need to be more astute regarding the pollutants like dog feces going into our storm drains. It is unsanitary and disgraceful.

**PRESENTATION**

A. Pierce County Prosecutor Mark Lindquist

Mayor Perry introduced Mr. Lindquist, who presented regarding two new Community Safety initiatives:

- Red Flags of Elder Abuse (which includes vulnerable adults)

- High Profile Offender Program

He fielded a question-and-answer session.

### **CONSENT AGENDA**

Approval of:

- A. Minutes
  - i. 10-03-2016 Regular Meeting
- B. Voucher and Payroll Approval
  - i. Approval of the checks/vouchers numbered 60155-60221, 60231-60317, & 40322 in the amount of \$845,263.84.
  - ii. Approval of the payroll disbursement of 11/5/2016 and related checks numbered 4029-4033, 60140-60153, & 60222-60230 in the amount of \$422,368.83.

**COUNCILMEMBER MORTON MOVED**, seconded by Councilmember Whalen, to approve the Consent Agenda.

Some question and answer time ensued.

**Passed 6/0.**

### **PUBLIC HEARINGS**

- A. 2017 Revenue Sources

Director Garrison explained the packet information and handed out additional graph information.

Mayor Perry opened the public hearing at 7:49 p.m. There was no public comment. Mayor Perry closed the public hearing at 7:50 p.m.

### **REGULAR MEETING**

- A. Ordinance 1<sup>st</sup> Read – Business License Code Update

Director Morales reviewed the direction from Council from past meetings.

Some discussion ensued.

Mayor Perry called a recess at 7:55 p.m. Back to order at 8:15 p.m.

Discussion continued.

Councilmember Whalen expressed that this has been discussed thoroughly and he is in favor of accepting this as a second read.

**COUNCILMEMBER WHALEN MOVED**, seconded by Councilmember Ott, to adopt the attached ordinance amending title 5.04 of the Milton Municipal Code regarding business licensing for operations within the City of Milton. **Passed 6/0.**

B. Ordinance 1<sup>st</sup> Read – 2017 Tax Levy

Director Garrison explained this item and the associated requirements.

C. Appointment to Park Board

Mayor Perry introduced Nate Styron, recommending his appointment to the Park Board.

**COUNCILMEMBER BENNEST MOVED**, seconded by Councilmember Boyle, to confirm the Mayor's appointment of Nate Styron to the Park Board for a term ending December 31, 2020. **Passed 6/0.**

**COUNCIL REPORTS**

Councilmember Boyle

- Attended VFW fundraiser dinner – great event with people from all over

Councilmember Johnson

- Participated in the EOC exercise and passed the FEMA exams
- Attended VFW fundraiser dinner and had a great time
- Citizen questions:
  - Milton Way sidewalk completion status
  - Website issues – trouble finding things – possible suggestion of an intern to modernize our website
  - Expression regarding groups attempting to obtain signatures
- All submittals of requests for information to the Mayor

Councilmember Morton

- Has also received questions regarding Milton Way sidewalks
- Nice to see Emerald Street bioswale project started
- Question regarding the curved roadway behind McDonald's (answer by Chief Hernandez = it is private property; conversations with the property owner to find a solution)

Councilmember Ott

- Looking forward to the AWC meeting this week
- VFW Fundraiser very successful
- Veteran's Day ceremony this Friday at the Veteran's Memorial at 11:00 a.m.
- Also receiving complaints regarding the Milton Way sidewalks
- In attempt to receive information, stated willingness to submit public records request when necessary
- Don't forget to vote – election day tomorrow
- Six green berets have lost their lives in last few days

Councilmember Bennest

- Halloween party at the MAC had 250-300 people

#### Councilmember Whalen

- Researching fee schedules, noticed many fees for fire services
- Parking lots coming along nicely; sad to see a few trees go, but making a good difference
- Ditches – hoping ditch survey is complete, and hoping to see resources put to this
- Storm water gate observed to be unlocked
- Surprise Lake shopping center striping needs attention – safety hazard
- Question on preliminary budget – hoping for full funding for city administrator – we are at that point where we should be able to fund that position
- Apologize for tension raised by me this meeting – sometimes frustration takes over

#### **STAFF REPORTS**

##### Director Howlett

- Milton Way – all of the underground work and electrical done – CenturyLink and Comcast finalizing in next 2 weeks – another 4 weeks after that for project completion
- Emerald Street bioretention project – well under way
- LID pervious parking lots – working well along
- Tree-trimming crews are out and about
- 10<sup>th</sup> Ave storm project is wrapping up
- Ditch survey is showing in the budget as part of the asset management system
- Property owner of storm detention pond insists on keeping it unlocked – conversations to continue
- Jovita road closure information

##### Director Morales

- November Planning Commission meeting moved to November 30 due to Thanksgiving holiday

##### Director Garrison

- State auditor has completed work, and exit interview will be scheduled soon
- WCIA audit just completed, with clean bill of compliance

#### **MAYOR'S REPORT**

- Referenced email – completely transparent and open – recent shift in not going through the Mayor's office – necessary to do so for staff time allocation, for evaluation if a subject needs study session attention, and to make sure that all council receives appropriate information – never denied information to council, and resents the implication that it might happen
- Budget – discussions will begin next meeting – preliminary budget is out – Council now takes hold of it – this year's is the most difficult in tenure so far, due to the \$300,000 shortfall in property tax revenue – to avoid layoffs, management worked long and hard to scrutinize every line item – looking forward to council's review – looking forward to future development, but a difficult 30 months before we see benefits
- Police negotiations are underway, with public disclosures taking time
- WCIA audit completed
- Visited/toured Step-by-Step facilities with Puyallup Mayor Hopkins

- Attended Park Board meeting – talked at length about need for Comp Plan
- Attended VFW dinner
- Attended neighborhood annexation meeting
- Attended Planning Commission meeting – one vacancy
- PCCTA meeting welcomed Catholic Human Services regarding mental health services – Washington is ranked 50<sup>th</sup> in the nation, with Pierce County the worst in Washington – proposal to build 123-bed limited-stay facility, but no money for the outreach, and staffing shortages
- Series of attorney interviews happening
- Looking forward to Veteran's Day service
- Looking forward to Pete VonReichbauer's Good Eggs breakfast
- Looking forward to coffee with the Mill Ridge senior center

**ADJOURNMENT**

The meeting was adjourned at 9:30 p.m.

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Debra Perry, Mayor

ATTEST:

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Katie Bolam, City Clerk





**CITY COUNCIL MEETING MINUTES**  
**Council Chambers, 1000 Laurel Street**

**November 14, 2016**  
**Monday**

**Study Session**  
**7:00 p.m.**

**1. Call Back to Order**

Mayor Perry called the meeting to order at 7:00 p.m. and conducted the flag salute.

**2. Roll Call**

Present: Mayor Pro Tem Manley, Councilmembers Whalen, Bennest, Morton, Ott, Johnson, and Boyle

Absent:

Staff: Police Chief Hernandez, Finance Director Garrison, Public Works Director Howlett, Community & Economic Development Director Morales, Public Works Superintendent Peretti, and City Clerk Bolam

**3. Study Item**

**a. Grant Acceptance**

Public Works Director Howlett introduced this item, explaining that acceptance requires a city match of \$2,500 and a timeline for completion of May of 2017, for which the city will request an extension. It will be presented for acceptance at the next regular meeting. Some discussion ensued, and Director Howlett clarified some points.

**b. Budget Discussion**

Finance Director Garrison led discussion of the budget, explaining the process to date and yet to come. Council asked clarifying questions as they made way through fund-by-fund.

- Reserved vs unreserved balances, with Director Garrison stating that 8% of general fund expenditures is roughly \$105,000
- Professional services line item within each department
- Payroll clearing explained
- Ending fund balances over the years
- Vehicle replacement funds
- Organizational chart and staff allocations

Recess called at 8:38; called back to order at 8:55 pm.

Budget discussion continued:

- Strategic reserve and asset replacement funds
- Street fund
- Police fund
  - not funding two FTEs (one officer, one CSO)
  - court and jail contracts
  - insurance
  - IT professional services
  - SS911
- Community Events
- REET 1 and 2

**4. Adjournment – 10:05 p.m.**

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Debra Perry, Mayor

ATTEST:

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Katie Bolam, City Clerk

DRAFT

2016

CONSENT AGENDA ITEM #

CITY OF MILTON  
**PAYROLL and CLAIMS VOUCHER APPROVAL**  
 November 21, 2016

I HEREBY CERTIFY THAT THE EXPENDITURES SHOWN BELOW REFLECT THE TRUE AND CORRECT EXPENDITURES TO THE BEST OF MY KNOWLEDGE. I FURTHER CERTIFY THE EXPENDITURES BELOW TO BE VALID AND CORRECT.

