



REGULAR MEETING

Wednesday, June 22, 2016; 7:00 p.m. Council Chambers 1000 Laurel Street, Milton WA 98354

1. **CALL TO ORDER and ROLL CALL:** Chair Reeves called the meeting to order at 7:08 p.m.

Present: Chair Reeves, Vice-Chair Ripplinger,
Commissioners Whalen, McMillan and Hutson

City Representatives: Mark Howlett, Interim Public Works Director

Absent: Commissioner Balsley

Commissioner **Whalen** moved to excuse Commissioner Balsley from tonight's meeting. The motion was seconded by Ripplinger and the motion passed 5/0.

2. **Citizen Comments**
None

3. **Additions, Deletions, Corrections to this Meeting's Agenda**

A question was posed regarding whether the Low Impact Development item should be under Old Business or New Business. After some discussion it was decided to leave this item under New Business.

4. **Approval of Minutes**

- A. May 25, 2016 Regular Meeting
Commissioner Whalen and Reeves proposed some minor revisions to the minutes

Commissioner **Whalen** moved to approve the revisions to the May 25, 2016 Regular Meeting Minutes. The motion was seconded by Hutson and the motion passed 5/0.

Commissioner **Whalen** moved to approve the May 25, 2016 Regular Meeting Minutes including the revisions. The motion was seconded by Ripplinger and the motion passed 5/0.

5. **Old Business**

- A. Discussion Items
 - i. Sign Code

The Commission recessed at 7:18 p.m. to make copies of the previous Sign Code revisions for the new Commissioner. Commission came back to order at 7:22 p.m.

The Commission spent approximately 30 minutes continuing the discussion regarding revisions to the Sign Code marking up a copy of the code with proposed changes.

ii. Zoning Map Revisions

Director Howlett gave a brief introduction of the topic and Commissions held a short discussion regarding the Urban Growth Boundary, potential annexation areas and tribal lands.

Commissioner Whalen handed out a list of recommended changes that she had previously prepared.

It was requested that a draft of the map would be prepared and the Commission would then vote to forward the map to the City Council.

iii. Commission Procedures

It was recommended that a "Welcome Packet" be prepared that would include everything that a new Commissioner should know about how the Commission conducts business.

A discussion was held regarding what the protocol should be for the Planning Commission Activities, what would constitute Old Business versus New Business, who sets the agenda.

It was decided that the Chair would coordinate with staff to prepare the agenda.

It was decided that Commission packets would be available to the members one week ahead of the scheduled meeting and they will be available on-line and in paper version.

6. New Business

A. Discussion Items

i. Low Impact Development

Chair Reeves recommended that the Commissioners to review the information enclosed in the agenda packet and that this item would be coming to a future Commission meeting for further discussion and action.

ii. State Route 167 Update

Director Howlett presented a PowerPoint presentation regarding the State Route 167 project.

Included in the presentation was an overview of the project features, cost estimate, schedule and near and long-term schedule. Howlett then answered questions posed by the Commission. It was pointed out that the restoration of Hylebos Creek will be a great benefit to the City.

iii. Nuisance Code

Some discussion was held regarding what the scope of this code revisions should be. It was decided that the scope of the revisions should be narrowed to only addressing the derelict vehicle portion of the code.

It was discussed that the Commission should check back with Officer Hobbs to get his input regarding what revisions to the code he would recommend to provide him additions enforcement ability.

Commissioner Whalen handed out notes for Officer Hobbs's portion of the February 27, 2016 Commission Retreat.

Commissioner Whalen handed out excerpts from Puyallup City Code regarding vehicles.

Commercial vehicle parking and long-term parking of vehicles was discussed.

iv. Deferred Payment of Transportation Impact Fees

A brief introduction was provided and the various options for deferral were discussed. A Public Hearing will be held at the July 27, 2016 Commission meeting to take input from the public. This item will be further discussed at the July 27, 2016 Commission meeting and a recommendation will be made to the Council regarding the method of deferral.

7. Commissioner Reports

Ripplinger passed on information/comments she received from a business owner:

- Have we considered "tiny houses"?
- The city is maxed out on coffee stand and there is a fear that some of these will go out of business and leave a vacant building behind.
- Crime has increased in the City
- Homelessness is now becoming a problem in Milton
- Milton needs to take steps to appeal to a younger generation

Reeves

- Mentioned that there is possibly a new restaurant (Sunbreak Café) coming to Milton in the property adjacent to the Shell Station.
- Milton Days is coming up and she wants to know who is willing to help with the Commission booth.
- She has received her Code Specialist Certification.

8. Staff Updates

None

9. Next Meeting – July 27, 2016 – Old and New Business Planned to be on the Agenda

- A. Sign Code – Continue with Work Product
- B. Substandard Lots – Continue Discussion – Action Possible
- C. Nuisance Code – Continue Discussion
- D. Low Impact Development – Continue Discussion
- E. Street Standards – Introduction and Start of Discussion

10. Adjournment

Chairman Reeves adjourned the meeting at 9:27 p.m.

Chair, Rose Reeves Date

Deputy Clerk, Jill Schwerzler Date