



CITY COUNCIL MEETING AGENDA
Council Chambers, 1000 Laurel Street

February 16, 2016
Tuesday

Regular Meeting
7:00 p.m.

- 1. Call to Order and Flag Salute**
- 2. Roll Call of Councilmembers**
- 3. Additions/Deletions**
- 4. Citizen Participation**

Citizens may comment on any topic that is not on the Regular Agenda. To comment, please raise your hand to request recognition by the Chair. Once so recognized, please step to the podium and state your name and address for the record before making your comments. Also, please limit your comments to no more than three (3) minutes.

The public may comment on individual agenda items on the Regular Agenda prior to Council's action.

The public may also submit written communications, via letters or emails to dperry@cityofmilton.net. Any item received by noon on the day of the meeting will be distributed to Council.

- 5. Presentation**
 - A. Pierce County READS

 - B. Park Board Update – Chairman Kent Ross
- 6. Consent Agenda**
 - A. Minutes
 - i. 2/1/2016 Regular Meeting
 - ii. 2/08/2016 Study Session
 - B. Claims Approval:

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting.

Thank you.

- i. Approval of the checks/vouchers numbered 58,663-58669, 58685-58779 in the amount of \$443,496.01.

- ii. Approval of the payroll disbursement of 2/5/2016 and related checks numbered 3935-3958, 58670-58684 in the amount of \$249,223.59.

C. Resolution – Police Equipment Surplus

7. Regular Agenda Items

- A. Ordinance – Public Service Code Update
- B. Ordinance – Electric Code Update
- C. Policy Update – Personnel Policies & Procedures Manual, Ethics Section
- D. Comprehensive Plan – PSRC Comments
- E. Project Acceptance – ADA Bathroom Improvements at the MAC
- F. Police Department Grant Acceptance

8. Directors Reports

9. Council Reports

10. Mayor's Report

11. Adjournment

Council may add and take action on other items not listed on this agenda.

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting.

Thank you.



Proclamation of The City of Milton, WA in recognition of Pierce County Library System and The News Tribune's Pierce County READS, sponsored by KeyBank Foundation, The McGavick Conference Center @ Clover Park Technical College, and Pierce County Library Foundation.

Whereas, Pierce County READS seeks to engage, involve, and connect people throughout Pierce County; and

Pierce County READS is the largest community reading event in the county, when people read an award-winning author's work, participate in free events, join in group discussion, and attend a free event to meet the nationally known, best-selling author on April 29th, 2016, at 7 p.m.; and

Whereas, Pierce County Library is offering this community-wide program in collaboration with numerous community partners.

Now therefore, be it resolved by Mayor Debra Perry that February 7th through April 29th, 2016 is proclaimed as:

Pierce County READS

PROCLAIMED this 16th day of February, 2016

Memo to: City Council
 From: Milton Parks Board

We as a board would like to thank you for your support of our city's parks. We are especially grateful for your quick action to fund and install flashing pedestrian signals on Porter Way and Milton Way as an enhancement for the Interurban Trail and Triangle Park access. We are in the process of developing a plan for park capital improvements and enhancements so you will see two separate lists. However, we are also in process of answering a series of questions to guide us in providing a recommendation for the WTC Memorial. Therefore please consider this document as a draft.

Prioritized list of proposed capital improvement projects

1. Water/ spray park (see addendum A for details)

- a) To be located in Triangle Park
- b) Includes various water features, appropriate surfacing, drainage, and consideration of recycling water to reduce consumption.

2. Access to lower portion of Interurban trail at Porter

- a) Widen parking area, create a retaining wall and stairs next to parking area to access trail easily. Should only take 3 or 4 steps and have a bench at beginning of the trail.
- b) Signage identifying Trail (enhancement) Addition of exercise stairway to trail near Kent St. (enhancement)

3. Fifth Avenue Nature Preserve boardwalk: [tie with West Milton Field]

- a) Create gravel parking area for at least 4 cars on upper portion of Fifth Ave.
- b) Build wood board at least 10 feet from Sweetwater/Hylebos creek high enough to not flood. This would be a short but very pleasant nature walk of about 1/4-mile bird's amphibians (turtles), and native plants to observe and watch.
- c) Is there a possible tie in with the retention pond across the street – native plants and animals?

3. West Milton Field Ball Fields and Parking area [tie with 5th Ave Boardwalk]

- a) Address and repair grade/drainage issues on rear field to include diversion of water from adjacent wetland area. (not sure if this is a capital or maintenance issue - add this to parks maintenance budget?)
- b) A study needs to be done (or shared if already done) on the costs, so the council can make the best decision. A blacktop parking lot would be a welcome enhancement, but the actual field being level supersedes that need, even though that parking lot does serve a dual purpose as access to the Interurban trail.
- c) Blacktop parking area.
- d) Add/repair awning over concession stand.
- e) Build walkway & culvert over creek that runs alongside of hill and stairs with rails on both sides to top of hill that merge onto Interurban Trail. Stairway would not be ADA accessible.

4) Skate Park (see Addendum B for comments)

- a) Resurface skate park with proper "skate park outer layer of surfacing material and cover with skate park paint.
- b) Consider adding access and elevated walkway around wetland area to enhance educational experience.
- c) Replacement/restriping of parking area.

5. Triangle Park – 15th & Milton Way

- a) Improve public parking along Oak St – widen shoulder on park side
- b) Add more parking to middle lot by bathrooms (carry over from previous plan)

6. Create Dog Park

Prioritized list for enhancements

West Milton Field

- a) Add ADA accessible portable bathroom next rear field.
- b) Improve signage on parking lot fence to include policies of use and points of contact.

Triangle Park

- a) Add post mounted BBQs to add to family experience at this location
- b) Fix fence in tennis court area to capture puck (carry over from previous plan)
- c) T-Ball Fields - Bleachers added & backstop extended (carry over from previous plan)

Skate Park

- a) Replace bowl edging.
- b) Currently the skate park has no rules posted, post new rules park board created a couple years ago and/or post injury disclaimer.
- c) Resurfacing of skating structure to meet present standards. (Maintenance)
- d) Repair of memorial to include covering of opening areas. Securing with tamperproof hardware.

Interurban Trail

- a) Signage at ends of trail – Direction to nearest trail on both Fife & Meridian ends (carry over from previous plan)
- b) Removing invasive plants on the trail – Ivy, blackberries & overgrown plants

Hill Tower Park

- a) Basketball Court improved – Court surface & basketball hoop (carry over from previous plan)
- b) Add signs on main road to direct you to the park (carry over from previous plan)

Olympic View Park

- a) Add signs off main road to direct you to the park (carry over from previous plan)

Addendum A (Water Park)

Spray Park or Spray Ground similar in size and construction to Les Gove Spray park in Auburn and the Proposed Sunset Park Spray Ground in Auburn. Here is an excerpt from the fundraising committee for the Sunset Spray ground.

Spray Playground Features

- *A spray playground or splash pad combines water movement and interactive play elements in a safe and zero-depth water play area.*
- *Typically constructed on a concrete slab with various water features that spray water in different patterns and directions, cooling off the visitors on summer days.*
- *Children of all abilities are able to enjoy a safe and cool experience.*
- *No need for lifeguards.*
- *There are many positive effects on emotion, cognitive and physical development when children play together.*
- *A new spray playground will delight children of all abilities.*

I envision the park operating during similar times and hours as our neighbors to the North, Please add plenty of seating for Parents, grandparents, picnickers and others, because these parks become a true community gathering spot when the weather is cooperative. This type of structure represents an element to be enjoyed by EVERYONE in our City for all Ages. Most of these parks by nature in the design create their own Art elements, but color is essential. Best location would be in Triangle Park, or secondary Hill Tower park. Look back on how popular those “flowers” were near the public works booth at our last Milton Days!!





Addendum B (Skate Park)

Improvements for the Skate Park need to be studied by a consultant or one who knows how a municipal skate park needs to be maintained. I hear many opinions about what is wrong with the concrete, the paint, does it really need a concrete cap on the top ledge? I have never heard the design is bad. Has the city had this evaluated? Before enhancing the park, does anyone really know what the needs are? Is it really faulty, or is it just not up to "professional" status. I'm not sure Milton will ever be hosting a pro event, so please be realistic and give it only what it needs to be a great municipal venue, so the current and future generations of youth will be able to enjoy it.



DRAFT CITY COUNCIL MINUTES

Regular Meeting
Monday, February 1, 2016
7:00 p.m.

CALL TO ORDER

Mayor Perry called the meeting to order at 7:00 p.m., and led the flag salute.

ROLL CALL

Present: Councilmembers Whalen, Bennest, Manley, Ott, Morton, and Johnson
Absent: Mayor Pro Tem Zaroudny – **MOTION** to excuse (Johnson/Morton) –
Passed 6/0

STAFF PRESENT

Police Chief Hernandez, Finance Director Garrison, Public Works & Community Development Director Nix, City Engineer Howlett, Surface Water Compliance Inspector Carter, and City Clerk Bolam

ADDITIONS / DELETIONS

None.

CITIZEN PARTICIPATION

Speaker	Comments
Michelle Stubbins, Auburn, WA	Referred to daughter's death on Pacific Hwy and participation remarks from last month, requesting an update
Tom Boyle	Appreciate the sound system upgrade in chambers Would like to see city council meetings broadcast on local TV as convenience to citizens Requests an update on pedestrian crosswalks
Director Garrison	Read citizen letter received regarding utility billing issue

CONSENT AGENDA

Approval of:

- A. Minutes
 - i. January 19, 2016 Regular Meeting
- B. Voucher and Payroll Approval
 - i. Approval of 2016 checks/vouchers numbered 58481-58493, 58495-58619, 58620-58662, in the amount of \$230,806.66.
 - ii. Approval of the payroll disbursement of 1/20/2016 and related checks numbered 3935-3952, 58470-58480, and 58494, in the amount of \$178,836.58.

COUNCILMEMBER MORTON MOVED, seconded by Councilmember Whalen, to approve the Consent Agenda. **Passed 6/0.**

REGULAR MEETING

A. Ordinance – Personnel Policies

Director Garrison explained that this is final form of what Council saw and discussed at the January 4, 2016 meeting.

COUNCILMEMBER MORTON MOVED, seconded by Councilmember Bennest, to adopt the attached ordinance, updating the MMC personnel policies Sections 2.74.030, 2.74.050, 2.74.070, and Chapter 2.82, and repealing Section 2.74.080, as presented.

Councilmembers appreciates the easily-read track changes ordinance.

The motion was voted on and passed 6/0.

B. Ordinance – Purchasing Policies

Director Garrison explained that this is the final form of what Council saw and discussed at the January 4, 2016 meeting, and answered Council questions.

COUNCILMEMBER WHALEN MOVED, seconded by Councilmember Morton, to adopt the attached ordinance, repealing or updating MMC Chapters 3.12, 3.22 and 3.24 related to purchasing and city funds as presented, and to render ineffective all Administrative Policies and Procedures prior to this date while acknowledging the establishment of updated Administrative Policies and Procedures beginning this date. **Passed 6/0.**

C. Approval – Ethics Policy.

Councilmember Whalen referred to page 55 of the packet, Item 3 under “Guidelines,” asking for the reference to “City Manager” to be changed to “Mayor or his/her designee”.

Councilmember Ott referred to page 57 and asked about the inclusion of union-related paraphernalia under prohibited activities.

Clerk note – page 11, under Penalties, item #1, fill in the blank.

COUNCILMEMBER BENNEST MOVED, seconded by Councilmember Whalen, to approve the attached updated Ethics Policy as amended.

COUNCILMEMBER MORTON MOVED, seconded by Councilmember Johnson, to postpone this item to the meeting of February 16, 2016. **Passed 6/0.**

D. Acceptance – Department of Ecology Storm Capacity Grant

Director Nix explained that these annual grant funds have been awarded to the city for several years now.

Councilmember Whalen noted that, years ago, this was a mandated participation, and now it is a voluntary participation item. It's been a good evolution.

Director Nix confirmed that there are no required matching funds, and there will be a budget amendment to show this action, if approved.

COUNCILMEMBER OTT MOVED, seconded by Councilmember Bennest, to allow the Mayor to enter into a grant agreement with the Department of Ecology in accepting \$50,000 that was awarded to us by the Department, and utilize these resources in permit compliance.

Mr. Carter and Mr. Howlett briefly expounded on the provision and use of these funds.

The motion was voted on and passed 6/0.

E. Approval – Attorney Job Description

Mayor Perry explained that, while this is completely worth discussing, the city has made a switch in attorneys in the meantime.

Designated City Administrator Hernandez introduced the job description, reminding council of their discussion on this at the January 11, 2016 study session, and answered Council's questions.

COUNCILMEMBER BENNEST MOVED, seconded by Councilmember Whalen, to approve the attached job description for City Attorney.

Council expressed further support for keeping alternatives open while meeting needs.

The motion was voted on and passed 6/0.

CITIZEN PARTICIPATION

Mayor Perry invited Chief Backer from the audience to speak.

Speaker	Comments
EPFD Chief Bud Backer	Referred to handouts of monthly statistics and report and answered Council's questions Saturday, March 12, 9 am-noon – open house in Milton station

COUNCIL REPORTS

Councilmember Johnson

- Light at Milton Way/28th St is great
- New business “Anytime Gym” coming to Milton
- Friends of the Library event last Saturday was wonderful – local businesses supported in various ways
- Thanks to Public Works for the quick power fix
- Request list of upcoming items to Council

Councilmember Morton

- Light at Milton Way/28th St – watched from parking lot – everybody was very cautious at first, but getting better – traffic still getting backed up from Safeway lot
- Reminder to fellow elected officials that the F-1 statement is due soon

Councilmember Ott

- Happy with police security compound
- Interested in information regarding Pierce County's ban on marijuana
- Unavailable for February 8 meeting
- Noticing traffic coming into Milton – using side streets to avoid sections of Meridian

Councilmember Manley

- Learned that Albertson's return is scheduled for mid-late summer

Councilmember Bennest

- Expressed appreciation for fellow councilmember's passion and involvement
- Thanked staff for communication and response to the recent power outage

Councilmember Whalen

- Plans to continue to be hard on East Pierce Fire
- Requests the city write to the Milton Post Office regarding cleaning their post boxes throughout the city – the mold and dirt is appalling
- Signal at Milton Way/28th St – no news from usual citizen reporters seems to indicate it's working well
- Wondering about the reimbursement of costs from those who caused the power outage

- While the electric department got prominent notice for doing such a good job – pointed out that all departments and city staff also go above and beyond to satisfy the citizens of Milton
- Regarding retail marijuana, Pierce County is fighting businesses opening up without a license – that would require attention by us if it was to happen in Milton, but it's not the case right now
- Regarding pedestrian crosswalk lights – tells people who ask that it'll happen weather-permitting – just wants to report how excited people are about them
- Police security compound is a good thing and has been well received

DIRECTOR'S REPORTS

Chief Hernandez

- Traffic has become much denser – frustration with Meridian has led to people circumventing it through Milton side streets – encourages council to consider traffic-calming possibilities
- Regarding mail theft – it is on an uptick – the penalties are very lenient, making it an attractive crime
- Work release program being audited – working with our judge for something more stringent than just letting people go for menial crimes, such as mail theft
- Nothing but positive feedback on the officer trading cards
- Cub Scouts toured the police station recently

Director Nix

- Pedestrian crosswalk upgrades – beginning engineering design work next week on the 11th/Milton Way crosswalk – other two locations are scheduled for February 22
- Park bench installation beginning next Monday

MAYOR'S REPORT

- Meeting with the new owners of the Safeway complex this week
- Last week at the legislature – top conversation is public disclosure requests
- Police security fence is well received
- SCA networking dinner is Wednesday, February 17 – all council invited to attend
- Last week attended PCRC with Director Nix
- Passed out police fleet status spreadsheet for baseline information – commends Sergeant Hume and Director Garrison for work on this – next will be a Public Works fleet status report
- Provided another media interview on the 911 memorial

ADJOURNMENT

Adjourned at 9:08 p.m.