Finance Director			Date		
Claim Vouchers:			Payroll Disbursements:		
Dates	Check #	Amount	Date	Check #	Amount
11/14/2016	60333-60391	110,823.48	11/4/2016	ACH	106,068.50
11/18/2016	60392-60410	61,246.76	11/4/2016	4034-4035	2,525.52
11/21/2016	60411-60422	94,545.84	11/4/2016	60318-60321, 60323-60332	150,641.66

<b>Total Accounts Payable:</b>	<b>\$ 266,616.08</b>	<b>Total Payroll:</b>	<b>\$ 259,235.68</b>
Voids - 59920			
Printer Error Checks - none			

WE, THE UNDERSIGNED COUNCILMEMBERS OF THE CITY OF MILTON, WASHINGTON, DO HEREBY CERTIFY AND APPROVE THE PAYROLL AND CLAIM VOUCHERS FOR THE TOTAL AMOUNT OF:

**\$ 525,851.76**      Dated:      **November 21, 2016**

<b>COUNCILMEMBER</b>	<b>COUNCILMEMBER</b>
<b>COUNCILMEMBER</b>	<b>COUNCILMEMBER</b>



# CHECK REGISTER

City Of Milton  
MCAG #: 0590

11/04/2016 To: 11/21/2016

Time: 14:15:03 Date: 11/17/2016  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
<b>7149</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60333</b>	<b>ALPINE PRODUCTS INC.</b>	<b>79.77</b>	<b>PW Material</b>
					001 - 518 30 31 000 - Operating Supplies	69.38	Stencils - Police & Reserve
					406 - 531 30 35 000 - Small Tools and Equipment	10.39	Tape
<b>7150</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60334</b>	<b>ALTEC INDUSTRIES INC.</b>	<b>148.91</b>	<b>Electric Material</b>
					401 - 533 50 31 000 - Operating Supplies	148.91	Wheel Chock
<b>7151</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60335</b>	<b>ANIXTER INC</b>	<b>2,019.42</b>	<b>Electric Material; Electric Material; Electric Material; Electric Material; Electric Material</b>
					401 - 533 50 31 000 - Operating Supplies	658.70	Fuses & Lamps
					401 - 533 50 31 000 - Operating Supplies	254.16	Lightning Arrester Primary Tap
					401 - 533 50 31 000 - Operating Supplies	929.25	Connectors, Pole Eye Plate & Guy Wire Strains
					401 - 533 50 31 000 - Operating Supplies	78.11	Photoelectric Control Sensor
					401 - 533 50 31 000 - Operating Supplies	37.41	Connectors
					401 - 533 50 31 000 - Operating Supplies	61.79	Connectors
<b>7152</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60336</b>	<b>BIG JOHN'S TROPIES INC</b>	<b>13.51</b>	<b>Name Plate</b>
					001 - 558 60 35 000 - Small Tools and Equipment	13.51	Name Plate - Tompkins Planning Commission
<b>7153</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60337</b>	<b>BUDGET BATTERIES</b>	<b>163.94</b>	<b>Fleet Material</b>
					501 - 548 30 34 000 - Parts	163.94	#48 Batteries
<b>7154</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60338</b>	<b>CERTIFIED LABORATORIES</b>	<b>371.30</b>	<b>Fleet Supplies</b>
					501 - 548 30 31 000 - Office & Operating Supplies	371.30	Oils & Conditioners
<b>7155</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60339</b>	<b>CHUCKALS</b>	<b>1,162.70</b>	<b>Central Store Office Supplies; Central Store Office Supplies; Police Supplies; PW Supplies</b>
					001 - 518 50 31 000 - Office Supplies - Central Sto	855.10	#10 Window Envelopes
					001 - 518 50 31 000 - Office Supplies - Central Sto	62.71	Legal & 11x17 Paper
					107 - 521 20 31 000 - Office and Operating Supplie	40.87	Binders & Tabs
					406 - 531 30 31 000 - Operating Supplies	102.01	Office Chair - Russell
					403 - 534 50 31 000 - Office and Operating Supplie	102.01	Office Chair - Russell
<b>7156</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60340</b>	<b>COBALT STORAGE</b>	<b>135.00</b>	<b>Archive Storage</b>
					001 - 518 50 45 000 - Operating Leases	135.00	Archive Storage
<b>7157</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60341</b>	<b>COMCAST BUSINESS</b>	<b>1,524.56</b>	<b>Phone &amp; Internet</b>
					001 - 513 10 42 000 - Communication	76.23	Phones & Internet
					001 - 514 20 42 000 - Communication	76.23	Phones & Internet
					001 - 518 30 42 000 - Communication	38.11	Phones & Internet
					001 - 518 90 42 000 - Communication	38.11	Phones & Internet
					107 - 521 20 42 000 - Communication	228.68	Phones & Internet
					406 - 531 10 42 000 - Communication	152.46	Phones & Internet
					401 - 533 10 42 000 - Communications	335.40	Phones & Internet
					403 - 534 10 42 000 - Communication	350.65	Phones & Internet
					101 - 542 30 42 000 - Communication	76.23	Phones & Internet
					501 - 548 30 42 000 - Communications	38.11	Phones & Internet
					001 - 558 50 42 000 - Communications	38.11	Phones & Internet
					001 - 558 60 42 000 - Communication	38.11	Phones & Internet
					001 - 576 80 42 000 - Communication	38.13	Phones & Internet
<b>7158</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60342</b>	<b>COPY WRIGHTS INC</b>	<b>51.36</b>	<b>Business Cards</b>
					406 - 531 30 49 000 - Misc/Other Exp	17.12	Business Cards - Peretti
					403 - 534 50 49 003 - Misc/Outside Printing	17.12	Business Cards - Peretti
					101 - 542 30 49 000 - Misc/Other Exp	17.12	Business Cards - Peretti

# CHECK REGISTER

City Of Milton  
MCAG #: 0590

11/04/2016 To: 11/21/2016

Time: 14:15:03 Date: 11/17/2016  
Page: 2

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
<b>7159</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60343 COUNTRY GREEN TURF RARMS</b>	<b>1,273.36</b>	<b>Street Material; Street Material</b>
		101 - 542 30 31 000 - Office and Operating Supplie			104.58	Premium Blend Turf
		101 - 542 30 31 000 - Office and Operating Supplie			1,168.78	Premium Blend Turf
<b>7160</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60344 DATA BAR INCORPORATED</b>	<b>3,568.01</b>	<b>Utility Bill Statements</b>
		406 - 531 10 49 003 - Misc/Outside Printing			713.60	Utility Billing Print & Mail
		401 - 533 10 49 003 - Misc/Outside Printing			1,427.20	Utility Billing Print & Mail
		403 - 534 10 49 003 - Misc/Outside Printing			1,427.21	Utility Billing Print & Mail
<b>7161</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60345 WA STATE DEPT OF ENTERPRISE SVCS</b>	<b>37.75</b>	<b>Police Material</b>
		107 - 521 20 31 000 - Office and Operating Supplie			0.25	Paper Bag
		107 - 521 20 41 001 - Professional Services - IT			37.50	CAD Monitors
<b>7162</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60346 E.L. ASSOCIATES</b>	<b>5,000.00</b>	<b>Consulting Services</b>
		001 - 513 10 41 000 - Other Services and Charges			1,800.00	Consulting Services
		406 - 531 10 41 000 - Professional Services			500.00	Consulting Services
		401 - 533 10 41 000 - Professional Services			500.00	Consulting Services
		403 - 534 10 41 000 - Professional Services			500.00	Consulting Services
		001 - 558 60 41 000 - Professional Services			1,700.00	Consulting Services
<b>7163</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60347 EVERGREEN EQUIPMENT CO INC</b>	<b>64.31</b>	<b>PW Material</b>
		406 - 531 30 32 000 - Fuel			32.15	2 Gallon Mix
		403 - 534 50 32 000 - Fuel			32.16	2 Gallon Mix
<b>7164</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60348 FERGUSON ENTERPRISES, INC. #1539</b>	<b>4.25</b>	<b>Service Fee</b>
		403 - 534 50 35 000 - Small Tools and Equipment			4.25	Service Fee For October
<b>7165</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60349 FIDELITY SOLUTIONS, INC.</b>	<b>1,399.77</b>	<b>Vehicle Repair</b>
		107 - 521 20 48 001 - Vehicle Repairs and Mainten:			636.98	#119 VHF Install
		107 - 521 20 48 001 - Vehicle Repairs and Mainten:			125.81	#020 VHF Repair
		107 - 521 20 48 001 - Vehicle Repairs and Mainten:			636.98	#120 VHF Install
<b>7166</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60350 CITY OF FIFE</b>	<b>294.00</b>	<b>Jail Services</b>
		107 - 523 60 51 000 - Intergov. Jail Services			294.00	Jail Services - September 2016
<b>7167</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60351 FIRE KING OF SEATTLE INC.</b>	<b>52.51</b>	<b>Electric Material</b>
		401 - 533 50 31 000 - Operating Supplies			52.51	Ear Plugs
<b>7168</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60352 GRAINGER INC</b>	<b>1,521.58</b>	<b>Electric Material; PW Materail</b>
		406 - 531 30 35 000 - Small Tools and Equipment			739.12	Flammable Liquid Safety Cabinet
		401 - 533 50 31 000 - Operating Supplies			43.33	Tool Holster & Batteries
		403 - 534 50 35 000 - Small Tools and Equipment			739.13	Flammable Liquid Safety Cabinet
<b>7169</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60353 GRAYBAR</b>	<b>1,482.80</b>	<b>Water Material</b>
		403 - 534 51 31 000 - Office and Operating Supplie			1,482.80	15th Ave Booster Station Voltage Module
<b>7170</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60354 GSR POLYGRAPH SERVICES</b>	<b>150.00</b>	<b>Police Services</b>
		107 - 521 20 41 000 - Professional Services			150.00	Polygraph Services - Police Candidate
<b>7171</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60355 HJ ARNETT INDUSTRIES, LLC</b>	<b>206.75</b>	<b>Electric Testing</b>
		401 - 533 50 41 000 - Professional Services			206.75	Electric Materials Safety Testing
<b>7172</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60356 HONEY BUCKET</b>	<b>162.40</b>	<b>Monthly Rental</b>
		001 - 576 80 45 000 - Operating Rentals and Lease:			162.40	Monthly Rental

