CITY COUNCIL MEETING MINUTES
Council Chambers, 1000 Laurel Street

November 14, 2016
Monday

Study Session
7:00 p.m.

1. Call Back to Order

Mayor Perry called the meeting to order at 7:00 p.m. and conducted the flag salute.

2. Roll Call

Present: Mayor Pro Tem Manley, Councilmembers Whalen, Bennest, Morton, Ott, Johnson, and Boyle

Absent:

Staff: Police Chief Hernandez, Finance Director Garrison, Public Works Director Howlett, Community & Economic Development Director Morales, Public Works Superintendent Peretti, and City Clerk Bolam

3. Study Item

a. Grant Acceptance

Public Works Director Howlett introduced this item, explaining that acceptance requires a city match of $2,500 and a timeline for completion of May of 2017, for which the city will request an extension. It will be presented for acceptance at the next regular meeting. Some discussion ensued, and Director Howlett clarified some points.

b. Budget Discussion

Finance Director Garrison led discussion of the budget, explaining the process to date and yet to come. Council asked clarifying questions as they made way through fund-by-fund.

- Reserved vs unreserved balances, with Director Garrison stating that 8% of general fund expenditures is roughly $105,000
- Professional services line item within each department
- Payroll clearing explained
- Ending fund balances over the years
- Vehicle replacement funds
- Organizational chart and staff allocations

Recess called at 8:38; called back to order at 8:55 pm.

Budget discussion continued:

- Strategic reserve and asset replacement funds
- Street fund
- Police fund
    - not funding two FTEs (one officer, one CSO)
    - court and jail contracts
    - insurance
    - IT professional services
    - SS911
- Community Events
- REET 1 and 2

4. Adjournment – 10:05 p.m.

Debra Perry, Mayor

ATTEST:

Katie Bolam, City Clerk