Debra Perry, Mayor

ATTEST:

Katie Bolam, City Clerk



DRAFT CITY COUNCIL MEETING AGENDA
Council Chambers, 1000 Laurel Street

February 8, 2016
Monday

Executive Session
6:30 p.m.

1. Call to Order

Mayor Perry called the meeting to order at 6:30 p.m. and recessed into Executive Session for the purpose of discussing the negotiations of the IBEW Local 483 labor contract as per RCW 42.30.140(4)(b). At 7:00, the Executive Session was extended for approximately 30 minutes.

2. Roll Call

Present: Mayor Pro Tem Zaroudny, Councilmembers Whalen, Ott, Bennest, Morton, and Johnson.

Absent: Councilmember Manley – **MOTION** to excuse (Ott/Morton) – **Passed 6/0.**

Staff: Police Chief Hernandez, Finance Director Garrison, and City Clerk Bolam

Study Session
7:00 p.m.

1. Call Back to Order

Mayor Perry called the meeting to order at 7:48 p.m.

2. Roll Call

Present: Mayor Pro Tem Zaroudny, Councilmembers Whalen, Ott, Bennest, Morton, and Johnson.

Absent: Councilmember Manley – **MOTION** to excuse (Ott/Morton) – **Passed 6/0.**

Staff: Police Chief Hernandez, Finance Director Garrison, Public Works and Community Development Director Nix, City Engineer Mark Howlett, Public Works Superintendent Jeff Joy, and City Clerk Bolam

3. Study Items

If you need ADA accommodations, please contact City Hall at (253) 517-2705 prior to the meeting. Thank you.

a. Introduction to Milton's Electrical Utility and System

Director Nix and City Engineer Howlett introduced this topic and the objectives of the presentation. Superintendent Joy then presented a slide show and instructed on the electric utility and system and answered Council's questions.

b. Ordinance – Amending Electric Utility Code

Director Garrison explained the proposed changes to the electric utility code, primarily mundane in nature in order to line up with current information, such as office hours and terminology. Some questions and discussion ensued.

c. Ordinance – Amending Public Services Code

Director Garrison explained the proposed changes to the public services code, primarily mundane in nature in order to line up with current information, such as prorating according to funds and terminology. Some questions and discussion ensued.

4. Adjournment – 9:25 p.m.

Debra Perry, Mayor

ATTEST:

Katie Bolam, City Clerk

CHECK REGISTER

City Of Milton
MCAG #: 0590

01/20/2016 To: 02/16/2016

Time: 15:11:49 Date: 02/10/2016
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
733	01/31/2016	Claims	1	58663	WA STATE DEPT OF LICENSING	1,977.50	Registration
					107 - 521 20 35 004 - Vehicle Purchase	1,977.50	#839 Registration
734	01/31/2016	Claims	1	58664	LAKEWOOD, CITY OF	20,000.00	Vehicle Purchase
					107 - 521 20 35 004 - Vehicle Purchase	20,000.00	#839 2012 Dodge Charger Purchase
846	01/20/2016	Claims	1	58665	TYRONE CADOR	88.00	Budget Billing Refund
					401 - 343 30 00 000 - Electric Sales	-88.00	
847	01/20/2016	Claims	1	58666	JOHN KELLY	95.77	Budget Billing Refund
					401 - 343 30 00 000 - Electric Sales	-95.77	
848	01/20/2016	Claims	1	58667	CHUCK & JUDY KNAUF	7.13	Budget Billing Refund
					401 - 343 30 00 000 - Electric Sales	-7.13	
849	01/20/2016	Claims	1	58668	RON MITCHELL	105.60	Budget Billing Refund
					401 - 343 30 00 000 - Electric Sales	-105.60	
850	01/20/2016	Claims	1	58669	ROGER & SHERRY VOGT	286.66	Budget Billing Refund
					401 - 343 30 00 000 - Electric Sales	-233.76	
					403 - 343 40 10 000 - Water Sales	-52.90	
921	01/31/2016	Claims	1	E58685	WA STATE DEPT OF LICENSING FIREARMS SECTION	18.00	CPL License
					107 - 589 00 00 000 - Clearing Account	18.00	CPL State Portion
922	01/31/2016	Claims	1	58686	PAMELA KILCUP	476.67	Budget Billing Refund
					406 - 343 10 00 000 - Storm Drainage Fees	-334.12	
					401 - 343 30 00 000 - Electric Sales	322.76	
					403 - 343 40 10 000 - Water Sales	-465.31	
923	02/05/2016	Claims	1	E58687	BONNEVILLE POWERADMINISTRATION	251,203.00	Monthly Power
					401 - 533 50 33 000 - BPA-Electricity for Resale	251,203.00	Monthly Power Dec 2015
924	02/05/2016	Claims	1	E58688	CHASE PAYMENTTECH	2,871.74	Online Payment Process Charges
					406 - 531 10 41 000 - Professional Services	574.35	Online Payment Process Charges
					401 - 533 10 41 000 - Professional Services	1,148.70	Online Payment Process Charges
					403 - 534 10 41 000 - Professional Services	1,148.69	Online Payment Process Charges
925	02/05/2016	Claims	1	E58689	KANSAS STATE BANK	8,109.03	Vector Truck Payment
					406 - 531 30 48 000 - Repairs and Maintenance	8,109.03	Vector Truck Payment
926	02/05/2016	Claims	1	E58690	PUGET SOUND ENERGY	461.06	MAC Natural Gas; Electric Intertie
					403 - 534 50 47 000 - Public Utility Services	186.55	Electric Intertie
					001 - 569 00 47 000 - Public Utilities-SC	274.51	MAC Natural Gas
927	02/05/2016	Claims	1	E58691	VERIZON WIRELESS	2,439.21	Smart Phones
					001 - 513 10 42 000 - Communication	76.52	Cell Phones
					001 - 514 20 42 000 - Communication	5.88	Cell Phones
					001 - 518 30 42 000 - Communication	75.90	Cell Phones
					503 - 518 80 36 001 - Small Tools - IT	71.08	Cell Phone Purchase
					001 - 518 90 42 000 - Communication	28.93	Cell Phones
					107 - 521 20 42 000 - Communication	1,219.31	Cell Phones
					118 - 521 23 42 000 - Communications	101.41	Cell Phones
					406 - 531 10 42 000 - Communication	153.30	Cell Phones
					406 - 531 30 42 000 - Communication	82.52	Cell Phones
					401 - 533 10 42 000 - Communications	157.36	Cell Phones
					401 - 533 50 42 000 - Communication	93.16	Cell Phones
					403 - 534 10 42 000 - Communication	157.35	Cell Phones

CHECK REGISTER

City Of Milton
MCAG #: 0590

01/20/2016 To: 02/16/2016

Time: 15:11:49 Date: 02/10/2016
Page: 2

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		403 - 534 50 42 000 -		Communication	68.77	Cell Phones
		101 - 542 30 42 000 -		Communication	32.25	Cell Phones
		501 - 548 30 42 000 -		Communications	6.06	Cell Phones
		001 - 558 50 42 000 -		Communications	58.77	Cell Phones
		001 - 558 60 42 000 -		Communication	14.69	Cell Phones
		001 - 575 50 42 000 -		Communication -	0.69	Cell Phones
		001 - 576 80 42 000 -		Communication	35.26	Cell Phones
928	02/05/2016	Claims	1	E58692 XPRESS BILL PAY	778.85	Online Web Payment Service Fee
				ACCOUNTS PAYABLE		
		406 - 531 10 41 000 -		Professional Services	257.02	Online Web Payment Services Fee
		401 - 533 10 41 000 -		Professional Services	264.81	Online Web Payment Services Fee
		403 - 534 10 41 000 -		Professional Services	257.02	Online Web Payment Services Fee
931	02/10/2016	Claims	1	58693 AKANA	4,712.88	On Call Contract
		310 - 594 76 63 109 -		ADA Parking Project At Park	4,712.88	On Call Contract
932	02/10/2016	Claims	1	58694 ANIXTER POWER SOLUTIONS LLC	856.27	Electric Materials
		401 - 533 50 31 000 -		Operating Supplies	856.27	Canister Storage/Cover Spiral Cond
933	02/10/2016	Claims	1	58695 AUDIO 21 INC	689.22	Council Chamber Audio System
		001 - 518 30 48 000 -		Repairs & Maintenance	689.22	Council Chamber Audio System
934	02/10/2016	Claims	1	E58696 GLEN BAKER	98.00	Water Exam
		403 - 534 50 49 002 -		Misc/Trng, Registrations	98.00	Water Treatment Operator Exam
935	02/10/2016	Claims	1	58697 BITCO SOFTWARE LLC	16,410.00	Permit Trax Software
		001 - 558 50 41 001 -		Professional Services - IT	8,205.00	Permit Trax Software
		001 - 558 60 41 001 -		Professional Services - IT	8,205.00	Permit Trax Software
936	02/10/2016	Claims	1	58698 CALVERT TECHNICAL SERVICES INC	1,642.04	Programming Pump #3; Service Call; Programming Well #12
		403 - 534 50 48 000 -		Repairs and Maintenance	804.87	15th Ave Pump Programming
		403 - 534 50 48 000 -		Repairs and Maintenance	492.30	Pump Station Service Call
		403 - 534 50 48 000 -		Repairs and Maintenance	344.87	Programing Well #12
937	02/10/2016	Claims	1	58699 CASCADE RECREATION, INC.	189.04	Park Material
		001 - 576 80 31 000 -		Operating Supplies	189.04	Waste Bags
938	02/10/2016	Claims	1	58700 CASCADE RIGHT-OF-WAY SERVICES	2,759.00	Services For MW Improv
		310 - 595 30 63 082 -		Milton Way Ped Improv	2,759.00	Services For MW Improv
939	02/10/2016	Claims	1	58701 CDW GOVERNMENT, INC.	10,752.34	Credit IT Material; IT Material; IT Support; IT Support; IT Support; IT Support; IT Support; IT Support
		503 - 518 80 41 001 -		Professional Services - IT	-822.41	Credit Surface Returned
		503 - 518 80 41 001 -		Professional Services - IT	667.78	Monitors
		503 - 518 80 41 001 -		Professional Services - IT	262.56	Surface Pro Ext Warranty
		503 - 518 80 41 001 -		Professional Services - IT	262.56	Surface Extended Warranty
		503 - 518 80 41 001 -		Professional Services - IT	1,001.67	Monitors
		503 - 518 80 41 001 -		Professional Services - IT	7,412.10	7-Surface Pro 4
		503 - 518 80 41 001 -		Professional Services - IT	1,808.51	Surface Extended Warrenty
		503 - 518 80 41 001 -		Professional Services - IT	159.57	Swivel Brackets - PD
940	02/10/2016	Claims	1	58702 CHUCKALS	429.65	Office Supplies; PW Office; PW Admin Office Supplies
		001 - 511 60 31 000 -		Operating Supplies	13.13	Envelopes Window Logo
		001 - 513 10 31 000 -		Office and Operating Supplie	52.51	Envelopes Window Logo

CHECK REGISTER

City Of Milton
MCAG #: 0590

01/20/2016 To: 02/16/2016

Time: 15:11:49 Date: 02/10/2016
Page: 3

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 514 20 31 000		Office and Operating Supplie	13.13	Envelopes Window Logo
		001 - 518 90 31 000		Office and Operating Supplie	12.68	Board In/Out
		001 - 518 90 31 000		Office and Operating Supplie	10.31	Batteries, Pencils, Tape & Staples
		107 - 521 20 31 000		Office and Operating Supplie	39.38	Envelopes Window Logo
		406 - 531 10 31 000		Office and Operating Supplie	26.25	Envelopes Window Logo
		406 - 531 10 31 000		Office and Operating Supplie	12.68	Board In/Out
		406 - 531 10 31 000		Office and Operating Supplie	19.85	Batteries, Pencils, Tape & Staples
		401 - 533 10 31 000		Office and Operating Supplie	78.76	Envelopes Window Logo
		403 - 534 10 31 000		Office and Operating Supplie	78.76	Envelopes Window Logo
		001 - 558 50 31 000		Office and Operating Supplie	13.13	Envelopes Window Logo
		001 - 558 50 31 000		Office and Operating Supplie	12.68	Board In/Out
		001 - 558 50 31 000		Office and Operating Supplie	10.30	Batteries, Pencils, Tape & Staples
		001 - 558 60 31 000		Operating Supplies	13.12	Envelopes Window Logo
		001 - 558 60 31 000		Operating Supplies	12.68	Board In/Out
		001 - 558 60 31 000		Operating Supplies	10.30	Batteries, Pencils, Tape & Staples
941	02/10/2016	Claims	1	58703 COMCAST BUSINESS	1,156.00	Phones & Internet
		001 - 513 10 42 000		Communication	57.80	Phones & Internet
		001 - 514 20 42 000		Communication	57.80	Phones & Internet
		001 - 518 30 42 000		Communication	28.90	Phones & Internet
		001 - 518 90 42 000		Communication	28.90	Phones & Internet
		107 - 521 20 42 000		Communication	173.40	Phones & Internet
		406 - 531 10 42 000		Communication	115.60	Phones & Internet
		401 - 533 10 42 000		Communications	254.32	Phones & Internet
		403 - 534 10 42 000		Communication	265.88	Phones & Internet
		101 - 542 30 42 000		Communication	57.80	Phones & Internet
		501 - 548 30 42 000		Communications	28.90	Phones & Internet
		001 - 558 50 42 000		Communications	28.90	Phones & Internet
		001 - 558 60 42 000		Communication	28.90	Phones & Internet
		001 - 576 80 42 000		Communication	28.90	Phones & Internet
942	02/10/2016	Claims	1	58704 ZELINDA CRUZ	80.74	Refund inactive customer credit balance
		403 - 343 40 10 000		Water Sales	-95.74	
		401 - 369 90 00 401		Misc Revenue	15.00	
943	02/10/2016	Claims	1	58705 DATA BAR INCORPORATED	4,688.73	Utility Billing Statement Production; Past Due Statement Production
		406 - 531 10 49 003		Misc/Outside Printing	709.76	Utility Billing Print & Mail
		406 - 531 10 49 003		Misc/Outside Printing	227.99	Utility Billing Print & Mail
		401 - 533 10 49 003		Misc/Outside Printing	1,419.51	Utility Billing Print & Mail
		401 - 533 10 49 003		Misc/Outside Printing	455.98	Utility Billing Print & Mail
		403 - 534 10 49 003		Misc/Outside Printing	1,419.51	Utility Billing Print & Mail
		403 - 534 10 49 003		Misc/Outside Printing	455.98	Utility Billing Print & Mail
944	02/10/2016	Claims	1	58706 WA STATE DEPT OF ECOLOGY	5,745.15	Annual Stormwater Permit
		406 - 531 10 49 001		Misc/Dues & Memberships	5,745.15	Annual Stormwater Permit
945	02/10/2016	Claims	1	58707 DICKSON COMPANY	181.74	PW Material
		406 - 531 30 47 000		Public Utility Services	90.87	Dry Dirt/Mud Delivered
		403 - 534 50 47 000		Public Utility Services	90.87	Dry Dirt/Mud Delivered
946	02/10/2016	Claims	1	58708 ENUMCLAW, CITY OF	60.00	Jail Services
		107 - 523 60 51 000		Intergov. Jail Services	60.00	Jail Services - Dec 2015
947	02/10/2016	Claims	1	58709 EVERGREEN EQUIPMENT CO INC	538.61	PW Supply & Tools; Parks Material
		501 - 548 30 31 000		Office & Operating Supplies	99.13	Wrench For Chainsaws