# CHECK REGISTER

City Of Milton  
MCAG #: 0590

11/04/2016 To: 11/21/2016

Time: 14:15:03 Date: 11/17/2016  
Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
<b>7173</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60357</b>	<b>J. THAYER COMPANY</b>	<b>293.94</b>	<b>Supplies; Office Supplies</b>
					001 - 518 50 31 000 - Office Supplies - Central Sto	185.96	Door Hangers Paper
					001 - 518 50 31 000 - Office Supplies - Central Sto	107.98	Pens, Pads, Binders & Stapler
<b>7174</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60358</b>	<b>JET CHEVROLET</b>	<b>1,035.39</b>	<b>Fleet Repair; Fleet Repair</b>
					501 - 548 30 48 000 - Repairs & Maintenance	742.98	#51 Replace Wiring Harness
					501 - 548 30 48 000 - Repairs & Maintenance	292.41	#42 Replace Relay
<b>7175</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60359</b>	<b>JOHN E. REID AND ASSOCIATES INC.</b>	<b>550.00</b>	<b>Training</b>
					107 - 521 40 49 002 - Misc/Trng, Registrations	550.00	Interview & Interrogation Technique
<b>7176</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60360</b>	<b>LLOYD ENTERPRISES, INC.</b>	<b>55.75</b>	<b>Asphalt Disposal</b>
					407 - 594 31 63 117 - 10th & Kent St Storm Improv	55.75	Asphalt Disposal
<b>7177</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60361</b>	<b>MILES RESOURCES</b>	<b>1,239.99</b>	<b>PW Material</b>
					407 - 594 31 63 117 - 10th & Kent St Storm Improv	1,239.99	Cold Mix Material
<b>7178</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60362</b>	<b>NATIONAL CONCRETE CUTTING INC.</b>	<b>382.90</b>	<b>Slab Sawing</b>
					407 - 594 31 63 117 - 10th & Kent St Storm Improv	382.90	Slab Sawing
<b>7179</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60363</b>	<b>NAVIA BENEFIT SOLUTIONS</b>	<b>203.00</b>	<b>FSA Claims</b>
					631 - 586 00 00 008 - Discovery Benefits	203.00	FSA Claims
<b>7180</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60364</b>	<b>NEWS TRIBUNE, THE</b>	<b>539.06</b>	<b>Legal Notice; Job Opening</b>
					001 - 511 60 41 002 - Advertising	43.10	Council Meeting 11/7
					401 - 533 10 41 002 - Advertising	247.98	Meter Technician Job Opening
					403 - 534 10 41 000 - Professional Services	247.98	Meter Technician Job Opening
<b>7181</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60365</b>	<b>NORTHSTAR CHEMICAL</b>	<b>6,201.67</b>	<b>Water Material; Water Material</b>
					403 - 534 51 31 000 - Office and Operating Supplie	362.99	Chemicals
					403 - 534 51 31 000 - Office and Operating Supplie	5,838.68	Chemicals
<b>7182</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60366</b>	<b>RALEIGH PAENITZ</b>	<b>115.97</b>	<b>Refund inactive customer credit balance</b>
					406 - 343 10 00 000 - Storm Drainage Fees	-15.21	
					401 - 343 30 00 000 - Electric Sales	-26.74	
					403 - 343 40 10 000 - Water Sales	-89.02	
					401 - 369 91 00 401 - Misc Revenue	15.00	
<b>7183</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60367</b>	<b>PIERCE CO BUDGET &amp; FINANCE</b>	<b>169.85</b>	<b>Crime Victims</b>
					001 - 586 12 00 000 - Crime Victims Comp Fund	169.85	Crime Victims
<b>7184</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60368</b>	<b>PIERCE CO BUDGET &amp; FINANCE</b>	<b>13,852.60</b>	<b>Traffic Operations Maintenance</b>
					101 - 542 30 48 000 - Repairs and Maintenance	13,498.77	Street Striping
					101 - 542 30 48 000 - Repairs and Maintenance	353.83	Signal Inspection/Maintenance
<b>7185</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60369</b>	<b>PIERCE CO BUDGET &amp; FINANCE</b>	<b>513.77</b>	<b>Liquor Tax</b>
					001 - 586 00 51 000 - Liquor Board Tax Remit	513.77	Liquor Tax - 3rd Qtr 2016
<b>7186</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60370</b>	<b>PREFERRED COPIER SYSTEMS</b>	<b>1,212.87</b>	<b>Copier Maintenance; Copier Maintenance; Copier Maintenance</b>
					001 - 513 10 48 000 - Repairs and Maintenance	110.72	Copier Maintenance & Overages
					001 - 514 20 48 000 - Repairs and Maintenance	55.36	Copier Maintenance & Overages
					001 - 518 30 48 000 - Repairs & Maintenance	10.95	Copier Maintenance & Overages
					001 - 518 90 48 000 - Repairs and Maintenance	10.95	Copier Maintenance & Overages
					107 - 521 20 48 000 - Repairs and Maintenance	111.77	Copier Contract & Overage Police <sup>17</sup>

# CHECK REGISTER

City Of Milton  
MCAG #: 0590

11/04/2016 To: 11/21/2016

Time: 14:15:03 Date: 11/17/2016  
Page: 4

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		406 - 531 10 48 000		- Repairs and Maintenance	54.75	Copier Maintenance & Overages
		406 - 531 10 48 000		- Repairs and Maintenance	55.36	Copier Maintenance & Overages
		401 - 533 10 48 000		- Repairs and Maintenance	169.73	Copier Maintenance & Overages
		401 - 533 10 48 000		- Repairs and Maintenance	166.08	Copier Maintenance & Overages
		403 - 534 10 48 000		- Repairs and Maintenance	169.73	Copier Maintenance & Overages
		403 - 534 10 48 000		- Repairs and Maintenance	166.07	Copier Maintenance & Overages
		101 - 542 30 48 000		- Repairs and Maintenance	27.38	Copier Maintenance & Overages
		501 - 548 30 48 000		- Repairs & Maintenance	27.38	Copier Maintenance & Overages
		001 - 558 50 48 000		- Repairs and Maintenance	27.38	Copier Maintenance & Overages
		001 - 558 60 48 000		- Repairs and Maintenance	27.38	Copier Maintenance & Overages
		001 - 575 50 48 000		- Repair & Maint -	5.48	Copier Maintenance & Overages
		001 - 576 80 48 000		- Repair & Maintenance	16.40	Copier Maintenance & Overages
<b>7187</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60371 CITY OF PUYALLUP</b>	<b>18,230.00</b>	<b>Jail Services; Jail Services</b>
		107 - 523 60 51 000		- Intergov. Jail Services	8,745.00	Jail Services - September 2016
		107 - 523 60 51 000		- Intergov. Jail Services	9,485.00	Jail Services - August 2016
<b>7188</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60372 RANGLES SAND &amp; GRAVEL INC</b>	<b>5,121.66</b>	<b>PW Material; PW Material</b>
		406 - 531 30 31 000		- Operating Supplies	437.05	Crushed Top Course
		401 - 533 50 31 000		- Operating Supplies	291.36	Crushed Top Course
		403 - 534 50 31 000		- Office and Operating Supplie	437.04	Crushed Top Course
		101 - 542 30 31 000		- Office and Operating Supplie	291.36	Crushed Top Course
		407 - 594 31 63 117		- 10th & Kent St Storm Improv	3,664.85	Crusted Top Course
<b>7189</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60373 JEFF REED</b>	<b>232.71</b>	<b>Refund On Overpayment</b>
		403 - 343 40 10 000		- Water Sales	-232.71	Refund On Overpayment Of Water For Temporary Water Permit
<b>7190</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60374 RWC GROUP</b>	<b>18.95</b>	<b>Fleet Material</b>
		501 - 548 30 34 000		- Parts	18.95	#49 Headlight Assembly Switch Cover
<b>7191</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60375 SHOPE CONCRETE PRODUCTS CO.</b>	<b>71.48</b>	<b>PW Material; PW Material</b>
		407 - 594 31 63 117		- 10th & Kent St Storm Improv	164.10	Grade Rings
		407 - 594 31 63 117		- 10th & Kent St Storm Improv	-92.62	Return Of Riser Solid
<b>7192</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60376 SHRED-IT USA LLC</b>	<b>66.94</b>	<b>Shredding Services</b>
		001 - 514 20 41 000		- Professional Services	22.09	Shredding Services Finance
		107 - 521 20 41 000		- Professional Services	44.85	Shredding Services Police
<b>7193</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60377 SIX ROBBLEES' INC.</b>	<b>262.05</b>	<b>Fleet Material</b>
		501 - 548 30 34 000		- Parts	262.05	#28 Tires & Rims
<b>7194</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60378 SONSRAY MACHINERY LLC</b>	<b>900.50</b>	<b>Fleet Material</b>
		501 - 548 30 34 000		- Parts	900.50	#31 Safety Latch & Sky Hook S
<b>7195</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60379 SUPPLYWORKS</b>	<b>928.91</b>	<b>Facility Supplies; Park Supplies</b>
		001 - 518 30 31 000		- Operating Supplies	737.24	Disinfectant, Tissue, Paper Towels, Gloves & Cleaner
		001 - 576 80 31 000		- Operating Supplies	191.67	55 Gal Garbage Can Dome Tops
<b>7196</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60380 TACOMA SCREW PRODUCTS INC.</b>	<b>280.92</b>	<b>Fleet Material</b>
		501 - 548 30 31 000		- Office & Operating Supplies	280.92	Threadlocker, Coupling & Pump Spray
<b>7197</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60381 SUSAN E. TIMM</b>	<b>12.13</b>	<b>Reimbursement</b>
		001 - 518 90 43 000		- Travel	12.13	Mileage & Lunch Fred Pryor Developing Emotional Intelligence - Timm
<b>7198</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60382 TMG SERVICES INC.</b>	<b>418.82</b>	<b>Water Material</b>