CHECK REGISTER

City Of Milton
MCAG #: 0590

01/20/2016 To: 02/16/2016

Time: 15:11:49 Date: 02/10/2016
Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			501 - 548 30 34 000		Parts	143.88	Hedge Trimmer Blades
			501 - 548 30 35 000		Small Tools & Equipment	295.60	Hedge Trimmer
948	02/10/2016	Claims	1	58710	STACIE FARRINGTON	250.00	CB Rental Deposit Refund
			001 - 586 00 00 002		Refund Facility Deposit	250.00	CB Rental Deposit Refund
949	02/10/2016	Claims	1	58711	FERGUSON ENTERPRISES, INC. #1539	5,015.73	PW Supplies; Return Water Material; Water Material; Water Material; Water Supplies; Water Supplies; Water Material
			406 - 531 30 31 000		Operating Supplies	27.34	Flashlights
			403 - 534 50 31 000		Office and Operating Supplie	27.34	Flashlights
			403 - 534 50 31 000		Office and Operating Supplie	171.58	Repair Band
			403 - 534 50 31 000		Office and Operating Supplie	19.58	Tape Measure
			403 - 534 50 35 000		Small Tools and Equipment	-201.85	Return Gate Valve
			403 - 534 50 35 000		Small Tools and Equipment	321.64	RVW Telescoping W/ Swivel
			403 - 534 50 48 000		Repairs and Maintenance	4,604.97	Flex Net Unit For Meter Reading
			403 - 534 51 31 000		Office and Operating Supplie	17.79	Rebuild Build Kit
			101 - 542 30 31 000		Office and Operating Supplie	27.34	Flashlights
950	02/10/2016	Claims	1	58712	FIRE KING OF SEATTLE INC.	40.37	Electric Material
			401 - 533 50 31 000		Operating Supplies	40.37	Safety Items - Dust Mask & Gloves Disposal
951	02/10/2016	Claims	1	58713	FIRE PROTECTION, INC	499.95	Annual Inspection
			001 - 518 30 41 000		Professional Services	499.95	Annual Inspection AC Panel/Fire Dept Panel
952	02/10/2016	Claims	1	58714	GCR TIRE CENTER	657.15	Fleet Material
			501 - 548 30 34 000		Parts	657.15	#40 Tires
953	02/10/2016	Claims	1	58715	GRAYBAR	966.17	Water Material
			403 - 534 51 31 000		Office and Operating Supplie	966.17	Pump #3 Soft Start Replacement
954	02/10/2016	Claims	1	58716	DANA HERRON	218.98	ICC Mileage & Exam Fees
			001 - 558 50 49 002		Misc/Trng, Registrations	218.98	ICC Mileage & Exam Fees
955	02/10/2016	Claims	1	58717	HONEY BUCKET	42.41	Credit; Monthly Rental
			001 - 576 80 45 000		Operating Rentals and Lease:	-127.22	Credit
			001 - 576 80 45 000		Operating Rentals and Lease:	169.63	Monthly Rental I-Trail
956	02/10/2016	Claims	1	58718	JET CHEVROLET	618.02	Fleet Material
			001 - 513 10 48 001		Vehicle Repairs and Mainten:	618.02	#448 Mayor Car Maintenance
957	02/10/2016	Claims	1	58719	JEFFREY A JOY	29.81	Mileage Reimbursement
			406 - 531 30 31 000		Operating Supplies	7.45	Mileage PC Public Works Mtg
			401 - 533 50 31 000		Operating Supplies	7.45	Mileage PC Public Works Mtg
			403 - 534 10 31 000		Office and Operating Supplie	7.45	Mileage PC Public Works Mtg
			101 - 542 30 31 000		Office and Operating Supplie	7.46	Mileage PC Public Works Mtg
958	02/10/2016	Claims	1	58720	KIMBALL MIDWEST	79.91	Fleet Material
			501 - 548 30 31 000		Office & Operating Supplies	79.91	Washers & Nuts
959	02/10/2016	Claims	1	58721	KING COUNTY FINANCE	31.16	Voters Pamphlet
			001 - 514 40 51 000		Election And Voter Costs	31.16	Voters Pamphlet
960	02/10/2016	Claims	1	58722	KORUM AUTOMOTIVE GROUP	3,156.70	Fleet Material; Fleet Material; Fleet Material
			001 - 513 10 48 001		Vehicle Repairs and Mainten:	2,404.63	#448 Mayor Car Maintenance
			107 - 521 20 48 001		Vehicle Repairs and Mainten:	45.90	#652 Maintenance

CHECK REGISTER

City Of Milton
MCAG #: 0590

01/20/2016 To: 02/16/2016

Time: 15:11:49 Date: 02/10/2016
Page: 5

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			107 - 521 20 48 001 -		Vehicle Repairs and Mainten:	706.17	#849 Maintenance
961	02/10/2016	Claims	1	58723	LEXIPOL LLC	4,450.00	DTB Subscription Services
			107 - 521 20 41 000 -		Professional Services	4,450.00	DTB Subscription Services
962	02/10/2016	Claims	1	58724	MILES RESOURCES	133.10	Street Material
			101 - 542 30 31 000 -		Office and Operating Supplie	133.10	Pothole Repair
963	02/10/2016	Claims	1	58725	CITY OF MILTON	12,786.31	City Utility Bills
			001 - 518 30 47 000 -		Public Utility Service	52.69	
			107 - 521 20 47 000 -		Utilities	1,417.07	
			406 - 531 30 47 000 -		Public Utility Services	258.64	
			401 - 533 50 47 000 -		Public Utility Services	1,493.06	
			403 - 534 51 47 001 -		Public Utility Services	5,859.93	
			101 - 542 30 47 000 -		Utilities	1,754.81	
			001 - 558 50 47 000 -		Public Utility Services	73.40	
			001 - 558 60 47 000 -		Public Utilities	73.40	
			001 - 569 00 47 000 -		Public Utilities-SC	530.11	
			001 - 576 80 47 000 -		Public Utility Service	1,273.20	
964	02/10/2016	Claims	1	E58726	NAVIA BENEFIT SOLUTIONS		Will re-issue as a check rather than EFT
965	02/10/2016	Claims	1	58727	NORTH COAST ELECTRIC COMPANY	1,358.87	PD Compound; PD Compound; PD Compound; PD Compound; PD Compound
			310 - 594 21 61 106 -		Police Compound	43.57	Conduit Body
			310 - 594 21 61 106 -		Police Compound	398.08	Nuts, Channel, Plastic Bush
			310 - 594 21 61 106 -		Police Compound	21.46	Hubs & Covers
			310 - 594 21 61 106 -		Police Compound	-181.41	Return Channel & Meter Combo
			310 - 594 21 61 106 -		Police Compound	984.92	Locknut, Pipe, Lube & Straps
			310 - 594 21 61 106 -		Police Compound	92.25	Locknuts, Channels, PVC & Twine
966	02/10/2016	Claims	1	58728	NORTHEND TRUCKING EQUIPMENT INC.	650.23	Fleet Material
			501 - 548 30 34 000 -		Parts	650.23	#48 Spinners
967	02/10/2016	Claims	1	58729	PIERCE CO BUDGET & FINANCE	204.44	Court Remittance Jan 2016
			001 - 586 12 00 000 -		Crime Victims Comp Fund	204.44	Court Remittance-Crime Victims
968	02/10/2016	Claims	1	58730	PIERCE COUNTY POLICE CHIEFS ASSOCIATION-	50.00	Annual Dues
			107 - 521 20 49 001 -		Misc/Dues & Memberships	50.00	Annual Dues
969	02/10/2016	Claims	1	58731	PLATT ELECTRIC SUPPLY	585.16	Part/Facility Material; Facility Material; Facilities Material
			001 - 518 30 31 000 -		Operating Supplies	7.02	Drill Bits
			001 - 518 30 31 000 -		Operating Supplies	234.07	Stock Lights & Fixtures
			001 - 518 30 31 000 -		Operating Supplies	337.06	Fixtures, Lights & Drill Bit
			001 - 576 80 31 000 -		Operating Supplies	7.01	Drill Bits
970	02/10/2016	Claims	1	58732	TONI POWELL	1.00	Refund inactive customer credit balance
			403 - 343 40 10 000 -		Water Sales	-1.00	
971	02/10/2016	Claims	1	58733	PRO-BUILD	63.36	Facilities Material
			001 - 518 30 31 000 -		Operating Supplies	63.36	Bulbs, Tape & Joint Compound
972	02/10/2016	Claims	1	58734	RAINIER LIGHTING & ELEC SUPPLY	15.44	Electric Material
			401 - 533 50 31 000 -		Operating Supplies	15.44	Seal With Screw & Bar

CHECK REGISTER

City Of Milton
MCAG #: 0590

01/20/2016 To: 02/16/2016

Time: 15:11:49 Date: 02/10/2016
Page: 6

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
973	02/10/2016	Claims	1	E58735	ROB REED	72.90	Mileage Reimbursement IT
					503 - 518 80 43 000 - Travel	72.90	Mileage Reimbursement - IT
974	02/10/2016	Claims	1	58736	REGIONAL WATER COOPERATIVE OF PIERCE COU	792.25	Annual Dues
					403 - 534 50 49 001 - Misc/Dues & Memberships	792.25	Annual Dues 2016
975	02/10/2016	Claims	1	58737	RG CONSTRUCTION	9,966.02	ADA Parking Lot Improv
					310 - 594 76 63 109 - ADA Parking Project At Park	9,966.02	ADA Parking Lot Improv-Est #1
976	02/10/2016	Claims	1	58738	MARK & KRISTEENA RHODABACK	250.00	CB Rental Deposit Refund
					001 - 586 00 00 002 - Refund Facility Deposit	250.00	CB Rental Deposit Refund
977	02/10/2016	Claims	1	58739	ROADS PAVING WA, LLC	16,172.05	Oak Street Paving
					310 - 595 42 63 108 - Oak Street Repair Project	16,172.05	Oak Street Paving
978	02/10/2016	Claims	1	58740	SCORE	1,698.25	Jail Services; Jail Services
					107 - 523 60 51 000 - Intergov. Jail Services	3.25	Jail Services - November 2015
					107 - 523 60 51 000 - Intergov. Jail Services	1,695.00	Jail Services - December 2015
979	02/10/2016	Claims	1	58741	SMITH FIRE SYSTEMS	1,145.39	Inspection Fire Extinguishers
					001 - 518 30 48 002 - Building Repair & Maint	229.08	Inspection Fire Extinguishers
					107 - 521 20 48 002 - Facility Repairs and Mainten	229.08	Inspection Fire Extinguishers
					406 - 531 30 48 002 - Bldg R & M	229.08	Inspection Fire Extinguishers
					401 - 533 50 48 002 - Building R & M	229.07	Inspection Fire Extinguishers
					403 - 534 50 48 001 - Equipment Repair & Maint	229.08	Inspection Fire Extinguishers
980	02/10/2016	Claims	1	58742	SUPPLYWORKS	435.39	Facilities Supplies; Facilities Materials
					001 - 518 30 31 000 - Operating Supplies	45.38	Window Cleaner
					001 - 518 30 31 000 - Operating Supplies	390.01	Cleaner, Paper Towels, Liners & Brushes
981	02/10/2016	Claims	1	58743	SYSTEMS FOR PUBLIC SAFETY, INCL.	2,195.39	Vehicle Repair; Vehicle Repair
					107 - 521 20 48 001 - Vehicle Repairs and Mainten:	591.33	#849 Battery & Gasket Set
					107 - 521 20 48 001 - Vehicle Repairs and Mainten:	1,604.06	#779 Tires & Oil Change
982	02/10/2016	Claims	1	58744	TACOMA POWER	596.10	Electric Material; Electric Material
					401 - 533 50 31 000 - Operating Supplies	378.60	Luminare & Brackets
					401 - 533 50 31 000 - Operating Supplies	217.50	125 Ft Quad
983	02/10/2016	Claims	1	58745	TITUS-WILL FORD	226.80	Fleet Repair; Fleet Repair; Vehicle Repair
					501 - 548 30 34 000 - Parts	136.50	#40 Shield Assembly
					501 - 548 30 48 000 - Repairs & Maintenance	45.15	#237 Oil Change
					501 - 548 30 48 000 - Repairs & Maintenance	45.15	#40 Oil Change
984	02/10/2016	Claims	1	58746	UNIFIRST CORPORATION	690.64	Uniforms; Uniforms; Uniforms; Uniforms; Uniforms; Uniforms
					001 - 518 30 20 002 - Uniforms	6.58	Uniforms
					001 - 518 30 20 002 - Uniforms	6.67	Uniforms
					001 - 518 30 20 002 - Uniforms	6.58	Uniforms
					406 - 531 30 20 002 - Uniforms	10.53	Uniforms
					406 - 531 30 20 002 - Uniforms	10.67	Uniforms
					406 - 531 30 20 002 - Uniforms	10.53	Uniforms
					401 - 533 50 20 002 - Uniforms	77.93	Uniforms
					401 - 533 50 20 002 - Uniforms	77.18	Uniforms
					401 - 533 50 20 002 - Uniforms	77.93	Uniforms
					403 - 534 50 20 002 - Uniforms	54.67	Uniforms
					403 - 534 50 20 002 - Uniforms	7.09	Uniforms

CHECK REGISTER

City Of Milton
MCAG #: 0590

01/20/2016 To: 02/16/2016

Time: 15:11:49 Date: 02/10/2016
Page: 7

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		403 - 534 50 20 002 -		Uniforms	55.37	Uniforms
		403 - 534 50 20 002 -		Uniforms	7.02	Uniforms
		403 - 534 50 20 002 -		Uniforms	7.09	Uniforms
		403 - 534 50 20 002 -		Uniforms	54.67	Uniforms
		101 - 542 30 20 002 -		Uniforms	27.02	Uniforms
		101 - 542 30 20 002 -		Uniforms	27.34	Uniforms
		101 - 542 30 20 002 -		Uniforms	27.02	Uniforms
		501 - 548 30 20 002 -		Uniforms	39.47	Uniforms
		501 - 548 30 20 002 -		Uniforms	39.98	Uniforms
		501 - 548 30 20 002 -		Uniforms	39.47	Uniforms
		001 - 576 80 20 002 -		Uniforms	6.58	Uniforms
		001 - 576 80 20 002 -		Uniforms	6.67	Uniforms
		001 - 576 80 20 002 -		Uniforms	6.58	Uniforms
985	02/10/2016	Claims	1	58747 WA STATE TREASURER	13,563.76	Court Remittance And Bldg Code Fees
		001 - 586 00 00 001 -		Building Code Fee	22.50	Building Code Fees
		001 - 586 83 00 000 -		Trama/Auto Theft/Brain Inju	1,407.98	Court Remittance
		001 - 586 88 00 000 -		State General Fund 54 (PSE/	79.17	Court Remittance
		001 - 586 89 00 000 -		Death Investigation Account	136.22	Court Remittance
		001 - 586 91 00 000 -		State General Fund 40 (PSE/	6,106.86	Court Remittance
		001 - 586 92 00 000 -		State General Fund 50 (PSE/	3,293.33	Court Remittance
		001 - 586 96 00 000 -		Lab Blood/Breath	11.68	Court Remittance
		001 - 586 97 00 000 -		JIS	2,298.62	Court Remittance
		001 - 586 99 00 000 -		School Zone Safety	207.40	Court Remittance
986	02/10/2016	Claims	1	58748 BUDGET & FISCAL SERVICES WASHINGTON STATE PATROL	177.00	Background Checks
		107 - 521 20 41 000 -		Professional Services	177.00	Background Checks
987	02/10/2016	Claims	1	58749 WASHINGTON TRACTOR	46.55	Fleet Material
		501 - 548 30 34 000 -		Parts	46.55	Bolts & Nuts
988	02/10/2016	Claims	1	58750 WATER MANAGEMENT LABORATORIES	131.00	Water Testing
		403 - 534 51 41 000 -		Professional Services	131.00	Chemicals
1008	02/16/2016	Claims	1	E58751 SANDRA ALLEN	4,000.00	Judge Services
		001 - 512 50 41 000 -		Professional Services	4,000.00	Monthly Judge Services
1009	02/16/2016	Claims	1	58752 ASSOCIATION OF WASHINGTON CITIES	150.00	City Action Days Registration
		001 - 513 10 49 002 -		Misc/Trng, Registrations	150.00	City Action Days Registration
1010	02/16/2016	Claims	1	58753 CAPITAL ONE COMMERCIAL	47.04	Council Supplies
		001 - 513 10 31 000 -		Office and Operating Supplie	47.04	Council Water
1011	02/16/2016	Claims	1	58754 CHUCKALS	154.23	PW Supplies
		001 - 518 90 31 000 -		Office and Operating Supplie	2.38	Paper, Cleaner, Laminate & Shelf
		406 - 531 30 31 000 -		Operating Supplies	25.52	Paper, Cleaner, Laminate & Shelf
		401 - 533 50 31 000 -		Operating Supplies	51.60	Paper, Cleaner, Laminate & Shelf
		403 - 534 50 31 000 -		Office and Operating Supplie	56.36	Paper, Cleaner, Laminate & Shelf
		101 - 542 30 31 000 -		Office and Operating Supplie	18.37	Paper, Cleaner, Laminate & Shelf
1012	02/16/2016	Claims	1	58755 COMCAST BUSINESS	379.63	Phone & Internet
		001 - 513 10 42 000 -		Communication	18.98	Phones & Internet
		001 - 514 20 42 000 -		Communication	18.98	Phones & Internet
		001 - 518 30 42 000 -		Communication	9.49	Phones & Internet

CHECK REGISTER

City Of Milton
MCAG #: 0590

01/20/2016 To: 02/16/2016

Time: 15:11:49 Date: 02/10/2016
Page: 8

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 518 90 42 000 -		Communication	9.49	Phones & Internet
		107 - 521 20 42 000 -		Communication	56.94	Phones & Internet
		406 - 531 10 42 000 -		Communication	37.96	Phones & Internet
		401 - 533 10 42 000 -		Communications	83.52	Phones & Internet
		403 - 534 10 42 000 -		Communication	87.31	Phones & Internet
		101 - 542 30 42 000 -		Communication	18.98	Phones & Internet
		501 - 548 30 42 000 -		Communications	9.49	Phones & Internet
		001 - 558 50 42 000 -		Communications	9.49	Phones & Internet
		001 - 558 60 42 000 -		Communication	9.49	Phones & Internet
		001 - 576 80 42 000 -		Communication	9.51	Phones & Internet
1013	02/16/2016	Claims	1	58756 COPY WRIGHTS INC	51.36	Business Cards
		001 - 511 60 49 003 -		Misc/Outside Printing	51.36	Business Cards - Bennest
1014	02/16/2016	Claims	1	58757 WA STATE DEPT OF HEALTH	3,988.90	Annual Water Systems Fee
		403 - 534 50 49 001 -		Misc/Dues & Memberships	3,988.90	Annual Water Systems Fee
1015	02/16/2016	Claims	1	E58758 EPICPAY	70.95	Credit Card Processing
		406 - 531 10 41 000 -		Professional Services	14.19	Credit Card Processing Fees
		401 - 533 10 41 000 -		Professional Services	28.38	Credit Card Processing Fees
		403 - 534 10 41 000 -		Professional Services	28.38	Credit Card Processing Fees
1016	02/16/2016	Claims	1	58759 EXCEL SUPPLY COMPANY, INC	539.12	PW Material
		406 - 531 30 31 000 -		Operating Supplies	179.71	Hard Hats & Ear Plugs
		403 - 534 50 31 000 -		Office and Operating Supplie	179.70	Hard Hats & Ear Plugs
		101 - 542 30 31 000 -		Office and Operating Supplie	179.71	Hard Hats & Ear Plugs
1017	02/16/2016	Claims	1	58760 FERGUSON ENTERPRISES, INC. #1539	1,351.40	Flex Net Meters
		403 - 534 50 48 000 -		Repairs and Maintenance	1,351.40	Flex Net Meters
1018	02/16/2016	Claims	1	E58761 GATEWAY SERVICES	5.00	Web Payment Services
		406 - 531 10 41 000 -		Professional Services	1.00	Web Payment Service Fee
		401 - 533 10 41 000 -		Professional Services	2.00	Web Payment Service Fee
		403 - 534 10 41 000 -		Professional Services	2.00	Web Payment Service Fee
1019	02/16/2016	Claims	1	58762 GOODYEAR - FIFE	920.83	Fleet Material
		501 - 548 30 48 000 -		Repairs & Maintenance	920.83	#32 Tires
1020	02/16/2016	Claims	1	58763 GRAINGER INC	292.65	Shop Supplies
		406 - 531 30 35 000 -		Small Tools and Equipment	97.55	Platform Stepladder
		403 - 534 50 35 000 -		Small Tools and Equipment	97.55	Platform Stepladder
		101 - 542 30 35 000 -		Small Tools and Equipment	97.55	Platform Stepladder
1021	02/16/2016	Claims	1	58764 INDIGO ENTERPRISES	494.79	Refunding Invoice #467, Permit 2016.0004.BP0001 Changed valuation amount. \$92.40 is difference between original cost and new cost.
		001 - 322 10 00 000 -		Building Permits	-56.00	Refund Building Permits
		001 - 322 10 04 000 -		Plumbing & Mech Permits	-194.50	Refund Plumbing Permit
		001 - 322 10 04 000 -		Plumbing & Mech Permits	-207.89	Refund Mechanical Permit
		001 - 345 83 10 000 -		Plan Review	-36.40	Refund Plan Review
1022	02/16/2016	Claims	1	58765 MR. ROOTER PLUMBING	181.19	Police Maintenance
		107 - 521 20 48 002 -		Facility Repairs and Mainten	181.19	Diagnosis Wall Mount
1023	02/16/2016	Claims	1	58766 NATIONAL SAFETY, INC.	3,154.97	Electric Material
		401 - 533 50 31 000 -		Operating Supplies	3,154.97	Fire Retardent Harnesses

CHECK REGISTER

City Of Milton
MCAG #: 0590

01/20/2016 To: 02/16/2016

Time: 15:11:49 Date: 02/10/2016
Page: 9

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1024	02/16/2016	Claims	1	58767 NAVIA BENEFIT SOLUTIONS	3,149.20	FSA Administrative Fee; FSA Claims; FSA Claims; FSA Claims; FSA Claims
				001 - 517 30 49 000 - FSA Plan Fees	50.00	FSA Administrative Fee
				001 - 589 17 01 000 - Discovery Benefit Pmts	1,822.48	FSA Claims
				001 - 589 17 01 000 - Discovery Benefit Pmts	1,049.48	FSA Claims
				001 - 589 17 01 000 - Discovery Benefit Pmts	193.24	FSA Claims
				001 - 589 17 01 000 - Discovery Benefit Pmts	34.00	FSA Claims
1025	02/16/2016	Claims	1	58768 NEWS TRIBUNE, THE	134.44	Legal Notice; Legal Notice
				001 - 513 10 41 002 - Advertising	37.74	Executive Session Notice
				001 - 513 10 41 002 - Advertising	96.70	Legal Notice ORD 1886-16
1026	02/16/2016	Claims	1	58769 NORTH COAST ELECTRIC COMPANY	122.47	PD Compound; PD Compound Return
				310 - 594 21 61 106 - Police Compound	161.44	Wire, Screwdriver Set & Pliers
				310 - 594 21 61 106 - Police Compound	-38.97	Conduit Body Return
1027	02/16/2016	Claims	1	58770 OCCUPATIONAL MEDICAL CLINIC	84.00	DOT & Card
				403 - 534 50 20 000 - Personnel Benefits	84.00	DOT & Card - Miller
1028	02/16/2016	Claims	1	58771 PIERCE CO BUDGET & FINANCE	317.56	Regional Council Membership Dues
				001 - 513 10 49 001 - Misc/Dues & Memberships	317.56	Regional Council Membership Dues
1029	02/16/2016	Claims	1	58772 PIERCE COUNTY COMMUNITY NEWSPAPER GROUP	600.00	Monthly Mailing Service
				001 - 513 10 41 002 - Advertising	600.00	Monthly Mailing Service
1030	02/16/2016	Claims	1	E58773 PIERCE COUNTY SEWER	197.08	Sewer; Sewer; Sewer; Sewer; Sewer
				001 - 518 50 47 000 - Utilities	43.51	Sewer
				107 - 521 20 47 000 - Utilities	34.08	PD Sewer
				401 - 533 50 47 000 - Public Utility Services	31.24	PW Shops Sewer
				001 - 569 00 47 000 - Public Utilities-SC	34.07	MAC Sewer
				001 - 575 50 47 000 - Public Utilities Services	18.88	Community Building Sewer
				001 - 576 80 47 000 - Public Utility Service	35.30	Sewer Park
1031	02/16/2016	Claims	1	58774 SECOMA FENCE INC.	2,442.30	Fencing; Fencing
				406 - 531 30 48 000 - Repairs and Maintenance	592.52	Fence Repair
				401 - 533 50 48 000 - Repairs and Maintenance	592.52	Fence Repair
				403 - 534 50 48 000 - Repairs and Maintenance	592.53	Fence Repair
				403 - 534 50 48 000 - Repairs and Maintenance	664.73	Fence Repair
1032	02/16/2016	Claims	1	58775 STANDARD PARTS CORPORATION (NAPA)	279.29	Fleet Material
				501 - 548 30 31 000 - Office & Operating Supplies	88.55	Brake Fluid, Stain Lift & Ringseal
				501 - 548 30 34 000 - Parts	190.74	Oil & Filters
1033	02/16/2016	Claims	1	58776 TITUS-WILL FORD	114.67	Fleet Repair
				501 - 548 30 34 000 - Parts	114.67	#32 Brake Kit
1034	02/16/2016	Claims	1	E58777 US BANK ACCOUNTABILITIES	66.55	Copier Lease
				107 - 521 20 45 000 - Operating Rentals and Lease	66.55	PD Clerk Copier Lease
1035	02/16/2016	Claims	1	58778 TREASURY DIV.-MONEY CENTE US BANK N.A. - CUSTODY TREASURY	38.00	Safekeeping Charges



To: Mayor Perry and City Councilmembers
From: Police Chief Tony Hernandez
Date: February 16, 2016
Re: Surplus Equipment – CONSENT

ATTACHMENTS: Resolution

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required:

Recommended Motion: “I move to approve the attached Resolution authorizing the surplus of the identified Police Department Equipment.”

Fiscal Impact/Source of Funds: The Police Department upgraded duty pistols in 2015. They wish to surplus the remaining .40 Glock. This pistol was sold for \$400.00.

Issue: In order to legally dispose of property that is obsolete, broken, and/or no longer deemed usable, the City Council must pass a Resolution declaring such property to be surplus.

**CITY OF MILTON
RESOLUTION XXXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILTON,
WASHINGTON, DECLARING A .40 GLOCK TO BE SURPLUS AND
AUTHORIZING THE DISPOSAL OF SAME.**

WHEREAS, the City of Milton owns property described as a .40 Glock Model 33 handgun, serial number PNF567; and

WHEREAS, the said handgun has been replaced with upgraded duty pistols and is no longer of functional value to the City, now therefore;

THE CITY COUNCIL OF THE CITY OF MILTON HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council of the City of Milton does hereby declare that the .40 Glock Model 33 handgun, serial number PNF567 is surplus to the needs of the City. The City Council authorizes and directs the Police Chief to dispose of the same in a manner that will be to the best advantage to the City of Milton.

PASSED AND APPROVED at a regular meeting of the Council of the City of Milton, this 16th day of February, 2016.

Debra Perry, Mayor

ATTEST:

Katie Bolam, City Clerk



To: Mayor Perry and City Council Members
From: Betty J. Garrison, Finance Director
Date: February 16, 2016
Re: Ordinance Amending Public Services Code

ATTACHMENTS: Ordinance 16-####

TYPE OF ACTION:

Information Only Discussion Action Public Hearing Expenditure

Recommendation/Action: Motion: "I move to adopt this Ordinance amending the Public Services Code as presented."

Issue: Milton Municipal Code and current practice need to be brought into alignment.

Discussion: This Ordinance was brought before Council and discussed at the Work Session on February 8, 2016. Recommendations were incorporated.

The following changes are recommended by Staff to meet current and best practice, terminology and positions.

13.04.010 Assignment to collection company authorized. – updating for current positions and terminology to meet practice.

13.28.070 – Amending for new software ability.

13.36.010 – Policies and procedures established

Section F.1 and F.3 – update wording for new electronic abilities.

Section F.3 and F.4 – changing cut off time from 2:30 to 3:30.

Section H.1 – addition for clarification

Section H.3 – addition to allow for some flexibility and provision of service

options.

Section J.1 – addition to allow for some flexibility and provision of service

options.

Fiscal Impact: The addition of flexibility could provide an avenue for a more consumer friendly atmosphere. With the change it may take a few extra days to receive the funding, but the fact that Finance worked with the consumer can end up paying off in the long run since we continue to provide service, when possible, and we are building trust and positive relationships that put us at the top of the list. Negative relationships have a tendency to be put at the bottom of the list. This still has limitations so that no one has the ability to gift public funds or services and still requires high level authorization. This also allows for faster processing of consumer requests.

**CITY OF MILTON, WASHINGTON
ORDINANCE NO. 16 - ####**

**AN ORDINANCE OF THE CITY OF MILTON, WASHINGTON,
AMENDING MILTON MUNICIPAL CODE SECTIONS 13.04.010,
13.28.070, AND 13.36.010 AND PROVIDING SEVERABILITY
AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the City of Milton strives to maintain consistency between the Milton Municipal Code and current and best practices; and

WHEREAS, the City Code for the Public Services requires updates to bring current code consistent with current and best practices; **NOW, THEREFORE**,

THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. That Chapter 13.04.010 is amended as follows:

13.04.010 Assignment to collection company authorized.

The ~~clerk~~ Finance Director is authorized and directed to assign delinquent accounts from the Utility Department of the city to the collection company, provided, that the ~~clerk~~ Department shall maintain a list of those accounts assigned, and provided that the charges for collection shall not exceed the usual collection charges prevailing in Pierce County. (Ord. 514 § 1, 1965).

Section 2. That Chapter 13.28.070 is amended as follows:

13.28.070 Turn on and turn off – Single charge required when.

Each customer will have only one charge made for each request. In the case of dual service, the charge ~~will go to the electric utility~~ will be prorated between utility services. (Amended at City's request 2/9/84; Ord. 844 § 2, 1980).

Section 3. That Chapter 13.36.010 is amended as follows:

13.36.010 Policies and procedures established.

F. To reconnect a utility service which has been discontinued:

1. The account holder must pay the full balance due, including both past due and current amounts, plus a ~~dispatch~~ service fee.
2. Payments made after shut-off must be made in cash, by money order or by credit card or debit card.
3. Payments must be received before ~~2~~ 3:30 p.m. for same day reconnections, and must include a \$50.00 ~~dispatch~~ service fee. Utility reconnections will be made by close of each business day.
4. For same day connections on payments received after ~~2~~ 3:30 p.m. there will be an additional fee of \$185.00.

H. Exemptions.

1. Individual Circumstances. If it is determined by the Utility Clerk and the Finance Director that an account has become past due because of circumstances beyond the control of the account holder, a time payment plan on the past due amount may be arranged, with one percent per month interest charged on past due amounts. This request must be submitted by the property owner.
2. Payments received insufficient to cover both current balances and the scheduled payment on past due amounts shall be credited first to the older balance.
3. In an effort to assist customers due to individual circumstances the Finance Director is authorized to accept short term arrangements to avoid discontinuation of services. This must be authorized by the property owner and cannot exceed 90 days.

J. Corrections & Adjustments.

1. The Finance Director with concurrence from the Public Works Director has the authority to authorize the correction of billing errors and to make adjustments to Utility Accounts as necessary as a result of billing errors, or for expediency. Any adjustment in excess of \$1,000.00 must also be approved by the Mayor or their designee.

Section 4. Ratification and Confirmation. Any previous actions by the City that fall within the scope of the subject matter of this ordinance are hereby ratified and confirmed.

Section 5. Effective Date. This Ordinance shall be in full force and effect five (5) days after proper posting and publication. A summary of this Ordinance may be published in lieu of publishing the Ordinance in its entirety.

Section 6. Severability. If any provision of this Ordinance, or Ordinance modified by it, is determined to be invalid or unenforceable for any reason, the remaining provision of this Ordinance and Ordinances and/or Resolutions modified by it shall remain in force and effect.

PASSED AND APPROVED at the regular meeting of the Council of the City of Milton, this 16th day of February, 2016.