# CHECK REGISTER

City Of Milton  
MCAG #: 0590

11/04/2016 To: 11/21/2016

Time: 14:15:03 Date: 11/17/2016  
Page: 5

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		403 - 534 51 31 000		Office and Operating Supplie	418.82	Treatment Plant Caustic Repair Kit
<b>7199</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60383 UNIFIRST CORPORATION</b>	<b>488.60</b>	<b>Uniforms; Uniforms; Uniforms; Uniforms</b>
		001 - 518 30 20 002		Uniforms	9.04	Uniforms
		001 - 518 30 20 002		Uniforms	9.04	Uniforms
		406 - 531 30 20 002		Uniforms	23.50	Uniforms
		406 - 531 30 20 002		Uniforms	23.50	Uniforms
		401 - 533 50 20 002		Uniforms	78.93	Uniforms
		401 - 533 50 20 002		Uniforms	78.93	Uniforms
		403 - 534 50 20 002		Uniforms	75.00	Uniforms
		403 - 534 50 20 002		Uniforms	75.00	Uniforms
		101 - 542 30 20 002		Uniforms	30.75	Uniforms
		101 - 542 30 20 002		Uniforms	30.75	Uniforms
		501 - 548 30 20 002		Uniforms	18.04	Uniforms
		501 - 548 30 20 002		Uniforms	18.04	Uniforms
		001 - 576 80 20 002		Uniforms	9.04	Uniforms
		001 - 576 80 20 002		Uniforms	9.04	Uniforms
<b>7200</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60384 UNITED RENTALS NORTHWEST, INC.</b>	<b>4,565.79</b>	<b>PW Rental; PW Rental; PW Rental</b>
		407 - 594 31 63 117		10th & Kent St Storm Improv	734.07	Road Plate Rental
		407 - 594 31 63 117		10th & Kent St Storm Improv	2,613.14	Trench Box Aluminum Rental
		407 - 594 31 63 117		10th & Kent St Storm Improv	1,218.58	Manhole Box & Lifting Bridle Rental
<b>7201</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60385 US BANK - ST PAUL</b>	<b>19,520.43</b>	<b>Bond</b>
		403 - 591 34 72 000		Revenue Bond-Principal	19,137.68	Revenue Bond Principal
		403 - 592 34 83 000		Revenue Bond-Interest	382.75	Revenue Bond Interest
<b>7202</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60386 TREASURY DIV.-MONEY CENTE US BANK N.A. - CUSTODY TREASURY</b>	<b>34.00</b>	<b>Safekeeping Fees</b>
		001 - 514 20 49 000		Miscellaneous	34.00	Safekeeping Fees
<b>7203</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60387 UTILITIES UNDERGROUND LOC CENT</b>	<b>55.44</b>	<b>Monthly Locates</b>
		401 - 533 50 41 000		Professional Services	27.72	Monthly Locates
		403 - 534 50 41 000		Professional Services	27.72	Monthly Locates
<b>7204</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60388 WA STATE TREASURER</b>	<b>10,713.04</b>	<b>Court Remittance &amp; Bldg Code</b>
		001 - 586 00 00 001		Building Code Fee	13.50	Building Code Fees
		001 - 586 83 00 000		Trama/Auto Theft/Brain Inju	961.75	Court Remittance
		001 - 586 88 00 000		State General Fund 54 (PSE)	117.44	Court Remittance
		001 - 586 89 00 000		Death Investigation Account	334.73	Court Remittance
		001 - 586 91 00 000		State General Fund 40 (PSE)	4,833.37	Court Remittance
		001 - 586 92 00 000		State General Fund 50 (PSE)	2,683.08	Court Remittance
		001 - 586 96 00 000		Lab Blood/Breath	17.64	Court Remittance
		001 - 586 97 00 000		JIS	1,678.04	Court Remittance
		001 - 586 99 00 000		School Zone Safety	73.49	Court Remittance
<b>7205</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60389 WASHINGTON TRACTOR</b>	<b>1,195.56</b>	<b>Fleet Material</b>
		501 - 548 30 31 000		Office & Operating Supplies	15.30	Hooks
		501 - 548 30 34 000		Parts	1,180.26	#47 Flail Attachments
<b>7206</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60390 WATER MANAGEMENT LABORATORIES</b>	<b>229.83</b>	<b>Finance Charges; Water Testing</b>
		403 - 534 51 41 000		Professional Services	3.83	Finance Charges
		403 - 534 51 41 000		Professional Services	226.00	Water Testing
<b>7207</b>	<b>11/14/2016</b>	<b>Claims</b>	<b>1</b>	<b>60391 PATRICK H WETTERLIND</b>	<b>221.00</b>	<b>Reimbursement; Reimbursement</b>

# CHECK REGISTER

City Of Milton  
MCAG #: 0590

11/04/2016 To: 11/21/2016

Time: 14:15:03 Date: 11/17/2016  
Page: 6

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		403 - 534 50 49 000 - Misc/Other Exp			102.00	CDL Renewal - Wetterlind
		403 - 534 50 49 000 - Misc/Other Exp			119.00	CEU Electrical License - Wetterlind
<b>7208</b>	<b>11/18/2016</b>	<b>Claims</b>	<b>1</b>	<b>60392 ASPHALT PATCH SYSTEMS INC</b>	<b>6,655.33</b>	<b>Road Repair</b>
		407 - 594 31 63 117 - 10th & Kent St Storm Improv			6,655.33	Road Repair
<b>7209</b>	<b>11/18/2016</b>	<b>Claims</b>	<b>1</b>	<b>60393 CAMPBELL SHAFFER, LLC</b>	<b>20,129.18</b>	<b>Storm Water Reconfigure</b>
		407 - 594 31 63 117 - 10th & Kent St Storm Improv			20,129.18	Storm Water Reconfigure
<b>7210</b>	<b>11/18/2016</b>	<b>Claims</b>	<b>1</b>	<b>60394 CDW GOVERNMENT, INC.</b>	<b>491.71</b>	<b>Police Material</b>
		107 - 521 20 31 000 - Office and Operating Supplie			491.71	Printer Toner
<b>7211</b>	<b>11/18/2016</b>	<b>Claims</b>	<b>1</b>	<b>60395 CHUCKALS</b>	<b>409.74</b>	<b>Central Store; Central Store</b>
		001 - 518 50 31 000 - Office Supplies - Central Sto1			278.18	Copy Paper & Highlighters
		001 - 518 50 31 000 - Office Supplies - Central Sto1			131.56	PW Operations Calendars
<b>7212</b>	<b>11/18/2016</b>	<b>Claims</b>	<b>1</b>	<b>60396 COPIER MAINTENANCE TECHNOLOGY</b>	<b>225.78</b>	<b>Quarterly Copy Billing</b>
		406 - 531 30 48 000 - Repairs and Maintenance			56.43	Quarterly Copy Billing
		401 - 533 50 48 000 - Repairs and Maintenance			56.45	Quarterly Copy Billing
		403 - 534 10 48 000 - Repairs and Maintenance			56.45	Quarterly Copy Billing
		101 - 542 30 48 000 - Repairs and Maintenance			56.45	Quarterly Copy Billing
<b>7213</b>	<b>11/18/2016</b>	<b>Claims</b>	<b>1</b>	<b>60397 COPY WRIGHTS INC</b>	<b>51.36</b>	<b>Business Cards</b>
		406 - 531 10 49 003 - Misc/Outside Printing			17.12	Business Cards - Howlett
		401 - 533 10 49 003 - Misc/Outside Printing			17.12	Business Cards - Howlett
		403 - 534 10 49 003 - Misc/Outside Printing			17.12	Business Cards - Howlett
<b>7214</b>	<b>11/18/2016</b>	<b>Claims</b>	<b>1</b>	<b>60398 FERGUSON ENTERPRISES, INC. #1539</b>	<b>656.09</b>	<b>Water Material</b>
		403 - 534 50 31 000 - Office and Operating Supplie			656.09	Water Meter Lids
<b>7215</b>	<b>11/18/2016</b>	<b>Claims</b>	<b>1</b>	<b>60399 FLEET SAFETY CONSULTANTS LLC</b>	<b>2,400.00</b>	<b>Training</b>
		406 - 531 30 49 002 - Misc/Trng, Registrations			800.00	CDL Plus Vehicle Operation Classroom Training
		403 - 534 50 49 002 - Misc/Trng, Registrations			800.00	CDL Plus Vehicle Operation Classroom Training
		101 - 542 90 49 002 - Misc/Trng, Registrations			800.00	CDL Plus Vehicle Operation Classroom Training
<b>7216</b>	<b>11/18/2016</b>	<b>Claims</b>	<b>1</b>	<b>60400 MARSH MUNDORF PRATT SULLIVAN + MCKENZIE</b>	<b>87.52</b>	<b>Consulting Services</b>
		401 - 533 10 41 000 - Professional Services			87.52	Consulting Services
<b>7217</b>	<b>11/18/2016</b>	<b>Claims</b>	<b>1</b>	<b>60401 NAVIA BENEFIT SOLUTIONS</b>	<b>994.00</b>	<b>FSA Claims; FSA Claims</b>
		631 - 586 00 00 008 - Discovery Benefits			60.00	FSA Claims
		631 - 586 00 00 008 - Discovery Benefits			934.00	FSA Claims
<b>7218</b>	<b>11/18/2016</b>	<b>Claims</b>	<b>1</b>	<b>60402 NORTH COAST ELECTRIC COMPANY</b>	<b>206.71</b>	<b>Water Material</b>
		403 - 534 51 31 000 - Office and Operating Supplie			206.71	Breakers For Well 3 Chlorination System
<b>7219</b>	<b>11/18/2016</b>	<b>Claims</b>	<b>1</b>	<b>60403 IVAN &amp; MICHELLE ORIOLO</b>	<b>94.95</b>	<b>UB Refund</b>
		403 - 343 40 10 000 - Water Sales			-94.95	Reissue UB Refund - Check Lost
<b>7220</b>	<b>11/18/2016</b>	<b>Claims</b>	<b>1</b>	<b>60404 PIERCE COUNTY COMMUNITY NEWSPAPER GROUP</b>	<b>600.00</b>	<b>Monthly Mailing Service</b>