Debra Perry, Mayor

Attest/Authenticated:

Approved As To Form:

Katie Bolam / City Clerk

Greg A. Rubstello, City Attorney

Date of Publication:

Effective Date:



To: Mayor Perry and City Council Members
From: Betty J. Garrison, Finance Director
Date: February 16, 2016
Re: Ordinance Amending Electric Utility Code

ATTACHMENTS: Ordinance 16-####

TYPE OF ACTION:

Information Only Discussion Action Public Hearing Expenditure

Recommendation/Action: "I move to adopt this Ordinance amending the Electric Utility Code as presented."

Issue: Milton Municipal Code and current practice need to be brought into alignment.

Discussion: This was discussed at the Work Session on February 08, 2016. As requested, Section 13.08.040 (B)(3) was modified for clarification.

These changes are recommended by Public Works Staff to meet current and best practice.

- 13.08.040 New service connection – Conversion and rewiring
 - Section A.3 and B.2 – Changing out the inspecting authority from Washington Department of Labor and Industries to Tacoma Power.
 - Section B.3 – Amending requirements.
- 13.08.070 – Amending requirements.
- 13.08.100 – Underground distribution installation on private property
 - Section A.2 – clarification of costs
 - Section A.4 – changing cost calculations
 - Section A.5.b – clarification of responsibility
- 13.08.110 – Service Connection – Overhead and underground requirements
 - Section B – Clarification of responsibility
- 13.08.130 – Meter – Installation - Testing
 - Section B – Updating Cost
- 13.08.280 – Electric utility – Regular and commercial service rates
 - Section B – Clarification
 - Section C – Changing effective date to May billing.
- 13.08.310 – Yard light rentals. – rates covered in Section 13.08.280

**CITY OF MILTON, WASHINGTON
ORDINANCE NO. 16 - ####**

**AN ORDINANCE OF THE CITY OF MILTON, WASHINGTON,
CONCERNING THE PROVISIONS OF THE CITY OF MILTON'S
ELECTRICAL UTILITY CODE; AMENDING MILTON MUNICIPAL CODE
SECTIONS 13.08.040, 13.08.070, 13.08.100, 13.08.110, 13.08.130,
13.08.140, 13.08.280, AND 13.08.310; PROVIDING FOR
SEVERABILITY AND, AUTHORIZING SUMMARY PUBLICATION BY
ORDINANCE TITLE, AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the City of Milton strives to maintain consistency between the Milton Municipal Code and current and best practices; and

WHEREAS, the City Code for the Electric Utility requires updates to bring current code consistent with current and best practices; **NOW, THEREFORE**,

THE CITY COUNCIL OF THE CITY OF MILTON, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. That the following Sections of Chapter 13.08 ELECTRIC UTILITY are amended as follows (additions shown by underline and deletions shown by strikethrough):

13.08.040 Permit fees – New service connection – Conversion and rewiring.

A. New Service.

1. A new service is not to exceed 150 feet.
2. Service shall include placing a temporary meter on an approved placed pole as determined by the Electrical Department and erected by the applicant or his contractor.
3. Connection shall be complete with the setting of the permanent electric meter and when final approval of electrical inspection has been posted by Tacoma Power. ~~the Electrical Inspection Section of the Department of Labor and Industries, State of Washington.~~

B. Conversion and Rewiring.

1. The service provided will be a review by the Electric Department to determine if the conversion or rewire requested will require increased transformer capacity or service drop replacement.

2. The installation or alteration to meet the increased load will be made by the Electric Department when necessary after the posted approval of the conversion or rewire by Tacoma Power. ~~the State Electrical Inspection Section.~~

3. ~~The City Tacoma Power will not require a permit modification if that modification is determined to be any installation of a new light fixture, one or two receptacles in an existing room or some other minor change when multiple modifications are proposed to the wiring of a building.~~

13.08.060 Electric bills – Payment – Delinquency – Turn on fees.

All electric bills are payable at the Administration Office of City Hall ~~from 8:00 a.m. to 5:00 p.m.~~ during regular business hours, Monday through Friday. The City Hall is closed on legal holidays. Payment may be made by mail, electronic payment or via the drop box as well as in person during regular business hours. All electric bills are past due after the 15th day of the month following billing or after the first business day following the 15th if that date is on the weekend or holiday, and service may be discontinued until paid in full. In the event service is discontinued, energy will not be made available until all balances are paid in full, plus a turn on fee, according to the City's fee schedule.

13.08.070 Underground distribution systems required when – Trench separation.

A. It is the desire of the City to require the distribution system to be installed underground in plats and subdivisions. Exceptions to this rule could be certain short and long plats where a continuation of the existing overhead distribution would be determined by the City.

B. In areas where underground distribution is required, the developer shall furnish and install at his expense all items necessary to complete the distribution system within the plat. Prior to construction, the developer shall submit a plan designed by an engineer and approved by the City.

C. Where primary distribution is required to be extended into private property, the alternatives of overhead versus underground construction shall be determined by the City. In most situations, underground installation will be preferred.

D. Both underground primary and secondary installation shall not be jointly trenched with water or sewer, and a minimum distance of ~~three~~ five feet separation shall be maintained at all times.

E. All underground primary will be in conduit. Telephone or cable TV wiring will not be allowed in the same conduit used for electrical wires.

13.08.100 Underground distribution installation on private property.

A. When the length of service exceeds capabilities of servicing by a secondary connection, then primary distribution shall be installed. The customer shall pay for the following items based upon the City's cost of materials at the time of purchase:

1. Conductor, per foot: from pole top to transformer;
2. Pad-mount transformers:
 - a. Residential development: shall pay the entire cost of transformers, to include vaults, and hardware;
 - b. Commercial development: shall pay the entire cost of transformers, to include vaults, and hardware;
3. Transformer pad;
4. Trenching and backfill at time and material plus inspection \$1.25 per foot (the customer may be required to trench and backfill);
5. Conduit:
 - a. Primary from pole to trans-former;
 - b. Secondary from the splice box transformer to the meter is the customer responsibility ~~if city is responsible for secondary.~~

B. Before construction, the customer shall provide the City with a feasible location of construction. A consideration of location will be provisions to connect other customers to the distribution system. An easement stipulating location and condition of use by others will be furnished to the City by the customer.

C. All equipment furnished and installed either by the customer or the City shall become and remain the property of the city.

13.08.110 Service connection – Overhead or underground requirements.

A. Overhead service, including all necessary equipment will be furnished and installed by the City from the existing or new pole to the customer's point of connection, the distance not to exceed 150 feet.

B. The electrical customer ~~except single family dwelling~~ will be responsible for the secondary line from the splice box transformer to the meter.

C. Underground service will be optional on services less than 150 feet and shall be required where distance is between 150 feet and the maximum length allowable for secondary conductor, usually not to exceed 260 feet total.

13.08.130 Meter – Installation – Testing.

A. The City shall have the right to install a meter on every service connection, with or without notice to the customer, which meter shall be installed in accordance with the National Electrical Code. The property owner shall be responsible for the protection of any equipment used to service his property, excepting natural depreciation.

B. Any customer protesting that the meter on his premises is not registering correctly may apply to the Electric Department for a meter test. The meter shall be tested by an accredited laboratory and test results furnished. In the event the meter is in good order, applicant shall pay the cost of the test, plus ~~\$100.00~~ \$40.00 for delivery and labor. If the meter is in bad order, it shall be paid for by the Electric Department.

C. In case a service is without a meter for a period of time, the bill shall be estimated based upon previous consumption.

D. If a meter does not function or operate correctly due to faulty wiring on the part of the customer, the consumer shall correct said faulty wiring within 10 days, or the service will be discontinued.

E. A single phase 200 amp, 120/240-volt meter will be furnished by the City for each connection. if the customer required any other type of a meter they will pay the difference in the cost of the meter.

F. The meter shall be installed at a location approved by a representative of the City. The meter shall be accessible at all times.

13.08.280 Electric utility – Regular and commercial service rates.

A. Rates and charges for residential, schools, churches, apartments, and other accounts not covered by commercial rates are as follows:

Base Rate = \$6.80

Charges for Each Kilowatt Hour = \$0.0636

B. Commercial rates and charges for all uses not listed in subsection A of this section are as follows:

Commercial Base Rate	\$14.16
Booster Stations Electric	\$21.07
100-Watt Yard Light Electric	\$10.20
200-Watt Yard Light	\$10.48
400-Watt Lights	\$24.72
<u>Low Income</u> SR/Disability Yard Light	\$7.43
Charges for Each Kilowatt Hour	\$0.0703

C. On May Billing of each year, the rates established in this section shall be adjusted according to the June CPI-U index for the previous year for the Seattle-Puget Sound area.

13.08.310 Yard light rentals.

The City will install, own and maintain the fixture and pole, if a pole is required. Rental rates are identified in MMC 13.08.280, as may be amended from time to time. ~~Pole rental will be \$1.25 per month. The rental charge for the fixture shall be as follows: Energy will be provided on an unmetered basis:~~

175 watt	\$3.75
250 watt	4.25
400 watt	5.70

Section 2. Effective Date. This ordinance shall be in full force and effect five (5) days after proper posting and publication. A summary of this ordinance by ordinance title may be published in lieu of publishing the ordinance in its entirety.

Section 3 Severability. If any provision of this ordinance, or ordinance modified by it, is determined to be invalid or unenforceable for any reason, the remaining provision of this ordinance and ordinances and/or resolutions modified by it shall remain in force and effect.

PASSED AND APPROVED at the regular meeting of the Council of the City of Milton, this 16th day of February, 2016.

Debra Perry, Mayor

Attest/Authenticated:

Approved As To Form:

Katie Bolam / City Clerk

Greg A. Rubstello, City Attorney

Date of Publication:

Effective Date:



To: Mayor Perry and City Councilmembers
From: Finance Director Garrison and City Clerk Bolam
Date: February 16, 2016 Regular Meeting
Re: Approval – Update to the City's Administrative Ethics Policy

ATTACHMENTS: None.

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required:

Recommendation/Action:

"I move to postpone action on this matter to the March 7, 2016 meeting."

Fiscal Impact/Source of Funds: None.

Issue: The City's Administrative Policies have been in place as a whole since 1998. Current staff is updating sections in accordance with current best practices and compliance with WCIA where applicable.

Background: City Council reviewed the proposed policy at its February 1, 2016 meeting.

There is a motion on the table from the February 1 meeting to approve the policy as amended during that meeting, followed by a vote to postpone the matter to the February 16, 2016 meeting.

Discussion: The city attorney and WCIA attorney have requested additional time to review the policy. It is recommended that Council grant this extra time and postpone the matter to the March 7 meeting.



To: Mayor Perry and City Council Members
From: Aaron C. Nix, Community Development and Public Works Director
Date: February 16, 2016
Re: PSRC Conditional Certification of Milton's Comprehensive Plan

ATTACHMENTS:

- A. PSRC Conditional Approval Letter
- B. Sections from Land-Use and Transportation Elements from Milton's Adopted Comprehensive Plan
- C. PSRC Growth Projections Spreadsheet

TYPE OF ACTION:

Information Only Discussion Action Public Hearing Expenditure

Issue: The City Council adopted changes (June 2015) to the City's Comprehensive Plan with modifications that were suggested and supported, with the aid of consultants. A part of the process, Staff had worked closely with Staff members of the Puget Sound Regional Council (PSRC), as statewide growth management policies had changed; this organization's participation and eventual certification for all cities in the State of Washington was included. City Staff received PSRC's conditional approval of the City's Plan that highlighted specific elements to our plan, including areas for improvement and one issue that needs to be resolved prior to PSRC giving the City's Comprehensive Plan document unencumbered approval.

Discussion: In general, Staff from the Puget Sound Regional Council were complimentary and expressed their sincere appreciation to the City of Milton for its work on the City's revised Comprehensive Plan, adopted by the City Council in June of 2015. As indicated within the attached certification report, Milton's plan was conditionally approved, with a list of tasks that PSRC has asked the City to consider in modifying the report and one required element that must be rectified, prior to unencumbered approval by PSRC. Specifically, this condition is outlined on page 3 of 9 within the conditional approval letter and relates to a discrepancy found on the household growth projections within the land use and transportation elements of the City's adopted plan. (There are 300 households identified in the Land Use Element vs. 700 identified in the Transportation element for the 20-year growth projection.) This discrepancy was created due to the fact that the source of data for these numbers were mixed – those of the PSRC growth model vs. the actual population numbers offered by the Office of Financial Management (OFM) with the State of Washington. As suggested by PSRC, the City should amend the Comprehensive Plan to clarify the technical and policy basis for planned growth assumptions, to resolve inconsistencies between plan elements, and to

demonstrate alignment with the adopted growth targets and support for the regional growth strategy. Staff is currently working with PSRC Staff in order to identify potential solutions to this issue. In the meantime, the PSRC has outlined a time frame in which they'd like to see these adjustments made, as outlined below:

1. Council adoption of a work plan to address the condition identified in the certification report by April 30, 2016.
2. Submission of the proposed change to PSRC.
3. Once the condition is adequately addressed, submission of the adopted amended Comprehensive Plan and supporting documents by June 30, 2017 for review and certification by PSRC.

Staff is bringing this forward to the Council for information purposes only at this time.

We have begun work with the City's Planning Commission on a suggested pathway to bring forward to the Council as a recommendation in meeting the criteria identified above. Staff's initial impression is that PSRC's number of Households and Population figures for the planning period between 2010 and 2035 are not in alignment (i.e. 464 households and a population increase of 1752 people), but as mentioned previously, Staff is working with PSRC Staff on a pathway for a resolution.

PSRC PLAN REVIEW REPORT & CERTIFICATION RECOMMENDATION

CITY OF MILTON COMPREHENSIVE PLAN

January 1, 2016



BACKGROUND

A major emphasis of the Washington State Growth Management Act (GMA) is the need to coordinate local, regional, and state planning efforts. To advance this coordination, the GMA requires the Puget Sound Regional Council (PSRC) to formally certify that regional transit plans, countywide planning policies, and local comprehensive plans within the central Puget Sound region conform to: (1) established regional guidelines and principles, (2) the adopted long-range regional transportation plan, and (3) transportation planning requirements in the Growth Management Act. Within the central Puget Sound region, the multicounty planning policies have been established as the regional guidelines and principles under Revised Code of Washington (RCW) 47.80.026. Certification of local plans and policies is also a requirement for jurisdictions and agencies that intend to apply for PSRC funding or proceed with any project submitted into the Regional Transportation Improvement Program, regardless of funding source.

Within the central Puget Sound region, local governments and PSRC have worked together to develop an overall process ([Adopted Policy and Plan Review Process](#), Revised September 2003) for reviewing and certifying local, countywide, regional, and transit agency policies and plans.¹ This process also provides an opportunity to coordinate and share information related to local and regional planning. A set of materials, compiled in a [Plan Review Manual](#), provides details on the review and certification process, background, and framework. The manual also provides guidance and checklists for aligning plans and policies with [VISION 2040](#), [Transportation 2040](#), and [Growth Management Act](#) requirements.

DISCUSSION

This report summarizes the findings and recommendations regarding the major update to the comprehensive plan for the City of Milton, adopted by the city on June 15, 2015. PSRC last certified the Milton comprehensive plan in 2002. Since 2002 the plan has also been updated with annual amendments. PSRC staff reviewed Milton's 2015 update to its comprehensive plan, and coordinated with city staff in the development of this report.

CERTIFICATION RECOMMENDATION

Based on the review of the City of Milton comprehensive plan, the following action is recommended to the PSRC Growth Management Policy Board, Transportation Policy Board, and Executive Board:

The Puget Sound Regional Council conditionally certifies that the transportation-related provisions in the 2015 City of Milton comprehensive plan update conform to the Growth Management Act and are consistent with multicounty planning policies and the regional transportation plan.

¹ The certification requirement in the Growth Management Act is described in RCW 47.80. The specific requirements for transportation elements in local comprehensive plans are spelled out in RCW 36.70A.070. PSRC's Interlocal Agreement, Section VII, also provides direction for the review of local comprehensive plans and countywide policies (Resolution A-91-01, amended March 1998). The Council's Executive Board last updated its process for Policy and Plan Review in September 2003. The process is also described in VISION 2040, Part IV: Implementation.