# CHECK REGISTER

City Of Milton  
MCAG #: 0590

11/04/2016 To: 11/21/2016

Time: 14:15:03 Date: 11/17/2016  
Page: 7

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 513 10 49 003 -		Misc/Outside Printing	400.00	Monthly Mailing Service
		107 - 521 50 49 003 -		Misc/Outside Printing	100.00	Monthly Mailing Service
		406 - 531 10 49 003 -		Misc/Outside Printing	100.00	Monthly Mailing Service
<b>7221</b>	<b>11/18/2016</b>	<b>Claims</b>	<b>1</b>	<b>60405 PREFERRED COPIER SYSTEMS</b>	<b>901.49</b>	<b>Copier Maintenance; Copier Maintenance; Copier Maintenance; Copier Maintenance</b>
		001 - 513 10 48 000 -		Repairs and Maintenance	77.31	Copier Maintenance & Overages
		001 - 514 20 48 000 -		Repairs and Maintenance	38.65	Copier Maintenance & Overages
		001 - 518 30 48 000 -		Repairs & Maintenance	7.91	Copier Maintenance & Overages
		001 - 518 90 48 000 -		Repairs and Maintenance	7.91	Copier Maintenance & Overages
		107 - 521 20 48 000 -		Repairs and Maintenance	111.77	Copier Contract Police
		107 - 521 20 48 000 -		Repairs and Maintenance	7.88	Copier Overage Police
		406 - 531 10 48 000 -		Repairs and Maintenance	39.53	Copier Maintenance & Overages
		406 - 531 10 48 000 -		Repairs and Maintenance	38.65	Copier Maintenance & Overages
		401 - 533 10 48 000 -		Repairs and Maintenance	122.54	Copier Maintenance & Overages
		401 - 533 10 48 000 -		Repairs and Maintenance	115.96	Copier Maintenance & Overages
		403 - 534 10 48 000 -		Repairs and Maintenance	122.54	Copier Maintenance & Overages
		403 - 534 10 48 000 -		Repairs and Maintenance	115.97	Copier Maintenance & Overages
		101 - 542 30 48 000 -		Repairs and Maintenance	19.77	Copier Maintenance & Overages
		501 - 548 30 48 000 -		Repairs & Maintenance	19.77	Copier Maintenance & Overages
		001 - 558 50 48 000 -		Repairs and Maintenance	19.77	Copier Maintenance & Overages
		001 - 558 60 48 000 -		Repairs and Maintenance	19.77	Copier Maintenance & Overages
		001 - 575 50 48 000 -		Repair & Maint -	3.95	Copier Maintenance & Overages
		001 - 576 80 48 000 -		Repair & Maintenance	11.84	Copier Maintenance & Overages
<b>7222</b>	<b>11/18/2016</b>	<b>Claims</b>	<b>1</b>	<b>60406 RODARTE CONSTRUCTION INC.</b>	<b>17,370.65</b>	<b>Milton Way Ped Imp Estimate #5</b>
		310 - 595 30 63 082 -		Milton Way Ped Improv	17,370.65	Milton Way Ped Imp Estimate #5
<b>7223</b>	<b>11/18/2016</b>	<b>Claims</b>	<b>1</b>	<b>60407 RWC GROUP</b>	<b>206.06</b>	<b>Fleet Material</b>
		501 - 548 30 34 000 -		Parts	206.06	#21 Valves & Plugs
<b>7224</b>	<b>11/18/2016</b>	<b>Claims</b>	<b>1</b>	<b>60408 STATE AUDITOR'S OFFICE</b>	<b>9,301.89</b>	<b>Annual Audit Services</b>
		001 - 514 20 51 000 -		Prof Services-State Auditor	9,301.89	Annual Audit Services
<b>7225</b>	<b>11/18/2016</b>	<b>Claims</b>	<b>1</b>	<b>60409 UNIFIRST CORPORATION</b>	<b>244.30</b>	<b>Uniforms; Uniforms</b>
		001 - 518 30 20 002 -		Uniforms	9.04	Uniforms
		406 - 531 30 20 002 -		Uniforms	23.50	Uniforms
		401 - 533 50 20 002 -		Uniforms	78.93	Uniforms
		403 - 534 50 20 002 -		Uniforms	75.00	Uniforms
		101 - 542 30 20 002 -		Uniforms	30.75	Uniforms
		501 - 548 30 20 002 -		Uniforms	18.04	Uniforms
		001 - 576 80 20 002 -		Uniforms	9.04	Uniforms
<b>7226</b>	<b>11/18/2016</b>	<b>Claims</b>	<b>1</b>	<b>60410 WATER MANAGEMENT LABORATORIES</b>	<b>220.00</b>	<b>Water Testing</b>
		406 - 531 30 41 000 -		Professional Services	220.00	Water Testing
<b>7227</b>	<b>11/21/2016</b>	<b>Claims</b>	<b>1</b>	<b>E60411 SANDRA ALLEN</b>	<b>4,000.00</b>	<b>Judge Services</b>
		001 - 512 50 41 000 -		Professional Services	4,000.00	Monthly Judge Services
<b>7228</b>	<b>11/21/2016</b>	<b>Claims</b>	<b>1</b>	<b>E60412 CHASE PAYMENTECH</b>	<b>3,412.98</b>	<b>Credit Card Processing</b>
		406 - 531 10 41 000 -		Professional Services	682.60	Credit Card Processing
		401 - 533 10 41 000 -		Professional Services	1,365.19	Credit Card Processing
		403 - 534 10 41 000 -		Professional Services	1,365.19	Credit Card Processing
<b>7229</b>	<b>11/21/2016</b>	<b>Claims</b>	<b>1</b>	<b>E60413 COLUMBIA BANK</b>	<b>3,567.32</b>	<b>Service Charges</b>
		001 - 512 50 41 000 -		Professional Services	42.44	Service Charges
		001 - 514 20 41 000 -		Professional Services	102.21	Service Charges