- DRAFT -

Conditional status is in place until the city amends the comprehensive plan to address inconsistencies between land use assumptions used in the plan and housing growth targets adopted by Pierce and King Counties (see details on page 3) and make clear that all elements of the plan assume consistent 20-year growth in housing and jobs. This work will occur according to the following schedule:

1. Council adoption of a work plan to address the condition identified in the certification report by April 30, 2016.
2. Submission of a draft amended comprehensive plan and supporting documents that address the condition to PSRC for review and comment in advance of adoption.
3. Once the condition is adequately addressed, submission of the adopted amended comprehensive plan and supporting documents by June 30, 2017 for review and certification by PSRC.

The city acknowledges and understands these conditions.

The remainder of this report contains a summary of the PSRC review of the City of Milton comprehensive plan update. Under each heading, the scope of the certification review, as guided by the [Plan Review Manual](#) and [checklist for local comprehensive plans](#), is listed in high level bullets. Discussion in each topic area highlights exemplary provisions of the plan, as well as issues identified through the certification review where future work on the part of the city is recommended.

Part I: Conformity with Growth Management Act Transportation Planning Requirements

SCOPE OF REVIEW

The Growth Management Act (RCW 36.70A.070(6)) includes several requirements related to transportation elements in local comprehensive plans. These requirements are summarized as follows:

Land use assumptions and forecasts of travel demand that are internally consistent and consistent with growth targets.

Service and facility needs, including inventories of existing facilities, and level-of-service standards and concurrency provisions that address multiple modes of travel, planned land uses and densities, and state highways.

Financing and investments, including a multiyear financing plan and reassessment strategy to address potential funding shortfalls.

Intergovernmental coordination with neighboring cities, counties, and regional and state agencies.

Demand management, including programs to implement the Commute Trip Reduction Act.

Pedestrian and bicycle planning, including project funding and capital investments, education, and safety.

Land uses adjacent to airports, identifying relevant facilities, existing and planned uses, and policies that discourage incompatible uses.

Air quality is largely an interjurisdictional issue in which each jurisdiction's travel behaviors, measured through vehicle emissions, affect the regional airshed. The Washington Administrative Code (WAC) requires local transportation elements and plans to include "policies and provisions that promote the reduction of criteria pollutants" for mobile sources (WAC 173-420-080). When PSRC reviews plans, it also certifies that the comprehensive plans include air quality policies and provisions, including a commitment to meeting the requirements of applicable federal and state air quality legislation.

- DRAFT -

DISCUSSION: EXEMPLARY PLAN PROVISIONS

The City of Milton’s comprehensive plan satisfies most of the transportation planning requirements of the GMA and includes adequate air quality policies and provisions. The plan includes many provisions that go above and beyond minimum requirements, including:

- ☑ The plan focuses on a 2012 community visioning process that casts Milton as a “City of Places.” These places, or special planning areas, are incorporated in all elements of the plan with special planning area-specific policies, underscoring the neighborhood and center focus of the plan. In addition, each element is guided by questions derived from the community visioning process.
- ☑ Policy MM 1.7 includes a commitment to developing a comprehensive bike and pedestrian network that links neighborhoods with activity centers and institutions, as well as neighboring jurisdictions, building off of the city’s connection to the Interurban Trail. Additional policies (MM 1.5, MM 1.13) support this network through developing clear wayfinding and signage for the network.
- ☑ Intergovernmental coordination is highlighted in the plan, and is sensitive to the context of both King and Pierce counties, multiple transit agencies, the Puget Sound Regional Council, and appropriate state agencies.

DISCUSSION: CONDITIONS FOR CERTIFICATION

The city must address the following provisions of the Growth Management Act and VISION 2040 in order to maintain certified status:

- ☐ RCW 36.70A.130 requires that local comprehensive plan updates accommodate the growth projected to occur over the subsequent 20-year period. VISION 2040 (MPP-DP-3) calls for countywide adoption of housing and employment growth targets that promote the Regional Growth Strategy. MPP-T-9 calls for coordination of state, regional, and local transportation planning in support of that strategy. RCW 36.70A.070 requires the transportation element of local comprehensive plans to implement and be consistent with the land use element.

Located within two counties, the City of Milton must plan for targets set in both King and Pierce Counties. For the 20-year planning period in this update, the estimated combined housing target is 300 units and the employment target 1000 jobs. The land use and housing elements of the comprehensive plan update assume growth of approximately 700 housing units between 2014 and 2035; the transportation element assumes growth of approximately 300 households. The city should amend the comprehensive plan to clarify the technical and policy basis for planned growth assumptions, to resolve inconsistencies between plan elements, and to demonstrate alignment with the adopted growth targets and support for the regional growth strategy. PSRC staff is available to provide technical guidance on reconciling the various growth assumptions and documenting data sources and policy references.

Part II: Consistency with Regional Plans and Policies

OVERVIEW

This section discusses consistency with the adopted multicounty planning policies (established regional guidelines and principles under RCW 47.80.026) adopted in VISION 2040, and Transportation 2040, the region’s long-range transportation plan. In addition to the multicounty planning policies, VISION 2040 contains a regional growth strategy with a preferred distribution of the region’s residential and employment growth, as well as a number of implementation actions for local governments to carry out. VISION 2040 calls for local comprehensive plans to contain a brief statement of how the plan addresses the multicounty planning policies. Each policy area addressed in VISION 2040 is discussed in turn below.

- DRAFT -

VISION 2040 CONTEXT STATEMENT

VISION 2040 calls for local plans to include a context statement that describes how the comprehensive plan addresses regional policies and provisions adopted in VISION 2040. The city should address this provision when the plan is next amended. Examples of context statements are provided in PSRC's [Plan Review Manual](#), page 2-1.

Environment

SCOPE OF REVIEW

VISION 2040 calls for local comprehensive plans to address the following environmental policy topics:

Stewardship, including addressing the natural environment throughout the plan, decisions based on best-available science, and regional environmental initiatives.

Earth and habitat, including open space protection, restoration and protection of native vegetation, and coordination with adjacent jurisdictions.

Water quality, including actions that maintain hydrologic functions and reduce water pollution in ecosystems, watersheds, shorelines, and estuaries.

Air quality and climate change, addressing federal and state laws, reduction of pollutants, Puget Sound Clean Air Agency policies, and reduction of greenhouse gas emissions and adaptation to climate change.

DISCUSSION: EXEMPLARY PLAN PROVISIONS

The city's comprehensive plan addresses the environmental policy topics in VISION 2040 with strong goals and actionable policies in all topic areas. Highlights include:

- ☑ The land use element includes proactive goals and policies for addressing climate change through mitigation and adaptation, including policies that promote energy efficiency, transportation choices, and protection of natural resources. These policies are complemented by policies in the transportation element that encourage alternatives to driving alone.
- ☑ The plan contains policies that recognize the ecosystem services provided by wetlands (EV 1.7) and other sensitive habitats, and commit to their preservation.
- ☑ A goal (UT 5) in the utilities element addresses the management of stormwater to maintain environmental quality and protect property and drinking water supplies. Implementing policies call for the city to maintain a comprehensive stormwater plan, encourage the use of Low Impact Development techniques, and ensure that regulations protect threatened and endangered species.

DISCUSSION: AREAS FOR FURTHER WORK

The certification review did not identify any major areas for improvement of the plan to better align with regional guidelines and principles on the environment.

- DRAFT -

Development Patterns – including Regional Growth Strategy

SCOPE OF REVIEW

VISION 2040 calls for local comprehensive plans to address the following development patterns policy topics:

Urban areas, including targets for housing and employment growth, compact communities that support transit and walking, and provisions for redevelopment of underused land.

Centers, including planning for one or more central places as locations for compact, mixed-use development, with policies that prioritize funding to centers to advance development.

Unincorporated urban areas, including policies that advance annexation and orderly transition of governance.

Resource lands, including identification of steps to limit development.

Regional design, addressing local provisions that apply the Transportation 2040 Physical Design Guidelines, energy efficient building, historic preservation, and enhanced sense of community.

Health and active living, addressing healthy environment, physical activity and well-being, and safety.

DISCUSSION: EXEMPLARY PLAN PROVISIONS

The city's comprehensive plan addresses the development patterns policies in VISION 2040. Highlights include:

- ☑ The plan accommodates housing and jobs within locally defined centers and corridors. The plan's "City of Places" vision identifies and includes specific policies for special planning areas throughout the city to serve residents and visitors, and provide centers for economic development opportunities. The vision was created with significant input from Milton residents, a theme carried throughout the plan.
- ☑ Health and active living are advanced throughout the plan, including policies that encourage land use patterns that promote walking, biking and transit with accessibility to services and employment, construction of healthy buildings, and access to healthy foods by recognizing grocery stores as neighborhood anchors and supporting community gardens and farmers markets.
- ☑ Protection of the natural environment and responsiveness to climate change are central tenets of the plan. Notable policies and actions address partnerships for restoration of Hylebos Creek (EV 1.7-8), and promotion of community resiliency through adaptation to climate change (EV 3.2).

DISCUSSION: AREAS FOR FURTHER WORK

The city should address the following comments at the earliest opportunity through future amendments to the comprehensive plan, subarea plans, or functional plans:

- ☐ VISION 2040 (MPP-DP-11,13, MPP-T-11) calls for central places to be designated in all jurisdictions, and for those centers to be supported with priority investments and local funding. The plan identifies a Town Center Special Planning Area as a vibrant, walkable, mixed-use town center. The city should strengthen support for the town center with policies that prioritize public investments, including transportation funding, to the town center.

- DRAFT -

Housing

SCOPE OF REVIEW

VISION 2040 calls for local comprehensive plans to address the following housing policy topics:

Increased housing production opportunities, including diverse types and styles for all income levels and demographic groups.

Affordable housing needs, including an assessment of existing and future housing needs based on regional and local factors, including household income, demographics, special needs populations, and adequacy of existing housing stocks.

Regional housing objectives in VISION 2040, including promotion of housing diversity and affordability, jobs-housing balance, housing in centers, and flexible standards and innovative techniques.

DISCUSSION: EXEMPLARY PLAN PROVISIONS

The city's comprehensive plan addresses the housing provisions contained in VISION 2040. The plan incorporates a number of best housing practices that address identified housing needs. Highlights include:

- Policies, such as Housing Policy 3.2, encourage affordable housing throughout the city, specifically through preservation, permitting manufactured housing and accessory dwelling units, inclusionary or incentive zoning, and multi-family development well-served by urban amenities.
- The housing element directs the city to work with and support social and health service organizations and state agencies that offer housing programs for low income or special needs residents, as well as residents in crisis. Housing Policy 3.5 directs the city to compile information on these services for residents in need, and assist non-profit housing developers in finding suitable sites for affordable developments.

DISCUSSION: AREAS FOR FURTHER WORK

The city should address the following comments at the earliest opportunity through future amendments to the comprehensive plan, subarea plans, or functional plans:

- MPP H-2 calls for local plans to provide for a sufficient supply of housing to meet the needs of low and moderate income households, including through preservation, rehabilitation, and new development. Background analysis of current housing conditions in the city highlights indicators of current and potential future housing needs. The housing policies would be strengthened to respond to some of the specific needs identified. For example, data that show that more than 40% of both homeowners and renters are cost burdened suggests a need for programs to provide low-income residents greater access to ownership housing. In addition, data that show that nearly half of all units in attached or multifamily building types suggest a need for policies and actions to encourage preservation and production of affordable multifamily units.

Economy

SCOPE OF REVIEW

VISION 2040 calls for local comprehensive plans to address the following economic development policy topics:

Include an **economic development element** that addresses: business, people, and places.

Retention and recruitment efforts that support family wage jobs, industry clusters that export goods and services, and small businesses that are locally owned.

Equitable benefits and impacts, including provisions and programs that promote economic vitality in distressed areas or areas with disadvantaged populations.

Adequate housing growth in centers through collaboration with the private sector and provision of infrastructure.

- DRAFT -

DISCUSSION: EXEMPLARY PLAN PROVISIONS

The Milton comprehensive plan update addresses many of the economic provisions of VISION 2040. Highlights include:

- ☑ The plan jointly addresses economic development and place-making, such as by encouraging compact mixed-use redevelopment in targeted locations for investment identified in the city's vision for special planning areas. Recommended economic development strategies are tailored to each special planning area and their environmental context (for example, policies addressing the West Milton Commercial District Special Planning Area).
- ☑ Policy WMCD 3.3 directs the city to regularly meet with business owners and expand outreach to industry organizations.
- ☑ Polices (PD 1.1-2) promote a vision for planned development at the Quarry Site that promotes redevelopment that is compatible with neighboring uses and provides new economic development opportunities.

DISCUSSION: AREAS FOR FURTHER WORK

The city should address the following comments at the earliest opportunity through future amendments to the comprehensive plan, subarea plans, or functional plans:

- ☐ The city should consider how to provide more information about economic sectors and the city's actions to support economic development in either a new economic development element (recommended) or existing plan elements. This element could build on VISION 2040's framework of people, business, and places for economic development and address the region's industry clusters identified in the region's economic strategy (See [VISION 2040](#) Economy section).

Transportation

SCOPE OF REVIEW

VISION 2040 and Transportation 2040 call for local comprehensive plans to address the following transportation policy topics:

Maintenance, management, and safety, including clean transportation with reductions in pollution and greenhouse gas emissions, environmental factors, health and safety, stable and predictable funding sources, system and demand management strategies, and security and emergency response.

Support for the regional growth strategy, including system improvements that align with planned growth, prioritized investments that support compact development in centers, joint- and mixed-use development, complete streets and improvements to promote biking and walking, and context-sensitive design.

Improved transportation options and mobility, including alternatives to driving alone, facilities and services for special needs transportation, avoidance of new or expanded facilities in rural areas, and financing methods.

Linking land use and transportation, including integrating Transportation 2040 physical design guidelines in planning for centers and transit station areas, and land development tools that promote transportation alternatives.

DISCUSSION: EXEMPLARY PLAN PROVISIONS

The Milton comprehensive plan addresses the major transportation emphases in VISION 2040 and Transportation 2040, including maintenance, management, and safety; support for the Regional Growth Strategy; and providing greater options and mobility. Highlights include:

- DRAFT -

- ☑ Goal TR3 and its subsequent policies call for maintaining an environmentally sustainable transportation system that includes a complete multimodal transportation network, environmentally sensitive approaches to capital facilities, and transportation demand management to reduce trips.
- ☑ The plan places a clear priority on enhancing safety over expanding vehicle capacity, and notes the city has established a monitoring program to prioritize maintenance.
- ☑ Goal TL1 clearly demonstrates the link between land use and transportation, recognizing the relationship between infrastructure provision and development. Specific policies throughout the transportation element address special planning areas and context-sensitive design.

DISCUSSION: AREAS FOR FURTHER WORK

The City of Milton should address the following regional policies, where possible, through annual amendments or in the next update of the comprehensive plan:

- ☐ VISION 2040 (MPP-T-14,15) and Transportation 2040 emphasize providing a system for all users and increasing mobility and choice in transportation. The plan includes policies and provisions addressing various users of the system. The city should build on existing policies that address multiple type of users to develop full standards for transportation facilities to serve all users safely and conveniently (i.e. “complete streets”). For more information see the Commerce [Transportation Element Guidebook](#) (pages 134), and PSRC’s [Active Transportation Plan](#), page 43.
- ☐ The transportation and other plan elements include policies supportive of walking, biking and transit. Implementation of these policies would be strengthened through adoption of levels of service and a concurrency approach that addresses multiple modes. The Growth Management Act requires level of service standards for all locally owned arterials and transit routes, and the MPPs call for other modes, such as biking and walking, to be addressed through concurrency. The city should consider steps to develop such multimodal tools through future plan amendments and updates. The Washington State Department of Commerce’s Transportation Element Guidebook has information on how to set level of service standards and identify system needs (pages 143-150 and 183-189) and PSRC has resources on multimodal concurrency.