# CHECK REGISTER

City Of Milton  
MCAG #: 0590

11/04/2016 To: 11/21/2016

Time: 14:15:03 Date: 11/17/2016  
Page: 8

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		406 - 531 10 41 000		Professional Services	684.53	Service Charges
		401 - 533 10 41 000		Professional Services	1,369.07	Service Charges
		403 - 534 10 41 000		Professional Services	1,369.07	Service Charges
<b>7230</b>	<b>11/21/2016</b>	<b>Claims</b>	<b>1</b>	<b>E60414 COMCAST</b>	<b>488.21</b>	<b>Internet DSL</b>
		001 - 513 10 42 000		Communication	24.41	Phone Lines & Internet
		001 - 514 20 42 000		Communication	24.41	Phone Lines & Internet
		001 - 518 30 42 000		Communication	12.21	Phone Lines & Internet
		001 - 518 90 42 000		Communication	12.21	Phone Lines & Internet
		107 - 521 20 42 000		Communication	73.23	Phone Lines & Internet
		406 - 531 10 42 000		Communication	48.82	Phone Lines & Internet
		401 - 533 10 42 000		Communications	107.41	Phone Lines & Internet
		403 - 534 10 42 000		Communication	112.29	Phone Lines & Internet
		101 - 542 30 42 000		Communication	24.41	Phone Lines & Internet
		501 - 548 30 42 000		Communications	12.21	Phone Lines & Internet
		001 - 558 50 42 000		Communications	12.21	Phone Lines & Internet
		001 - 558 60 42 000		Communication	12.21	Phone Lines & Internet
		001 - 576 80 42 000		Communication	12.18	Phone Lines & Internet
<b>7231</b>	<b>11/21/2016</b>	<b>Claims</b>	<b>1</b>	<b>E60415 COMCAST</b>	<b>21.20</b>	<b>Cable PW; Cable Police</b>
		107 - 521 20 42 000		Communication	10.60	Cable Police
		401 - 533 50 42 000		Communication	5.30	Cable PW
		403 - 534 50 42 000		Communication	5.30	Cable PW
<b>7232</b>	<b>11/21/2016</b>	<b>Claims</b>	<b>1</b>	<b>E60416 MERCHANT CARD SVCS</b>	<b>78.29</b>	<b>Court Credit Card Service Fees</b>
		001 - 512 50 41 000		Professional Services	78.29	Court Bank Service Fees
<b>7233</b>	<b>11/21/2016</b>	<b>Claims</b>	<b>1</b>	<b>60417 CITY OF MILTON</b>	<b>51,477.49</b>	<b>City Utility Tax</b>
		406 - 531 10 44 001		Utility Taxes	9,236.16	Storm Utility Tax
		401 - 533 10 44 001		Utility Tax	18,888.64	Electric Utility Tax
		403 - 534 10 44 001		Utility Tax	23,352.69	Water Utility Tax
<b>7234</b>	<b>11/21/2016</b>	<b>Claims</b>	<b>1</b>	<b>E60418 PIERCE COUNTY SEWER</b>	<b>197.08</b>	<b>Sewer; Sewer; Sewer; Sewer; Sewer</b>
		001 - 518 30 47 000		Public Utility Service	43.51	Sewer
		107 - 521 20 47 000		Utilities	34.07	Sewer
		401 - 533 50 47 000		Public Utility Services	31.24	Sewer
		001 - 569 00 47 000		Public Utilities-SC	34.08	Sewer
		001 - 575 50 47 000		Public Utilities Services	18.88	Sewer
		001 - 576 80 47 000		Public Utility Service	35.30	Sewer
<b>7235</b>	<b>11/21/2016</b>	<b>Claims</b>	<b>1</b>	<b>E60419 PITNEY BOWES INC.</b>	<b>12.50</b>	<b>Leasehold Equip Property Tax</b>
		401 - 533 10 42 000		Communications	6.25	Postage Meter Property Tax
		403 - 534 10 42 000		Communication	6.25	Postage Meter Property Tax
<b>7236</b>	<b>11/21/2016</b>	<b>Claims</b>	<b>1</b>	<b>E60420 SHELL FLEET PLUS</b>	<b>4,422.38</b>	<b>Fuel</b>
		001 - 518 30 32 000		Operating Supplies/Fuel	36.66	Fuel
		107 - 521 20 32 000		Fuel	2,276.72	Fuel
		406 - 531 30 32 000		Fuel	381.77	Fuel
		401 - 533 50 32 000		Fuel	649.12	Fuel
		403 - 534 50 32 000		Fuel	711.12	Fuel
		101 - 542 30 32 000		Operating Supplies/Fuel	257.01	Fuel
		001 - 576 80 32 000		Fuel	109.98	Fuel
<b>7237</b>	<b>11/21/2016</b>	<b>Claims</b>	<b>1</b>	<b>E60421 US BANK</b>	<b>66.55</b>	<b>Copier Lease</b>
				<b>ACCOUNTABILITIES</b>		
		107 - 521 20 45 000		Operating Rentals and Lease	66.55	PD Clerk Copier Lease
<b>7238</b>	<b>11/21/2016</b>	<b>Claims</b>	<b>1</b>	<b>E60422 WA ST DEPT OF REVENUE</b>	<b>26,801.84</b>	<b>Excise Tax</b>
		001 - 513 10 31 000		Office and Operating Supplie	5.99	Tax Owed Office Playground
		001 - 513 10 49 000		Miscellaneous	5.26	Tax Owed Amazon







To: City Councilmembers  
From: Mayor Perry  
Date: November 21, 2016 Regular Session  
Re: Public Works Director Confirmation of Appointment

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**ATTACHMENTS:** A. None

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**TYPE OF ACTION:**

Information Only     Discussion     Action     Expenditure Required

**Recommendation/Action:** I move to confirm the appointment of Public Works Director Mark Howlett.

**Fiscal Impact/Source of Funds:** This position is included in the 2016 and 2017 budgets.

---

**Issue:** Milton Municipal Code 2.46 requires that the appointment of the Public Works Director be confirmed by a vote of the City Council.

**Background:** The Public Works Director position has been an approved and filled position for many years. City Engineer Mark Howlett has been serving as Interim Director, and this action will make his appointment permanent.





To: City Councilmembers  
From: Mayor Perry  
Date: November 21, 2016 Regular Meeting  
Re: Community & Economic Development Director Confirmation of Appointment

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**ATTACHMENTS:** A. None

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**TYPE OF ACTION:**

Information Only     Discussion     Action     Expenditure Required

**Recommendation/Action:** I move to confirm the appointment of Community & Economic Development Director Michael A. Morales.

**Fiscal Impact/Source of Funds:** This position is included in the 2016 and 2017 budgets.

---

**Issue:** Milton Municipal Code 2.45 requires that the appointment of the Community & Economic Development Director be confirmed by a vote of the City Council.

**Background:** The Community & Economic Development Director position has been an approved and filled position since January, 2015. Michael A. Morales was appointed to this position in September.



Agenda Item #: 5D



**To:** Mayor Perry and City Council Members  
**From:** Mark Howlett, P.E., City Engineer/ Public Works Director  
**Date:** November 14, 2016  
**Re:** Acceptance of Port of Seattle Grant for 9-11 Memorial

---

**ATTACHMENTS:** Economic Development Partnership Agreement with Port of Seattle

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**TYPE OF ACTION:**

Information Only  Discussion  Action  Expenditure Required:

**Recommendation/Action:** *“I Move to accept the Port of Seattle Economic Development Partnership Grant in the amount of \$5,000 and authorize the Mayor to sign all necessary related documents.”*

**Fiscal Impact/Source of Funds:** This grant requires that the City provide matching funds in the amount of \$2,500 which will come from the City’s General Fund.

---

**Issue:** The City competed for and received a grant from the Port of Seattle for the City’s 9-11 Memorial. This grant comes before Council for acceptance.

**Discussion:** The City competed for and was successful in obtaining a grant from the Port of Seattle under their Economic Development Partnership Program. The purpose of this program is to advance the Port of Seattle’s goal of economic development in King County Cities that have limited development tools.

This grant is for the development of the City of Milton’s 9-11 Memorial as a destination for tourists and residents.



**ECONOMIC DEVELOPMENT PARTNERSHIP AGREEMENT  
BETWEEN  
THE PORT OF SEATTLE AND THE CITY OF MILTON**

---

This Economic Development Partnership Agreement (the "Agreement") is made and entered into as of October \_\_\_\_\_, 2016, by and between the Port of Seattle (the "Port") and the City of Milton (the "City"), both municipal corporations of the State of Washington (each, a "Party" or, collectively, the "Parties").

**RECITALS**

WHEREAS, engaging in the promotion of economic development is a recognized Port purpose authorized under RCW 53.08.245; and

WHEREAS, RCW 35.21.703 similarly authorizes cities to engage in economic development programs; and

WHEREAS, RCW 53.08.240(2) permits the Port to contract with another municipality to perform such undertakings each is authorized to perform; and

WHEREAS, the Port Commission of the Port of Seattle established the Economic Development Partnership Program (the "Program"), to advance the Port's Century Agenda, promote a dramatic growth agenda, support the creation of middle class jobs and help address the lack of economic development funding for local projects; and

WHEREAS, grant funding across the region is very limited for cities that want to pursue economic development projects or initiatives, and cities in the State of Washington have very limited economic development tools; and

WHEREAS, the Program will provide 38 King County cities per capita funding to advance local economic development throughout the region, and requires a 50% local match by the cities that receive the grants; and

WHEREAS, the Program will help the Port advance regional economic vitality through focused partnerships with King County cities; and

WHEREAS, the Program will make grants to cities that pursue programs and projects that stimulate business development, job creation and community revitalization, such as small business development, industry retention and expansion, and other economic development projects that support new investment and job creation;

NOW, THEREFORE, the Parties agree as follows:

1. Purpose. The purpose of this Agreement is to establish a contractual arrangement under which the Port will contribute Program funds to the City in the amount set forth on Section 2, solely for the purpose of assisting the City in carrying out the local initiative and deliverables described in Exhibit A, attached and incorporated hereto by this reference (the "Project"). This Agreement shall be interpreted in furtherance of this purpose.
2. Responsibilities of the Port. The Port shall contribute Five Thousand and No/100 Dollars (\$5,000.00) (the "Grant Fund Amount") to assist the City in funding the Project. The Port shall disburse the Grant Fund Amount to the City on a monthly basis and no later than thirty (30) days after receipt of an invoice detailing those Project deliverables completed in accordance with Exhibit A. Subject to the requirements of this Section and of Section 18 (where applicable), the Port shall make the final payment of the Grant Fund Amount to the City by no later than June 30, 2017, or receipt of the final report, whichever occurs later.
3. Responsibilities of the City.
  - 3.1 The City shall contribute Two Thousand Five Hundred and No/100 Dollars (\$2,500.00) towards the Project, an amount that is equivalent to at least fifty percent (50%) of the Grant Fund Amount (the "City Match").
  - 3.2 The City may contract with local non-profits to complete the Project or elements of the Project; *provided*, that the Port shall not, under any circumstance, disburse the Grant Fund Amount to any of the City's contractors or subcontractors.
  - 3.3 The City shall complete the Project deliverables set forth in Exhibit A by no later than May 31, 2017.
4. Term. This Agreement shall become effective as of the date first set forth above, and shall terminate on May 31, 2017, unless earlier terminated under another provision of this Agreement.
5. Termination for Convenience. Either party may terminate this Agreement at any time for any reason, by giving the other party thirty (30) days' written notice. In the event the Port terminates this Agreement and the City has completed any portion of the Project by the time it receives the Port's

notice of termination, the Port shall pay the City a percentage of the Grant Fund Amount that is proportional to the City's completed portion of the Project.