Public Services

SCOPE OF REVIEW

VISION 2040 calls for local comprehensive plans to address the following public services policy topics:

Promote more efficient use of existing services, such as waste management, energy, and water supply, through conservation – including demand management programs and strategies.

Promote renewable energy and alternative energy sources.

Plan for long-term water needs, including conservation, reclamation and reuse.

DISCUSSION: EXEMPLARY PLAN PROVISIONS

The city’s comprehensive plan update contains policies that address the public services provisions of VISION 2040. Highlights include:

- ☑ Policy UT 8.5 requires dry-line sewers in areas where septic systems are permitted, and cost-sharing for future sewer extension.
- ☑ The utilities element encourages water conservation in order to reduce impacts on water, wastewater, and surface water systems, and promote environmental health.

DISCUSSION: AREAS FOR FURTHER WORK

The certification review did not identify any major areas for improvement of the plan to better align with regional guidelines and principles on public services.

- DRAFT -

Conclusion

PSRC staff thanks the city for working through the plan review and certification process. PSRC is available to provide assistance for future plan updates. Additional planning resources can also be found at <http://www.psrc.org/growth/planreview/resources/>. If the city has questions or needs additional information, please contact Michael Hubner at 206-971-3289 or mhubner@psrc.org.

Element 02– Land Use

Table of Contents:

1. Introduction
2. Major Issues, Concerns, and Citizen Input
3. Land Use Goals & Policies
4. Analysis
 - Current Land Use
 - Environmental
5. Growth and Change
 - Employment Capacity
 - Residential Capacity
 - Amending Urban Growth Area
6. A City of Places
 - 2012 Vision
 - Special Planning Areas

List of Tables:

- Table LU-1 – Existing Land Uses
- Table LU-2 – Existing Designations
- Table LU-3 – Population
- Table LU-4 – Pierce County Employment Needs
- Table LU-5 – Pierce County Employment Capacity
- Table LU-6 – King County Employment Needs and Capacity Summary
- Table LU-7 – PSRC Employment Allocation (City Wide)
- Table LU-8 – Residential Capacity Analysis

List of Maps:

- Map LU-1 – Special Planning Areas
- Map LU-2 – City of Milton Urban Growth Area
- Map LU-3 – Critical Areas Map 1: Landslide, Erosion, and Seismic Hazard Areas
- Map LU-4 – Critical Areas Map 2: Wetlands, streams, and floodplain
- Map LU-5 – Critical Areas Map 3: Aquifer recharge areas

List of Figures:

- Figure LU-1 – A City of Places

5. Growth and Change

The office of Financial Management (OFM) is tasked, under GMA, with providing population estimates for the Cities and Counties. These estimates, along with the associated data, development and market trends, are then used by the PSRC and the counties to determine appropriate growth forecasts for the counties and cities.

Table LU-3 below, identifies the City’s historical census population counts, as well as estimates by OFM and forecasted growth targets by PSRC.

Table LU-3 Population

Year	1990*	2000*	2010*	2011**	2012**	2013**	2014**	2020***	2030***	2035***	2040
Population	4,995	5,795	6,968	6,975	6,985	7,185	7,265	7,452	8,483	8,884	9,335

* Decennial Census

** Washington Office of Financial Management (OFM) Estimate

*** Puget Sound Regional Council (PSRC) Forecast

The Growth Management Act (GMA) requires cities to encourage new development to locate in urban areas where adequate public facilities exist, or can be provided in an efficient manner. To accomplish this, cities in coordination with the County, have designated a countywide urban growth area (UGAs). Within this UGA are Cities and their associated Potential Annexation Areas (PAAs)

The GMA sets forth guidelines for the sizing of PAAs for counties and cities. King and Pierce counties’ countywide planning policies provide a framework from which county and city comprehensive plans are developed and adopted. The framework is intended to ensure consistency between the comprehensive plans of the county and its municipalities. Additionally, the countywide planning policies provide guidance regarding the process and criteria for establishing PAAs.

Based on the requirements contained within the GMA and King and Pierce County county-wide planning policies, Milton has designated a PAA which is shown in the Future Land Use Map, LU-2. The location, use, density, and intensity of future growth identified in this map, was created to successfully establish the type of development envisioned by its citizens and to accommodate the City’s growth projections.

The Puget Sound Regional Council (PSRC) is a regional planning organization consisting of King, Pierce, Kitsap and Snohomish County. Through the adoption of Vision 2040, the PRSC implements regional policies related to transportation planning, economic development, and growth management.

In order to provide for coordinated and efficient regional growth, Milton coordinates its growth allocations with the growth projections created by the Puget Sound Regional Council and administered by the County’s Countywide Planning Policies. The projected growth is measured in the form of dwelling units and employment capacity, and measured by a Buildable Lands Report required by the GMA.

Both Pierce and King Counties create a Buildable Lands Report as a tool for determining

Element 04 – Transportation

Table of Contents

1. Introduction
2. Major Issues, Concerns, and Citizen Input
3. Transportation Goals & Policies
4. Existing Conditions Analysis
 - Motorized
 - Non-Motorized
5. Future Conditions Assessment (2035)
 - Traffic Growth Forecast
 - Traffic Operational Needs
 - Non-Motorized Needs
 - Recommended Network
6. Recommended Improvements
7. Funding
8. Implementation

List of Tables:

Table 1 – Street Classification Types

Table 2 – Inventory of Major Streets

Table 3 – Intersection Level of Service Definitions

Table 4 – Intersection Level of Service Results – Existing Conditions PM Peak Hour

Table 5 – 2014 and 2035 Population, Households and Employment

Table 6 – Intersection Level of Service Results – Future 2035 Baseline Conditions PM Peak Hour

Table 7 – Recommended Improvement Projects

Table 8 – Intersection Level of Service Results – Future 2035 Conditions PM Peak Hour with Recommended Improvements

List of Maps:

Map T-1 – Functional Street Classification

Map T-2 – Existing PM Peak Hour LOS

Map T-3 – Existing Transit Service

Map T-4 – Pedestrian Facilities

Map T-5 – Future 2035 Baseline Conditions PM Peak Hour LOS

Map T-6 – Planned Bicycle Network

Map T-7 – Recommended Improvements

Map T-8 – Future Conditions PM Peak Hour LOS with Improvements

5. Future Conditions Analysis (2035)

This section identifies the future transportation needs for the City of Milton in order to accommodate increased travel demands resulting from population and employment growth, retail development and regional traffic. The analysis provides a forecast of 2035 traffic growth, characterizes future traffic operations, identifies non-motorized needs, and recommends a list of transportation system improvements.

Population, Households and Employment Changes

The City's future transportation system will be affected by population and employment growth, both at the local and regional level.

The City of Milton has a role in the regional growth strategy identified by the Puget Sound Regional Council (PSRC) to accommodate its share of growth as envisioned in the PSRC's *VISION 2040 Regional Growth Strategy*. Table 5 shows the 2014 and 2035 population, housing and employment forecasts used in the transportation analysis:

Table 5. 2014 and 2035 Population, Households and Employment

Category	2014	2035
Population	7,265	8,884
Households	3,299	3,605
Employment	2,413	3,312

Source: Puget Sound Regional Council

o-f-m
ACW 2/5/2016

Planned Regional Projects

Forecasted region-wide population and employment growth will increase traffic volumes throughout the region. The City has worked with the Washington State Department of Transportation (WSDOT), Sound Transit, Pierce County, King County and adjacent cities to plan for future regional improvements to the transportation system. The analysis of the future transportation system assumes the development of the regional transportation network.

SR 167 Extension – WSDOT plans to extend SR 167 from the City of Sumner to SR 509 near the Port of Tacoma. The SR 167 Extension would include new interchanges at Valley Avenue E/Freeman Road E, I-5 (near 70th Avenue E), and a half interchange at 54th Avenue E (south of 4th Street E). This project is expected to improve congestion and to reduce cut-through and truck traffic from Milton's roadways.

Meridian Avenue E (SR 161) Widening – The second phase of the WSDOT-planned improvements would widen and improve Meridian Avenue E between 24th Street E and 36th Street E, providing additional capacity along the corridor.

<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <h2 style="margin: 0;">Jurisdictions</h2> <p style="margin: 0;">(Boundaries as of April 1st, 2014)</p> </div>		Total Population																								Total Households								Household Population								Group Quarters Population							
		Estimates (2)												Forecast												Estimates (2)				Forecast				Estimates (2)				Forecast				Estimates (2)				Forecast			
		County	Jurisdiction (Part) (1)	2000	2010	2025	2030	2035	2040	2000	2010	2025	2030	2035	2040	2000	2010	2025	2030	2035	2040	2000	2010	2025	2030	2035	2040	2000	2010	2025	2030	2035	2040																
King	Algona	2,460	3,014	3,372	3,338	3,287	3,240	845	953	1,127	1,132	1,133	1,137	2,456	3,004	3,360	3,325	3,274	3,227	4	10	12	13	13	13	4	10	12	13	13	13																		
King	Auburn - King	55,461	62,760	71,752	75,166	78,696	81,862	21,218	23,101	29,603	31,165	32,794	34,385	54,855	62,092	70,934	74,316	77,821	80,962	606	668	818	850	875	900	606	668	818	850	875	900																		
King	Beaux Arts	307	299	334	334	326	335	121	113	124	125	126	127	307	299	334	334	326	335	0	0	0	0	0	0	0	0	0	0	0	0																		
King	Bellevue	117,854	127,893	152,200	157,304	163,173	170,077	49,000	52,360	66,235	68,908	72,168	75,918	117,044	126,693	150,730	155,778	161,601	168,461	810	1,200	1,470	1,526	1,572	1,616	810	1,200	1,470	1,526	1,572	1,616																		
King	Black Diamond	4,006	4,153	5,818	6,515	6,608	6,530	1,471	1,547	2,630	2,903	2,916	2,927	4,006	4,153	5,818	6,515	6,608	6,530	0	0	0	0	0	0	0	0	0	0	0	0																		
King	Bothell - King	15,706	17,090	28,549	29,819	31,187	32,436	6,517	7,110	12,285	12,868	13,492	14,139	15,582	16,912	28,276	29,535	30,895	32,136	124	178	273	284	292	300	124	178	273	284	292	300																		
King	Burien	45,676	48,015	51,491	53,737	55,358	56,532	18,538	18,439	22,071	23,087	23,942	24,643	45,382	47,618	51,005	53,232	54,838	55,997	294	397	486	505	520	535	294	397	486	505	520	535																		
King	Carnation	1,889	1,786	2,357	2,474	2,458	2,420	634	631	930	988	997	997	1,889	1,786	2,357	2,474	2,458	2,420	0	0	0	0	0	0	0	0	0	0	0	0																		
King	Clyde Hill	2,869	2,984	3,046	3,036	3,053	3,060	1,046	1,028	1,114	1,114	1,116	1,122	2,869	2,984	3,046	3,036	3,053	3,060	0	0	0	0	0	0	0	0	0	0	0	0																		
King	Covington	13,555	17,565	19,579	19,438	19,214	19,039	4,330	5,814	6,967	6,972	6,988	7,023	13,555	17,565	19,542	19,400	19,175	18,999	0	30	37	38	39	40	0	30	37	38	39	40																		
King	Des Moines	29,487	29,672	33,181	34,666	36,222	37,998	11,399	11,663	13,906	14,582	15,349	16,171	28,225	29,076	32,451	33,908	35,441	37,195	1,262	596	730	758	781	803	1,262	596	730	758	781	803																		
King	Duvall	4,646	6,695	8,410	8,485	8,418	8,325	1,609	2,224	3,032	3,078	3,069	3,066	4,621	6,656	8,362	8,435	8,367	8,272	25	39	48	50	51	53	25	39	48	50	51	53																		
King	Enumclaw	11,279	11,237	14,106	14,578	14,559	14,380	4,383	4,634	5,948	6,168	6,226	6,228	11,024	11,145	13,986	14,453	14,431	14,248	255	92	120	125	128	132	255	92	120	125	128	132																		
King	Federal Way	85,509	89,304	97,506	100,012	102,521	104,477	32,272	33,187	40,559	41,327	42,802	44,151	85,037	88,473	96,488	98,955	101,433	103,358	472	831	1,018	1,057	1,088	1,119	472	831	1,018	1,057	1,088	1,119																		
King	Hunts Point	443	394	427	415	432	411	165	151	169	173	173	173	443	394	427	415	432	411	0	0	0	0	0	0	0	0	0	0	0	0																		
King	Issaquah	16,746	30,145	37,327	37,558	38,576	41,023	7,204	12,743	16,192	16,401	16,962	18,121	16,320	29,702	36,784	36,995	37,996	40,426	426	443	543	563	580	597	426	443	543	563	580	597																		
King	Kenmore	18,668	20,471	24,777	26,124	27,514	28,899	7,301	7,988	10,252	10,855	11,550	12,323	18,581	20,348	24,626	25,968	27,353	28,733	87	123	151	156	161	166	87	123	151	156	161	166																		
King	Kent	103,547	118,562	123,587	125,810	128,091	130,191	39,219	42,615	50,249	51,442	52,895	54,482	102,759	116,905	121,546	123,691	125,909	127,948	788	1,657	2,041	2,119	2,182	2,243	788	1,657	2,041	2,119	2,182	2,243																		
King	King Rural	123,996	121,688	135,594	137,848	140,663	145,445	42,955	44,660	51,064	52,223	53,736	56,009	123,541	121,258	135,062	137,296	140,095	144,861	455	430	532	552	568	584	455	430	532	552	568	584																		
King	King Unincorporated UGA	105,805	123,471	126,156	126,887	125,843	124,765	38,208	45,111	49,320	49,813	49,737	49,915	105,738	123,018	125,655	126,368	125,306	124,213	67	453	501	519	537	552	67	453	501	519	537	552																		
King	Kirkland	76,840	80,438	95,242	97,375	97,375	102,312	32,239	34,385	41,441	42,493	43,715	45,053	75,828	79,466	94,051	96,139	98,449	101,003	1,012	972	1,191	1,236	1,273	1,309	1,012	972	1,191	1,236	1,273	1,309																		
King	Lake Forest Park	13,113	12,590	14,393	14,636	14,662	14,676	5,020	5,021	5,817	5,935	5,954	5,981	12,806	12,497	14,279	14,518	14,540	14,551	307	93	114	118	122	125	307	93	114	118	122	125																		
King	Maple Valley	14,228	22,684	25,731	25,762	26,117	27,289	4,814	7,679	9,572	9,695	9,969	10,550	14,216	22,684	25,731	25,762	26,117	27,289	12	0	0	0	0	0	12	0	0	0	0	0																		
King	Medina	3,011	2,969	3,090	3,124	3,132	3,114	1,111	1,061	1,185	1,193	1,198	1,203	3,011	2,969	3,090	3,124	3,132	3,114	0	0	0	0	0	0	0	0	0	0	0	0																		
King	Mercer Island	22,034	22,699	26,669	27,526	28,560	29,738	8,436	9,109	10,713	11,040	11,469	11,961	21,755	22,631	26,586	27,440	28,471	29,646	279	68	83	86	89	92	279	68	83	86	89	92																		
King	Milton - King	291	831	861	856	871	910	105	337	389	389	391	395	291	831	861	856	871	910	0	0	0	0	0	0	0	0	0	0	0	0																		
King	Newcastle	7,849	10,380	12,164	12,241	12,290	12,275	3,089	4,021	4,892	4,914	4,927	4,947	7,834	10,347	12,124	12,199	12,247	12,231	15	33	40	42	43	44	15	33	40	42	43	44																		
King	Normandy Park	6,415	6,336	7,212	7,276	7,310	7,341	2,620	2,621	2,978	3,012	3,034	3,052	6,415	6,336	7,212	7,276	7,310	7,341	0	0	0	0	0	0	0	0	0	0	0	0																		
King	North Bend	5,877	5,797	9,718	9,962	9,873	9,758	2,270	2,237	3,861	3,963	3,989	3,990	5,785	5,754	9,651	9,892	9,801	9,684	92	43	67	70	72	74	92	43	67	70	72	74																		
King	Pacific - King	4,971	6,515	6,893	6,738	6,601	6,560	1,755	2,234	2,501	2,473	2,462	2,469	4,963	6,437	6,797	6,639	6,499	6,455	8	78	96	99	102	105	8	78	96	99	102	105																		
King	Redmond	45,910	54,352	70,364	74,499	79,145	83,567	19,357	22,636	30,557	32,649	34,838	37,080	45,077	54,078	70,028	74,151	78,786	83,198	833	274	336	348	359	369	833	274	336	348	359	369																		
King	Renton	71,566	91,711	109,841	113,482	117,442	122,399	29,984	36,270	47,065	48,759	50,744	53,167	71,144	91,019	108,975	112,583	116,516	121,447	422	692	866	899	926	952	422	692	866	899	926	952																		
King	Sammamish	33,948	46,220	51,228	51,061	51,136	52,463	11,063	15,283	18,287	18,354	18,683	19,437	33,948	46,121	51,107	50,935	51,006	52,330	0	99	121	126	130	133	0	99	121	126	130	133																		
King	Seacac	25,712	26,958	32,663	34,776	36,488	38,285	9,782	9,545	13,441	14,401	15,370	16,365	24,825	25,944	31,421	33,486	35,160	36,920	887	1,014	1,242	1,290	1,328	1,365	887	1,014	1,242	1,290	1,328	1,365																		
King	Seattle	563,494	608,660	714,363	732,529	756,879	785,049	258,552	283,509	351,512	363,603	378,565	396,090	536,839	583,735	683,825	700,830	724,240	751,488	26,655	24,925	30,538	31,699	32,639	33,561	26,655	24,925	30,538	31,699	32,639	33,561																		
King	Shoreline	53,025	53,007	59,801	60,633	61,082	61,952	20,714	21,561	25,242	25,920	26,946	28,467	51,723	51,592	58,063	58,828	59,224	60,041	1,302	1,415	1,738	1,805	1,858	1,911	1,302	1,415	1,738	1,805	1,858	1,911																		
King	Skykomish	214	200	236	235	248	245	104	96	113	114	114	114	214	200	236	235	248	245	0	0	0	0	0	0	0	0	0	0	0	0																		
King	Snoqualmie	1,611	10,675	12,802	12,597	12,426	12,316	626	3,549	4,629	4,579	4,558	4,572	1,611	10,675	12,802	12,597	12,426	12,316	0	0	0	0	0	0	0	0	0	0	0	0																		
King	Tukwila	17,298	19,090	23,154	24,754	26,149	27,596	7,266	7,154	10,060	10,838	11,618	12,410	17,201	18,859	22,871	24,460	25,846	27,285	97	231	283	294	303	311	97	231	283	294	303	311																		

<div style="border: 1px solid black; padding: 5px; display: inline-block;"> Jurisdictions (Boundaries as of April 1st, 2014) </div>																									
		Total Population						Total Households						Household Population						Group Quarters Population					
		Estimates (2)		Forecast				Estimates (2)		Forecast				Estimates (2)		Forecast				Estimates (2)		Forecast			
County	Jurisdiction (Part) (1)	2000	2010	2025	2030	2035	2040	2000	2010	2025	2030	2035	2040	2000	2010	2025	2030	2035	2040	2000	2010	2025	2030	2035	2040
Pierce	Wilkeson	283	477	510	532	555	558	105	169	213	223	234	243	283	477	510	532	555	558	0	0	0	0	0	0
Snohomish	Arlington	11,889	17,944	21,499	22,341	23,063	23,702	4,319	6,570	8,589	9,007	9,472	10,019	11,742	17,737	21,245	22,078	22,792	23,423	147	207	254	263	271	279
Snohomish	Bothell - Snohomish	13,965	16,410	21,127	22,429	23,806	25,456	5,167	6,385	8,487	9,060	9,699	10,408	13,873	16,267	20,952	22,247	23,619	25,263	92	143	175	182	187	193
Snohomish	Brier	6,383	6,087	6,951	7,059	7,154	7,354	2,095	2,165	2,549	2,593	2,661	2,753	6,383	6,073	6,934	7,041	7,136	7,335	0	14	17	18	18	19
Snohomish	Darrington	1,209	1,347	1,555	1,622	1,683	1,782	499	567	686	720	762	815	1,206	1,341	1,548	1,614	1,675	1,774	3	6	7	8	8	8
Snohomish	Edmonds	39,476	39,697	46,402	47,144	48,215	49,553	16,883	17,383	20,182	20,639	21,208	21,839	39,124	39,237	45,819	46,539	47,592	48,912	352	460	583	605	623	641
Snohomish	Everett	97,131	102,637	131,526	142,702	154,871	167,671	38,328	41,155	56,388	61,702	67,594	73,882	92,916	98,492	126,448	137,431	149,443	162,089	4,215	4,145	5,078	5,271	5,428	5,582
Snohomish	Gold Bar	2,047	1,858	2,180	2,184	2,228	2,290	721	720	918	927	949	988	2,047	1,858	2,180	2,184	2,228	2,290	0	0	0	0	0	0
Snohomish	Granite Falls	2,503	3,364	5,853	6,883	8,045	9,262	905	1,222	2,296	2,765	3,264	3,778	2,503	3,359	5,847	6,877	8,038	9,255	0	5	6	6	7	7
Snohomish	Index	156	178	216	219	229	248	74	80	93	96	99	105	156	178	216	219	229	248	0	0	0	0	0	0
Snohomish	Lake Stevens	21,336	28,069	34,587	36,281	38,199	40,116	7,327	9,810	13,086	13,841	14,684	15,639	21,298	28,040	34,551	36,244	38,161	40,077	38	29	36	37	38	39
Snohomish	Lynnwood	34,172	35,759	43,388	47,226	51,791	56,639	13,431	14,063	18,659	20,425	22,428	24,603	33,650	35,125	42,631	46,440	50,982	55,807	522	634	757	786	809	832
Snohomish	Marysville	46,858	60,014	73,820	78,186	82,735	87,357	16,762	21,217	28,690	30,613	32,722	35,023	46,557	59,414	73,085	77,423	81,949	86,549	301	600	735	763	786	808
Snohomish	Mill Creek	14,024	18,229	21,285	21,146	21,253	21,523	5,449	7,546	8,870	8,867	8,998	9,150	14,002	18,224	21,279	21,140	21,246	21,516	22	5	6	6	7	7
Snohomish	Monroe	13,775	17,342	18,929	19,388	19,790	20,366	4,171	5,038	6,052	6,218	6,427	6,688	11,780	14,733	15,733	16,070	16,373	16,853	1,995	2,609	3,196	3,318	3,417	3,513
Snohomish	Mountlake Terrace	20,418	19,911	23,205	24,114	24,841	25,382	7,985	8,193	10,034	10,496	10,995	11,484	20,298	19,815	23,082	23,987	24,710	25,247	120	96	123	127	131	135
Snohomish	Mukilteo	18,021	20,254	22,757	22,584	22,596	22,891	6,760	8,057	9,148	9,133	9,182	9,334	18,007	20,225	22,721	22,547	22,558	22,852	14	29	36	37	38	39
Snohomish	Snohomish City	9,619	9,085	11,239	11,971	12,777	13,675	3,694	3,641	4,675	4,980	5,332	5,718	9,202	8,768	10,851	11,568	12,362	13,248	417	317	388	403	415	427
Snohomish	Snohomish Rural	112,495	120,990	134,718	136,760	140,676	146,978	38,948	44,116	51,469	52,608	54,592	57,695	112,247	120,683	134,261	136,286	140,188	146,476	248	307	457	474	488	502
Snohomish	Snohomish Unincorporated UGA	132,024	182,212	215,316	220,513	226,306	233,350	48,269	66,034	85,134	88,128	91,805	96,593	131,614	181,573	214,512	219,677	225,444	232,464	410	639	804	836	862	886
Snohomish	Stanwood	4,256	6,227	8,400	9,124	9,799	10,654	1,521	2,385	3,468	3,807	4,184	4,610	4,047	6,081	8,221	8,938	9,608	10,457	209	146	179	186	191	197
Snohomish	Sultan	3,331	4,642	5,604	6,047	6,554	7,075	1,208	1,604	2,165	2,352	2,577	2,846	3,331	4,642	5,604	6,047	6,554	7,075	0	0	0	0	0	0
Snohomish	Woodway	936	1,079	1,329	1,301	1,276	1,280	336	374	500	494	494	502	929	1,073	1,322	1,293	1,268	1,272	7	6	7	8	8	8
Totals for cities in list above in multiple counties																									
Multi	Auburn	55,607	70,179	80,749	83,951	87,764	92,596	21,269	26,057	33,353	34,868	36,670	38,988	55,001	69,511	79,931	83,101	86,889	91,696	606	668	818	850	875	900
Multi	Bothell	29,671	33,500	49,676	52,248	54,993	57,892	11,684	13,495	20,772	21,928	23,191	24,547	29,455	33,179	49,228	51,782	54,514	57,399	216	321	448	466	479	493
Multi	Milton	5,316	7,132	7,851	7,860	7,863	7,917	2,197	2,988	3,451	3,446	3,458	3,501	5,228	7,127	7,845	7,854	7,856	7,910	88	5	6	6	7	7
Multi	Pacific	5,125	6,607	6,994	6,849	6,714	6,671	1,813	2,270	2,540	2,516	2,507	2,514	5,117	6,529	6,898	6,750	6,612	6,566	8	78	96	99	102	105
(1) Cities that include land in more than one county are listed by each city-county instance. Composite totals for the city are also provided at the bottom of the table.																									
(2) Actual year 2000 & 2010 estimates derived from Census data																									
(3) Unincorporated Kitsap UGA is reported in two sections - one that represents the Silverdale UGA, and the remainder of the county.																									



To: Mayor Perry and City Council Members
From: Aaron C. Nix, Community Development and Public Works Director
Date: February 16, 2016
Re: Project Acceptance – ADA Bathroom Improvements Project (#67) at the MAC

ATTACHMENTS: None

TYPE OF ACTION:

Information Only Discussion Action Public Hearing Expenditure

Recommended Motion: I move to accept project #67, entitled ADA Improvements, and allow Staff to close out this project for final payment to the contractor.

Issue: Construction of the ADA Improvements Project was completed by September 2015 and is ready for Council acceptance.

Discussion: Approximately ten (10) years ago, a complaint against the City of Milton was filed with the United States Department of Justice (DOJ) under the Americans with Disabilities Act of 1990 (ADA). The complaint focused on the City's recreation programs, services, and activities that operate in Milton Community Park and West Milton Park, as well as the annual summer parade route and festival (aka Milton Days). Midway through 2006 an investigator from the DOJ conducted an on-site investigation of the complaint and met with then City Administrator, Ken Carter. No further communication occurred between the DOJ and the City regarding this complaint until 2009.

On August 20, 2009, the City of Milton received a proposed settlement agreement from the DOJ to resolve this complaint. City staff, including the City Attorney, began the process of negotiating an amended settlement agreement with the DOJ. At a regular Council meeting on November 2, 2009, Council authorized an agreement with Perteet, Inc. for ADA consultation to assist in this effort.

In July of 2010, the amended Settlement Agreement was signed by the Mayor.

The City was awarded \$225,000 out of the State Capital Budget from the Projects that Strengthen Communities Grant Program, to be used for the new ADA restrooms in Triangle Park that are required in the City's Settlement Agreement with the Department of Justice. As the administrator of the project, the Department of Commerce retains three percent of the funding to cover their direct administrative costs, leaving a net grant award of \$218,250.

Council formally accepted the offered \$225,000 grant funding from the Department of Commerce for a new ADA compliant washroom in Triangle Park, along with associated access improvements, on September 9, 2013.

The project estimate including Consulting, Construction Management and Construction was \$180,244.42, and final project cost, \$203,804.28, which included trail improvements, a new ADA accessible bathroom facility and parking lot improvements near the bathroom. These parking lots improvements were added onto the contract, as a cost saving measure by then, Director Michael Mecham. These additional improvements were in line the required DOJ settlement and required. The remaining projects, under the settlement, are currently being constructed by Public Works Staff, with an expected completion date of June 2016.



To: Mayor Perry and City Councilmembers
From: Police Chief Hernandez
Date: February 16, 2016 Regular Meeting
Re: WASPC Traffic Safety Equipment – Grant acceptance

ATTACHMENTS: A. Award letter

TYPE OF ACTION:

Information Only Discussion Action Expenditure Required:

Recommendation/Action:

“I move to accept the WASPC Traffic Safety Equipment grant.”

Fiscal Impact/Source of Funds: This Grant will provide funding for equipment the Police Department plans to purchase. This is Federal Funding flowing through Washington Association of Sheriffs & Police Chiefs. This funding is specific for traffic safety and can only be utilized to purchase the equipment outlined in the letter of award.

Previous Council Review: N/A

Issue: The Milton Police Department is in need of specific police equipment and has been awarded a grant to purchase the following: (1) Lidar, (4) Moving Radars, and (2) FST’s. The City will also receive (4) Sector sets to include printers, and scanners, and vehicle mounts at no additional costs.

Background: The Milton Police Department submitted an application for grant funding through the Washington Association of Sheriffs & Police Chiefs for fiscal year grant period 2015-2016.

On January 29, 2016, we received notice (attached) that Milton had been awarded funding for the requested equipment.

WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

3060 Willamette Drive NE Lacey, WA 98516 ~ Phone: (360) 486-2380 ~ Fax: (360) 486-2381 ~ Website: www.waspc.org

Serving the Law Enforcement Community and the Citizens of Washington

January 29, 2016

Chief Tony Hernandez
Milton Police Department
1000 Laurel Street
Milton, WA 98354



Dear Chief Hernandez,

Thank you for applying for a WASPC Traffic Safety Equipment Grant. We are pleased to inform you that your agency has been approved to receive \$7,730 to purchase the following equipment: (1) Lidar at \$1,290 per unit; (4) Radar at \$825 per unit; (2) FST's at \$500 per unit; (4) Sector Scanners at \$229 per unit; and (4) Sector Printers at \$306 per unit.

The Federal Identification number for this grant is **CFDA# 20.600**. Invoices must be submitted to WASPC no later than May 2, 2016. Any invoices not received by the deadline will not be reimbursed and the award money will be forfeited. **Please note: WASPC is responsible for the amount of your grant award only. Any expense in excess of the grant award must be paid by your agency.**

A report is required for the Traffic Safety Equipment Grant funds awarded to your department. The 2015-2016 Traffic Safety Equipment Grant reports are due by October 15, 2016. **Failure to report will result in denial of 2016 – 2017 grant funds.** Your agency is responsible for subscribing to the following commitments:

- Support statewide/national traffic safety initiatives, projects, and programs
- Report grant results to WASPC in a timely manner
- Subscribe and commit to aggressive traffic enforcement

Report forms and A-19 reimbursement forms can be found at www.waspc.org/traffic-safety.

Thank you for your dedication to traffic safety in the State of Washington. If you have any questions please contact Nancy Morris at (360) 486-2387. If you would like more information regarding state or federal traffic safety grant funding, please contact the Washington Traffic Safety Commission at (360) 725-9896.

Sincerely,

A handwritten signature in black ink, appearing to read "Mitch Barker".

Mitch Barker
Executive Director

President
CASEY SALISBURY
Sheriff—Mason County

President Elect
KEN HOHENBERG
Chief—Kennewick

Vice President
BRIAN BURNETT
Sheriff—Chelan County

Past President
ED HOLMES
Chief—Mercer Island

Treasurer
KEN THOMAS
Chief—Kent

DUSTY PIERPOINT
Chief—Lacey

BONNIE BOWERS
Chief—Anacortes

Executive Board
STEVE STRACHAN
Chief—Bremerton

MARK NELSON
Sheriff—Cowlitz County

JOHN TURNER
Sheriff—Walla Walla County

JOHN SNAZA
Sheriff—Thurston County

MARK COUEY
Director—OIC
Special Investigations Unit

JOHN BATISTE
Chief—WA State Patrol

FRANK MONTOYA, JR.
SAC—FBI, Seattle

MITCH BARKER
Executive Director