6. Termination for Default. Except in the case of delay or failure resulting from circumstances beyond the control and without the fault or negligence of the City, the Port shall be entitled, by written or oral notice to the City, to terminate Agreement for breach of any of the terms and to have all other rights against the City by reason of the City's breach as provided by law.

7. Waiver. Failure at any time of either Party to enforce any provision of this Agreement shall not constitute a waiver of such provision or prejudice the right of either Party to enforce such provision at any subsequent time. No term or condition of this Agreement shall be held to be waived, modified or deleted except by a written amendment signed by the Parties

8. Partial Invalidity. If any provision of this Agreement is or becomes void or unenforceable by force or operation of law, all other provisions hereof shall remain valid and enforceable.

9. Indemnification and Hold Harmless Agreement. The City shall defend, indemnify, and hold harmless the Port, its Commissioners, officers, employees, and agents (hereafter, collectively, the "Port") from all liability, claims, damages, losses, and expenses (including, but not limited to attorneys' and consultants' fees and other expenses of litigation or arbitration) arising out of or related to the fulfillment of this Agreement; *provided*, however, if and to the extent that this Agreement is construed to be relative to the construction, alteration, repair, addition to, subtraction from, improvement to, or maintenance of, any building, highway, road, railroad, excavation, or other structure, project, development, or improvement attached to real estate, including moving or demolition in connection therewith, and therefore subject to Section 4.24.115 of the Revised Code of Washington, it is agreed that where such liability, claim, damage, loss or expense arises from the concurrent negligence of (i) the Port, and (ii) the City, its agents, or its employees, it is expressly agreed that the City's obligations of indemnity under this paragraph shall be effective only to the extent of the City's negligence. Such obligations shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any person or entity described in this paragraph. This paragraph shall not be construed so as to require the City to defend, indemnify, or hold harmless the Port from such claims, damages, losses or expenses caused by or resulting from the sole negligence of the Port.

In any and all claims against the Port, by any employee of the City, its agent, anyone directly or indirectly employed by either of them, or anyone for whose acts any of them may be liable, the indemnification obligation of this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation benefits payable by or for the City, or other person under applicable industrial insurance laws (including, but not limited to Title 51 of the Revised Code of Washington), it being clearly agreed and understood by the Parties hereto that the City expressly waives any immunity the City might have had under such laws. By executing this Agreement, the City acknowledges that the foregoing waiver has been mutually negotiated by the parties.

The City shall pay all attorneys' fees and expenses incurred by the Port in establishing and enforcing the Port's right under this paragraph, whether or not suit was instituted.

10. Comply with All Laws. The Parties shall at all times comply with all federal, state and local laws, ordinances and regulations, including but not limited to all environmental laws, which in any manner apply to the performance of this Agreement.

11. Integration. This Agreement, together with the attached Exhibit A, constitutes the entire Agreement between the Parties and unless modified in writing by an amendment executed by the Parties, shall be implemented only as described herein.

12. Governing Law and Venue. This Agreement shall be governed by the laws of the State of Washington. Any action arising out of this Agreement shall be brought in King County.

13. No Employment Relationship Created. The Parties agree that nothing in this Agreement shall be construed to create an employment relationship between the City and the Port.

14. No Entity Created. The Parties agree that nothing in this Agreement shall be construed to create a joint entity between the City and the Port.

15. Notices. Notices to the Port shall be sent to the following address:

Port of Seattle  
Economic Development Division  
P. O. Box 1209  
Seattle, WA 98121

Notices to the City shall be sent to the following address:

City of Milton  
Mark Howlett, P.E., Interim Public Works Director  
1000 Laurel Street  
Milton, WA 98354

16. Audits and Retention of Records. The City shall retain and make all books, records and documents (the "Records") relating to the performance of this Agreement open to inspection or audit by representatives of the Port or Washington State during the term of this Agreement and for a period of not less than six (6) years after termination of the Agreement; *provided*, that if any litigation, claim or audit arising out of, in connection with or related to this Agreement is initiated, the City shall retain such Records until the later of (a) resolution or completion of litigation, claim or audit; or (b) six (6) years after the termination of this Agreement.

17. Amendment. This Agreement may only be amended by written agreement of the Parties.

18. Dispute Resolution. The signatories below or their authorized delegates shall use good faith efforts to cooperatively resolve disputes that arise in connection with this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first set forth above.

PORT OF SEATTLE

CITY OF MILTON

By: Tim Jayne  
Sr. Manager, Purchasing

By: Debra Perry  
Mayor

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Dated*

\_\_\_\_\_  
*Dated*

**EXHIBIT A**  
**SCOPE OF WORK/SPECIFIC REQUIREMENTS**

**1. Scope of Work:**

To design and install 9/11 memorial an interpretive exhibit utilizing a piece of the Twin Towers from New York City, NY by December 31, 2016 that will serve as a destination within the region for tourists and residents alike to view a piece of the Twin Towers and honor those who died in this national tragedy. The City will submit a written report to the Port within 45 days of completion of the Scope of Work but no later than, May 31, 2017, a final report shall be submitted to the Port. The Port may request periodic project updates from the City.

**2. Definition and restatement of how funds are to be used.**

Category:	Port of Seattle Funds:	Matching Funds:	Total Funds:
<i>Engineering/design of the exhibit</i>	\$4,000	\$2,000	\$6,000
<i>Construction/mounting of the exhibit</i>	\$1,000	\$500.	\$1,500
<i>Total</i>	\$5,000	\$2,500	\$7,500

Any funds obtained from the Port for economic development and tourism activities are to be used specifically for projects that create jobs, foster business growth, and support the Port’s business interests, advertising, promotion and marketing that have the potential to generate incremental visitor expenditures and/or increase visitors to the City and the surrounding area.

**2. Access and Process for obtaining funds.**

The Port may authorize reimbursement of eligible expenses upon approval by the Port and documentation from the City providing information on expenses and required match. Port may require appropriate documentation to validate participation in the activity, advertising placement, or a specific project that will be initiated.

**3. Port Approval and Recognition:**

- a. All projects must utilize and identify the Port as a partner or sponsor. Prior to implementation, Port requires a review of the proposed

placement of the Port logo on advertising, promotion materials, booth displays, online, digital or printed materials.

- b. Prior to specific advertising execution or implementation, the Port will review and approve the advertising placement and schedule.

**4. The Agreement and Final Report:**

<b>TASK</b>	<b>DESCRIPTION</b>	<b>SCHEDULE</b>
Task 1	Execute Agreement	No later than October 19, 2016
Task 2	Execution of Agreement by Port	No later than October 24, 2016
Task 3	Provide an Invoice for the total amount remaining due from the Port	No later than May 31 2017
Task 4	Final Report and Accounting: <ol style="list-style-type: none"> <li>1. Provide a detailed report on the 9/11 memorial interpretive exhibit pursuant to the Scope of Work defined above.</li> <li>2. Provide pictures of the 9/11 memorial and any interpretive information which accompanies or promotes the exhibit, including a link to any website.</li> <li>3. Provide copies of the "branded" design.</li> <li>4. Provide a detailed accounting of the monies spent, including 50% matching funds.</li> </ol>	No later than: May 31, 2017

**5. Miscellaneous:**

No Port funds can be used to underwrite general or capital expenses associated with an event or program already in progress.

End of Exhibit A - Scope of Work/Specific Requirements





**To:** Mayor Perry and City Council Members  
**From:** Betty J. Garrison, Finance Director  
**Date:** November 21, 2016  
**Re:** **2017 Preliminary Budget Public Hearing**

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**ATTACHMENTS:** Please bring your budget document

---

**TYPE OF ACTION:**

Information Only  Discussion  Action  Public Hearing

**Recommendation/Action:** Take public testimony on the 2017 Preliminary Budget

**Fiscal Impact/Source of Funds:** Outlined in the budget document

---

**Discussion:**

The Preliminary Budget document was provided on November 2, 2016 via Email.

This Public Hearing is scheduled to take Public Testimony regarding the 2017 City of Milton Preliminary Budget. This is the opportunity for Citizens to express their desires, suggestions and opinions.

The Public Hearing for the Final Budget is scheduled on December 5<sup>th</sup> and adoption of the 2017 Budget may follow that Public Hearing. The 2017 Budget must be adopted prior to December 31, 2016.





**To:** Mayor Perry and City Council Members  
**From:** Betty J. Garrison, Finance Director  
**Date:** November 21, 2016  
**Re:** Tax Levy for 2017 Budget Year

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**ATTACHMENTS:** Ordinance for Tax Levy

---

**TYPE OF ACTION:**

Information Only  Discussion  Action  Public Hearing  Expenditure

**Recommended Motion:** I move to adopt the Tax Levy Ordinance as presented for this second reading.

---

**Issue:** The City must adopt and submit their tax levy ordinance by the 30<sup>th</sup> of November. The final Assessed Valuations are still not in and may not be received in time. The City must file an estimate of the Tax Levy by the deadline. Adjustments may be made in January. This is based on the current estimates of Assessed Valuation and New Construction as received from King County and Pierce County.

**History:** The City held a Public Hearing on November 7<sup>th</sup> to discuss Revenue Sources and receive public comment. The City Council reviewed the Tax Levy Ordinance at the same meeting and had a first reading of the Ordinance.



CITY OF MILTON, WASHINGTON

**ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE OF THE CITY OF MILTON, PIERCE COUNTY AND KING COUNTY, WASHINGTON, ESTABLISHING THE REGULAR TAX LEVY FOR PROPERTIES LOCATED IN PIERCE AND KING COUNTY FOR THE YEAR 2017; PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE, AND FOR SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY.

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WHEREAS, the City Council of the City of Milton has met and considered its budget for the calendar year 2017 pursuant to RCW 84.55.120; and

WHEREAS, the City's actual levy amount from the previous year was \$1,117,815.04; and

WHEREAS, the population of the City is less than 10, 000;

NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON, DO  
ORDAIN AS FOLLOWS:

Section 1. That an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2017 tax year.

Section 2. That the dollar amount of the increase over the actual levy amount from the previous year shall be \$11,178.15 which is a percentage increase of 101% from the previous year. This increase is exclusive of additional revenue resulting from the addition of new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, and any annexations that have occurred and refunds made.

Section 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. Effective Date. This ordinance, being an exercise of a power specifically delegated to the City legislative body, is not subject to referendum, and shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

Passed by the Milton City Council the \_\_ day of \_\_\_\_\_, 2016, and approved by the Mayor, the \_\_ day of \_\_\_\_\_, 2016.

---

DEBRA PERRY, MAYOR

ATTEST/AUTHENTICATED:

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KATIE BOLAM, CITY CLERK

APPROVED AS TO FORM:  
OFFICE OF THE CITY ATTORNEY:

BY \_\_\_\_\_  
GREG A. RUBSTELLO, CITY ATTORNEY

FILED WITH THE CITY CLERK:  
PASSED BY THE CITY COUNCIL:  
PUBLISHED:  
EFFECTIVE DATE:  
ORDINANCE NO. \_\_\_\_\_

**SUMMARY OF ORDINANCE NO. \_\_\_\_\_**

of the City of Milton, Washington

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On the \_\_\_\_ day of \_\_\_\_\_, 2016, the City Council of the City of Milton, passed Ordinance No. \_\_\_\_\_. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE OF THE CITY OF MILTON, PIERCE COUNTY AND KING COUNTY, WASHINGTON, ESTABLISHING THE REGULAR TAX LEVY FOR PROPERTIES LOCATED IN PIERCE AND KING COUNTY FOR THE YEAR 2017; PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE, AND FOR SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY.

The full text of this Ordinance will be mailed upon request.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2016.

---

Katie Bolam, CITY CLERK



To: Mayor Perry and City Councilmembers  
From: Finance Director Garrison  
Date: November 21, 2016  
Re: Ordinance 1<sup>st</sup> Read – 2017 Budget

---

**ATTACHMENTS:** 2017 Budget Ordinance

---

**TYPE OF ACTION:**

Information Only  Discussion  Action  Expenditure Required:

**Recommendation:** Accept this as a first read of the Budget Ordinance.

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**Issue:** The 2017 Budget must be adopted prior to December 31, 2016.

**Discussion:** Council received the Mayors Preliminary Budget the November 2, 2016. November 14<sup>th</sup> and November 21<sup>st</sup> Council reviewed, discussed and debated changes.

Council has requested two readings prior to adoption of Ordinances. This would be the first reading. Council may still wish to discuss and possibly make changes prior to the adoption of the Final Budget, which must occur by December 31, 2016. The Budget Ordinance will be updated as changes are made to the Budget Document in advance of the 2<sup>nd</sup> reading.



**CITY OF MILTON  
ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF MILTON, WASHINGTON; ADOPTING THE BUDGET FOR THE FISCAL YEAR ENDING DECEMBER 31, 2017; BUDGETING AMOUNTS BY FUND; PROVIDING FOR THE MAYOR'S ADMINISTRATION OF THE ADOPTED BUDGET; PROVIDING FOR SALARIES AND COMPENSATION; DIRECTING REQUIRED TRANSMISSIONS OF THE BUDGET; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE AND PROVIDING FOR SUMMARY PUBLICATION.**

**WHEREAS**, the tax estimates and budget for the City of Milton, Washington, for the 2017 calendar year have been prepared and filed as provided by the laws of the State of Washington; and

**WHEREAS**, the preliminary budget was printed for distribution and notice published in the official paper of the City of Milton, setting the time and place for hearing on the budget and stating that all taxpayers requesting a copy from the City Clerk would be furnished a copy of the preliminary budget to review; and

**WHEREAS**, the City Council of the City of Milton, having held public hearings on the preliminary budget on November 21 and December 5, 2016 as required by law, and having considered the public testimony presented;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON  
DOES HEREBY ORDAIN AS FOLLOWS:**

**Section 1. BUDGET ADOPTED.** The budget for the City of Milton, Washington for the year 2017 is hereby adopted at the fund level in its final form and content as set forth in the comprehensive 2017 operating budget document for the City of Milton, copies of which are on file in the Office of the City Clerk.

**Section 2. BUDGET AMOUNTS BY FUND.** Estimated revenues, including fund balances for each separate fund of the City of Milton, for the year 2017 are set forth in summary form below, and are hereby appropriated at the fund level during the year 2017 as set forth in adopted 2017 operating budget for the City of Milton:

<b>Fund</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Ending Fund Balance</b>
General Fund	4,286,995	\$ 4,130,353	485,137
Street Fund	388,523	401,972	14,815
Strategic Reserve Fund	3,500	80	268,834
Drug Seizure Fund	50	1,000	2,298
Criminal Justice Fund	2,576,777	2,563,872	25,106
Community Events Fund	21,500	20,675	18,248
Reserve Officer's Fund	-	-	3,172
Asset Replacement Fund	36,663	30,000	162,611
Muni Improvements REET 1	85,300	-	133,849
Municipal Projects REET 2	85,200	-	129,556
Traffic Impact Fee Fund	125,350	140,000	53,121
Parks Impact Fee Fund	110,100	0	110,100

Capital Improvement Fund	809,100	771,200	62,925
Capital Improv Reserve	1,200	-	263,553
Electric Utility Fund	4,798,105	5,439,533	881,599
Capital Improvement Fund	332,575	2,620,000	65,154
Asset Replacement Fund	137,175	175,000	326,496
Water Utility Fund	2,376,400	2,582,378	1,303,117
Capital Project Fund	167,770	1,715,000	789,132
Asset Replacement Fund	67,230	165,000	165,157
Storm Water Fund	977,600	1,191,416	625,225
Storm Water / Capital Fund	853,900	1,125,000	585,050
Asset Replacement Fund	29,199	-	116,652
Vehicle R&M Fund	259,300	245,108	15,430
IT Service Fund	383,000	381,390	1,943
Trust & Suspense Funds	70,050	70,000	28,368
Municipal Court Trust Fund	500,000	500,000	2,843
	<b>\$ 19,482,562</b>	<b>\$ 24,268,976</b>	<b>\$ 6,639,488</b>

**Section 3. Administration.** The Mayor shall administer the budget, and in doing so may authorize adjustments within the funds set forth in Section 1 above, to the extent that such adjustments are consistent with the budget approved in Section 1.

**Section 4. Salaries and Compensation.** The salaries and compensation for the City of Milton employees for the calendar year 2017 shall be as set forth in the "Supplementary Information" section of the 2017 Operating Budget document, or as the same may be amended by the Mayor as part of her administration of the budget pursuant to Section 2 above.

**Section 5. Transmission of Adopted Budget.** The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the State Auditors' Office and to the Association of Washington Cities.

**Section 6. Severability.** The provisions of this ordinance are declared separate and severable. If any provision of this ordinance or its application to any person or circumstances is held invalid, the remainder of this ordinance or application of the provision to other persons or circumstances shall be unaffected.

**Section 7. Effective Date/Summary Publication.** This Ordinance shall take effect January 1, 2017 following its publication. Publication may be by summary publication by Ordinance Title only.

**PASSED AND APPROVED** by the City Council of the City of Milton, Washington, at a regularly scheduled meeting this \_\_\_\_\_ day of December, 2016.

\_\_\_\_\_  
Debra Perry, Mayor

Attest/Authenticated:

Approved as to Form:

\_\_\_\_\_  
Katie Bolam, City Clerk

\_\_\_\_\_  
Greg Rubstello, City Attorney

**Date of Publication:**  
**Effective Date:**



To: Mayor Perry & City Council Members  
From: Betty J Garrison, Finance Director  
Date: November 21, 2016 Regular Meeting  
Re: **Budget Review**

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**ATTACHMENTS:** None – Please bring your 2017 Preliminary Budget (provided earlier)

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**TYPE OF ACTION:**

Information Only  Discussion  Action  Expenditure Required:

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**Issue:** The Mayor presented her preliminary budget to Council on November 2, 2016. Council began review of the Budget on November 14, 2016. This is a continuation of that review.

Discussion will proceed along the following outline, as time allows, with a tentative adjournment time of 10 p.m.:

- Impact Fee Funds
- General Fund Capital Improvement Funds
- Electric Utility Funds
- Water Utility Funds
- Stormwater Utility Funds
- Internal Service Funds

Budget review can continue **on December 5** (final budget Public Hearing), with continued discussions scheduled as per Council direction.

***Please remember to bring your budget document with you.***